



West  
Dunbartonshire  
Council

FORM ST/1 (revised 08/10/07)

NSHIRE COUNCIL

DEPARTMENT OF HOUSING, ENVIRONMENTAL & ECONOMIC  
DEVELOPMENT  
(Architectural Services)

# STATEMENT OF TENDERS RECEIVED

CONTRACT: Periodic Inspection & Testing of Electrical Installations – Contract 7

REF: C/3497/M/SP/LD

TENDERS FOR THE ABOVE WERE RECEIVED ON 7 November 2008  
AND I WOULD REPORT AS FOLLOWS:

HEED CODE	CONTRACTOR NAME	BEFORE CHECKING	AFTER CHECKING	LOWEST AMOUNT
	A Burgoyne	£47,603.18	£47,603.18	£47,603.18
	Select Facilities	£55,241.00	£55,241.00	
	Alger Electrics	£77,190.00	Not checked	
	Kayes & Co	Invalid tender received by facsimile		
SUB TOTAL				£47,603.18
Other Costs Or Savings				
Addendum Bill of Savings				
Total Additions/Deductions				
<b>TOTAL COST OF PROJECT</b>				<b>£47,603.18</b>

**Executive Director of Housing, Environmental &**

**Economic Development Signature (pp)\***

**Date** 2/12/08

\* Only where Director's Delegated Authority applies, either by Standing Orders Clause 50 (a),(b),(d),(e), or granted by Council of (date to be inserted).

See Notes Overleaf

**NOTES**

1. The lowest tender has been checked arithmetically and represents good value by current pricing levels; adjustments have been made where appropriate in accordance with the code of tendering procedures.
2. The following contractors were invited to tender but declined:-  

Property Maintenance
3. The date of lodgement of Tenders was 7 November 2008
4. The date of expiry of Tenders is 6 February 2009
5. The Head of Finance (Dept. of Corporate Services) has been consulted in accordance with financial regulations.
6. The tender project cost of £47,603.18 can be contained within the General Services Budget.
7. A Pre-Construction Pack relating to the CDM Regulations was not required for this project.
8. The Chief Executive Officer and the Executive Director of Housing, Environmental and Economic Development are in agreement with this report.
9. It is recommended that the tender of A Burgoyne be selected as the most economically advantageous Tender for the Authority and be approved by the Members of the Tendering Committee and the Executive Director of Housing, Environmental & Economic Development for acceptance.

**Report Compiled by S Paton**

**Date: 11 November 2008**

**John J McKerracher**  
**Head of Property & Technical Services.**  
Date : 11 November 2008

Ref: SP/LD C/3497/M

Note: Tenders in excess of £30,000 are to be submitted to the Tendering Committee for approval

PROJECT: Periodic Inspection & Testing of Electrical Installations – Contract 7

WARD NO: Various

DESCRIPTION OF WORK / ADDRESSES

The work involves the inspection, testing and reporting of electrical installations within a variety of Council operated premises.

ANTICIPATED START DATE: December 2008

CONTRACT DURATION: 16 weeks