

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 7 May 2008

Subject: Dumbarton Burgh Hall - Accessible Toilet and Toilet Upgrade

1. Purpose

- 1.1 To advise the Committee of tenders received for the Dumbarton Burgh Hall - Accessible Toilet and Toilet Upgrade project and to seek approval to accept the most economically advantageous tender.

2. Background

- 2.1 Tenders for the project were received on 3 April 2008 from four contractors.

3. Main Issues

- 3.1 The works comprise stripping out existing toilets and upgrading with new toilet facilities within Dumbarton Burgh Hall.

4. Personnel Issues

- 4.1 Design and Quantity Surveying services are being carried out in-house by the Architectural Services Section of Housing, Environmental and Economic Development.
- 4.2 CDM Regulations compliance is being undertaken by CDM Scotland Ltd. who were appointed to act as CDM Coordinator for the Council.

5. Financial Implications

- 5.1 The three lowest tenders have been checked arithmetically and represent good value by current pricing levels. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).
- 5.2 This project will be funded from the Chief Executive's Capital Access Improvement Budget and the Repairs and Maintenance Budget.

6. Risk Analysis

- 6.1 The risks associated with CDM compliance have been dealt with elsewhere in this report and Health and Safety compliance has been considered as part of the tender evaluation.

7. Conclusions

7.1 The works included in this contract will significantly improve the toilet facilities within Dumbarton Burgh Hall.

8. Recommendation

8.1 The Committee is invited to approve the awarding of the contract to DCF Building Services Ltd. in the amount of £34,090.00 as the most economically advantageous tender.

Elaine Melrose

Executive Director of Housing, Environmental and Economic Development

Date: 7 May 2008

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Appendices: Form ST/1 - Statement of Tenders Received

Background Papers: None

Ward Affected: 3