

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in the Clyde Room, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 11 March 2020 at 9.30 a.m.

Present: Provost William Hendrie and Councillors Gail Casey, Ian Dickson and Jim Finn.

Attending: Angela Wilson, Strategic Director – Transformation and Public Service Reform; Annabel Travers, Procurement Manager; David Aitken and Derek McLean, Business Partners – Strategic Procurement; Patricia Kerr, Manager of ICT; Alison McBride, Strategic People and Change Manager; and Scott Kelly, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Diane Docherty, Marie McNair and Lawrence O'Neill.

Councillor Ian Dickson in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 19 February 2020 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – ASBESTOS SURVEYS FOR EXTERNAL WALL INSULATION AND RENEWAL OF ROOFS PROGRAMME

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for Asbestos Surveys for the External Wall Insulation (EWI) and Renewal of Roofs to Council Housing Stock Programme.

After discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for Asbestos Surveys for EWI and Renewal of Roofs Programme to Franks Portlock Consulting Ltd; and
- (2) to note: (i) that the contract shall be for a period of two years with the option to extend for two 12 month periods; (ii) that the overall value of the contract over two years was £81,500, excluding VAT, and over four years £163,000, excluding VAT; and (iii) that the estimated contract start date would be 1 April 2020.

CONTRACT AUTHORISATION REPORT – TREATMENT AND DISPOSAL OF RECYCLABLE AND RESIDUAL WASTE FOR INERT SOIL AND RUBBLE

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Treatment, Recycling and Disposal of Inert Waste (Soil and Rubble).

After discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, in further explanation of the report and in answer to a Member's question, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for the Treatment, Recycling and Disposal of Inert Waste (Soil and Rubble) to William Thompson & Son (Dumbarton) Limited; and
- (2) to note: (i) that the contract shall be for a period of three years with the option to extend for 12 months; (ii) that the value of the contract over three years was estimated at £204,000 (£68,000 per annum), excluding VAT; and (iii) that the contract start date would be 1 April 2020.

CONTRACT AUTHORISATION REPORT – TREATMENT AND DISPOSAL OF RECYCLABLE AND RESIDUAL WASTE FOR STREET SWEEPINGS AND GULLY WASTE

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Treatment and Disposal of Recyclable and Residual Waste for Street Sweeping and Gully Waste.

After discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for the provision of Street Sweeping and Gully Waste to Barr Environmental Limited; and
- (2) to note: (i) that the contract shall be for a period of three years with the option to extend for 12 months; (ii) that the overall value of the contract over three years was estimated at £55,000 (£18,500 per annum and £36.65 per tonne), excluding VAT, but may vary based on previous spend; and (iii) that the contract start date would be 1 April 2020.

CONTRACT AUTHORISATION REPORT – INDEPENDENT ADVOCACY SERVICES FOR ADULTS

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the block contract for Independent Advocacy Services for Adults.

After discussion and having heard the Procurement Manager and the Strategic Director in further explanation of the report and in answer to a Member's questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude the block contract, on behalf of West Dunbartonshire Health and Social Care Partnership, to Lomond & Argyll Advocacy Services for Independent Advocacy Services for Adults;
- (2) to note: (i) that the estimated value would be £405,000, excluding VAT, for a period of three years with the option of two 12 month contract extension periods to be implemented at the discretion of the Council; and (ii) that the estimated value would be £675,000, excluding VAT, for a period of five years; and
- (3) that the commencement date of the contract would be no later than 10 April 2020.

CONTRACT AUTHORISATION REPORT – SCOTTISH GOVERNMENT CIVTECH CHALLENGE: ASSET TRACKING AND FOCUSED EMPLOYEE WELLBEING TOOLS

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for Scottish Government CivTech Challenge: Asset Tracking and Focused Employee Wellbeing Tools.

Having heard the Manager of ICT in further explanation of the report, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for Development of Technology to track off-network Council assets to M2M Cloud Limited, with registered office at 1 Stanyards Courtyard, Stanyards Farm, Chertsey Road, Chobham, Surrey, England GU24 8JE, it being noted that the spend had been approved by Council on 4 March 2020 and was subject to approval by the Performance and Monitoring Group (PMRG);
- (2) to note: (i) that the contract shall be for a maximum period of twelve months and at a value of £119,350, excluding VAT, with the expected Council contribution being £69,446, excluding VAT, assuming that Scottish Government funding is approved; and (ii) that the estimated commencement date of the contract was 31 March 2020;
- (3) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for Development of Employee Focused Wellbeing Tool to Trickle Data Insights Limited, with registered office at 101 Rose Street South Lane, Edinburgh EH2 3JG, it being noted that the spend had been approved by Council on 4 March 2020;
- (4) to note: (i) that the contract shall be for a maximum period of up to four years and at a value of £199,995, excluding VAT, with the expected Council contribution being £99,995, excluding VAT, assuming that Scottish Government funding is approved; and (ii) that the estimated commencement date of the contract was 31 March 2020;
- (5) to note: (i) that, the Council would be seeking to recoup up to the maximum of the Scottish Government match funding which is up to 50% of the project costs; (ii) that the amount of potential to be recouped in match funding would only be known once the contract has been agreed and CivTech can submit the funding bid; and (iii) that progress to award would be subject to further internal relevant Council approvals during March 2020; and

- (6) to note: (i) that the spend on the contracts are speculative as they are funding the development of products that do not currently exist; (ii) that this authorisation is coming in advance of Corporate Services Committee's approval in order to try secure funding through the Scottish Government; and (iii) that the contract will not come into effect until after Corporate Service Committee approval.

The meeting closed at 9.50 a.m.