

WEST DUNBARTONSHIRE COMMUNITY HEALTH AND CARE PARTNERSHIP

At a Meeting of the West Dunbartonshire Community Health and Care Partnership held in the Education Centre, St. Margaret of Scotland Hospice, East Barns Street, Clydebank on Wednesday, 25 January 2012 at 10.00 a.m.

Present: Councillors Jim Brown, Gail Casey, Jonathan McColl, Ronnie McColl and Marie McNair (West Dunbartonshire Council); Keith Redpath, Director and Dr Kevin Fellows, Clinical Director, West Dunbartonshire Community Health and Care Partnership; Anne McDougall, Chair, Public Partnership Forum; Catherine Benton MBE and Peter Daniels OBE, Non-Executive Directors, Greater Glasgow and Clyde Board.

Attending: Chris McNeill, Head of Community Health and Care Services; Anne Ritchie, Head of Children's Health, Care & Criminal Justice; John Russell, Head of Mental Health and Partnerships; Soumen Sengupta, Head of Strategy, Planning & Health Improvement; Adrian Gray, Business Unit Finance Manager; Brian Gardiner, Contracts and Commissioning Officer; Jim Watson, Section Head (Child Care), West Dunbartonshire Community Health and Care Partnership; Jonathan Bryden, Head of Finance; Clyde Community Health Partnerships; Nigel Ettles, Principal Solicitor and Nuala Borthwick, Committee Officer, West Dunbartonshire Council.

Apologies: Apologies for absence were intimated on behalf of Councillor Martin Rooney and Mr Ross McCulloch, Co-Chair, Local Partnership Forum.

Councillor Ronnie McColl in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF MEETING OF THE WEST DUNBARTONSHIRE COMMUNITY HEALTH & CARE PARTNERSHIP

The Minutes of Meeting of the Partnership held on Wednesday, 16 November 2011 were submitted and approved as a correct record.

**WEST DUNBARTONSHIRE CHCP COMMISSIONING STRATEGY
FOR REHABILITATION SERVICES: 2011-2021**

A report was submitted by the Partnership Director seeking approval of the Rehabilitation Commissioning Strategy.

Having heard the Partnership Director in further explanation of the report, the Partnership agreed:-

- (1) to approve the West Dunbartonshire CHCP Commissioning Strategy for Rehabilitation Services for 2011-2021; and
- (2) to commend the work of the CHCP staff involved in its development.

**CARE INSPECTORATE INSPECTION REPORT
– CRAIGELLACHIE CHILDREN’S UNIT**

A report was submitted by the Partnership Director summarising the last inspection report for Craigellachie Children’s Unit received from the Care Inspectorate.

Having heard the Head of Children’s Health, Care & Criminal Justice in answer to questions from a Member, the Partnership agreed:-

- (1) to note the positive content and grading achieved during the inspection; and
- (2) that, given the regularity of inspections at Residential Units within the West Dunbartonshire area, a report for Craigellachie Children’s Unit would be submitted to the Partnership on an annual basis unless any of the findings of an inspection gave cause for concern.

CARE INSPECTORATE INSPECTION REPORT – RAMSAY CHILDREN’S UNIT

A report was submitted by the Partnership Director summarising the last inspection report for Ramsay House Children’s Unit received from the Care Inspectorate.

The Partnership agreed:-

- (1) to note the content and grading achieved during the inspection; and
- (2) that, given the regularity of inspections at Residential Units within the West Dunbartonshire area, a report for Ramsay House would be submitted to the Partnership on an annual basis unless any of the findings of an inspection gave cause for concern.

UPDATE ON CARE INSPECTORATE INSPECTION REPORTS FOR WDC OLDER PEOPLE RESIDENTIAL AND DAY CARE SERVICES

A report was submitted by the Partnership Director providing an update on the actions taken and progress made following critical reports from the Care Inspectorate in late 2011 on services directly managed by the CHCP.

Having heard the Partnership Director in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) that a Briefing Note, providing information on the action plan in place to have grades re-assessed and improved on services directly managed by the CHCP, would be issued to all Members of the Partnership;
- (2) to note that work would continue to ensure that the grades awarded to residential and day care services would be increased to the quality levels expected by the Council; and
- (3) that a progress report would be provided to the next meeting of the Partnership outlining further progress made in this regard.

CARE INSPECTORATE INSPECTION REPORTS FOR WEST DUNBARTONSHIRE COUNCIL SERVICES

A report was submitted by the Partnership Director providing a summary of the Care Inspectorate (formerly Social Care and Social Work Improvement Scotland) inspection reports received for 4 Adult Support services and 2 Older People Residential services operated by West Dunbartonshire Council.

Following discussion and having heard the Partnership Director and the Head of Community Health and Care Services in answer to Members' questions, the Partnership agreed:-

- (1) to convey its thanks and appreciation to the staff involved for their hard work and dedication, including Ms Kelly Gainty who had held the post of Home Care Organiser and who the Partnership noted had recently left Council service; and
- (2) otherwise to note the terms of the report.

CARE INSPECTORATE INSPECTION REPORTS ON INDEPENDENT SECTOR RESIDENTIAL SERVICES IN WEST DUNBARTONSHIRE

A report was submitted by the Partnership Director providing a summary of the Care Inspectorate (formerly SCSWIS) inspection reports received for 5 independent sector providers delivering services within West Dunbartonshire.

Following discussion and having heard the Contracts & Commissioning Officer in answer to a question from a Member, the Partnership agreed to note the terms of the Care Commission inspection reports.

**FINANCIAL AND CAPITAL WORKS REPORTS FOR THE PERIOD ENDED
30 NOVEMBER 2011 (NHS ONLY)**

A report was submitted by the Partnership Director providing an update of the Financial and Capital Works for the period ended 30 November 2011.

The Partnership agreed to note the contents of the report.

**CHCP SOCIAL WORK SERVICES BUDGETARY POSITION 2011/12 AS
AT PERIOD 8 – YEAR TO 30 NOVEMBER 2011**

A report was submitted by the Partnership Director advising of the financial performance of the CHCP Social Work Services budget for the period to 30 November 2011.

The Partnership agreed to note the contents of the report.

**WEST DUNBARTONSHIRE CHCP MID-YEAR PERFORMANCE
REPORT 2011/12**

A report was submitted by the Partnership Director providing a summary of performance in relation to Key Performance Indicators (KPIs) and key actions within the CHCP Strategic Plan 2011/12 for the period 1 April to 30 September 2011 (including those that directly pertain to the local Community Planning Partnership Single Outcome Agreement).

Following discussion and having heard the Partnership Director and relevant officers in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to note that a separate augmented report providing information on local discharge of the Change Fund, including an action plan for the forthcoming year, would be submitted to the next meeting of the Partnership;
- (2) to commend the continuing commitment and efforts of CHCP staff to taking forward the ambitious and challenging agendas that the report represents; and
- (3) otherwise to note the contents of the report.

WEST DUNBARTONSHIRE CHCP ORGANISATIONAL PERFORMANCE REVIEW – WEST DUNBARTONSHIRE MID-YEAR FEEDBACK 2011/12

A report was submitted by the Partnership Director advising of the feedback received from the Chief Executives of NHSGGC and West Dunbartonshire Council following the CHCP's mid-year Organisational Performance Review in November 2011. Having heard the Partnership Director in further explanation of the report and in answer to questions from Members, the Partnership agreed:-

- (1) to note that in keeping with the Partnership's stated expectation that integrated performance management arrangements and indicators are established, the Chief Executives of both NHS Greater Glasgow and Clyde and West Dunbartonshire Council had agreed to continue to develop and refine a joint organisational performance review process for the CHCP within 2011/2012 and onwards (as endorsed by the Partnership at its April 2011 meeting); and
- (2) otherwise to note the contents of the report.

MINUTES OF MEETINGS OF THE WEST DUNBARTONSHIRE COMMUNITY HEALTH & CARE PARTNERSHIP PUBLIC PARTNERSHIP FORUM

The draft Minutes of Meeting of the West Dunbartonshire CHCP Public Partnership Forum held on Wednesday, 11 January 2012 were submitted and noted.

MINUTES OF MEETING OF THE WEST DUNBARTONSHIRE COMMUNITY HEALTH & CARE PARTNERSHIP JOINT STAFF FORUM

The draft Minutes of Meeting of the West Dunbartonshire CHCP Joint Staff Forum held on Monday, 7 November 2011 were submitted and noted.

MINUTES OF MEETING OF THE WEST DUNBARTONSHIRE COMMUNITY HEALTH & CARE PARTNERSHIP PROFESSIONAL ADVISORY GROUP

The draft Minutes of Meeting of the West Dunbartonshire CHCP Professional Advisory Group held on Wednesday, 14 December 2011 were submitted and noted.

MINUTES OF MEETING OF THE VALE MONITORING GROUP

The draft Minutes of Meeting of the Vale Monitoring Group held on Monday, 28 November 2011 were submitted and noted.

The meeting closed at 10.22 a.m.