

## **LOCAL NEGOTIATING COMMITTEE FOR TEACHERS**

At a Meeting of the Local Negotiating Committee for Teachers held in Meeting Room 3, First Floor, Council Offices, Garshake Road, Dumbarton on Tuesday, 26 June 2012 at 10.00 a.m.

**Present:** Councillors Jonathan McColl, Patrick McGlinchey, Ian Murray and Michelle Stewart; Laura Mason, Head of Service, Educational Services; Jacqui Lynam, Head Teacher, Dumbarton Academy; Josephine McDaid, E.I.S, Stewart Paterson, Teachers' Convener, E.I.S.; Janice Wardrop, E.I.S.; Michael Dolan, E.I.S.; Karen Jakeman, E.I.S.; Gavin Corrigan, E.I.S and Alex McEwan, S.S.T.A.

**Attending:** Geraldine Lyden, Human Resources Business Partner, Educational Services; and Nuala Borthwick, Committee Officer, Legal, Democratic and Regulatory Services.

**Apology:** An apology for absence was intimated on behalf of Olean Allison, E.I.S.

### **Councillor Patrick McGlinchey in the Chair**

#### **CHAIR'S REMARKS**

Councillor McGlinchey, Chair, welcomed everyone to the first meeting of the Committee since the local government elections in May and particularly to the new elected members.

#### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Local Negotiating Committee for Teachers held on 13 March 2012 were submitted for information. It was noted that the minutes submitted to the meeting of West Dunbartonshire Council held on 25 April 2012, were approved as a correct record and its decisions ratified.

#### **35 HOUR WORKING WEEK AGREEMENT FOR 2012-2013**

A report was submitted by the Joint Secretaries to the LNCT seeking agreement on the guidelines issued to schools and other establishments to assist them in reaching agreement on their collegiate calendar and the use of the 35 hours in the working week.

Following discussion and having heard both sides, the Committee agreed:-

- (1) to approve the guidelines detailed in Appendix 1 to these Minutes; and
- (2) to note that paragraph 7.1 of the report should be amended to read as follows:-

7.1 This is a report which is presented to the Committee on an annual basis. The equalities impact assessment from last year has been updated. However, there remain no issues identified in this screening'.

### **SNCT JS/12/36 SUPPLEMENTARY QUESTIONNAIRE ON SUPPLY**

A report was submitted by the Joint Secretaries to the LNCT informing on the response from the Joint Secretaries to the LNCT regarding the request from the Joint Secretaries to the SNCT for information on the issues pertaining to supply teachers.

Following discussion and having heard both sides, the Committee agreed:-

- (1) to note the response sent to the SNCT as detailed in Appendix 2 to these Minutes;
- (2) to note that the undernoted paragraphs would be inserted into the report under the heading, 'Equality Impact Assessment':-

7.1 The majority of supply teachers are female. However, a screening has concluded that this report has no detrimental effect on this group or any other group, that the Council could mitigate against.

7.2 This will be monitored and if any issues arise will be reported to this committee; and

- (3) that the term 'Fixed Term Temporary Contract' referred to at paragraph 4 of the report would be renamed 'Fixed Term Letter of Engagement'.

### **VALEDICTORY**

The Chair, Councillor McGlinchey, informed the Committee that Mr McEwan would be retiring from Council Service at the end of the school term and took the opportunity to thank him for his service. It was noted that Mr McEwan would continue to serve as a Union Member on the LNCT until February 2013.

Thereafter, Councillor McColl, on behalf of all Members present, wished Mr McEwan a happy retirement. In response, Mr McEwan thanked the Committee for its kind wishes.

## **DATE OF NEXT MEETING**

Having heard Councillor McGlinchey, it was noted that the next meeting of the LNCT would be held on Tuesday, 18 September 2012 (AGM) and that the Committee would agree the dates of future meetings at the meeting on 18 September 2012.

The meeting closed at 10.34 a.m.