

## **WEST DUNBARTONSHIRE COMMUNITY HEALTH AND CARE PARTNERSHIP**

At a Meeting of the West Dunbartonshire Community Health and Care Partnership held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton, on Wednesday, 21 November 2012 at 2.00 p.m.

**Present:** Councillors Gail Casey, John Mooney, Jonathan McColl, Marie McNair, Martin Rooney and Hazel Sorrell (West Dunbartonshire Council); and Keith Redpath, Director, West Dunbartonshire Community Health and Care Partnership; Ross McCulloch, Co-Chair, Local Partnership Forum and Catherine Benton MBE, NHS Greater Glasgow and Clyde.

**Attending:** Chris McNeill, Head of Community Health and Care Services; Jackie Irvine, Head of Children's Health, Care and Criminal Justice Services; Jonathan Bryden, Head of Finance, Clyde Community Health Partnerships; Sharon Elliott, Acting Section Head – Quality Assurance; Wendy Jack, Strategy and Planning Manager; William Pook, Performance and Information Manager; Nigel Ettles, Principal Solicitor and Nuala Borthwick, Committee Officer, West Dunbartonshire Council.

**Apologies:** Dr Kevin Fellows, Clinical Director, West Dunbartonshire Community Health and Care Partnership; Anne McDougall, Chair, Public Partnership Forum and Peter Daniels OBE, Non-Executive Director, NHS Greater Glasgow and Clyde.

### **Councillor Gail Casey in the Chair**

#### **DECLARATION OF INTEREST**

Councillor Casey declared a financial interest in the item under the heading 'Care Inspectorate Reports for External Care Service Providers in West Dunbartonshire' and intimated that she would take part in the discussions thereon.

#### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the West Dunbartonshire Community Health & Care Partnership held on 22 August 2012 were submitted and approved as a correct record.

Under the item 'Minutes of Previous Meeting', the Chair, Councillor Casey advised that expenditure information on Prescribing Costs within West Dunbartonshire CHCP was included in the report entitled, 'Financial and Capital Works Report for the Period ended 30 September 2012 (NHS)'. She also advised that Officers had

confirmed that the costs for a large number of drugs had been reduced and that budgets were currently being re-profiled. It was noted that a detailed local report on prescribing costs would be submitted when available as a Briefing Note to Elected Members or otherwise to the next meeting of the Partnership.

### **BLUE TRIANGLE HOUSING PROJECT**

A report was submitted by the Partnership Director providing information on the actions being taken following the tragic deaths of 3 residents of the Blue Triangle Housing Support Project by suicide between July 2012 and September 2012.

Following discussion and having heard the Partnership Director in further explanation of the report, the Partnership agreed:-

- (1) that a further report would be submitted to the next meeting of the Committee following conclusion of the ongoing formal review involving multi-agency partners and would provide details on actions to be taken by the CHCP; and
- (2) otherwise to note the contents of the report.

### **THE MODERNISATION OF COUNCIL OLDER PEOPLE'S CARE HOME AND DAY CARE PROVISION FOR WEST DUNBARTONSHIRE**

A report was submitted by the Partnership Director:-

- (1) providing options in relation to the future of services for older people in West Dunbartonshire; and
- (2) making recommendations on the future of Older People's Care Homes and Day Care services provided by the Council.

Following discussion and having heard the Partnership Director in further explanation of the report, the Partnership agreed:-

- (1) to approve Option 1 of the report to develop two new and fit-for-purpose older people's care homes (incorporating day care provision) to replace all of the authority's existing care homes and day centre provision by 2015;
- (2) to note that the capital investment and revenue effects of Option 1 would be incorporated into the Council's ongoing financial processes to enable full consideration of capital planning options at the Special Council meeting scheduled for February 2013;
- (3) that future reports would be provided to the Committee to provide information on the outcome of consultation processes, location decisions for the new facilities and on tendering processes; and

- (4) to convey the Committee's thanks to the relevant officers within the CHCP for their work in providing the report to enable the Council to move forward in providing better Older People's Care Home and Day Care provision within West Dunbartonshire.

### **CARE INSPECTORATE REPORTS FOR OLDER PEOPLE RESIDENTIAL AND DAY CARE SERVICES OPERATED BY WEST DUNBARTONSHIRE COUNCIL**

A report was submitted by the Partnership Director providing information on two recent inspection reports: one for a Council owned Care Home and one for a Council owned Day Centre.

Following discussion and having heard the Head of Community Health & Care Services in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to note the status of work which was either on-going or completed to ensure grades awarded to the older peoples' services within West Dunbartonshire would be increased to the quality levels expected by the Council;
- (2) that future Care Inspectorate reports would include a column for grade 6 in the table setting out the movement in grades for service inspections; and
- (3) otherwise to note the contents of the report.

### **CARE INSPECTORATE REPORTS FOR OLDER PEOPLE'S CARE HOMES OPERATED BY INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE**

A report was submitted by the Partnership Director providing a routine update on the most recent Care Inspectorate assessments for four independent sector older peoples' Care Homes within West Dunbartonshire.

Following discussion and having heard the Acting Section Head - Quality Assurance in answer to a question from a Member, the Partnership agreed to note the contents of the report.

### **CARE INSPECTORATE REPORTS FOR EXTERNAL CARE SERVICE PROVIDERS IN WEST DUNBARTONSHIRE**

A report was submitted by the Partnership Director providing a routine update on the most recent Care Inspectorate assessments for thirteen external providers of care services within West Dunbartonshire.

Following discussion and having heard the Acting Section Head - Quality Assurance in further explanation of the report and in answer to a question from a Member, the Partnership agreed to note the contents of the report.

## **WEST DUNBARTONSHIRE CHCP MID-YEAR PERFORMANCE REPORT 2012/13**

A report was submitted by the Partnership Director providing a summary of performance in relation to the Key Performance Indicators (KPIs) and key actions within the CHCP Strategic Plan 2012/2013 for the period 1 April 2012 to 30 September 2012 (including those that directly pertain to the local Community Planning Partnership Single Outcome Agreement).

Following discussion and having heard the Partnership Director in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to commend the continuing commitment and efforts of CHCP staff to taking forward the ambitious and challenging agendas that the mid-year performance report represents;
- (2) to note that the indicative targets of reducing suicide rates by 20% by 2013 had been achieved and that information on the number of suicides in the West Dunbartonshire area would be provided to a future meeting of the Partnership; and
- (2) otherwise to note the contents of the report.

## **WEST DUNBARTONSHIRE CHCP STRATEGY FOR CARERS 2012-2017**

A report was submitted by the Partnership Director:-

- (1) outlining the purpose of the CHCP Strategy; and
- (2) seeking approval of the Strategy.

Following discussion and having heard the Head of Children's Health, Care & Criminal Justice Services and the Head of Community Health and Care Services in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to approve the West Dunbartonshire CHCP Strategy for Carers;
- (2) to commend the work of the CHCP staff involved in its development; and
- (3) to note that the Partnership would not make any unilateral changes to care plans without an assessment of need.

## **WD CHCP COMMISSIONING STRATEGY FOR CHILDREN'S SERVICES**

A report was submitted by the Partnership Director:-

- (1) outlining the purpose of the CHCP Commissioning Strategy for Children's Services; and
- (2) seeking approval of the Strategy.

Following discussion and having heard the Partnership Director and the Head of Children's Health, Care and Criminal Justice in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to approve the West Dunbartonshire Children's Services Commissioning Strategy; and
- (2) to commend the work of the CHCP staff involved in its development.

## **VALE VISION – PATIENT ACTIVITY INFORMATION UPDATE**

A report was submitted by the Partnership Director providing an update on levels of patient activity and the degree to which they are consistent with the Vale Vision.

Following discussion and having heard the Partnership Director in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to note that the activity data was consistent with that previously predicted;
- (2) that future overview reports on monitoring arrangements for the Vale Vision would include updates from each of the acute directorates; and
- (3) otherwise to note the contents of the report.

## **STAIRLIFT PROVISION FOR RESIDENTS IN PRIVATE SECTOR HOUSING**

A report was submitted by the Partnership Director seeking authority to revise the method for funding stairlifts for disabled people living in private sector housing.

Following discussion and having heard the Head of Community Health and Care Services in further explanation of the report, the Partnership agreed:-

- (1) to approve the proposal to cease funding stairlifts through private sector grants to owners and commence funding stairlifts through the EquipU contract;
- (2) that the revised operation would be reviewed in 12 months time; and

- (3) to instruct the Partnership Director to submit a further report to the next meeting of the Partnership on the issues that would affect the retrospective application of this new policy in respect of the maintenance of existing stairlifts in private homes.

### **FINANCIAL REPORT 2012/2013 AS AT PERIOD 6 (30 SEPTEMBER 2012) (WDC)**

A report was submitted by the Partnership Director providing an update on the financial performance of the West Dunbartonshire CHCP to 30 September 2012 (Period 6).

Following discussion and having heard the Head of Children's Health, Care & Criminal Justice in further explanation of the report and in answer to Members' questions, the Partnership agreed to note the contents of the report.

### **FINANCIAL AND CAPITAL WORKS REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2012 (NHS)**

A report was submitted by the Partnership Director providing information on the content of the Financial and Capital Works Report for the period ended 30 September 2012.

Following discussion and having heard the Partnership Director in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to note the response given by the Partnership Director in relation to a question concerning planning for the future of Clydebank Health Centre that, although it was not in the capital plan up to and including 2015/2016, it was anticipated that Officers would have a plan in terms of initially scoping out costs for a new Clydebank Health Centre within the next year; and
- (2) otherwise to note the contents of the report.

### **MINUTES OF MEETING OF THE WEST DUNBARTONSHIRE COMMUNITY HEALTH & CARE PARTNERSHIP PUBLIC PARTNERSHIP FORUM**

The draft Minutes of Meeting of the West Dunbartonshire CHCP Public Partnership Forum held on 31 October 2012 were submitted and noted.

The Partnership noted that Ms Lily Kennedy had received the NHS Greater Glasgow & Clyde Health Board Chairman's Volunteer Award for 2012. It was agreed that the Chair, Councillor Casey, on behalf of the Partnership, would write to Ms Kennedy to congratulate her on this honour.

## **MINUTES OF MEETING OF THE WEST DUNBARTONSHIRE COMMUNITY HEALTH & CARE PARTNERSHIP JOINT STAFF FORUM**

The draft Minutes of Meeting of the West Dunbartonshire CHCP Joint Staff Forum held on 2 November 2012 were submitted and noted.

Following discussion and having heard officers in response to Members' questions concerning the recording of discussion at the meeting, it was noted that the Minutes of Meeting were currently a draft version and required to be approved at the next meeting of the Joint Staff Forum. It was also noted that the Minutes were submitted to the Partnership for governance purposes only however the content did provide statements and counter statements made at the meeting in order to reflect a true record of discussion that had taken place with trades unions.

## **MINUTES OF MEETING OF THE WEST DUNBARTONSHIRE COMMUNITY HEALTH & CARE PARTNERSHIP PROFESSIONAL ADVISORY GROUP**

The draft Minutes of Meeting of the West Dunbartonshire CHCP Professional Advisory Group held on 17 October 2012 were submitted and noted.

### **EXCLUSION OF PRESS AND PUBLIC**

Having heard the Chair, Councillor Casey, the Partnership approved the following resolution:-

"In terms of Section 50(A) of the Local Government (Scotland) Act, 1973 that the press and public be excluded from the remainder of the meeting as the following items of business involve the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 7A to the Act."

### **APPOINTMENT OF MEMBER TO THE SOCIAL WORK COMPLAINTS REVIEW SUB-COMMITTEE**

A report was submitted by the Executive Director of Corporate Services seeking approval for Mrs Isabel Atkinson to be appointed to the Social Work Complaints Review Sub-Committee.

The Partnership agreed that Mrs Isabel Atkinson would be appointed to the Social Work Complaints Review Sub-Committee.

### **SOCIAL WORK COMPLAINTS REVIEW SUB-COMMITTEE - 29 OCTOBER 2012**

A report was submitted by the Executive Director of Corporate Services advising of a complaint heard by the Social Work Complaints Review Sub-Committee.

The Partnership agreed:-

- (1) to approve the recommendations contained in the Minutes of Meeting of the Social Work Complaints Review Sub-Committee held on 29 October 2012;  
and
- (2) to note the findings of the Sub-Committee.

The meeting closed at 3.15 p.m.