

WEST DUNBARTONSHIRE COUNCIL**Report by Strategic Director – Transformation & Public Service Reform****Tendering Committee: 13 January 2021**

Subject: Contract Authorisation Report – Design and Installation of 3G Pitches at Our Lady of Loretto Primary School and St Mary’s Primary School

1. Purpose

- 1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Strategic Lead - Regulatory to conclude the award of the contract for Design and Installation of 3G Pitches at Our Lady of Loretto Primary School and St Mary’s Primary School.

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:
- a) Authorise the Strategic Lead Regulatory to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for Design and Installation of 3G Pitches at Our Lady of Loretto Primary School and St Mary’s Primary School to Ecosse Sports Ltd.
 - b) Note that the contract shall be for a maximum period of 23 weeks and at a value of £224,066.00 ex VAT. The estimated commencement date of the contract is February 2021.

3. Background

- 3.1** The purpose of this tender exercise was to commission the upgrade of a red blaes pitch situated in the grounds of Our Lady of Loretto Primary School, Clydebank to a 3G Multisport synthetic turf facility and to construct a 3G Multisport synthetic turf facility within the grounds of St Mary’s Primary School, Alexandria.
- 3.2** The budget for Design and Installation of 3G Pitch at Our Lady of Loretto Primary School and St Mary’s Primary School was approved at Council / Building Upgrades committee on 6 February 2013 through the recurring Building Upgrades budget. This procurement exercise has been conducted in accordance with the Council’s Standing Orders and Financial Regulations and the *Public Contracts (Scotland) Regulations 2016* (below the EU threshold) for Works. A Contract Strategy document was also approved on 15 July 2019.

4. Main Issues

- 4.1** The four tender submissions were evaluated by representatives from Consultancy Services, Corporate Procurement Unit, Health & Safety Services and Finance Services against pre-determined selection criteria forming part of the published tender documents which assessed competence, experience, and

capacity.

- 4.2** Four tender submissions were evaluated against a set of award criteria which was based on Price / Quality ratio of 30% / 70%. The scores relative to the award criteria of each tenderer are as follows:

	Weighting	Allsports Construction & Maintenance Ltd	Ecosse Sports Ltd	Hawthorn Heights Ltd	Hunter Construction (Aberdeen) Limited
Service Delivery/Methodology	13.5%	13.5%	6.8%	13.5%	13.5%
Contract Monitoring and Management	9%	6.8%	6.8%	9%	6.8%
Social Benefits	6.9%	5.2%	6.9%	6.9%	6.9%
e-Procurement	0.6%	0.5%	0.5%	0.5%	0.6%
Quality Sub-Total %:	30%	26%	21%	29.9%	27.8%
Price Sub Total £	-	£287,726.66	£224,066.00	£273,364.80	£291,525.55
Price Sub Total %	70%	54.0%	70%	55.3%	55.2%
Total Score	100%	80%	91%	85.2%	83%

- 4.3** It is recommended that the contract is awarded to Ecosse Sports Ltd, of Midlothian, who has provided the most economically advantageous tender. The contract shall be for a maximum period of 23 weeks at a value of £224,066.00, ex VAT. The value of the contract is below the value approved by Council / Building Upgrades committee on 6 February 2013.

- 4.4** Ecosse Sports Ltd has committed to paying all staff as a minimum, UK Minimum Wage (min. of £8.72 per hour).

- 4.5** Ecosse Sports Ltd has committed to delivery of social benefits which will be discussed at the implementation meeting and actions to take these forward will be agreed.

6. People Implications

- 6.1** There are no people implications as a result of this report.

7. Financial and Procurement Implications

- 7.1** Financial costs in respect of this contract will be met from the approved capital budgets of Regeneration, Environmental & Growth - Asset Management on behalf of Education and Learning Attainment.

7.2 The value of the contract is below the value approved by Council resulting in a estimated budget saving of £275,934.

8. Risk Analysis

8.1 The successful contractor has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.

8.2 Should the Tendering Committee decide not to proceed as recommended then this will delay the project, may have financial implications on the overall cost of the project and the forecasted savings.

9. Equalities Impact Assessment (EIA)

9.1 An equalities screening was undertaken and the results confirmed there are no equalities impact.

10. Consultation

10.1 Finance, Legal and Consultancy Services have been consulted in relation to the content of this report.

11. Strategic Assessment

11.1 This report contributes to the Council's Strategic Priorities and particular towards improving the life chances for children and young people.

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Designation: Strategic Director - Transformation & Public Service Reform

Date: December 2020

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Appendices:	None
Background Papers:	The Contract Strategy EIA Screening
Wards Affected:	Ward 2 – Leven Ward 6 – Clydebank Waterfront