WEST DUNBARTONSHIRE COUNCIL

Report by Chief Officer – Supply, Distribution and Property

Tendering Committee: 17 March 2021

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Subject: Contract Extension Report – Email Filtering and Gateway Solution

1.   Purpose
1.1   The purpose of this report is to seek the approval of Tendering Committee to authorise the Chief Officer for Regulatory to extend the Email Filtering and Gateway Solution contract by two (2) x twelve (12) month extension periods.

2.   Recommendations
2.1   It is recommended that the Tendering Committee:

a)   Authorise the Chief Officer for Regulatory to extend the Email Filtering and Gateway Solution contract, undertaken by Infosec Cloud Limited, by a maximum of two (2) x twelve (12) month extension periods from 4th June 2021 and a value of £25,653 ex VAT over a 12 month period and £51,306 ex VAT over a two year period.

3.   Background
3.1   In 2018, the Council participated in a collaborative procurement with East Dunbartonshire Council (EDC) for an email filtering solution with each of the Councils' awarding their own contract with the successful bidder.

3.2   On the 25 April 2018, a Contract Authorisation Report – Email Filtering and Gateway Solutions was put forward to the Tendering Committee, where approval to award a three year contract to Infosec Cloud Limited was granted at a value of £69,360 ex VAT over three years.

4.   Main Issues
4.1   The contract awarded to Infosec Cloud Limited was on the terms of the original tender and therefore included extension options. Following consultation with People and Technology Services, the Council has a continuing requirement to maintain the Email Filtering and Gateway Solution. As the original Tendering Committee report did not state the option to extend this contract, it is now recommended that the Tendering Committee authorises the extension of this contract which is due to end currently on 3rd June 2021.

4.2   The cost of an Email Filtering and Gateway solution is included in the People & Technology Spend Report presented to Corporate Services Committee on the 17 February 2021.

5.   People Implications
5.1   There are no People issues.

6.   Financial and Procurement Implications
6.1   Financial costs in respect of this contract will be met from the approved revenue budgets of People and Technology Services, as detailed at 4.2 above.

7.   Risk Analysis
7.1   Should the Tendering Committee decide not to proceed as recommended then

the Council will require entering into a separate contractual agreement to that which was collaboratively tendered with EDC and therefore may be subject to less favorable terms and potential price increases.

7.2 EDC have indicated that they wish to take up this extension, and should the Tendering Committee decide not to proceed, could impact EDC's ability to proceed.

8. Equalities Impact Assessment (EIA)
8.1 The screening has been done by the People and Technology Services. The results were that there is no equalities impact.

9. Consultation
9.1 People and Technology Services, Finance Services and Legal Services have been consulted regarding the contents of this report.

10. Strategic Assessment
10.1 High quality ICT equipment and services contribute to the Council's strategic priority of delivering fit for purpose estate and facilities and delivers a positive response to employee feedback in the annual ICT Customer Satisfaction Survey.

10.2 The contract will provide improved security and resilience through new functionality and ensure a fit for purpose ICT environment that supports all of the Council service areas to deliver on their strategic objectives.

Name: Angela Wilson
Designation: Chief Officer: Supply, Distribution & Property
Date: 17 March 2021

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Appendices: None

Background Papers: Corporate Services Committee 17 February 2021: People & Technology Spend 2021-22 Report
Tendering Committee 25 April 2018: Contract Authorisation Report: Email Filtering & Gateway Solution.

Wards Affected: All