

Supplementary Agenda



Educational Services Committee

Date: Wednesday, 7 March 2018

Time: 14:00

Venue: Council Chamber, Clydebank Town Hall,
Dumbarton Road, Clydebank

Contact: Scott Kelly, Committee Officer
Tel: 01389 737220 scott.kelly@west-dunbarton.gov.uk

Dear Member

ITEM TO FOLLOW

I refer to the agenda for the above Meeting of the Educational Services Committee which was issued on 22 February 2018 and now enclose a copy of the undernoted report relating to Item 14, 'General Services Budgetary Control Report to 31 January 2018 (Period 10)', which was not available for issue at that time.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:-

**14 GENERAL SERVICES BUDGETARY CONTROL
REPORT TO 31 JANUARY 2018 (PERIOD 10)**

135 – 156

Submit report by the Chief Education Officer providing an update on the financial performance of Educational Services to 31 January 2018 (Period 10).

Distribution:

Councillor K. Conaghan (Chair)
Councillor J. Brown
Councillor I. Dickson
Councillor D. Docherty
Councillor J. Finn
Provost W. Hendrie
Councillor D. Lennie
Councillor C. McAllister (Vice Chair)
Councillor J. McColl
Councillor J. Millar
Councillor J. Mooney
Councillor M. Rooney
2 Vacancies
Mrs B. Barnes
Ms L. Bonnar
Mr G. Corrigan
Mr I. Ellis
Miss E. McBride
Miss S. Rennie
Ms J. Strang

All other Councillors for information

Strategic Director – Transformation & Public Service Reform
Chief Education Officer

Date of Issue: 1 March 2018

WEST DUNBARTONSHIRE COUNCIL

Report by the Chief Education Officer

Educational Services Committee: 7 March 2018

**Subject: General Services Budgetary Control Report to 31 January 2018
(Period 10)****1. Purpose**

- 1.1 The purpose of the report is to provide Committee with an update on the financial performance of Educational Services to 31 January 2018 (Period 10).

2. Recommendations

- 2.1 Committee is asked to note the contents of this report which shows:
- (a) a projected full year favourable revenue variance of £0.015m (less than 0.3%); and
 - (b) A projected full year favourable capital variance of £7.666m (36.8% of budget) of which £7.821m relates to project re-phasing and £0.154m to an in-year overspend.

3. BackgroundRevenue

- 3.1 At the meeting of West Dunbartonshire Council on 22nd February 2017, Members agreed the revenue estimates for 2017/2018, including a total net Educational Services Committee budget of £88.615m. Since then the following budget adjustments have taken place revising the budget to £87.952m.

Budget Agreed by Council 24nd February 2017	£88.615m
Central Administration Service – centralisation of budget	(£0.050m)
Printer Lease Charges – centralisation of budget	(£0.062m)
Transfer School Postage – centralisation of budget	(£0.004m)
Recurring savings adjustment	(£0.549m)
Transfer to Libraries – Book Stock	(£0.010m)
Pay Award Adjustment	£0.092m
Transfer Music Instructor to Education	£0.017m
Training – centralisation of budget	(£0.023m)
Transfer to Regeneration	(£0.117m)
Period Poverty	£0.043m

Revised Budget	£87.952
-----------------------	----------------

Capital

- 3.2** At Council on 22 February 2017, Members agreed the updated 10 year General Services Capital Plan for 2017/18 to 2025/26. The next three years from 2017/18 to 2019/20 have been approved in detail with the remaining 7 years being indicative at this stage.

The total project life budget approved for projects that have either commenced or are due to commence in that period totaled £71.113m.

Since then the following budget adjustments have taken place revising the project life budget to £72.745m as detailed below.

Budget Agreed February 2017	£71.113m
Additional slippage carried forward from 2016/17	£1.056m
New funding (Children and Young Persons/Early Years)	£0.576m
Revised Budget	£72.745m

4. Main Issues

Revenue Budget

- 4.1** The current departmental budgetary position is summarised in Appendix 1, with detailed analysis by service in Appendix 2.
- 4.2** The overall projected full year variance is £0.015m favourable. Information and all individual variances of over £50,000 are detailed in Appendix 3.
- 4.3** Agreed savings and management adjustments for 2017/18 are monitored and of the total being monitored (£0.748m), it is anticipated that all will be achieved (see Appendix 4).

Capital

- 4.4** The current progress on the capital plan is shown in Appendices 5 to 7.
- 4.5** The overall Educational Services programme summary report at Appendix 5 provides both an analysis of the overall programme at each status and a summary budgetary control report.

4.6 The tables at the top of Appendix 5 detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green status for project life and the current year. It currently shows that for the project life overview 6 projects (46% of total projects) have spent to date of £11.863m (25% of total spend) and are at Red status, 2 projects (15% of total project) have spent to date of £3.522m (7% of total spend) and are at amber status, and 5 projects (38% of total projects) have spent to date of £32.445m (68% of total spend) and are at Green status. The corresponding figures for the current year are 6 Red projects (46% of total projects) with spend to date of £0.293m (3% of total spend), 2 Amber projects (15% of projects) with spend to date of £0.285m (2% of total spend) and 5 Green projects (38% of total projects) with spend to date of £11.038m (95% of total spend) respectively.

4.7 In terms of budgetary control the tables at the bottom of Appendix 5 show that in the current year spend is anticipated to be lower than budget by £7.666m while the same data for the project life shows an anticipated overspend of £0.884m of which £0.084m is due to a current year forecast overspend in relation to Kilpatrick School New Build, £0.070m is related to anticipated overspend in the Schools Estate Refurbishment Programme and £0.730m is due to the cost of purchasing the land for the new OLSP school from the HRA.

4.8 Appendices 6 and 7 detail a financial analysis of projects at red and amber status with additional information on action being taken to minimise or mitigate slippage and/or overspends where possible.

5. Option Appraisal

5.1 No option appraisal was required for this report.

6. People Implications

6.1 There are no people implications.

7. Financial and Procurement Implications

7.1 Other than the financial position noted above and within the appendices, there are no financial or procurement implications of the budgetary control report.

8. Risk Analysis

8.1 The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. Finance staff are in regular discussion with budget holders to ensure potential issues are identified as early as possible in order to mitigate this risk.

9. Equalities Impact Assessment (EIA)

9.1 No equalities impact assessment was required in relation to this report.

10. Environmental Sustainability

10.1 No assessment of environmental sustainability was required in relation to this report.

11. Consultation

11.1 The views of both Finance and Legal services have been requested on this report and they have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

12. Strategic Assessment

12.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

Laura Mason

Strategic Leader – Education, Learning and Attainment

Date: 19 February 2018

Person to Contact: Joe Reilly - Business Unit Finance Partner (Education), Garshake Road, Dumbarton, G82 3PU, telephone: 01389 737707, e-mail joe.reilly@west-dunbarton.gov.uk

Appendices: Appendix 1 - Revenue Budgetary Control 2017/2018
- Summary Report

Appendix 2 - Revenue Budgetary Control 2017/2018
- Service Reports
-

Appendix 3 - Analysis of Revenue Variances over
£50,000

Appendix 4 - Monitoring of Management Adjustments &
Savings 2017/18

Appendix 5 - Capital Programme summary

Appendix 6 - Capital Projects at Red Status

Appendix 7 - Capital Projects at Amber Status

Background Papers: Ledger output – period 10

General Services Revenue Estimates 2017/18

Wards Affected: All

EDUCATION SUMMARY

MONTH END DATE

31 January 2018

PERIOD

P10

Actual Outturn 2016/17	Departmental / Subjective Summary	Total Budget 2017/18	Year to date 2017/18	Forecast Spend 2017/18	Forecast Variance 2017/18	RAG Status
£000	Departmental Summary	£000	£000	£000	£000	%
25,013	Primary Schools	24,774	20,631	24,806	32	0%
23,652	Secondary Schools	23,709	19,629	23,714	5	0%
14,571	Specialist Education Provision	14,460	10,936	14,478	18	0%
530	Psychological Services	496	425	513	16	3%
546	Miscellaneous	553	410	553	0	0%
7,249	Pre 5s	7,611	5,738	7,419	(192)	-3%
14,079	PPP	14,253	12,584	14,293	40	0%
204	Curriculum for Excellence	286	145	286	0	0%
266	Central Admin	132	176	179	47	35%
337	Workforce CPD	297	254	295	(2)	-1%
504	Performance & Improvement	391	358	412	21	5%
865	Education Development	989	885	989	(0)	0%
0	Raising Attainment - Primary	0	0	0	0	0%
0	Raising Attainment - Secondary	0	0	0	0	0%
0	Pupil Equity Fund - (PEF)	0	0	0	0	0%
87,816	Total Net Expenditure	87,952	72,170	87,938	(15)	-0.02%

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 January 2018

PERIOD

P10

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18	RAG Status
£000	All Services	£000	£000	%	£000	£000	%
61,084	Employee	61,958	53,558	86%	61,635	(324)	-1% ↑
6,841	Property	6,634	5,555	84%	6,822	189	3% ↓
2,034	Transport and Plant	1,974	1,271	64%	1,992	18	1% ↓
2,633	Supplies, Services and Admin	1,748	1,653	95%	1,857	110	6% ↓
18,131	Payments to Other Bodies	19,326	15,511	80%	19,564	238	1% ↓
904	Other	1,162	765	66%	1,162	(1)	0% ↑
91,627	Gross Expenditure	92,802	78,312	84%	93,032	230	0% ↓
(3,812)	Income	(4,849)	(6,142)	127%	(5,095)	(245)	5% ↑
87,816	Net Expenditure	87,952	72,170	82%	87,938	(15)	0% ↑
£000	Primary Schools	£000	£000	%	£000	£000	%
21,536	Employee	21,644	18,089	84%	21,648	4	0% ↓
2,391	Property	2,455	1,982	81%	2,538	83	3% ↓
305	Transport and Plant	303	285	94%	303	0	0% →
983	Supplies, Services and Admin	556	407	73%	556	0	0% →
16	Payments to Other Bodies	19	2	12%	19	0	0% →
285	Other	288	276	96%	288	0	0% →
25,515	Gross Expenditure	25,264	21,040	83%	25,351	87	0% ↓
(502)	Income	(490)	(410)	84%	(545)	(55)	11% ↑
25,013	Net Expenditure	24,774	20,631	83%	24,806	32	0% ↓
£000	Secondary Schools	£000	£000	%	£000	£000	%
21,768	Employee	21,748	18,188	84%	21,886	138	1% ↓
902	Property	900	649	72%	912	12	1% ↓
525	Transport and Plant	570	504	88%	570	0	0% →
690	Supplies, Services and Admin	574	318	55%	564	(10)	-2% ↑
498	Payments to Other Bodies	477	452	95%	477	0	0% →
607	Other	862	478	55%	862	0	0% →
24,991	Gross Expenditure	25,130	20,589	82%	25,270	140	1% ↓
(1,339)	Income	(1,421)	(960)	68%	(1,557)	(135)	10% ↑
23,652	Net Expenditure	23,709	19,629	83%	23,714	5	0% ↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE	31 January 2018
PERIOD	P10

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18		RAG Status
£000		£000	£000	%	£000	£000	%	
	Specialist Education Provision							
9,339	Employee	9,523	7,612	80%	9,168	(355)	-4%	↑
127	Property	77	208	270%	133	56	73%	↓
1,092	Transport and Plant	1,025	389	38%	1,035	10	1%	↓
153	Supplies, Services and Admin	154	55	36%	156	2	1%	↓
4,020	Payments to Other Bodies	3,875	2,685	69%	4,145	270	7%	↓
12	Other	13	11	90%	12	(1)	-4%	↑
14,743	Gross Expenditure	14,666	10,961	75%	14,649	(17)	0%	↑
(172)	Income	(206)	(25)	12%	(171)	35	-17%	↓
14,571	Net Expenditure	14,460	10,936	76%	14,478	18	0%	↓
	Psychological Services							
		£000	£000	%	£000	£000	%	
618	Employee	577	501	87%	604	27	5%	↓
	Property	0	0	0%	0	0	0%	→
8	Transport and Plant	8	5	70%	7	(1)	-7%	↑
12	Supplies, Services and Admin	8	7	83%	14	6	71%	↓
	Payments to Other Bodies	0	0	0%	0	0	0%	→
	Other	0	0	0%	0	0	0%	→
638	Gross Expenditure	592	513	87%	625	32	5%	↓
(108)	Income	(96)	(87)	91%	(112)	(16)	17%	↑
530	Net Expenditure	496	425	86%	513	16	3%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE	31 January 2018
PERIOD	P10

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18		RAG Status
£000		£000	£000	%	£000	£000	%	
	Sports Development/Active Schools							
0	Employee	0	0	0%	0	0	0%	→
0	Property	0	0	0%	0	0	0%	→
0	Transport and Plant	0	0	0%	0	0	0%	→
0	Supplies, Services and Admin	0	0	0%	0	0	0%	→
839	Payments to Other Bodies	860	717	83%	860	0	0%	→
0	Other	0	0	0%	0	0	0%	→
839	Gross Expenditure	860	717	83%	860	0	0%	→
(293)	Income	(307)	(307)	100%	(307)	0	0%	→
546	Net Expenditure	553	410	74%	553	0	0%	→
	Pre 5s							
5,888	Employee	6,727	5,107	76%	6,523	(205)	-3%	↑
266	Property	246	120	49%	243	(3)	-1%	↑
16	Transport and Plant	17	8	46%	12	(5)	-28%	↓
473	Supplies, Services and Admin	283	216	76%	306	22	8%	↓
910	Payments to Other Bodies	1,012	891	88%	993	(19)	-2%	↑
0	Other	0	0	0%	0	0	0%	→
7,552	Gross Expenditure	8,286	6,343	77%	8,076	(209)	-3%	↑
(303)	Income	(674)	(604)	90%	(657)	17	-3%	↓
7,249	Net Expenditure	7,611	5,738	75%	7,419	(192)	-3%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 January 2018

PERIOD

P10

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18		RAG Status
£000	PPP	£000	£000	%	£000	£000	%	
0	Employee	0	0	0%	0	0	0%	→
2,891	Property	2,956	2,581	87%	2,997	41	1%	↓
0	Transport and Plant	0	0	0%	0	0	0%	→
0	Supplies, Services and Admin	0	0	0%	0	0	0%	→
11,393	Payments to Other Bodies	12,651	10,201	81%	12,650	(1)	0%	→
0	Other	0	0	0%	0	0	0%	→
14,284	Gross Expenditure	15,607	12,781	82%	15,647	40	0%	↓
(205)	Income	(1,354)	(197)	15%	(1,354)	0	0%	↓
14,079	Net Expenditure	14,253	12,584	88%	14,293	40	0%	↓
£000	Curriculum for Excellence	£000	£000	%	£000	£000	%	
0	Employee	82	8	9%	82	0	0%	→
0	Property	0	0	0%	0	0	0%	→
0	Transport and Plant	2	0	0%	2	0	0%	→
204	Supplies, Services and Admin	84	47	56%	112	28	33%	↓
6	Payments to Other Bodies	118	99	84%	99	(19)	-16%	↓
0	Other	0	0	0%	0	0	0%	→
210	Gross Expenditure	286	154	54%	295	9	3%	↓
(6)	Income	0	(9)	0%	(9)	(9)	0%	↑
204	Net Expenditure	286	145	51%	286	(0)	0%	↑
£000	Central Admin	£000	£000	%	£000	£000	%	
118	Employee	76	73	96%	88	12	16%	↓
120	Property	0	2	0%	0	0	0%	→
0	Transport and Plant	1	0	39%	1	0	0%	→
26	Supplies, Services and Admin	19	34	180%	39	20	109%	↓
107	Payments to Other Bodies	97	111	114%	115	18	19%	↓
0	Other	0	0	0%	0	0	0%	→
371	Gross Expenditure	192	220	114%	244	51	27%	↓
(105)	Income	(60)	(44)	73%	(64)	(4)	7%	↑
266	Net Expenditure	132	176	133%	179	47	35%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 January 2018

PERIOD

P10

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18		RAG Status
£000		£000	£000	%	£000	£000	%	
	Workforce CPD							
306	Employee	266	237	89%	290	24	9%	↓
	Property	0	0	0%	0	0	0%	→
1	Transport and Plant	2	1	71%	2	0	0%	→
31	Supplies, Services and Admin	30	7	23%	28	(2)	-7%	↑
7	Payments to Other Bodies	6	12	201%	12	6	101%	↓
0	Other	0	0	0%	0	0	0%	→
346	Gross Expenditure	304	257	84%	332	28	9%	↓
(9)	Income	(7)	(3)	42%	(37)	(30)	429%	↑
337	Net Expenditure	297	254	85%	295	(2)	-1%	↑
	Performance & Improvement							
£000		£000	£000	%	£000	£000	%	
421	Employee	410	374	91%	431	21	5%	↓
0	Property	0	0	0%	0	0	0%	→
2	Transport and Plant	2	2	101%	2	0	10%	↓
13	Supplies, Services and Admin	0	0	0%	0	0	0%	↓
89	Payments to Other Bodies	0	0	0%	0	0	0%	→
0	Other	0	0	0%	0	0	0%	→
526	Gross Expenditure	412	376	91%	433	21	5%	↓
(22)	Income	(21)	(19)	88%	(21)	0	0%	→
504	Net Expenditure	391	358	91%	412	21	0	↓
	Education Development							
£000		£000	£000	%	£000	£000	%	
1,091	Employee	906	846	93%	915	9	1%	↓
144	Property	0	0	0%	0	0	0%	↓
85	Transport and Plant	46	59	129%	59	13	29%	↓
47	Supplies, Services and Admin	39	52	134%	82	43	112%	↓
246	Payments to Other Bodies	210	85	40%	193	(17)	-8%	↑
0	Other	0	0	0%	0	0	0%	→
1,613	Gross Expenditure	1,201	1,042	87%	1,249	48	4%	↓
(748)	Income	(212)	(157)	74%	(260)	(48)	23%	↑
865	Net Expenditure	989	885	90%	989	(0)	0%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE	31 January 2018
PERIOD	P10

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18	RAG Status
£000	Raising Attainment - Primary	£000	£000	%	£000	£000	%
1,220	Employee	0	877	0%	0	0	0%
0	Property	0	0	0%	0	0	0%
6	Transport and Plant	0	4	0%	0	0	0%
44	Supplies, Services and Admin	0	37	0%	0	0	0%
52	Payments to Other Bodies	0	30	0%	0	0	0%
0	Other	0	0	0%	0	0	0%
1,322	Gross Expenditure	0	948	0%	0	0	0%
(1,322)	Income	0	(948)	0%	0	0	0%
0	Net Expenditure	0	0	0%	0	0	0%
£000	Raising Attainment - Secondary	£000	£000	%	£000	£000	%
294	Employee	0	544	0%	0	0	0%
0	Property	0	0	0%	0	0	0%
0	Transport and Plant	0	1	0%	0	0	0%
12	Supplies, Services and Admin	0	8	0%	0	0	0%
46	Payments to Other Bodies	0	101	0%	0	0	0%
0	Other	0	0	0%	0	0	0%
352	Gross Expenditure	0	654	0%	0	0	0%
(352)	Income	0	(654)	0%	0	0	0%
0	Net Expenditure	0	0	0%	0	0	0%
£000	Pupil Equity Fund - (PEF)	£000	£000	%	£000	£000	%
0	Employee	0	1,103	0%	0	0	0%
0	Property	0	13	0%	0	0	0%
0	Transport and Plant	0	13	0%	0	0	0%
0	Supplies, Services and Admin	0	464	0%	0	0	0%
0	Payments to Other Bodies	0	126	0%	0	0	0%
0	Other	0	0	0%	0	0	0%
0	Gross Expenditure	0	1,718	0%	0	0	0%
0	Income	0	(1,718)	0%	0	0	0%
0	Net Expenditure	0	0	0%	0	0	0%

Primary Schools (Laura Mason)	24,774	24,806	32	0%	↓
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	Property Costs are over budget due to higher than anticipated costs relating to non-domestic rates (£57k) and unanticipated security costs at Aitkenbar site (£14k) prior to demolition. This overspend will be partially offset by the favourable variance within Income (due to higher than expected school meal income and sundry income received by various schools).				
Mitigating Action	Officers will continue to monitor the budget and every effort will be made to minimise the adverse variance.				
Anticipated Outcome	Adverse variance within Property Costs is anticipated at year end .				
Secondary Schools (Laura Mason)	23,709	23,714	5	0%	↓
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	Employee Costs are currently showing an adverse variance due to an overspend in Cover. This overspend will be substantially offset by the favourable variance within income, a large part of which is attributable to income from the Scottish Government for a secondment				
Mitigating Action	Officers will continue to monitor the expenditure budgets and every effort will be made to minimise the adverse variance here.				
Anticipated Outcome	The over-recovery within income is likely to continue for the remainder of the year.				

Specialist Education Provision (Claire Cusick)	14,460	14,478	18	0%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	Employee Costs are showing an underspend mainly due to staff vacancies. Property Costs are overspent due to an expectation that electricity costs will outturn close to 2016/17 levels, gas costs will be higher (having replaced heating oil) and a further twelve month rent for Choices occupancy of Skypoint has been anticipated. Payments to Other Bodies are currently overspent due to more children being placed within Daycare Placements (10% higher than to January 2016/17) though this has reduced the pressure on Residential Placements. Daycare services are demand-led and can fluctuate throughout the year. The overspend within Daycare Placements is partially off set by underspends in Residential Placements, Payments to Health Bodies and Payments to Other Local Authorities.				
Mitigating Action	The requirement for daycare placements are demand-led services taken jointly with HSCP following a joint assessment of the best option for all concerned. However, the actual usage throughout the year will be reviewed regularly to identify where there is scope to reduce the number of placements.				
Anticipated Outcome	If current levels of demand continue then it is anticipated that the Daycare budget will overspend though given recruitment problems an underspend on employee costs should offset this.				
Pre 5s (Laura Mason)	7,611	7,419	(192)	-3%	↑
Service Description	This services area includes all Early Years establishments within West Dunbartonshire.				
Main Issues / Reason for Variance	For various reasons there are delays in projects being implemented within Early Years. These projects are in relation to additional hours for 3-5 years and the implementation of the Young Persons Bill.				
Mitigating Action	Officers will continue to monitor the budget.				
Anticipated Outcome	Favourable variance within staffing is anticipated at year end				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF SAVINGS 2017/18

Efficiency reference		Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
2017/18	MA11	Review of vocational programme budget	90,000	90,000	-	savings will be achieved
2017/18	MA12	Reduction of supplies and services - early years & ASN	55,700	55,700	-	savings will be achieved
2017/18	MA13	Review of training across Education	50,000	50,000	-	savings will be achieved
2017/18	MA14	Include all early years depute posts in adult / child ratio	85,200	85,200	-	Review of Early Years expansion delivery model is ongoing : management committed to identifying efficiencies elsewhere within Early Years . Achievement of Scottish Government objectives will require this level of management.
2017/18	MA15	Review learning community budgets	125,000	125,000	-	savings will be achieved
2017/18	MA16	Implement standardised assessments for literacy & numeracy	20,000	20,000	-	savings will be achieved
2017/18	MA17	Review of learning assistants	148,646	148,646	-	savings will be achieved
2017/18	MA26	Assumption on staff turnover to include 1% on teachers & APTC pre 5 staff	173,000	173,000	-	challenge in delivering turnover savings especially given reduction in cover
TOTAL			747,546	747,546	-	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

Appendix 5

MONTH END DATE 31 January 2018

PERIOD 10

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	6	46%	11,863	25%	6	46%	293	3%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	2	15%	3,522	7%	2	15%	285	2%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	5	38%	32,445	68%	5	38%	11,038	95%		
TOTAL EXPENDITURE	13	100%	47,829	100%	13	100%	11,615	100%		
Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Re-Phasing £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	34,909	11,863	34,993	84	8,319	293	643	(7,676)	(7,760)	84
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	3,147	3,522	3,877	730	630	285	330	(300)	(300)	0
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	34,189	32,445	34,259	70	11,859	11,038	12,168	309	239	70
TOTAL EXPENDITURE	72,245	47,829	73,129	884	20,808	11,615	13,142	(7,666)	(7,821)	154

MONTH END DATE

31 January 2018

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1 Choices Programme						
Project Life Financials	750	2	0%	750	0	0%
Current Year Financials	748	0	0%	48	(700)	-94%
Project Description	Bringing together Central Support Services which will include relocation of Choices Programme.					
Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date	31-Oct-19		
Main Issues / Reason for Variance						
Project is dependant on new Balloch Campus delivery dates, and cannot commence until Jamestown PS has been vacated. Plans have now been designed and awaiting sign off from service department following a number of changes which have been requested. Detailed designs are being progressed and discussions ongoing with Building Control re requirements, with work to commence after Balloch campus relocation. Remaining budget will be required to slip into 18/19.						
Mitigating Action						
None available at this time due to the interdependency of the Balloch Campus project.						
Anticipated Outcome						
New modern facility for Choices delivering a saving of £0.049m per annum. As no mitigation is available then the project will slip as described.						

2 Kilpatrick School - New Build						
Project Life Financials	10,487	10,492	100%	10,571	84	1%
Current Year Financials	197	222	112%	281	84	43%
Project Description	Design and build of construction of Additional Support Needs School					
Project Lifecycle	Planned End Date	30-Jun-18	Forecast End Date	31-Jan-19		
Main Issues / Reason for Variance						
Phase 2 physical works completed and practical completion achieved. Outstanding information required to resolve Japanese Knotweed reliance letter. Final account (including final asbestos costs) is still outstanding and anticipated to exceed budget. Meetings are scheduled towards end February/beginning of March to discuss final costs (subject to the contractor providing background information) An assumption for the additional asbestos costs has been included in the forecast spend, with an anticipated overspend of £0.084m.						
Mitigating Action						
Ongoing discussions between Project Team, Legal Services and Hub West Scotland to resolve issues regarding Japanese Knotweed. Meetings now scheduled for March 18.						
Anticipated Outcome						
Phase 2 construction works are complete.						

3 Schools Estate Improvement Plan						
Project Life Financials	20,000	0	0%	20,000	0	0%
Current Year Financials	5,000	0	0%	0	(5,000)	-100%
Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
The budget for this project was phased with an expectation to spend £5m in 2017/18, however at present no projects have yet been approved for this project and therefore the funding will slip into a future year.						
Mitigating Action						
Options are currently being developed for Members to consider and will be reported to a future Committee for consideration.						
Anticipated Outcome						
£5m underspend in 2017/18 with funds to slip into future years.						

MONTH END DATE

31 January 2018

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

4	Children and Young Persons / Early Years						
	Project Life Financials	3,222	1,369	42%	3,222	0	0%
	Current Year Financials	1,924	71	4%	308	(1,616)	-84%
	Project Description	New funding announced July 2014 re the implementation of the Children and Young Persons Bill in relation to 2,3 and 4 year olds looked after or under a kinship order and additional 2 year olds from households in receipt of certain out of work benefits					
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Mar-19		
	Main Issues / Reason for Variance						
	At this time it is reported that there will be a forecast spend of £0.308m in 17/18 with remaining budget of £1.616m required to slip into 18/19 which is as a result of limited scope for works to be carried out to coincide with school holidays.						
Mitigating Action							
None available at present.							
Anticipated Outcome							
The project will be delivered but at a later date than had been originally planned							

5	New Levenvale Primary School All Weather Pitch						
	Project Life Financials	250	0	0%	250	0	0%
	Current Year Financials	250	0	0%	3	(247)	-99%
	Project Description	New Levenvale Primary School All Weather Pitch					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	30-Sep-19		
Main Issues / Reason for Variance							
Detailed design has taken longer than anticipated. The Grenfell Tower tragedy of June 2017 resulted in resourcing issues requiring a reallocation of priorities. Once design has been finalised will go to open tender or Scotland Excel Framework, looking to go to tender March 2018, with on-site starts anticipated in June 2018 with 12 wk programme and completion by end Sept.							
Mitigating Action							
Consultancy Services to finalise design.							
Anticipated Outcome							
All weather facility for use of pupils.							

6	New MUGA for St. Patricks Primary School and playground improvements						
	Project Life Financials	200	0	0%	200	0	0%
	Current Year Financials	200	0	0%	3	(197)	-99%
	Project Description	New MUGA for St. Patricks Primary School and playground improvements					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	30-Sep-19		
	Main Issues / Reason for Variance						
	Detailed design has taken longer than anticipated. The Grenfell Tower tragedy of June 2017 resulted in resourcing issues requiring a reallocation of priorities. Once design has been finalised will go to open tender or Scotland Excel Framework, looking to go to tender March 2018, with on-site starts anticipated in June 2018 with 12 wk programme and completion by end Sept.						
Mitigating Action							
Consultancy Services to finalise design.							
Anticipated Outcome							
All weather facility for use of pupils.							

TOTAL PROJECTS AT RED STATUS						
<u>Project Life Financials</u>						
EDUC	34,909	11,863	34%	34,993	84	0%
<u>Current Year Financials</u>						
EDUC	8,319	293	4%	643	(7,676)	-92%

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

Appendix 7

MONTH END DATE

31 January 2018

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1	OLSP - New Build					
	Project Life Financials	2,947	3,469	118%	3,677	730 25%
	Current Year Financials	480	282	59%	300	(180) -38%
	Project Description	Design and construction of new Secondary School in Bellsmyre, Dumbarton				
	Project Lifecycle	Planned End Date	31-Dec-18	Forecast End Date		31-Oct-18
	Main Issues / Reason for Variance					
	Project handed over and school opened on 25 October 2017 . Process has commenced to procure the works for the demolition of the old OLSP school. Waiting for full asbestos report to be completed by end February 2018 and thereafter the demolition works will be tendered through our current framework. Snagging process has commenced. Balance of £0.180m needs to slip into 2018/19 to cover the remainder of the demolition works which will run into next financial year.					
	Mitigating Action					
	Project Board meetings continue until the end of the defects liability period.					
	Anticipated Outcome					
	New Build opened to pupils on 25 October 2017 in line with the programme.					

2	Free School Meals					
	Project Life Financials	200	53	27%	200	0 0%
	Current Year Financials	150	3	2%	30	(120) -80%
	Project Description	Provision of Capital Funding from Scottish Government to implement free school meal				
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date		31-Mar-19
	Main Issues / Reason for Variance					
	Works to St Michael's/OLSP complete and St Ronan's/Lennox to be complete end of November 2018. Awaiting enabling costs for works to Christie Park and Gavinburn to allow confirmation as to what is to proceed.					
	Mitigating Action					
	None Required					
	Anticipated Outcome					
	Project completed on time and within budget					

TOTAL PROJECTS AT AMBER STATUS

<u>Project Life Financials</u>						
EDUC	3,147	3,522	112%	3,877	730	23%
<u>Current Year Financials</u>						
EDUC	630	285	45%	330	(300)	-48%

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS WHERE CURRENT YEAR VARIANCE IS OVER £0.050M

MONTH END DATE

31 January 2018

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1	Aitkenbar PS, St Peters PS, Andrew Cameron EE&CC						
Project Life Financials	10,646	10,176	96%	10,646	0	0%	
Current Year Financials	668	208	31%	227	(441)	-66%	
Project Description	Design and construction of new co-located school to replace 3 separate establishments						
Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Dec-17	
Main Issues / Reason for Variance							
School opened 23rd August 2016 as per programme. Snagging works are complete and final account to be agreed following installation of acoustic fence which will be carried out during the Easter break and due to complete 13 April 2018. Therefore Final Account payment will occur next financial year and payment for the acoustic fence will be also paid in 2018/19. The amount of these 2 items will be £0.441m.							
Mitigating Action							
None required at this time							
Anticipated Outcome							
Delivery of project on time with an anticipated underspend, figure will be determined by remaining costs of acoustic fence.							

2	New Balloch Campus (Haldane PS, St Kessog's PS, Jamestown PS & EECC)						
	Project Life Financials	16,462	15,267	93%	16,462	0	0%
	Current Year Financials	10,000	9,718	97%	10,680	680	7%
	Project Description	Construction of new primary school in Balloch to incorporate St Kessog's PS, Haldane PS and Jamestown PS and EE&CC)					
	Project Lifecycle	Planned End Date	01-Feb-19	Forecast End Date	28-Feb-19		
	Main Issues / Reason for Variance						
	Works progressing well and on programme for completion in February 2018. Spend accelerated from 2018/19 budget.						
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Delivery of project on budget.							

3	Schools Estate Refurbishment Plan						
	Project Life Financials	5,500	5,421	0%	5,571	71	0%
	Current Year Financials	1,188	1,109	0%	1,259	71	-100%
	Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Mar-18		
	Main Issues / Reason for Variance						
	Currently reporting an anticipated overspend of £0.097m which is mainly attributed to Levenvale PS condition works and was agreed by the Schools Estate Project Board.						
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Enhancement to Schools Estate							