

# WEST DUNBARTONSHIRE COUNCIL

## Report by the Chief Executive

Corporate and Efficient Governance Committee: 21 March 2012

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### Subject: Chief Executive Budgetary Control Report: Period 10 2011/12

#### 1. Purpose

- 1.1 The purpose of this report is to advise the Committee of the performance of the Chief Executive budget for the period to 31 January 2012.

#### 2. Background

- 2.1 At a meeting of West Dunbartonshire Council on 9 February 2011, Members agreed the revenue estimates for 2011/2012. At that time, a total net budget of £4.657m was approved for the Chief Executive's Department.
- 2.2 Between 9 February and 15 December 2011, there have been budget reviews (e.g. targeted management savings, spending freeze) within the Council, which have adjusted the value of this budget to £4.602m.
- 2.3 A revised budget (the Probable Outturn) of £4.416m was reported to members on 15 December 2011. The probable outturn indicated an underspend from revised budget of £0.186m within the Chief Executive Services.

#### 3. Main Issues

- 3.1 The Appendix notes the annual probable outturn and a comparison of the phased outturn to the actual spend to date on the departmental budgets.

- 3.2 The summary report identifies a favourable variance to date (underspend) of £0.181m (4.93%).

- 3.2 There are three main variances highlighted in the report:

- 3.3 Welfare Rights/CPP Investment £25,390 Fav  
This favourable variance is due to employee costs being lower than anticipated due to maternity leave.

Skillseekers £35,320 Fav  
This favourable variance is a result of income being greater than anticipated for incentive funds and additional milestone payments from Skills Development Scotland and the Department for Work and Pensions.

Community Learning & Development £114,790 Fav  
This favourable variance is due to lower than anticipated sessional staff costs arising from the review of service provision; repair costs being underspent and higher than anticipated grant income.

#### **4. People Implications**

4.1 There are no personnel issues.

#### **5. Financial Implications**

5.1 There are no financial implications.

#### **6. Risk Analysis**

6.1 The present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.

#### **7. Equalities Impact Assessment**

7.1 No equalities impact assessment was required in relation to this report.

#### **8. Strategic Assessment**

8.1 The report is for noting and, therefore, does not directly affect any of the strategic priorities.

#### **9. Conclusions and Recommendations**

9.1 There is a favourable variance of £0.181m in the Chief Executive departmental budget to date, which is in addition to the £0.186m identified in the probable outturn.

9.2 This report is submitted for Committee's consideration and comment.

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Joyce White  
Chief Executive

Date: 27 February 2012

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**Appendix:** Chief Executive - Budgetary Control Report Period 10

**Background Papers:** General Services Revenue Estimates and Council Tax –  
Report to Council 9 February 2011  
Budget Book 2012/13  
Ledger prints – Period 10

**Wards Affected:** All Wards