

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

3 April 2014

**MEETING: RECRUITMENT AND INDIVIDUAL PERFORMANCE
MANAGEMENT COMMITTEE
WEDNESDAY, 16 APRIL 2014
COMMITTEE ROOM 1
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a Meeting of the **Recruitment and Individual Performance Management Committee** to be held in **Committee Room 1, Council Offices, Garshake Road, Dumbarton** on **Wednesday, 16 April 2014 at 10.00 a.m.**

The business is as shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Councillor Martin Rooney (Chair)
Provost Douglas McAllister (Vice Chair)
Councillor Jonathan McColl
Councillor Gail Robertson
Councillor Kath Ryall

All other Councillors for Information

Chief Executive
Head of People and Transformation

RECRUITMENT & INDIVIDUAL PERFORMANCE MANAGEMENT COMMITTEE

WEDNESDAY, 16 APRIL 2014

AGENDA

1. APOLOGIES

2. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to pass the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following items of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act”.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record the Minutes of the Meeting of the Recruitment & Individual Performance Management Committee held on 4 September 2013.

4. PERFORMANCE MANAGEMENT AND APPRAISAL OF THE CHIEF EXECUTIVE *(copy to follow)*

The Committee is requested to consider a report by the Head of People and Transformation on the performance management and appraisal of the Chief Executive.

In this connection, the Committee is requested:-

- (a) in conjunction with the Chief Executive, to discuss and agree the outcomes and assessment of the 2013/14 performance evaluation;
- (b) in conjunction with the Chief Executive, discuss and agree the annual performance objectives and targets for 2014/15; and
- (c) in conjunction with the Chief Executive, discuss and agree a personal development plan and associated financial costs for 2014/15.

For information on the above agenda please contact Nuala Borthwick, Committee Officer, Legal, Democratic and Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU Tel: (01389) 737594 email: nuala.borthwick@west-dunbarton.gov.uk