

**WEST DUNBARTONSHIRE COUNCIL**

**Report by Head of Personnel Services**

**Joint Consultative Forum – 28<sup>th</sup> November 2006**

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**Subject: Minutes of Departmental Joint Consultative Committees and Health & Safety Meetings**

**1. Purpose:**

- 1.1** To provide the Joint Consultative Forum with Minutes from Departmental Joint Consultative Committee meetings.

**2. Background:**

- 2.1** As part of the Council's approved format for Joint Consultation each department has introduced properly constituted and minuted Joint Consultative Committees (JCC's).
- 2.2** Health and safety matters can be considered within JCC's, however some departments have a separate Health and Safety meeting. There have been no Departmental Health & Safety meetings since the last JCF meeting.
- 2.3** In response to a request from the JCF minutes of the Corporate Health & Safety Committee are also to be included.

**3. Current Position:**

- 3.1** Minutes of the following departmental J.C.C. meetings held during the period of this report are attached:-

<b>JOINT CONSULTATIVE MEETING</b>	<b>DATE(S) OF MEETING</b>	<b>APPENDIX NO.</b>
<b>H.R.E.S.</b>		
Repairs & Maintenance Section	03.08.06 07.09.06 12.10.06	Appendix 1 Appendix 2 Appendix 3
Land Services	15.08.06 03.10.06	Appendix 4 Appendix 5
Roads Operation	03.06.06	Appendix 6
Property Management	14.09.06	Appendix 7
<b>EDUCATION &amp; CULTURAL SERVICES</b>		
Non Teachers	29.09.06	Appendix 8
Teachers	19.09.06	Appendix 9
<b>SOCIAL WORK SERVICES</b>		
Social Work	09.06.06 04.09.06	Appendix 10 Appendix 11

HEALTH AND SAFETY COMMITTEES	DATE(S) OF MEETING	APPENDIX NO.
Corporate Safety Committee	14.09.06	Appendix 12

#### **4. Recommendations:**

**4.1** The JCF is asked to note the contents of this report.

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**Background Papers:** Appendices 1-12 (Minutes of Meetings)

**Wards Affected:** Not applicable