

# WEST DUNBARTONSHIRE COUNCIL

## Report by the Chief Executive

Council: 30 November 2011

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**Subject: Appointment of Lay Members to the Audit & Performance Review Committee**

### **1. Purpose**

1.1 To advise members of the outcome of the process to select Lay Members to be appointed to the Audit & Performance Review Committee.

### **2. Background**

2.1 A report was presented to the Audit & Performance Review Committee on 12 January 2011 recommending a process to appoint Lay Members to the Audit & Performance Review Committee. This report was in response to a recommendation made by KPMG in their report on Organisational Wide Controls. Committee agreed to delegate responsibility for selecting suitable candidates for appointment to the Recruitment Committee.

### **3. Main Issues**

3.1 The Recruitment Committee met on 13 April 2011 and invited cross party nominations to serve on a Selection Panel which should not include any Elected Members who sit on the Audit & Performance Review Committee.

3.2 The Selection Panel met on 28 June 2011 and agreed to advertise for the three vacant Lay Member positions in the local press and by displaying posters in relevant public buildings.

3.3 On 25 October 2011 the Selection Panel met again to consider the applications received and agreed to recommend appointment of the following three candidates:

- M Ward, 37 Inchconnachan Avenue Balloch, G83 8JN
- SJ Doogan, 31 Dalton Avenue, Clydebank, G81 2SH
- E Haynes, 28 Clairinsh, Drumkinnon Gate, Balloch, G83 8SE

### **4. People Implications**

4.1 There are no personnel issues.

### **5. Financial Implications**

5.1 There are no financial implications.

## 6. Risk Analysis

- 6.1 There is a risk that a failure to have Lay Members fully engaged in the work of the Committee will reduce the effectiveness of the Committee as a scrutiny mechanism.

## 7. Equalities Impact Assessment (EIA)

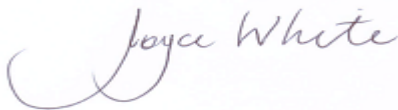
- 7.1 There are no issues identified.

## 8. Strategic Assessment

- 8.1 Appointment of Lay Members with relevant skills and attributes will contribute to the Strategic Priority to deliver Fit for Purpose Services by ensuring improved scrutiny and governance.

## 9. Conclusions and Recommendations

- 9.1 Members are asked to agree the appointment of the three individuals named at paragraph 3.3.



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**Joyce White**  
**Chief Executive**  
**Date: 15 November 2011**

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**Appendices:** None

**Background Papers:** Report to A&PRC 8 September 2010 – KPMG report on Organisation Wide Controls

Report to A& PRC12 January 2011- Review of the role of Lay Members in the Audit & Performance Review Committee

**Wards Affected:** All