

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Lead - Roads & Transportation

**Infrastructure, Regeneration and Economic Development Committee:
12 February 2020**

Subject: Procurement of a Service for the Repair / Replacement of Tyres for the Council's Vehicle & Plant Fleet.

1. Purpose

- 1.1** This report seeks Committee approval to initiate a procurement process for the provision of a tyre repair/ replacement service to the vehicle and plant fleet.

2. Recommendations

- 2.1** The Committee is asked to approve the initiation of a procurement process for the provision of a tyre repair/replacement service to the vehicle and plant fleet. On completion of the procurement process, a further report will be submitted to the Tendering Committee with recommendations on the award of the contract(s).

3. Background

- 3.1** Within the West Dunbartonshire Council's Asset Management Plan the Council has an ongoing requirement for servicing the vehicle and plant fleet including replacing and / or servicing existing tyres either planned or on the road, and all as required of a fully comprehensive 365/7 days a week tyre management service for a period of 48 months in line with the vehicle/tyre types.
- 3.2** West Dunbartonshire Council, as a Member of Scotland Excel (Excel), the Local Government Centre of Procurement Expertise, has access to a range of national contracts.
- 3.3** The Council currently operates a fully comprehensive 365/7 days a week tyre management service presently established through the Excel Framework 04/17 Tyres for Vehicles & Plant and serviced by the supplier McConechy's Tyre Service Ltd.

4. Main Issues

- 4.1 Fleet and Waste Services require a competent and suitably qualified provider to ensure the service is carried out in a satisfactory and timely manner across the full extent of the vehicle and plant fleet.
- 4.2 In order to ensure compliance with Standing Orders and demonstrate best value, the contract requires to be subjected to a competitive tendering exercise and be awarded to the most economically advantageous tender return.

5. People Implications

- 5.1 There are no people implications associated with this report.

6. Financial and Procurement Implications

- 6.1 All procurement activity carried out in excess of £50,000 is subject to a contract strategy.
- 6.2 The tyre repair / replacement service is a reactive service tied to the Council's requirements and to effectively manage the vehicle and plant fleet. The current expenditure is approximately £112,000 per annum and it is anticipated this level of expenditure will continue subject to demand on the service.
- 6.3 The contract strategy for the procurement of a provision of a tyre repair/replacement services purchasing and reporting system will be produced by the Capital Investment Scoping Officer and the Corporate Procurement Unit in close consultation with Fleet and Waste Services. The contract strategy shall include but may not be limited to; contract scope, service forward plan, the market, procurement model and routes to market.
- 6.4 Fleet and Waste Services will contribute to the delivery of the Council strategic priorities. Further opportunities to maximise the positive social, economic and environmental impact for the Council through the contract will also be explored e.g. through the use of Community Benefit Clauses.

7. Risk Analysis

- 7.1 There are no risks associated with this report.

8. Equalities Impact Assessment (EIA)

8.1 After screening, no Equalities Impact Assessment (EIA) is required for this supply contract.

9. Consultation

9.1 The Corporate Procurement Unit, Finance, Legal, Fleet and Maintenance have been consulted in relation to the content of this report.

10. Strategic Assessment

10.1 This contract will contribute towards the Council's strategic priority of supporting the efficient and effective frontline services that improve the everyday lives of residents

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Date: 20 December 2019

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Appendix: None

Background Papers: None

Wards Affected: N/A