

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

10 May 2013

**MEETING: AUDIT & PERFORMANCE REVIEW
 COMMITTEE**

**WEDNESDAY, 22 MAY 2013
COMMITTEE ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a meeting of the **Audit & Performance Review Committee** to be held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on **Wednesday, 22 May 2013 at 10.00 a.m.**

The business is as shown on the enclosed agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:

Councillor J McColl (Chair)
Councillor G Black
Councillor J Brown
Councillor I Murray (Vice Chair)
Councillor T Rainey
Councillor G Robertson
Councillor M Rooney
Councillor M Stewart
Mr SJ Doogan
Mr E Haynes
Mr F McNeil
Ms M Ward

All other Councillors for information

Chief Executive
Executive Director of Corporate Services
Executive Director of Educational Services
Executive Director of Housing, Environmental & Economic Development
Director of West Dunbartonshire Community Health and Care Partnership

For information on the agenda please contact Craig Stewart, Committee Officer,
Legal, Democratic & Regulatory Services, Council Offices, Garshake Road,
Dumbarton G82 3PU. Tel: (01389) 737251.
E-mail: craig.stewart@west-dunbarton.gov.uk.

AUDIT & PERFORMANCE REVIEW COMMITTEE

WEDNESDAY, 22 MAY 2013

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record, the Minutes of Meeting of the Audit & Performance Review Committee held on 27 February 2013.

4. REMIT FROM COUNCIL MEETING ON 27 MARCH 2013 – PRUDENTIAL INDICATORS 2012/13 TO 2015/16 AND TREASURY MANAGEMENT STRATEGY 2013/14 TO 2015/16

Submit report by the Executive Director of Corporate Services which has been remitted to this Committee from the March Council meeting in order to ensure further scrutiny takes place.

In this respect, a short overview on this subject will be given by Gillian McNeilly, Finance Manager.

5. CODE OF GOOD GOVERNANCE

Appendix to follow)

Submit report by the Executive Director of Corporate Services advising of progress made in developing and maintaining a local code of governance as recommended in the CIPFA/SOLACE document '*Delivering Good Governance in Local Government*'.

6. AUDIT SCOTLAND – REVIEW OF ADEQUACY OF INTERNAL AUDIT ARRANGEMENTS

Submit report by the Executive Director of Corporate Services advising of the External Auditor's assessment of the adequacy of the Council's Internal Audit arrangements.

7. INTERNAL AUDIT CHARTER

Submit report by the Executive Director of Corporate Services providing an update to the Internal Audit Charter.

8. INTERNAL AUDIT ANNUAL REPORT TO 31 MARCH 2013

Submit report by the Executive Director of Corporate Services:-

- (a) advising of the work undertaken by Internal Audit in respect of the Annual Audit Plan 2012/13; and
- (b) advising of the contents of the Assurance Statement given to the Section 95 Officer (the Head of Finance and Resources) in support of the Statement of Internal Financial Control/Governance Statement.

9. RISK AND BUSINESS CONTINUITY UPDATE

Submit report by the Executive Director of Corporate Services providing an update on work being done in relation to Risk and Business Continuity.

10. THE ACCOUNTS COMMISSION'S OVERVIEW OF LOCAL GOVERNMENT IN 2013: RESPONDING TO CHALLENGES AND CHANGE

Submit report by the Executive Director of Corporate Services providing information on a report recently published by the Accounts Commission entitled '*Responding to challenges and change*'.

11. AUDIT SCOTLAND REPORT: MAJOR CAPITAL INVESTMENT IN COUNCILS

Submit report by the Executive Director of Corporate Services providing information on a report recently published by Audit Scotland entitled '*Major capital investment in councils*'.