

Agenda



Special Meeting of Corporate Services Committee

Date: Wednesday, 19 June 2019

Time: 14:00

Venue: Council Chamber,
Clydebank Town Hall, Dumbarton Road, Clydebank

Contact: Craig Stewart, Committee Officer
Tel: 01389 737251 – craig.stewart@west-dunbarton.gov.uk

Dear Member

Please attend a special meeting of the **Corporate Services Committee** as detailed above. The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Councillor Ian Dickson (Chair)
Councillor Jim Brown
Councillor Jim Finn
Councillor Diane Docherty
Councillor Daniel Lennie
Councillor Caroline McAllister
Councillor David McBride
Councillor Jonathan McColl
Councillor Iain McLaren (Vice Chair)
Councillor John Mooney
Councillor Lawrence O'Neill
Councillor Martin Rooney

Chief Executive
Strategic Director - Transformation & Public Service Reform
Strategic Director - Regeneration, Environment & Growth
Chief Officer - West Dunbartonshire Health & Social Care Partnership

Date of issue: 14 June 2019

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CORPORATE SERVICES COMMITTEE

WEDNESDAY, 19 JUNE 2019

AGENDA

1 STATEMENT BY CHAIR – AUDIO STREAMING

The Chair will be heard in connection with the above.

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

4 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

5 ENDING LONELINESS FUND 5 - 12

Submit report by Strategic Lead – Resources providing information as to how the Ending Loneliness Fund will be utilised and administered from 2019/20 to 2021/22.

6 YEAR OF THE YOUNG PERSON LEGACY FUND 13 - 20

Submit report by Chief Education Officer:-

(a) informing on plans to implement the Year of the Young Person Legacy Fund across West Dunbartonshire Council; and

(b) informing on the governance regarding allocation, spend and impact of projects and funding.

7 /

7 GRANT APPLICATIONS

21 – 29

Submit report by the Strategic Lead – Resources providing information on two grant applications and recommending grant awards from the Dumbarton Common Good Fund.

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Lead - Resources

Corporate Services Committee: 19 June 2019

Subject: Ending Loneliness Fund

1. Purpose of Report

- 1.1** To provide Members with information as to how the Ending Loneliness Fund will be utilised and administered from 2019/20 to 2021/22.

2. Recommendations

- 2.1** The Committee is asked to:

- i) Agree the proposed approach to distribution of the funding; and
- ii) Note the administrative arrangements to be used to manage the fund.

3. Background

- 3.1** Council agreed, in setting the budget for 2019/20 to the creation of a fund of £10,000 in each of the financial years 2019/20 to 2021/22, as follows:

“£10,000 per annum fund (level to be reviewed annually) available to groups helping to tackle loneliness in our communities. Officers will bring a report to a future Corporate Services Committee as soon as practicable, recommending how this fund should be administered and spending monitored.”

4. Main Issues

- 4.1** It is proposed that the fund will be administered following the following principles:

- Available to any not for profit, properly constituted group providing activities or services targeted at ending loneliness;
- Applications can be for any spend that a group applies for provided the planned spend provides a benefit to those in need of friendship/companionship or suffering from loneliness. This may include running costs for groups where one of the purposes of the group is aligned to this qualifying requirement;
- Applications will only be accepted for single years worth of funding;
- Applications accepted at any time until the given year's fund is depleted; and.
- Corporate Services Committee to consider and approve/refuse applications until the fund is depleted.

- 4.2** It is proposed that the fund will be administered by the Council's Finance team which has experience of administering grant applications for Council Trust Funds, etc. utilising the application form appended to this report (Appendix 1).
- 4.3** The availability of the funding will be advertised on the Council's website and a press release provided to raise awareness of the fund. The West Dunbartonshire Council Community Voluntary Service (WDCVS) will also be advised of the funding availability as a means of directing applications from groups seeking funding assistance from WDCVS.
- 4.4** At the end of the period of the use of the funding application the applicants will require to provide confirmation and evidence that the funding has been spent in line with the application and information on numbers of people assisted.
- 5. Option Appraisal**
- 5.1** No option appraisal was required for this report.
- 6. People Implications**
- 6.1** There are no people implications.
- 7. Financial and Procurement Implications**
- 7.1** As noted at 3.1 above the Council has approved £10,000 per year of revenue funding from 2019/20 to 2021/22 to support this initiative.
- 7.2** There are no procurement implications arising from this report.
- 8. Risk Analysis**
- 8.1** There is potential reputational risk if the Council does not implement a robust process for the award of this funding. This risk will be mitigated through clearly establishing the application and award process described above and attached, together with a requirement for post-project reporting to the Council.
- 9. Equalities Impact Assessment (EIA)**
- 9.1** This funding offers potential for all types of groups to apply for funding and may offer opportunities for under represented groups who may suffer more from loneliness and social isolation.
- 10. Environmental Sustainability**
- 10.1** No assessment of environmental sustainability was required in relation to this report.
- 11. Consultation**
- 11.1** Legal and Financial Officers have been consulted in preparing this report.

12. Strategic Assessment

- 12.1** The fund is expected to contribute to the Council's strategic priority of supporting individuals, families and carers to live independently and with dignity

Stephen West
Strategic Lead, Resources
Date: 7 June 2019

Person to Contact: Stephen West, Strategic Lead – Resources,
Council Offices, Garshake Road, Dumbarton,
Telephone (01389) 737191
Email: stephen.west@west-dunbarton.gov.uk

Appendix: Application form

Background Papers: Minute of Council – 27 March 2019

Wards Affected: All wards



Ending Loneliness Fund

Application Form

Please read the Information Notes before completing this application form.

Tell us about who is applying for funding:

Name of applying organisation

Contact details

Title	First name	Surname
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This should be someone who knows about the project.

Address Details

Phone (daytime)
E-mail address

Please include the full postcode.

If applicable please give the main address of your organisation

Address Details

Phone (daytime)
E-mail address
Website

Please include the full postcode.

Please describe your group:

Is it (please delete as appropriate):

☐ Not-for profit constituted group ☐ Charity

If a charity, what is the registration number given to your organisation by the Office of the Scottish Charity Regulator?

What are the main activities of your group?

--

When did your group start?

Month

Year

When did it first start meeting or running activities or projects?

How many members are involved in running your group?

--

Have all volunteers in your group been checked through Disclosure Scotland? (where appropriate)

--

If your staff and/or volunteers are working with children and/or vulnerable adults have they been suitably investigated, and their fitness for their duties properly established via appropriate Disclosure checks?

What will you use the money for?

--

Please explain in full what the project involves and how it will be implemented. Is this project something new for you or is it similar to what you've done before?
Please continue on an additional sheet if necessary.

When are you planning to start and end your project?

--

We can't give funding for activities that have already taken place. Please make your application at least two months before you need to start.

Tell us how much money you need for your project and what it will be used for.

Please tell us about what the funds applied for will be spent on and the value of the application

Please list all the items or activity associated with your project. You should list all costs that will be funded by the grant. Please use another sheet if necessary.

Remember to include VAT where it applies.

How will the funding assist in ending loneliness and/or social isolation?

Explain who you expect to benefit and in what way. e.g. young people, older people, disadvantaged groups.

Please give us your bank account details.

You must send an original bank statement with this application. We will return this to you.

If you have a passbook account, you can send a copy of the pages of your book.

This must be eight digits long.

Building society accounts only.

Authorisation

This must be the name of the person named in question 1.

I confirm that, as far as I know, all the information on this application form is true and correct. I understand that you may ask for more information at any stage of the application process.

Details of your Chairperson, Vice Chair, Secretary, Treasurer.

Position in group / company / business:

Home Address

Phone (daytime)

Email address

What to do now

Before you send us your application, check that you have done everything.

Check that you have enclosed all the documents we need.

- a. A copy of the constitution or set of rules that your group has adopted
- b. Your most recent yearly accounts or statement of income and spending.
- c. A document giving us proof of your group's bank or building society account. This document could be:
 - a copy of your most recent bank statement in the name of your group
 - a copy of your building society passbook, with the pages showing your group's name, account number and current balance; or
 - if you're a new group who has only just set up your account, a signed letter from your bank or building society on their headed paper. This letter must show your account name, number and sort code.
- d. Two quotes for any work to be carried out or items to be purchased.

Now send your application with all the documents to:

West Dunbartonshire Council's Finance Team
West Dunbartonshire Council
16 Church Street
Dumbarton

Or by Email to: LonelinessFund@west-dunbarton.gov.uk

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Education Officer

Corporate Services Committee: 19 June 2019

Subject: Year of The Young Person Legacy Fund

1. Purpose

1.1 The purpose of this report is to:

- Inform members of plans to implement the Year of the Young Person Legacy Fund across West Dunbartonshire Council (WDC)
- Inform members of the governance regarding allocation, spend and impact of projects and funding.

2. Recommendations

2.1 The Corporate Services Committee is recommended to:

- (i) Agree the proposed approach to distribution of the funding;
- (ii) Note the plans to promote the fund, and
- (iii) Note the administrative arrangements to be used to manage the fund.

3. Background

3.1 As part of the Scottish Government's programme of themed years, 2018 was The Year of Young People (up to the age of 26 years). It aimed to inspire Scotland through its young people, celebrating their achievements, valuing their contribution to communities and creating new opportunities for them to shine locally, nationally and globally.

3.2 Council agreed, in setting the budget for 2019/20 to the creation of a fund of £500,000, as follows:

"£500,000 fund available to assist groups who run activities for or provide services to West Dunbartonshire's children and young people. Applications will be welcome for one off projects or multi-year funding of activity of up to four years. Officers will bring a report to a future Corporate Services Committee as soon as practicable, recommending how this fund should be administered and spending monitored."

4. Main Issues

4.1. Across WDC a range of partner agencies and groups provide a variety of services and activities for children and young people. These are spread geographically across the Authority and are varied in content from Guiding to

Sea Cadets with a range of others such as sports clubs and social clubs for those with disabilities.

- 4.2 From Summer 2019 onwards, plans are in place to ensure all local not for profit constituted groups will be able to apply for additional support from the Year of Young Person Legacy Fund to provide activities, services and to maintain the running of their groups.
- 4.3 The fund will be advertised and signposted across the Council in order that all interested parties apply. This will be done via the Council website, social media, promotions in local press, displays in Council Buildings. Libraries, community centres, leisure centres and any other appropriate facilities such as supermarkets. Local churches will also be asked to advertise on their noticeboards as many clubs take place in such premises.
- 4.4 Applicants are able to apply for a maximum of £10,000 per year and applications can be multi-year in nature to a maximum of four years. To ensure appropriateness of spend and scrutiny of projects, application forms, will be required to be submitted to a panel consisting of Council Officers including Finance Business Partner, as appended to this report. This panel will assess and make decisions on the applications received.
- 4.5 All recipients will be required to assist with the reporting and evaluation of the projects by means of an impact statement together with evidence of the funds having been spent in line with their funding application. A further report will be submitted to Corporate Services Committee on reach and impact of projects.

5. People Implications

- 5.1 There are no people implications as a result of this report.

6. Financial and Procurement Implications

- 6.1 As noted at paragraph 3.2, Council has approved a fund of £500,000 of revenue funding to support this initiative. Applications will be accepted until the fund is depleted.
- 6.2 There are no procurement implications with this report.

7. Risk Analysis

- 7.1 There is potential reputational risk if the Council does not implement a robust process for the award of this funding. This risk will be mitigated through clearly establishing the application and award process described above and attached, together with a requirement for post-project reporting to the committee.

8. Equalities Impact Assessment (EIA)

8.1 This funding offers potential for groups to apply for funding to enhance the quality of the service provided to all children and young people and therefore can have a positive impact.

9. Environmental Sustainability

9.1 There are no environmental implications with this report.

10. Consultation

10.1 Legal Services and the Section 95 Officer have been consulted in relation to the content of this report.

11. Strategic Assessment

11.1 This report reflects the Council's aspiration to improve life chances for young people of West Dunbartonshire.

Laura Mason
Chief Education Officer
May 2019

Person to Contact: Laura Mason – Chief Education Officer, 16 Church Street, Dumbarton, G82 1LQ
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01389 737304

Appendix: Application and evaluation form

Background Papers Minute of Council – 27 March 2019

Wards Affected: All wards

Year of The Young Person Legacy Fund Application Form

The Year of The Young Person Legacy Fund is available to any not for profit, properly constituted group providing activities or services to children/young people in West Dunbartonshire.

Applications can be for anything the group wants as long as it provides a benefit to children/young people, including sustaining the group itself (eg Admin staff costs).

In applying for this funding, we require you to identify who you will target, that you will be inclusive to all children and young people, that you will ensure robust safeguarding and financial scrutiny and report upon the impact of your project.

A panel of Council Officers will review application forms to ensure adherence with criteria. Final consideration, approval or rejection will be given by the Corporate Services Committee.

Section 1: Project Information

Project Title:	
Project Description:	
Person Responsible and contact details:	

What do you want to do with the funding?	
Who will you work with?	
What days and dates will your project run?	
What area of West Dunbartonshire does/will your project run in?	

<p>Will safeguarding requirements be met?</p> <p>Can you guarantee any adult working with children will be PVG checked?</p>	
<p>Will financial monitoring and management be upheld?</p> <p>Will you maintain financial records and evidence of your spend?</p>	
<p>Are you a properly constituted and not for profit organisation?</p> <p>Please provide details</p>	
<p>Has a bank account been identified?</p> <p>Please provide details</p>	
<p>Is project part funded and by whom?</p> <p>Please provide details?</p>	
<p>Financial support required?</p> <ul style="list-style-type: none"> • Maximum of £10000 per year • Up to 4 years of funding 	
<p>Do you agree to evaluating the impact of the project with participants?</p>	

Evaluation of project

<p>How many days did your project run?</p> <p>Please detail</p>	
<p>What did the money fund?</p> <p>Please provide evidence</p>	
<p>How many children and young people participated in your project?</p>	
<p>What went well?</p>	<p>What could be better?</p>

<p>What was your total expenditure?</p> <p>Do you wish to return any money?</p> <p>Do you wish to retain and re-allocate any of the funding to a different project?</p>	

WEST DUNBARTONSHIRE COUNCIL
Report by Strategic Lead, Resources
Corporate Services Committee
19 June 2019

Subject: Grant Applications

1. Purpose

- 1.1** The purpose of this report is to provide information on two grant applications and to recommend grant awards from the Dumbarton Common Good Fund.

2. Recommendations

- 2.1** The Committee is asked to agree the grant recommendations as per Appendix A.

3. Background

- 3.1** Dumbarton Common Good Fund grants are administered by West Dunbartonshire Council and are reported to the Committee as and when applications are received, once they have been considered for other funding sources by the WD CVS.

- 3.2** The value of the Common Good Fund as at 31 March 2019 was £409,000 (draft). The budgeted net expenditure for 2019/20 is £142,000.

- 3.3** A small grants budget is available for 2019/20 of £7,000 and is held within this budget in addition to a number of specified grants.

Bellsmyre Digital Trust

- 3.4** Bellsmyre Digital Trust has an approved annual grant budget through Dumbarton Common Good of £35,601 in both 2018/19 and 2019/20.

- 3.5** As previously agreed by Council, the organisation had a Service Level Agreement (SLA) for specific services to be made available to residents within the Dumbarton area and specifically to Bellsmyre residents. Currently this SLA is out of date. Discussions have taken place with the group regarding a new SLA with minor changes being discussed to this document, however this has not yet been finalised. On this basis, Council officers are still working within the parameters of the previous SLA.

- 3.6** The previous SLA states that the Common Good Fund will make payment of grant to a maximum of the agreed annual level. The review process undertaken by officers assesses if the full value of the funding is required to allow the services to be provided, depending on available funds held by the organisation (standard approach for all grant applications received). This sometimes identifies that applicants have significant bank balances and don't require the full level of funding applied for. This allows for any funds not released from the Common Good Fund to be realigned and made available for other local organisations to ensure maximum benefit to the residents of Dumbarton, and the group continues to provide the services to residents as intended.
- 3.7** The Dumbarton Common Good Budget 2019/20 report to Council 27 March 2019 noted that the projected outturn for Bellsmyre Digital grant was £2,500 (for rental of premises). The grant update to Corporate Services Committee 22 May 2019 also stated this value as the outturn for 2018/19.

4. Main Issues

4.1 New Grant Applications

A new application has been received requesting funding and details are shown in Appendix A. Members should note that an amount of £4,200 is recommended to be paid from the small grants budget of £7,000.

Ongoing Grant Applications

- 4.2** Following receipt of the information from Bellsmyre Digital for 2017/18, officers identified that the organisation had excess unrestricted funds as at their year end 31 March 2018. This included an in-year surplus of £13,380 and reserves held of £43,905.
- 4.3** The bank balance as at 28 March 2019 was £15,440 and the draft Income and Expenditure outcome for 2018/19 is noted below, together with the budget provided for 2019/20. The 2018/19 draft Financial Statements have not yet been provided (these Statements would not be expected to be provided until later in the year).

	2018/19			2019/20	
	Total Actual	Budget	Variance against Budget	Budget	Change 2018/19 to 2019/20
Total Expenditure	£38,446	£37,544	£902	£51,929	£13,483
Total Other Income	£(993)	£(750)	£(243)	£1,710	£717
WDC grant for rent	£(2,500)		£(2,500)		
Net movement	£34,953	£36,794	£(1,841)	£50,219	£12,766

4.4 The table above shows that the actual net 2018/19 expenditure, including rental costs, (net of the remaining Common Good Fund grant) was slightly lower than that budgeted. The group has funded the 2018/19 expenditure from the reserves held and other income, with the exception of the rent which was paid directly to the Council prior to 31 March 2019.

4.5 The table also identifies movement year on year of expected spend 2019/20 against actual spend 2018/19 of £12,766 increase. The main reasons identified for this increase are:

Training	£5,400
Water	£1,296
IT Consumables	£1,344
IT equipment	£1,907
IT software	£1,000

4.6 As this additional planned spend is higher than the normal level of spend, and no other funding sources have been identified by the group, officers have sought information as to the additional spend, which is effectively a grant application for more funds than are budgeted within the 2019/20 Common Good Fund budget. To date the group has not confirmed the reason for the need for these increases and has not confirmed how the 2019/20 budget would change as a result of their move to new premises.

4.7 Assuming the annual spend for 2019/20 remained at a consistent level similar to the last few years, together with the Common Good grant agreed by Members for 2019/20 (and no further grant for 2018/19), the forecast of funds projected to be held as at 31 March 2020 would be approximately £14,000. If the additional £12,000 budgeted spend was necessary (bearing in mind the outstanding queries), the bank balance would be sufficient to fund this but leave the organisation with minimal prudential reserves going forward.

	Similar spend to previous years	Spend increased per budget
Opening Balance	£15,000	£15,000
Common Good Grant 2019/20	£36,000	£36,000
Less net expenditure forecast	£(37,000)	£(50,000)
Remaining Balance	£14,000	£1,000

4.8 Assuming the annual spend for 2019/20 remained at a consistent level similar to the last few years, together with the full Common Good grant agreed by Members for 2019/20 and 2018/19, the forecast of funds projected to be held as at 31 March 2020 would be approximately

£48,000. If the additional £12,000 spend budgeted was necessary (bearing in mind the outstanding queries), the projected funds held as at 31 March 2020 would be £35,000.

	Similar spend to previous years	Spend increased per budget
Opening Balance	£15,000	£15,000
Common Good Grant 2018/19 (net of rent)	£34,000	£34,000
Common Good Grant 2019/20	£36,000	£36,000
Less net expenditure forecast	£(37,000)	£(50,000)
Remaining Balance	£48,000	£35,000

- 4.9** Regarding potential balances, Bellsmyre Digital has advised that they are aware of the challenges which are currently being presented to the organisation and accordingly have over the last few years positively planned to build up the necessary financial reserves to deliver successful and innovative pilot projects in the community which will enable them to meet the challenges which are being presented to them currently and in the longer term.

5. Option Appraisal

- 5.1** No option appraisal consideration was required for this report.

6. People Implications

- 6.1** There are no people implications.

7. Financial and Procurement Implications

- 7.1** The amount recommended to be paid from the Dumbarton Common Good Fund, per appendix A:

- (a) £4,200 from the small grants budget for Bellsmyre Development Trust (leaving £2,800 for future applications); and
- (b) No further grant award for 2018/19 for Bellsmyre Digital and the full £35,601 for 2019/20 as budgeted.

8. Risk Analysis

- 8.1** The Committee must consider financial and reputational risks when considering grant applications. The financial risk is not only that the Dumbarton Common Good Fund remains financially viable, but also that the organisations funded by the Fund comply with the Conditions of Grant

which cover issues such as discrimination, health and safety, insurance, etc.

9. Equalities Impact Assessment (EIA)

9.1 No issues were identified in a screening of applications.

10. Environmental Sustainability

10.1 No environmental sustainability issues require to be raised in connection with this report.

11. Consultation

11.1 All organisations are consulted regarding recommendations of grant prior to the report being submitted to Committee.

Stephen West
Strategic Lead, Resources
Date: 12 June 2019

Person to Contact:	Jackie Allison, Business Unit Finance Partner, Corporate Functions Telephone: (01389) 737322 E-mail: Jackie.allison@west-dunbarton.gov.uk
Appendices:	Appendix A: Detail of application for assessment
Background Paper:	Grant Application Forms and background papers Dumbarton Common Good Budget 2019/20 – Council Report 27 March 2019 2018/19 Grants Update report – Corporate Services Committee 22 May 2019
Wards Affected:	Ward 3

**Dumbarton Common Good Fund
for consideration on June 2019
(2019/20)**

Group	Purpose of group	Grant requested	Purpose of grant	Comments
Bellsmyre Development Trust SCIO	To alleviate poverty in the Bellsmyre Area through the provision of facilities, resources, activities and the generation of opportunities for all local residents	£19,633 Project costs £39,267, request from Common Good £19,633; remaining costs of project funded from other balances held/ grants to be received in year: Big Lottery £10,000; Robertson Trust approx. £4,000; Self generated income approx. £5,000	To part fund Youth Active Summer Activity Programme, Community Gala Day and School Holiday Play Camps. It will also partially fund ongoing staff costs, administration, premise costs, catering and transport costs	<p>Grant recommendation: £4,200</p> <p>To provide funding towards the 3 activities noted in purpose of grant and catering/ transportation. Recommended that ongoing staffing and premises costs are not funded as it is assessed that the group has sufficient available reserves held to fund to fund these, as these ongoing costs are not directly the result of the additional summer activities for which the grant application was made.</p> <p>The group has advised that this application is one-off, pending the outcome of other grant applications. The group has advised that if the grant is not received, use of reserves are likely to be approved, but that future activities may be scaled down or removed, with the potential for reduction in staffing.</p>

Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance
1,108 registered members, with 30 regular volunteers assisting; including 10 volunteer trustees	Board Meetings are bi-monthly and the annual AGM takes place in April each year	<p>Bank of Scotland Foundation £24,000 15/11/18 Unsuccessful</p> <p>Henry Duncan Grants (Corra Foundation) £4,800 14/11/18 Unsuccessful</p> <p><u>Future applications (2019/20)</u> (not yet submitted): Big Lottery Community Funds (Community Assets Grant) £90,000 (over 3 years)</p> <p>The Robertson Trust £24,000 (over 2 years)</p>	<p>£14,964.96 at 1st May 2019 (General) The group also has other bank accounts holding balances as at 1 March 2019 of £80,206 (linked to Big Lottery and Robertson Trust project specific grant funding which are held as unrestricted funds within the financial statements)</p>	<p>Bank balance £52,495 per financial statements at 31st January 2019 (unrestricted). Noted that the balance is above the Reserve policy (stated in their accounts to 31 January 2018 as 3 months of unrestricted costs which is approx. £15,000; but has been advised more recently by the group's auditors as 6 months of unrestricted costs which is approx. £30,000) which has been adopted.</p>

Group	Purpose of group	Grant requested	Purpose of grant	Comments
Bellsmyre Digital Trust	To relieve the needs of vulnerable groups and the unemployed by promoting/ providing training within the field of information and communications.	£68,702 Dumbarton Common Good budget approved £35,601 (including £2,500 rent) for both 2018/19 and 2019/20 (less the £2,500 property rental funded in 2018/19). The previously agreed SLA states grant to a maximum of that budgeted by the Common Good	Property and running costs	Grant recommendation: <u>2018/19:</u> No further grant award other than the £2,500 rental paid to date (as is standard practice for the premises), as it has been identified that the costs associated with the group's 2018/19 activities have been contained within the reserves held during 2018/19, with funds remaining and available at 31 March 2019 still at a sufficient level. <u>2019/20:</u> Full grant award of £35,601. Any increase of expenditure for 2019/20 to be funded by alternative means, or a further application to the Common Good Fund following clarification of outstanding queries on the additional budgeted spend and the impact on their costs following the change in premises.
Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance
10 Committee Members	Regular meetings take place with active committee members	Coop Community Fund £1,600 (awarded) WDC Your Community Fund Employment for Young People £4,700 (awarded)	£15,440 at 28 th March 2019	£43,905 at 31 st March 2018 (2018/19 accounts are currently not available)