

Supplementary Agenda

Tendering Committee

Date: Wednesday, 6 September 2017

Time: 09:15

Venue: Council Chamber, Clydebank Town Hall,
Dumbarton Road, Clydebank

Contact: Scott Kelly, Committee Officer
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Dear Member

ADDITIONAL ITEM OF BUSINESS

With reference to the agenda for the above Meeting of the Tendering Committee which was issued on 25 August 2017, I would advise that Councillor Dickson, Vice Chair, has agreed that the undernoted report be considered as an additional item of business.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:-

9 SCHOOL TRANSPORT TENDERING PROCEDURES 35 – 41
SESSION 2017/18

Submit report by the Chief Education Officer seeking approval to award contracts for main stream school transport and the transport provision for the relocation of Our Lady and St Patrick's High School from October 2017 and up the end of June 2022.

Distribution:

Councillor J. Finn (Chair)
Councillor G. Casey
Councillor I. Dickson (Vice Chair)
Councillor D. Docherty
Provost W. Hendrie
Councillor M. McNair
Councillor L. O'Neill
Councillor B. Walker

All other Councillors for information

Strategic Director - Transformation & Public Service Reform
Strategic Lead - Regulatory

Date of Issue: 1 September 2017

WEST DUNBARTONSHIRE COUNCIL

Report by the Chief Education Officer

Tendering Committee: 6 September 2017

Subject: School Transport Tendering Procedures Session 2017/2018

1. Purpose

1.1 The purpose of this report is to seek approval of the Tendering Committee to award contracts for main stream school transport and the transport provision for the relocation of Our Lady and St Patrick's High School from October 2017 and up to end of June 2022.

2. Recommendations

2.1 It is recommended that the Tendering Committee:

- a) Note mainstream contracts not exceeding £50,000 have been awarded as listed in Appendix 1 from the start of the current school session;
- b) Authorise the Chief Education Officer in liaison with SPT to conclude the award of contracts for the provision of mainstream school transport to Our Lady and St Patrick's High School from October 2017 as detailed in Appendix 2;
- c) Note the decision not to award two contracts for Our Lady and St Patrick's High, 8040M1(2 pupils) and 8153A1 (9 pupils) because these contracts don't represent best value; and
- d) Authorise the Chief Education Officer in liaison with SPT to make necessary arrangements for contract provision for these two contracts.

3. Background

3.1 In the report on school transport to the Education Services Committee on 1 March 2017, the Chief Education Officer sought and was granted approval to make the necessary arrangements to secure mainstream school transport contracts in liaison with SPT for session 2017/2018 and up to school session 2022/2023 where contracts are for a 5 year duration.

3.2 Following discussion with SPT, it was agreed that, for the Our Lady and St Patrick's High School routes, it would be more sensible to place contracts in a manner that would be more aligned to a full school term. Therefore, rather than a 5 year contract duration the contract is for 57 months.

3.3 Members will be aware that:

- a) Contracts for sums not exceeding £50,000 may be awarded by the appropriate Strategic Lead following appropriate procurement processes; and
 - b) Contracts for sums exceeding £50,000 require to be notified to Members for approval.
- 3.3** As contracts are aggregated for European Procurement purposes, they have been reported here regardless of their individual values.
- 4. Main Issues**
- 4.1** Lists of contracts are appended showing:
- a) those for sums not exceeding £50,000 for noting of Members (Appendix 1);
 - b) those for sums exceeding £50,000 for Members approval (Appendix 2); and
 - c) a comparison report (Appendix 3).
- 4.2** It should be noted that 11 contracts were advertised for Our Lady and St Patrick's High School and bids were received for all contracts within 6 combined packages. Four contractors submitted bids: Marbil Coach Services Ltd; McColls Travel Ltd; PJ Travel; and William McColl T/A McColls Co. Contractors did not submit bids for all contracts.
- 4.3** SPT also provided information and costs for train/service bus passes which could be considered via direct purchasing on some contracts. Clarification on the detailed operation of passes has been requested on a number of occasions from SPT with regards to availability, time schedules and capacity. This remains outstanding and there is a concern that any further delay would impact on service provision. Further assessment of pupil details and costs would be required if final number were to be confirmed to determine appropriate mode of transport, not necessarily resulting in best value. At this point this option is not being pursued, but may be considered in future.
- 4.4** Our Lady and St Patrick's High School contract options vary from £243,671 to £347,715 per annum.
- 4.5** It should be noted that 2 contracts, 8040M1(2 pupils) and 8153A1 (9 pupils) are not recommended for award. Contracts are for small numbers of pupils and excessive bids were received. Options for the provision of these pupils are currently being considered.
- 4.6** The contracts recommended for award are for a 57 month period and include dedicated vehicle provision. Where dedicated contracts are approved, all vehicles must be fitted with seatbelts.

4.7 The annual value of the contracts awarded as listed at appendix 1 and those recommended for Our Lady and St Patrick's High School as listed at appendix 2 is a net £767 less than current provision.

4.8 The award of contracts will be subject to meeting the terms and conditions as stated in the Conditions of Contract.

5. People Implications

5.1 There are no people implications related to this report.

6. Financial and Procurement Implications

6.1 Financial:

As noted in 4.7 above, there will be decrease in annual cost of £767.

6.2 Procurement:

All procurement activity carried out by SPT on behalf of the Council is advertised under a Dynamic Purchasing System with an award criteria based on 90% price and 10% quality. The quality element reflects 80% contingency planning, 10% relating to presentation and livery and 10% relating to community benefit.

7. Risk Analysis

7.1 There is risk to the service in relation to the Authority not delivering its statutory requirements in the Education Scotland Act (1980) should the committee decide not to proceed as recommended.

8. Equalities Impact Assessment (EIA)

8.1 An Equalities Impact Assessment Screening has been carried out and no negative impacts have been identified for any protected characteristic.

9. Consultation

9.1 Legal, Finance and Corporate Procurement have been consulted in relation to the content of this report.

10. Strategic Assessment

10.1 Proper procurement is a cornerstone of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

Laura Mason
Chief Education Officer

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Appendices: As attached

Background Papers: Report on school transport to Education Services Committee
on 1 March 2017;
EIA screening

Wards Affected: All

Appendix 1 – Contracts for noting under £50,000

Contract No	Contract details	Contractor	Duration of contract	Value of Contract per annum
0579H	Glasgow Gaelic Primary (dedicated and seatbelts) – all areas	Clydebank Taxis	1 Year	£20,900
0610K	Glasgow Gaelic (secondary) – all areas	Abellio (train pass)	1Year	£4,486
Temp	Linnvale Primary (dedicated and seat belts)	Clydebank Taxis	Temp	£7,600 (annual equivalent cost)*
2399N	St Eunan's Primary (dedicated and seatbelts)	PJ Travel Ltd	3 Years	£26,600
VE700 (run A)	Vale of Leven Academy, Our Lady & St Patrick's High, Dumbarton Academy to West College Scotland (dedicated, seatbelts and attendant)	Marbil Coach Services Ltd	1 year	£10,370
VE700 (run B)	Vale of Leven Academy, Our Lady & St Patrick's High, Dumbarton Academy to West College Scotland (dedicated, seatbelts and attendant)	PJ Travel Ltd	1 year	£8,550
2601L	St Peter the Apostle High	First Glasgow Ltd (bus pass)	1 Year	£4,788

*initial contract was not recommended for award as did not meet best value for the small number of pupils required. This contract is therefore being awarded on a temporary basis and will be re-advertised in due course.

Appendix 2: Contracts recommended for award for Our Lady and St Patrick's HS

Contract No	Contract details	Contractor	Duration of contract	Value of Contract (per annum)
8047L1	OLSP - Mollanbowie, Haldane & Jamestown	Marbil Coaches Services Ltd	57 months	£157,095*
8048L1	OLSP – Dalvait & Bonhill	Marbil Coaches Services Ltd	57 months	£157,095*
8049L1	OLSP – Old Bonhill & Dillichip	Marbil Coaches Services Ltd	57 months	£157,095*
8150A1	OLSP – Castlehill	Marbil Coaches Services Ltd	57 months	£157,095*
8152A1	OLSP – Brucehill	Marbil Coaches Services Ltd	57 months	£157,095*
8050L1	OLSP- Bonhill, Beechwood & Strathleven	Marbil Coaches Services Ltd	57 months	£25,288
8151A1	OLSP – Cardross Road & Westcliff	Marbil Coaches Services Ltd	57 months	£25,288
8148A1	OLSP – Balloch, Tullichewan, Rosshead & Alexandria	Marbil Coaches Services Ltd	57 months	£25,288
8149A1	OLSP – Renton	Marbil Coaches Services Ltd	57 months	£25,288
			Total	£258,247

*Package bid

Appendix 3: Comparison report – Our Lady & St Patrick’s High

Option	Contracts	Contractor	Duration of contract	Value of Contract per annum	Comments
1	7 dedicated vehicles train/service bus	Marbil Coach Services Ltd Abellio/First Bus	57 months train/service bus - ongoing	£243,671	Local service bus and train capacity unconfirmed & 2 contracts not recommended
2	9 dedicated vehicles	Marbil Coach Services Ltd	57 months	£258,248	2 contract not recommended
3	11 dedicated vehicles	Marbil Coach Services Ltd	57 months	£315,000	

Other part package bids:

Contracts	Contractor	Duration	Value of Contract per annum
11 dedicated vehicles	McColls Travel Ltd	57 months	£328,557
11 dedicated vehicles	Marbil Coach Services Ltd	57 months	£341,333
11 dedicated vehicles	McColls Travel Ltd	33 months	£347,642
11 dedicated vehicles	McColls Travel Ltd	33 months	£347,693
11 dedicated vehicles	McColls Travel Ltd	57 months	£347,715