

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

31 July 2008

**MEETING: HOUSING, ENVIRONMENT & ECONOMIC
DEVELOPMENT COMMITTEE**

**WEDNESDAY, 6 AUGUST 2008
COUNCIL CHAMBERS
CLYDEBANK TOWN HALL
DUMBARTON ROAD
CLYDEBANK**

Dear Member

Please attend a Meeting of the **Housing, Environment and Economic Development Committee** to be held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 6 August 2008 at 10.00 a.m.

The business is as shown on the enclosed agenda.

Yours faithfully

DAVID MCMILLAN

Chief Executive

Distribution:

Councillor J Bollan
Councillor J Brown
Councillor G Calvert
Councillor G Casey
Councillor J Finn
Councillor W Hendrie (Chair)
Councillor J McColl
Councillor D McBride
Councillor C McLaughlin (Vice-Chair)
Councillor M McNair

All other Councillors for information

Chief Executive
Executive Director of Corporate Services
Executive Director of Housing, Environmental and Economic Development
Executive Director of Educational Services
Executive Director of Social Work & Health

**HOUSING, ENVIRONMENT & ECONOMIC
DEVELOPMENT COMMITTEE**

WEDNESDAY, 6 AUGUST 2008

AGENDA

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING

Submit, for approval as a correct record, Minutes of Meeting of the Housing, Environment and Economic Development Committee held on 7 May 2008.

3. WEST DUNBARTONSHIRE HOMELESSNESS STRATEGY 2008 - 2013

A presentation will be given by the Manager of Strategy, Housing, Environmental and Economic Development Department on the above.

In this respect, submit report by the Executive Director of Housing, Environmental and Economic Development seeking approval of the West Dunbartonshire Homelessness Strategy 2008 – 2013.

**4. HOUSING, ENVIRONMENTAL AND ECONOMIC DEVELOPMENT
DEPARTMENT - PERFORMANCE REPORT**

Submit report by the Executive Director of Housing, Environmental and Economic Development providing information on the performance of services within the Housing, Environmental and Economic Development Department. The report contains information on:-

- (a) fourth quarter and year end figures of 2007/2008 for those Key Performance Indicators (KPIs) which are monitored on a quarterly basis (Appendix 1);
- (b) Statutory Performance Indicators for the fourth quarter of 2007/2008 and un-audited year end performance figures where available (Appendix 2);
- (c) Statutory Performance Indicators which the Corporate Management Team identified in early 2007 as requiring improvement actions and regular monitoring (Appendix 2);
- (d) the programme of Best Value Reviews (Appendix 3);

- (e) fourth quarter information for corporate complaints received (Appendix 4); and
- (f) the current status of Departmental Actions to meet Departmental Objectives for 2007/2008, i.e. the Service Plan Report (Appendix 5).

5. SURPLUS COUNCIL HOUSING STOCK

Submit report by the Executive Director of Housing, Environmental and Economic Development advising of proposals received from housing associations in response to the Committee's invitation for detailed proposals relating to surplus Council Housing stock in various areas of West Dunbartonshire.

6. EMPLOYEE COSMOPOLITAN FITNESS SCHEME – DISCOUNTED PARTNER MEMBERSHIP PILOT

Submit report by the Executive Director of Housing, Environmental and Economic Development providing an update on the outcome of the six month pilot which extended the West Dunbartonshire Council Employee discount scheme to include immediate family members (defined as civil partners/spouse).

7. SINGLE TRADE MEASURED TERM CONTRACTS

Submit report by the Executive Director of Housing, Environmental and Economic Development informing on progress with the tendering procedure for single trade measured term contracts and seeking approval to further extend one of the two lift maintenance contracts to 30 June 2009.

8. LIFT UPGRADE WORKS AT WEST BRIDGEND – ARRANGEMENTS FOR TENANTS

Submit report by the Executive Director of Housing, Environmental and Economic Development advising of access arrangements and procedures to be implemented for the benefit of tenants as a result of the forthcoming lift upgrade works at the three multi-storey blocks of flats at West Bridgend, Dumbarton.

9. MANAGEMENT OF DUMBARTON HARBOUR

Submit report by the Executive Director of Housing, Environmental and Economic Development:-

- (a) highlighting the duties and powers required of West Dunbartonshire Council in relation to Dumbarton Harbour and seeking approval for the appointment of Clydeport Operations Ltd., as Agents to the Council to offer advice and assistance in delivering the Harbourmaster service; and
- (b) advising that it is necessary to formally confirm the Executive Director's role as Harbourmaster of Dumbarton Harbour.

10. SALE OF LAND AT CROSS COTTAGE, WILLIAM STREET, DUNTOCHER

Submit report by the Executive Director of Housing, Environmental and Economic Development seeking approval to sell the landlord's interest in land extending to 711 sq.m. or thereby at Cross Cottage, William Street, Duntocher, as shown hatched in black on the plan appended to the report, to the sitting tenant.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Administrative & Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251 e-mail: craig.stewart@west-dunbarton.gov.uk