



# Agenda

## Meeting of Infrastructure, Regeneration and Economic Development Committee

**Date:** Wednesday, 13 February 2019

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**Time:** 10:00

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**Venue:** Council Chamber, Clydebank Town Hall, Clydebank

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**Contact:** Nuala Quinn-Ross, Committee Officer  
Tel: 01389 737210, [nuala.quinn-ross@west-dunbarton.gov.uk](mailto:nuala.quinn-ross@west-dunbarton.gov.uk)

Dear Member

Please attend a meeting of the **Infrastructure, Regeneration and Economic Development Committee** as detailed above. The business is shown on the attached agenda.

Yours faithfully

**JOYCE WHITE**

Chief Executive

Distribution:-

Councillor Iain McLaren (Chair)  
Councillor Marie McNair (Vice Chair)  
Councillor Gail Casey  
Councillor Karen Conaghan  
Councillor Diane Docherty  
Provost William Hendrie  
Councillor Caroline McAllister  
Councillor David McBride  
Councillor Jonathan McColl  
Councillor John Mooney  
Councillor Lawrence O'Neill  
Councillor Martin Rooney

All other Councillors for information

Chief Executive  
Strategic Director of Regeneration, Environment and Growth

Date of Issue: 31 January 2019

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**INFRASTRUCTURE, REGENERATION AND ECONOMIC  
DEVELOPMENT COMMITTEE**

**WEDNESDAY, 13 FEBRUARY 2019**

**AGENDA**

**1 STATEMENT BY CHAIR – AUDIO STREAMING**

The Chair will be heard in connection with the above.

**2 APOLOGIES**

**3 DECLARATIONS OF INTEREST**

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

**4 MINUTES OF PREVIOUS MEETING 5 - 14**

Submit, for approval as a correct record:-

- (a) the Minutes of the Meeting of the Infrastructure, Regeneration and Economic Development Committee held on 21 November 2018; and
- (b) the Minutes of the Special Meeting of the Infrastructure, Regeneration and Economic Development Committee held on 23 January 2019.

**5 OPEN FORUM**

The Committee is asked to note that no open forum questions have been submitted by members of the public.

**6 PURCHASE OF LAND TO FACILITATE AN EXTENSION 15 - 18  
TO VALE OF LEVEN CEMETERY**

Submit report by the Strategic Lead – Regeneration advising on the outcome of investigations and negotiations for the purchase of a field to the south of Overton Road, Alexandria to allow the future expansion of the Vale of Leven cemetery.

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## INFRASTRUCTURE, REGENERATION AND ECONOMIC DEVELOPMENT COMMITTEE

At a Meeting of the Infrastructure, Regeneration and Economic Development Committee held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Wednesday, 21 November 2018 at 10.00 a.m.

**Present:** Provost William Hendrie and Councillors Gail Casey, Karen Conaghan, Diane Docherty, Caroline McAllister, David McBride, Jonathan McColl, Iain McLaren, Marie McNair, John Mooney, Lawrence O'Neill and Martin Rooney.

**Attending:** Richard Cairns, Strategic Director – Regeneration, Environment and Growth; Ronnie Dinnie, Strategic Lead – Environment & Neighbourhood; Jim McAloon, Strategic Lead – Regeneration; Peter Barry, Strategic Lead – Housing & Employability; Michelle Lynn, Assets Coordinator; Michael McGuinness, Economic Development Manager; Sally Michael, Principal Solicitor and Nuala Quinn-Ross, Committee Officer.

**Also attending:** John Anderson, WD Leisure Trust Manager.

**Councillor Iain McLaren in the Chair**

### DECLARATIONS OF INTEREST

Provost Hendrie and Councillors McBride and O'Neill declared an interest in Item 15 - Annual Performance Of West Dunbartonshire Leisure Trust For Year To 31 March 2018, Provost Hendrie and Councillor McBride being members of the West Dunbartonshire Leisure Trust Board and Councillor O'Neill being the Independent Chair of Holm Park Community Football Academy Ltd.

### MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of the Infrastructure, Regeneration and Economic Development Committee held on 22 August 2018 were submitted and approved as a correct record.

## **OPEN FORUM**

The Committee noted that no open forum questions had been submitted by members of the public.

### **UPDATE ON PROPERTY AND LAND ASSET DISPOSAL STRATEGY 2013-2018**

A report was submitted by the Strategic Lead – Regeneration providing an update in respect of the Property and Land Disposal Strategy 2013 – 2018.

After discussion and having heard the Strategic Lead – Regeneration and the Assets Coordinator in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the priorities and progress made in meeting the objectives set out in the Property and Land Disposal Strategy 2013 – 2018;
- (2) to note the progress made in respect of the strategic sites;
- (3) to note the progress in relation to Mitchell Way as detailed within 4.9 of the report,
- (4) that the development with Lidl and Kingsmead alone should proceed;
- (5) that authority be delegated to the Strategic Lead - Regeneration to conclude negotiations with Lidl and Kingsmead to take the Mitchell Way site forward; and
- (6) that authority be delegated to the Strategic Lead - Regulatory to conclude the transaction on such conditions as are considered appropriate.

### **SALE OF FORMER CARE HOME KNOWN AS DALREOCH HOUSE, DUMBARTON**

A report was submitted by the Strategic Lead – Regeneration advising on the outcome of the marketing of the former care home known as Dalreoch House, Dumbarton.

After discussion and having heard the Strategic Lead – Regeneration and the Assets Coordinator in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to approve the disposal of the former care home known as Dalreoch House, Dumbarton for a consideration of £617,000 (Six Hundred and Seventeen Thousand Pounds) to Turnberry Homes Limited;

- (2) that authority be delegated to the Strategic Lead - Regeneration to conclude negotiations; and
- (3) that authority be delegated to the Strategic Lead - Regulatory to conclude the transaction on such conditions as considered appropriate.

### **SALE OF LAND FORMERLY COMPRISING THE SITE OF THE FORMER DAY CENTRE AT AUCHENTOSHAN ESTATE**

A report was submitted by the Strategic Lead – Regeneration advising on the outcome of the marketing of the land formerly comprising the site of the former Day Centre at Auchentoshan Estate.

After discussion and having heard the Strategic Lead – Regeneration and the Assets Coordinator in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to approve the disposal of the land formerly comprising the site of the former Day Centre at Auchentoshan Estate for a consideration of £75,000 (Seventy Five Thousand Pounds) to Sim Group (Holdings) Limited;
- (2) that authority be delegated to the Strategic Lead - Regeneration to conclude negotiations; and
- (3) that authority be delegated to the Strategic Lead - Regulatory to conclude the transaction on such conditions as considered appropriate.

### **SALE OF FORMER CARE HOME KNOWN AS WILLOX PARK, DUMBARTON**

A report was submitted by the Strategic Lead – Regeneration advising on the outcome of the marketing of the former care home known as Willox Park, Dumbarton.

After discussion and having heard the Strategic Lead – Regeneration and the Assets Coordinator in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to approve the disposal of the former care home known as Willox Park, Dumbarton for a consideration of £290,000 (Two Hundred and Ninety Thousand Pounds) to HB Villages Developments Limited;
- (2) that authority be delegated to the Strategic Lead - Regeneration to conclude negotiations; and
- (3) that authority be delegated to the Strategic Lead - Regulatory to conclude the transaction on such conditions as considered appropriate.

## **TENDER FOR THE RECEPTION, TRANSFER, TREATMENT & DISPOSAL OF MUNICIPAL SOLID WASTE. COLLABORATIVE PROCUREMENT BETWEEN WDC, INVERCLYDE COUNCIL AND ARGYLL & BUTE COUNCIL**

A report was submitted by the Strategic Lead – Environment & Neighbourhood seeking approval for officers to issue a tender for a collaborative procurement for waste disposal services for West Dunbartonshire Council, Argyll & Bute Council and Inverclyde Council.

After discussion and having heard the Strategic Lead - Environment & Neighbourhood in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to approve that West Dunbartonshire Council could act as the lead authority for the collaborative tender for waste disposal for West Dunbartonshire Council, Argyll & Bute and Inverclyde Council; and
- (2) to approve the issue of the tender for waste disposal services for West Dunbartonshire Council, Argyll & Bute Council and Inverclyde Council, the award of which will be approved by West Dunbartonshire Council's Tendering Committee with the contract duration period to be ten years with an option of a five year extension.

## **BUILDING SERVICES PROCUREMENT PROVISION UPDATE**

A report was submitted by the Strategic Lead – Regeneration seeking approval of the procurement processes to tender the requirements for appointment of a maintenance contractor for Fire Alarms, Intruder Alarms, CCTV, Door Entry Systems, Disabled Toilet Alarms, & Panic Alarms.

After discussion and having heard the Strategic Lead - Regeneration in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report;
- (2) to approve the procurement processes to tender the requirements for appointment of a maintenance contractor for Fire Alarms, Intruder Alarms, CCTV, Door Entry Systems, Disabled Toilet Alarms, & Panic Alarms; and
- (3) that the results of the tenders be brought to an appropriate Tendering Committee meeting for approval.

## **REMOVAL OF CHARGES FOR CHILD BURIAL AND CREMATION**

A report was submitted by the Strategic Lead – Environment & Neighbourhood seeking approval to remove charging for child burials and cremations following a Scottish Government consultation on the matter.



After discussion and having heard the Strategic Lead - Environment & Neighbourhood in further explanation of the report, the Committee agreed to remove all burial and cremation charges for resident and non-resident children under 18, this to include:-

- Interment fee
- Lair purchase (exclusive right of burial)
- Headstone permit
- Cremation fee

### **REGENERATION FUND UPDATE**

A report was submitted by the Strategic Lead – Regeneration providing an update on progress with the Regeneration Fund and seeking agreement to re-allocate the notional allocation for Bowling Basin.

After discussion and having heard officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the content of the report, and
- (2) that the notional allocation for the Bowling Basin be re-allocated to alternative viable projects as they emerge.

Note:- Councillor McNair left at this point in the meeting.

### **ECONOMIC DEVELOPMENT STRATEGY ACTION PLAN UPDATE**

A report was submitted by the Strategic Lead – Regeneration advising on the progress in delivering the Economic Development Strategy Action Plan 2015-20.

After discussion and having heard officers in further explanation of the report and in answer to Members' questions, the Committee agreed to note the progress made in implementing the Economic Development Strategy Action Plan 2015-20.

### **ANNUAL PERFORMANCE OF WEST DUNBARTONSHIRE LEISURE TRUST FOR YEAR TO 31 MARCH 2018**

A report was submitted by the Strategic Lead – Environment & Neighbourhood providing an update on the annual performance of West Dunbartonshire Leisure Trust (the Trust) during the period 01 April 2017 to 31 March 2018.

After discussion and having heard the Strategic Lead – Environment & Neighbourhood and the WD Leisure Trust Manager in further explanation of the

report and in answer to Members' questions, the Committee agreed to note the contents of the annual performance report.

### **REGENERATION DELIVERY PLAN 2018/19: MID-YEAR PROGRESS REPORT**

A report was submitted by the Strategic Lead - Regeneration setting out the mid-year progress of the Regeneration Delivery Plan 2018/19 actions.

After discussion and having heard the Strategic Lead – Regeneration in further explanation of the report, the Committee agreed to note the contents of the report and the progress achieved at mid-year.

### **ENVIRONMENT & NEIGHBOURHOOD DELIVERY PLAN 2018/19 – MID-YEAR PROGRESS**

A report was submitted by the Strategic Lead – Environment & Neighbourhood setting out the mid-year progress of the Environment & Neighbourhood Delivery Plan.

After discussion and having heard the Strategic Lead – Environment & Neighbourhood in further explanation of the report and in answer to Members' questions, the Committee agreed to note the contents of the report and the progress achieved at mid-year.

### **UPDATE ON ACTIVITY BY CLYDEBANK PROPERTY COMPANY LIMITED**

A report was submitted by the Strategic Lead – Regeneration providing an update on the progress of activity in Clydebank Property Company Limited (CPC).

After discussion and having heard officers in further explanation of the report and in answer to Members' questions, the Committee agreed to note the progress being made in terms of the Council's investment in Clydebank Property Company Limited.

### **INFRASTRUCTURE, REGENERATION & ECONOMIC DEVELOPMENT BUDGETARY CONTROL REPORT 2018/19 TO PERIOD 7 (31 OCTOBER 2018)**

A joint report was submitted by the Strategic Lead - Environment & Neighbourhood and the Strategic Lead - Regeneration on the above.

After discussion and having heard the Assets Coordinator in answer to a Member's question, the Committee agreed:-

- (1) to note the contents of the report which shows the revenue budget forecast to overspend against budget by £0.078m (0.3%) at the year-end;

- (2) to note the net projected annual position in relation to relevant capital projects which is highlighting projected variance of £15.949m (25.5%) due to slippage of £15.498m (24.8%) and an underspend of £0.451m (0.7%); and
- (3) to note the progress on savings incorporated into budgets for 2018/19.

**WORKING WELL TOGETHER - ATTENDANCE MANAGEMENT: BI-ANNUAL RESULTS QUARTER 1 AND QUARTER 2 (APRIL – SEPTEMBER 2018)**

A report was submitted by the Strategic Lead – People and Technology providing detailed analysis on the attendance performance for quarters 1 and 2 (April 2018 – September 2018).

The Committee agreed to note:-

- (1) the decrease in Council wide sickness absence of 1171.04 FTE days lost (approx. 5%) compared to the same period last year as outlined within Appendix 1 and Appendix 2 of the report; and
- (2) the decrease in sickness absence of 60.31 FTE days lost compared to the same period last year for Infrastructure, Regeneration and Economic Development as outlined within Appendix 3 and Appendix 4 of the report.

The meeting closed at 12:48 p.m.



**INFRASTRUCTURE, REGENERATION AND ECONOMIC  
DEVELOPMENT COMMITTEE**

At a Special Meeting of the Infrastructure, Regeneration and Economic Development Committee held in the Council Chamber, Clydebank Town Hall, Clydebank on Wednesday, 23 January 2019 at 2.00 p.m.

**Present:** Provost William Hendrie and Councillors Gail Casey, Karen Conaghan, Diane Docherty, Caroline McAllister, David McBride, Jonathan McColl, Iain McLaren, Marie McNair and John Mooney

**Attending:** Richard Cairns, Strategic Director – Regeneration, Environment and Growth; Gail MacFarlane, Strategic Lead - Roads and Transportation; Raymond Walsh, Interim Roads and Transportation Manager; Sally Michael, Principal Solicitor and Nuala Quinn-Ross, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Lawrence O'Neill and Martin Rooney.

**Councillor Iain McLaren in the Chair**

**CHAIR'S REMARKS**

The Chair, Councillor McLaren welcomed Gail MacFarlane, the newly appointed Strategic Lead - Roads and Transportation to the meeting.

**DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

**THE RENFREWSHIRE COUNCIL RIVER CLYDE OPENING BRIDGE SCHEME  
2018 ROADS (SCOTLAND) ACT 1984**

A report was submitted by the Strategic Director - Regeneration, Environment and Growth seeking agreement of the Council's final position in relation to the Roads (Scotland) Act 1984 for the Renfrewshire Council River Clyde Opening Bridge.

After discussion and having heard the Interim Roads and Transportation Manager in further explanation of the report and in answer to Members' questions, the Committee agreed that the objection submitted by this Council to the Renfrewshire

Council River Clyde Opening Bridge Scheme 2018 under the Roads (Scotland) Act 1984 be withdrawn.

The meeting closed at 2.20 p.m.

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**WEST DUNBARTONSHIRE COUNCIL**

**Report by Strategic Lead - Environment and Neighbourhood**

**Infrastructure Regeneration and Economic Development Committee:**

**13 February 2019**

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**Subject: Purchase of Land to facilitate an extension to Vale of Leven cemetery.**

**1. Purpose**

**1.1** The purpose of this report is to advise the Committee on the outcome of investigations and negotiations for the purchase of a field to the south of Overton Road, Alexandria to allow the future expansion of the Vale of Leven cemetery.

**2. Recommendations**

**2.1** It is recommended that the Committee:

- (i) Approve the purchase of the field to the south of Overton Road, Alexandria for a figure of £90,000 (Ninety Thousand Pounds).
- (ii) Authorise the Strategic Lead, Regeneration to conclude negotiations.
- (iii) Authorise the Strategic Lead, Regulatory to conclude the transaction on such conditions as considered appropriate.

**3. Background**

**3.1** West Dunbartonshire Council has a statutory duty to provide adequate burial provision throughout the District.

**3.2** A report to the Housing Environment and Economic Development Committee dated 5<sup>th</sup> February 2014 highlighted that the Vale of Leven cemetery was nearing capacity, with approximately 2 years worth of available burial lairs. An options appraisal had identified a preferred site to extend the cemetery and negotiations were ongoing with the landowner

**4. Main Issues**

**4.1** It is important that the land for the cemetery extension is adjacent to the existing cemetery; is of a size which will provide future capacity and that the ground conditions are suitable for use as a cemetery/ burial ground.

- 4.2 After considering various alternatives it was decided that the field between Overton Road and the A82, which is immediately to the east of the existing cemetery is the most suitable, and will provide at least 20 years worth of new burial lairs. This field is owned by Mr & Mrs Muirhead of Overton Farm, Alexandria and is currently used as open grazing for horses.
- 4.3 Following receipt of valuation advice from the District Valuers Office a proposal was made to acquire the field for £90,000 and this has been accepted in principle by the current owners of the field.
- 4.4 We have had ground investigation work undertaken and are satisfied that the field is suitable for the proposed use.
- 4.5 We have undertaken initial Title investigations and are satisfied that there is nothing which should prevent the Council from being able to acquire the land required and utilise it for the intended use.

## **5. Options Appraisal**

- 5.1 As previously stated the Council is under a statutory duty to provide adequate burial provision.
- 5.2 The field identified is the most suitable in terms of location, size, geology and cost.

## **6. People Implications**

- 6.1 The extended cemetery will be maintained and managed by existing staff. No additional staff will require to be employed.

## **7. Financial and Procurement Implications**

- 7.1 The financial implications of the proposed acquisition are a capital cost to the Council of £90,000. The acquisition costs will be funded as part of a £650,000 agreed capital plan project to develop an extension to the Vale of Leven Cemetery.

## **8. Risk Analysis**

- 8.1 The main risk associated with the acquisition is that the transaction may not conclude for a variety of reasons including planning and due diligence. The purchase is conditional upon satisfactory planning permission for change of use being obtained.
- 8.2 If the construction of the cemetery has not commenced within five years of missives being concluded, the current owner has the right to buy back the land from West Dunbartonshire Council. This is a risk which the Council can manage.



## **9 Environmental Sustainability**

- 9.1** The SEA legislation will be considered and taken into account as part of the planning application assessment.
- 9.2** There has already been consultation with SEPA who have confirmed that there does not appear to be any significant impediment to the proposed use of the land for cemetery purposes.

## **10. Equalities Impact Assessment (EIA)**

- 10.1** An Equality Impact Screening did not indicate any further action required in relation to this transaction.

## **11. Consultation**

- 11.1** Consultations have been undertaken with Legal.
- 11.2** Wider consultation will take place during the Planning Application process.

## **12. Strategic Assessment**

- 12.1** By agreeing to this acquisition the Council will be able to fulfil its statutory duty to provide suitable burial provision within the District.

**Ronald M Dinnie**  
**Strategic Lead - Environment and Neighbourhood**  
**22 January 2019**

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**Person to Contact:** Ian Bain – Greenspace Manager. Elm Road Depot, Dumbarton, G82 2RH.  
Telephone: 01389-608405.  
E-mail: [ian.bain@west-dunbarton.gov.uk](mailto:ian.bain@west-dunbarton.gov.uk)

J David Johnston, Estates Surveyor, 6-14 Bridge Street,  
Dumbarton G82 1NT. T: 01389 737581  
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**Appendices:** Appendix 1 : Site Location Plan

**Background Papers:** None

**Wards Affected:** Ward 2



**WEST DUNBARTONSHIRE COUNCIL**

**Report by Strategic Lead - Regulatory**

**Infrastructure, Regeneration and Economic Development Committee:  
13 February 2019**

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**Subject: Proposed Revisals to the Management Rules for the Administration of Public Parks and Open Spaces**

**1. Purpose**

1.1 To obtain the Committee's approval to the proposed changes to the Management Rules for the Administration of Public Parks and Open Spaces.

**2. Recommendations**

2.1 The Committee is asked to consider the comments received following on from the Public Consultation, as outlined at 4 below, and thereafter:-

(a) Approve subject to any further amendments the Management Rules for the Administration of Public Parks and Open Spaces, as detailed within the Appendix to this report.

**3. Background**

3.1 Following a Report this Committee on 30 May 2018, West Dunbartonshire Council's proposed revised Management Rules for the Management Rules for the Administration of Public Parks and Open Spaces were publicly advertised on 31 July 2018. In addition, other interested parties were asked for their comments/views on the proposed Rules, including Community Councils, the National Park Authority and Police Scotland. Several comments were received.

**4. Main Issues**

4.1 The following are the comments received after the Public Consultation together with the responses in respect of each comment:-

**SILVERTON & OVERTOUN COMMUNITY COUNCIL**

**Comments**

The Community Council asked that consideration be given to:-

1. A time restriction on floral tributes on benches – for example, one month and then removed; and
2. A complete ban on drones.

## **Response**

### *Floral Tributes*

- In terms of floral tributes the Committee will require to consider whether there should be any time period specified. It is presently the current practice to remove such floral tributes after a reasonable time period.

## **Recommendation**

It is not recommended that the rules require to be changed in this regard as the current practice is deemed by officers to be appropriate.

### *Drones*

- This is already covered in terms of Rule 6.3 of the proposed Management Rules, but, as yet, there is no complete ban on the use of drones. Drones are a modern invention and it is not known to what extent they are used in such spaces. However, in terms of the proposed Management Rules, if they are used in a manner that causes distress then a Council Official can approach the persons operating them in such a manner to seek exclusion from the Park of such persons that cause repeated annoyance with drones.

## **Recommendation**

It is not recommended that the rules require to be changed in this regard as the current proposed practice is deemed appropriate.

## **WDC'S TENANT PARTICIPATION OFFICER**

### **Comments**

The Tenant Participation Officer recommends that any notices put up in parks about the Management Rules emphasis that they are in place : *“to ensure everyone has an opportunity to enjoy our open spaces and that everyone is treated fairly”*.

### **Response**

Once approved, the rules will be advertised as appropriate and will also be put on the West Dunbartonshire Council's website.

### **Recommendation**

No proposed changes to the rules.

## **BALLOCH & HALDANE COMMUNITY COUNCIL**

### **Comments**

The Community Council have asked that consideration be given to:-

- The need for operators of drones in public parks to have public liability insurance; and
- The banning of motorbikes within the Inler Park in Haldane as this is causing an issue with anti-social behaviour.

### **Response**

#### *Insurance for Drone Users*

- The Council will continue to monitor any legislative requirements in respect of the usage of drones. It is currently, the position that all drone users must abide by the “Drone Code”, which is a consolidation of the relevant provisions of the [Air Navigation Order 2016](#). This provides that drones must:
  - be used safely;
  - be kept within visual range of the operator;
  - be flown no higher than **120m**;
  - keep at least **50m** from persons or structures, and at least **150m** from crowds or built-up areas (including not overflying these); and
  - be kept away from airports and airfield flight paths.

### **Recommendation**

There is no current ability for the Council to insist that drone users have insurance. This would also have practical issues regarding enforcement. As previously stated, in terms of the proposed Management Rules, if drones are being used in a manner that causes distress/annoyance then a Council Official can approach the persons operating them and/or seek exclusion from the Park of such persons that cause repeated annoyance. Therefore, it is recommended that there are no proposed changes to this section of the rules. This will of course be monitored by officers as to the effectiveness of the rules in this regard.

#### *Banning of Motor Bikes within the Inler Park, Haldane*

### **Response**

- This is already specifically prohibited in terms of Rule 6. Accordingly, the Council has the ability to seek an exclusion order where there are repeated breaches of this rule, and offenders can be identified. This will require inter agency co-operation.

## **Recommendation**

No proposed changes.

## **KILMARONOCK COMMUNITY COUNCIL**

### **Comments**

- In Balloch Park and the Whinney hill walk route there is confusion over Loch Lomond and Trossachs National Park and West Dunbartonshire Council's Park; and
- Balloch Park has areas where there are black dog poo bags discarded every 5 metres, creating permanent plastic litter continually along certain paths. This is getting worse and is endangering animals that may at a later date ingest the bags with all sorts of consequences. There are also black dog poo bags hanging on trees. This is a significant environmental, problem being fuelled by the regulations and providers of the bags. Many discarded poo bags have WDC printed on the bag. Who is responsible for the bag, should the Council be uplifting these bags if they are their bags? The contents will degrade but the plastic bag will not, so a pollution problem is being created. In other parts of the UK, the dog poo bag is not being encouraged since it's become the problem, as is the case in Balloch Park. The Community Council feels that the current methods are not achieving the desired results and require further consideration to both the regulations and its application. The Community Council suggests: -
  - a) consideration of local composting sites in park areas where the plastic can be consolidated and recycled;
  - b) improve policing; and
  - c) more specific guidelines for dog owners.

### **Response**

#### *Extent of Definition of Park*

- The definition of "Park" in the proposed Management Rules is felt to be sufficiently clear.

### **Recommendation**

No proposed change to the definition of the rules.

### **Response**

#### *Dog Fouling & Management Rules*

- Rule 3 of the proposed Management Rules is specific on how dog owners should behave within the Park, reminding them of their obligations.

The Community Council's suggestions with regard to dog fouling are out-with the scope of the proposed Management Rules. However, in response; it is the case that such dog poo bags are biodegradable. Officers remove any

discarded bags as required. When specific hotspots are identified then officers carry out increased patrols of the area. Dog fouling is covered under the Dog Fouling Act 2003, and officers will continue to enforce this in accordance with the Act. It is the intention to develop new signage that will incorporate a summarised version of the management rules, and this will include a section on responsible dog walking.

### **Recommendation**

No proposed change to the rules.

- 4.2** In terms of the duties under the Civic Government (Scotland) Act 1982, the Rules will be reviewed from time to time and consideration will be given to any proposed revisions thereto. However, the Rules have to be viewed in light of existing Police and anti-social behaviour powers to deal with problems of anti-social behaviour.

### **5. People Implications**

- 5.1** There are no personnel issues.

### **6. Financial and Procurement Implications**

- 6.1** There are no financial and/or procurement implications. The administration of any potential permit /accreditation scheme for commercial dog walking can be absorbed within existing staff resources.

### **7. Risk Analysis**

- 7.1** Management Rules are required to be in place for the proper administration of public parks and open spaces.

### **8. Equalities Impact Assessment (EIA)**

- 8.1** The rules have been considered in terms of equalities and officers have also taken account of the need to ensure that policies and rules are as clear and accessible as possible. The updated rules contain a new accessibility statement in relation to British Sign Language.

### **9. Consultation**

- 9.1** A full public consultation on the proposed Management Rules has been carried out as outlined in the background at point 3 above. Members are now asked to consider the responses to the Public Consultation.

### **10 Strategic Assessment**

- 10.1** The Council's strategic priorities have been considered and to ensure that the community is engaged, there will be a full community engagement to consult upon the terms of the Management Rules.

**Peter Hessett**  
**Strategic Lead - Regulatory**  
**Date: 31 January 2019**

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**Person to Contact:** Raymond Lynch, Section Head (Licensing) - Regulatory,  
Council Offices, Municipal Buildings, Station Road,  
Dumbarton G82 1NR  
Telephone Number: (01389) 737818  
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**Appendices:** Appendix - Proposed Management Rules for the  
Administration of Public Parks and Open Spaces

**Background Papers:** West Dunbartonshire Management Rules for the  
Administration of Public Parks and Open Spaces.

**Wards Affected:** All



This document is also available in other languages, large print and audio format on request.

### Arabic

هذه الوثيقة متاحة أيضا بلغات أخرى والأحرف الطباعية الكبيرة وبطريقة سمعية عند الطلب.

### Hindi

अनुरोध पर यह दस्तावेज़ अन्य भाषाओं में, बड़े अक्षरों की छपाई और सुनने वाले माध्यम पर भी उपलब्ध है

### Punjabi

ਇਹ ਦਸਤਾਵੇਜ਼ ਹੋਰ ਭਾਸ਼ਾਵਾਂ ਵਿਚ, ਵੱਡੇ ਅੱਖਰਾਂ ਵਿਚ ਅਤੇ ਆਡੀਓ ਟੇਪ 'ਤੇ ਰਿਕਾਰਡ ਹੋਇਆ ਵੀ ਮੰਗ ਕੇ ਲਿਆ ਜਾ ਸਕਦਾ ਹੈ।

### Urdu

درخواست پر یہ دستاویز دیگر زبانوں میں، بڑے حروف کی چھپائی اور سننے والے ذرائع پر بھی میسر ہے۔

### Chinese (Cantonese)

本文件也可應要求，製作成其他語文或特大字體版本，也可製作成錄音帶。

### Polish

Dokument ten jest na życzenie udostępniany także w innych wersjach językowych, w dużym druku lub w formie audio.

### British Sign Language

BSL users can contact us via [contactSCOTLAND-BSL](#), the on-line British Sign Language interpreting service.

Find out more on the [contactSCOTLAND](#) website

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## **DRAFT**

### **MANAGEMENT RULES FOR PARKS AND GREENSPACE**

West Dunbartonshire Council in exercise of the powers conferred on them by Section 112 of the Civic Government (Scotland) Act 1982 hereby make and enact the following Management Rules for the Council's parks, gardens and open spaces.

The Management Rules are in place to help us ensure that everyone has an opportunity to enjoy our open spaces and that everyone is treated fairly, part of this is to ensure that people's behaviour in the park does not negatively impact upon others.

#### **Interpretation**

Throughout these Management Rules the following words have the meanings given to them:-

“Council” means West Dunbartonshire Council;

“Park” means any land or premises provided, owned, leased, occupied or managed by the Council within West Dunbartonshire and used as a recreation ground, public playground, public open space, public path or path network, walkways, woodland or wildlife sites, ornamental or pleasure ground or gardens and all buildings and works connected therewith;

“Council Official” means an employee of the Council or of West Dunbartonshire Leisure, or any person authorised by the Council to enforce these Rules;

“Notice” means a duly authorised Notice posted at or near the place to which it refers; and

“Access Code” means the Scottish Outdoor Access Code – in terms of the Land Reform (Scotland) Act 2003.

#### **Summary**

Any person who appears to be breaking, has broken, or is about to break, any of the Management Rules may be asked by a Council Official to leave the Park. In the event that such person refuses to leave, the Council Official may take action under Rule 8 and may, if necessary, seek assistance from the Police, as required.

- Every person entering the Park shall comply with any reasonable direction or request of a Council Official.
- No person shall wilfully obstruct, interrupt, verbally insult or annoy employees or agents of the Council in carrying out their duties in the Park.

- Any written permission required by the Management Rules must be shown on request to a Council Official.
- The Council may decide to waive any particular Management Rule at any time.

## 1. General

The following acts are prohibited:-

- 1.1 Behaviour which causes (or in the opinion of a Council Official is likely to cause) annoyance, offence, alarm or distress to any other Park user.
- 1.2 Any wilful or careless act which damages, or might potentially cause damage, or removes any artefact, plant, tree, shrub, building, structure, equipment, furniture or fitting.
- 1.3 Depositing litter except in litter bins provided for the purpose.
- 1.4 Pursuing any activity which endangers (or in the opinion of a Council Official is likely to endanger) any person, animal, or property.
- 1.5 Releasing sky lanterns, also known as Chinese lanterns.
- 1.6 Fishing in any water course without a permit.
- 1.7 Depositing or leaving any substance or article which is likely (in the opinion of a Council Official) to cause injury or damage to any person, animal, or property.
- 1.8 No person under the influence of alcohol, drugs or solvents (in the opinion of a Council Official) shall be allowed to enter or be in the Park.
- 1.9 Playing music in whatever medium to the annoyance of other Park users and adjacent properties and any such person shall comply with instructions from a Council Official to lower the volume or to cease to play such music.
- 1.10 Golf practice is prohibited.
- 1.11 Enter any building to which access is excluded by notice marked "Private" or "Closed" or otherwise.
- 1.12 Smoking in any playground or any other place where a notice prohibits smoking.

The following acts are prohibited unless the Council's written permission has been obtained first:-

- 1.13 The distribution of any bill, placard, notice or other printed paper or document, placing upon or affixing to any of the buildings, notice boards, trees, walls or railings of the Park, any bill, placard, notice, document or memorabilia.
- 1.14 The consumption of alcoholic liquor.
- 1.15 Entering into or wilfully remaining in the Park when it is closed to the public.
- 1.16 Selling, hiring or offering for sale or hire any items or goods or services.
- 1.17 Displaying or handing out advertisements, conducting surveys or giving any displays or performances.
- 1.18 Begging, busking or collecting money, gifts or subscriptions for any purpose whatsoever.
- 1.19 Engaging in any commercial activity whatsoever (including, without limitation, dog walking services, photography, filming and fitness training services), without prior registration or permission with the Council.
- 1.20 Metal detecting (written permission will only be granted if the user is a member of the National Council for Metal Detecting).
- 1.21 Setting off or discharging any firework or lighting any fire.

## **2. Opening/Closing Times**

The Park, or any part thereof, may be closed as and when the Council considers closure necessary or expedient. All visitors must vacate the Park by the designated closing time. The Council may for any special purpose use the Park, or any part thereof, or may grant the use of it, or any part thereof, to any persons for such a period as the Council considers fit. No unauthorised persons shall enter or remain in the Park, or part thereof, when it is closed to the public. The Park shall be opened during such hours as may from time to time be intimated by Notice, subject to the Council's right to alter same at any time.

### **3. Animals**

The following acts are prohibited:-

- 3.1 Allowing a dog to enter into or onto a children's play area or any area of the Park that is designated as a 'dog free area'.
- 3.2 Allowing a dog to foul in the Park unless the person in charge of the dog immediately removes the fouling (within the provisions of the Dog Fouling (Scotland) Act 2003).
- 3.3 Failing to keep a dog under close control in the Park, with the exception of woodland and wildlife sites where a dog should be kept on a short lead. A dog should also be kept on a short lead when near young farm animals and at bird nesting time (April - July).
- 3.4 Allowing a dog to cause annoyance, offence, alarm, distress or worry to any other person, animal or bird in the Park.
- 3.5 Allowing a dog onto sports pitches.
- 3.6 Leading, riding, training or exercising a horse in a manner which falls short of the responsibilities in the Access Code.
- 3.7 Displacing, disturbing, ill-treating, injuring, taking or destroying any animal, bird nest or egg.

### **4. BBQs, Fire and Camping**

The following acts are prohibited:-

- 4.1 Lighting barbecues outwith designated barbecue sites, where these are provided, or in a manner likely to burn or scorch the ground, trees or Park furniture or fittings, or cause danger or nuisance to other Park users, animals or neighbouring residents.
- 4.2 Failing to remove litter associated with BBQs and picnics.

The following acts are prohibited unless the Council's written permission has been obtained first:-

- 4.3 Lighting an open fire in the Park.
- 4.4 Camping within the Park.

## **5. Cycling**

The following acts are prohibited:-

- 5.1 Cycling in a manner which falls short of the responsibilities in the Access Code.
- 5.2 Cycling off the paths in woodland and other areas sensitive to environmental damage.

## **6. Motor Vehicles**

The following acts are prohibited unless the Council's written permission has been obtained first:-

- 6.1 Driving or using or leaving any car, motorbike, quad bike, mini moto, or other vehicle, or parking a caravan, except on roads and in car parks provided by the Council for cars and vehicles. This rule does not apply to Council employees acting properly in the course of their duties, to prams and wheelchairs, powered or manual, used for carrying children or people with a disability, mobility scooters or vehicles lawfully displaying a Blue Badge, or emergency vehicles.
- 6.2 Overnight parking of any vehicle and/or caravan.

The following acts are prohibited:-

- 6.3 Operating any motorised or mechanically propelled toy or model vehicle, aircraft, drone or boat so as to disturb wildlife, endanger or give annoyance to other people or if asked by a Council official not to do so.

## **7. Events and Other Activities**

The following acts are prohibited in the Park unless the Council's written permission has been obtained first:-

- 7.1 Holding an event, performance, musical concert, speech, lecture, ceremony, demonstration, exhibition or public meeting.
- 7.2 Playing any organised game or sport on pitches provided by the Council.

## **8. Expulsion and Exclusion from Parks**

- 8.1 Where a Council Official has reasonable grounds for believing that a person has contravened, is contravening, or is about to contravene, any of the Management Rules, they may expel that person from the Park.
- 8.2 Where a person has persistently contravened, or attempted to contravene, any of the Management Rules and in the Council's opinion is likely to contravene them again, the Council may decide to make that person subject to an Exclusion Order in terms of Section 117 of the Civic Government (Scotland) Act 1982.
- 8.3 If any person who is expelled or excluded from the Park fails to leave or re-enters the Park, they shall be guilty of an offence and liable, on summary conviction, to a fine in terms of Section 118 of the Civic Government (Scotland) Act 1982.

## **9. Appeal**

- 9.1 An Exclusion Order made under Rule 8.2 shall take effect on such date as the Council may decide, being not less than 14 days after the decision to make that person subject to an Exclusion Order. A person who has been made subject to an Exclusion Order:-
- i) shall be entitled to written notice of the decision to make the Exclusion Order, containing a statement of the reasons for that decision; and
  - ii) shall be entitled to make written or oral representations to the Council at any time up to the time that the Order would have taken effect but for the representation being made.

WDC Logo

'Know the Code Before You Go' Strap line





## WEST DUNBARTONSHIRE COUNCIL

Joint Report by Strategic Leads - Environment and Neighbourhood and  
Regeneration

Infrastructure, Regeneration & Economic Development Committee:  
13 February 2019

**Subject: Infrastructure, Regeneration & Economic Development Budgetary  
Control Report 2018/19 to Period 9 (31 December 2018)**

## 1. Purpose

- 1.1 The purpose of the report is to provide the Committee with an update on the financial performance to 31 December 2018 (Period 9) of those services under the auspices of the Infrastructure, Regeneration & Economic Development Committee (IRED).

## 2. Recommendations

### 2.1 Members are asked to:

- i) note the contents of this report showing the revenue budget forecast to underspend against budget by £0.033m (0.1%) at the year-end;
- ii) note the net projected annual position in relation to relevant capital projects which is highlighting projected variance of £18.412m (29.4%) due to slippage of £18.110m (28.9%) and an underspend of £0.302m (0.5%) and ;
- iii) note the progress on savings incorporated into budgets for 2018/19.

## 3. Background

### Revenue

- 3.1 At the meeting of West Dunbartonshire Council on 5 March 2018, Members agreed the revenue estimates for 2018/19. A total net budget of £24.972m was approved for IRED services. The revised budget is now £23.609m.

Description	£m
<b>Starting Position</b>	<b>24.972</b>
Ardlui Budget from Education	0.107
Partial re-instatement Ground Maint saving	0.270
Centralisation of ICT budgets	(0.037)
Recurring variances	(0.277)
Allocation of Strategic Partners Saving	(0.004)
Transfer Office Accom to Corporate Service/Corporate Assets	(1.422)
<b>Revised budget</b>	<b>23.609</b>

### Capital

- 3.2** At the meeting of Council on 5 March 2018, Members also agreed the updated 10 year General Services Capital Plan for 2018/2019 to 2025/26. The next three years from 2018/19 to 2020/21 have been approved in detail with the remaining years being indicative at this stage. The total project life budget approved for projects that have either commenced or are due to commence in that period total £212.482m.

## **4. Main Issues**

### Revenue Budget

- 4.1** The current budgetary position is summarised in Appendix 1. A more detailed analysis by service is given in Appendix 2. Of the 21 services monitored 12 are showing either a favourable or nil variance with 9 services showing an adverse variance. Comments are shown in Appendix 3 when there are projected net annual variances greater than £0.050m and also where the net variance is below £0.050m but there are offsetting variances of over £0.050m within the service. Appendix 4 shows progress on the achievement of saving options adopted as part of the 2018/19 budget.
- 4.2** Appendix 1 shows the probable outturn for the services at £23.575m. As the annual budget is £23.609m there is currently a projected favourable variance for the year of £0.033m.

### Capital Budget

- 4.3** The overall programme summary report is shown in Appendix 5. Information on projects in the red category for probable underspends or overspends in-year and in total is provided in Appendices 6 and 7. Detail on projects within the green category where variances are over £50,000 are shown in Appendix 7. Appendices 6 to 7 include additional information on action being taken to minimise or mitigate slippage and/or overspends where possible. The analysis shows that for the in-year planned spend there is currently a projected in-year variance of £18.412m of which £18.110m relates to project slippage and an in-year underspend of £0.302m. Officers review regularly the in-year position to consider options to maximise the effective use of capital resource.

- 4.4 From the analysis within the appendices it can be seen that there are six projects with forecast material slippage, as listed as follows:

<b>Project Name</b>	<b>Slippage (£m)</b>
Vehicle Replacement	3.972
Posties Park Sports Hub	1.712
Regeneration/Local Economic Development	1.183
Queens Quay Regeneration	1.824
Queens Quay District Heating	1.153
Regeneration Fund	1.635

## 5. People Implications

- 5.1 There are no people implications.

## 6. Financial Implications

- 6.1 Other than the financial position noted above, there are no financial implications of the budgetary control report. Officers are currently reviewing budgets and projections with a view to improving the position by financial year end and progress will be highlighted in future reports to committee.

- 6.2 Agreed savings and management adjustments are monitored with current indications showing that £0.561m of the total actions of £0.601m being monitored are currently on target to be achieved (see Appendix 4). It should be noted that any variances are included within the service information and variances identified within this report.

## 7. Risk Analysis

- 7.1 The main financial risks to the ongoing financial position relate to unforeseen costs being incurred between now and the end of the financial year. This can affect all service areas. Virements will be considered where in-year capital underspends become apparent and regular reviews to minimise in-year underspends will continue.

## 8. Equalities Impact Assessment (EIA)

- 8.1 The report is for noting and therefore no Equalities Impact Assessment was completed for this report.

## 9 Consultation

- 9.1 The views of both Finance and Legal services have been requested on this report and both have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

## **10. Strategic Assessment**

- 10.1** Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the five strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council. This report is for noting and, therefore, does not directly affect any of the strategic priorities.

**Jim McAloon**  
**Strategic Lead, Regeneration**

**Ronald M Dinnie**  
**Strategic Lead - Environment & N'Hood**

**Date: 17 January 2019**

**Person to Contact:** Janice Rainey - Business Unit Finance Partner, 16 Church Street, Dumbarton, G81 1QL, telephone: 01389 737704, e-mail [janice.rainey@west-dunbarton.gov.uk](mailto:janice.rainey@west-dunbarton.gov.uk)

**Appendices:** Appendix 1 - Summary Budgetary Position (Revenue)  
Appendix 2- Detailed Budgetary Position (Revenue)  
Appendix 3 – Variance Analysis (Revenue)  
Appendix 4 – Monitoring of Savings Options  
Appendix 5 – Budgetary Position (Capital)  
Appendix 6 – Variance Analysis Red Status (Capital)  
Appendix 7- Variance Analysis Green >£50K Capital)

**Background Papers:** None

**Wards Affected:** All

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2018/19  
IRED SUMMARY

APPENDIX 1

MONTH END DATE 31 December 2018

Service / Subjective Summary	Total Budget 2018/19	Spend to Date 2018/19	Forecast Spend 2018/19	Annual Variance 2018/19	Annual RAG Status	
	£000	£000	£000	£000	%	
Corporate Asset Maintenance	(56)	(68)	(63)	(7)	13%	↑
Transport, Fleet & Maintenance Services	(426)	(213)	(432)	(6)	-1%	↑
Catering Services	3,988	2,736	3,974	(14)	0%	↑
Building Cleaning	1,415	1,041	1,390	(25)	-2%	↑
Building Cleaning PPP	(241)	(247)	(275)	(34)	-14%	↑
Facilities Assistants	2,011	1,239	1,859	(152)	-8%	↑
Facilities Management	347	240	316	(31)	-9%	↑
Consultancy Services	941	655	977	36	4%	↓
Roads Operations	(930)	(607)	(952)	(22)	-2%	↑
Roads Services	4,305	2,780	4,335	30	1%	↓
Grounds Maintenance & Street Cleaning Client	7,366	5,525	7,366	0	0%	→
Outdoor Services	227	210	267	40	18%	↓
Leisure Management	3,218	3,509	3,238	20	1%	↓
Events	118	104	107	(11)	-9%	↑
Burial Grounds	(148)	(319)	(112)	36	-24%	↓
Crematorium	(910)	(481)	(872)	38	4%	↓
Waste Services	6,939	5,041	7,099	160	2%	↓
Corporate Assets /Capital Investment Programme	(2,079)	(1,568)	(2,210)	(131)	-6%	↑
Economic Development	338	115	339	1	0%	↓
Depots	0	0	0	0	0%	→
Ground Maintenance & Street Cleaning Trading A/c	(2,814)	(3,064)	(2,777)	37	1%	↓
<b>Total Net Expenditure</b>	<b>23,609</b>	<b>16,627</b>	<b>23,575</b>	<b>(33)</b>	<b>-0.1%</b>	<b>↑</b>

YEAR END DATE 31 December 2018  
9

Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Spend to Date 2018/19	Forecast Spend 2018/19	Annual Variance 2018/19	RAG Status	
<b>£000</b>	<b>All Services</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	
22,224	Employee	22,822	15,897	23,145	323	1%	↓
2,220	Property	3,064	2,399	3,123	60	2%	↓
3,858	Transport and Plant	3,592	2,410	3,675	83	2%	↓
9,761	Supplies, Services and Admin	10,137	7,156	10,881	744	7%	↓
17,013	Payments to Other Bodies	15,853	11,425	15,673	(180)	-1%	↑
548	Other	550	0	549	(1)	0%	↑
<b>55,624</b>	<b>Gross Expenditure</b>	<b>56,017</b>	<b>39,287</b>	<b>57,045</b>	<b>1,028</b>	<b>2%</b>	<b>↓</b>
<b>(31,456)</b>	<b>Income</b>	<b>(32,408)</b>	<b>(22,660)</b>	<b>(33,470)</b>	<b>(1,062)</b>	<b>-3%</b>	<b>↑</b>
<b>24,168</b>	<b>Net Expenditure</b>	<b>23,609</b>	<b>16,627</b>	<b>23,575</b>	<b>(34)</b>	<b>0%</b>	<b>↑</b>
<b>£000</b>	<b>Corporate Asset Maintenance</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	
1,107	Employee	696	708	969	273	39%	↓
758	Property	47	35	47	0	0%	→
28	Transport and Plant	35	26	36	1	3%	↓
643	Supplies, Services and Admin	346	779	1,005	659	190%	↓
0	Payments to Other Bodies	0	0	0	0	0%	→
0	Other	0	0	0	0	0%	→
<b>2,536</b>	<b>Gross Expenditure</b>	<b>1,124</b>	<b>1,548</b>	<b>2,057</b>	<b>933</b>	<b>83%</b>	<b>↓</b>
<b>(1,786)</b>	<b>Income</b>	<b>(1,180)</b>	<b>(1,616)</b>	<b>(2,120)</b>	<b>(940)</b>	<b>-80%</b>	<b>↑</b>
<b>750</b>	<b>Net Expenditure</b>	<b>(56)</b>	<b>(68)</b>	<b>(63)</b>	<b>(7)</b>	<b>13%</b>	<b>↑</b>
<b>£000</b>	<b>Transport, Fleet &amp; Maintenance Services</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	
1,604	Employee	1,596	1,143	1,610	14	1%	↓
71	Property	89	62	90	1	1%	↓
1,722	Transport and Plant	1,437	989	1,404	(33)	-2%	↑
496	Supplies, Services and Admin	546	363	565	18	3%	↓
22	Payments to Other Bodies	24	0	23	(1)	-3%	↑
0	Other	0	0	0	0	0%	→
<b>3,915</b>	<b>Gross Expenditure</b>	<b>3,692</b>	<b>2,557</b>	<b>3,692</b>	<b>0</b>	<b>0%</b>	<b>↓</b>
<b>(4,292)</b>	<b>Income</b>	<b>(4,118)</b>	<b>(2,770)</b>	<b>(4,124)</b>	<b>(6)</b>	<b>0%</b>	<b>↑</b>
<b>(377)</b>	<b>Net Expenditure</b>	<b>(426)</b>	<b>(213)</b>	<b>(432)</b>	<b>(6)</b>	<b>1%</b>	<b>↑</b>
<b>£000</b>	<b>Catering Services</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	
2,786	Employee	2,790	1,965	2,802	12	0%	↓
61	Property	62	37	59	(3)	-4%	↑
100	Transport and Plant	108	68	103	(5)	-5%	↑
1,206	Supplies, Services and Admin	1,192	736	1,171	(21)	-2%	↑
23	Payments to Other Bodies	28	18	24	(4)	-16%	↑
0	Other	0	0	0	0	0%	→
<b>4,176</b>	<b>Gross Expenditure</b>	<b>4,180</b>	<b>2,825</b>	<b>4,159</b>	<b>(21)</b>	<b>-1%</b>	<b>↑</b>
<b>(179)</b>	<b>Income</b>	<b>(192)</b>	<b>(89)</b>	<b>(185)</b>	<b>7</b>	<b>4%</b>	<b>↓</b>
<b>3,997</b>	<b>Net Expenditure</b>	<b>3,988</b>	<b>2,736</b>	<b>3,974</b>	<b>(14)</b>	<b>0%</b>	<b>↑</b>
<b>£000</b>	<b>Building Cleaning</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	
1,515	Employee	1,523	1,029	1,477	(46)	-3%	↑
112	Property	87	76	105	18	21%	↓
2	Transport and Plant	1	2	3	2	186%	↓
16	Supplies, Services and Admin	21	15	20	(1)	-5%	↑
0	Payments to Other Bodies	0	0	0	0	0%	→
0	Other	0	0	0	0	0%	→
<b>1,645</b>	<b>Gross Expenditure</b>	<b>1,632</b>	<b>1,123</b>	<b>1,606</b>	<b>(26)</b>	<b>-2%</b>	<b>↑</b>
<b>(207)</b>	<b>Income</b>	<b>(217)</b>	<b>(82)</b>	<b>(215)</b>	<b>2</b>	<b>1%</b>	<b>↓</b>
<b>1,438</b>	<b>Net Expenditure</b>	<b>1,415</b>	<b>1,041</b>	<b>1,390</b>	<b>(25)</b>	<b>-2%</b>	<b>↑</b>

YEAR END DATE 31 December 2018  
9

Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Spend to Date 2018/19	Forecast Spend 2018/19	Annual Variance 2018/19	RAG Status
<b>£000</b>	<b>Building Cleaning PPP</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
626	Employee	634	417	607	(27)	-4% ↑
32	Property	35	20	26	(9)	-25% ↑
0	Transport and Plant	0	0	0	0	0% →
18	Supplies, Services and Admin	12	8	14	2	16% ↓
0	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
<b>676</b>	<b>Gross Expenditure</b>	<b>681</b>	<b>445</b>	<b>647</b>	<b>(34)</b>	<b>-5%</b> ↑
<b>(887)</b>	<b>Income</b>	<b>(922)</b>	<b>(692)</b>	<b>(922)</b>	<b>(0)</b>	<b>0%</b> ↑
<b>(211)</b>	<b>Net Expenditure</b>	<b>(241)</b>	<b>(247)</b>	<b>(275)</b>	<b>(34)</b>	<b>14%</b> ↑
<b>£000</b>	<b>Facilities Assistants</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
1,837	Employee	2,004	1,258	1,861	(143)	-7% ↑
14	Property	12	6	13	1	5% ↓
3	Transport and Plant	2	3	4	2	99% ↓
23	Supplies, Services and Admin	27	8	19	(8)	-31% ↑
0	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
<b>1,877</b>	<b>Gross Expenditure</b>	<b>2,045</b>	<b>1,276</b>	<b>1,897</b>	<b>(148)</b>	<b>-7%</b> ↑
<b>(34)</b>	<b>Income</b>	<b>(34)</b>	<b>(37)</b>	<b>(37)</b>	<b>(3)</b>	<b>-10%</b> ↑
<b>1,843</b>	<b>Net Expenditure</b>	<b>2,011</b>	<b>1,239</b>	<b>1,859</b>	<b>(152)</b>	<b>-8%</b> ↑
<b>£000</b>	<b>Facilities Management</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
324	Employee	343	242	332	(11)	-3% ↑
0	Property	0	0	0	0	0% →
2	Transport and Plant	2	2	2	0	4% ↓
9	Supplies, Services and Admin	2	(4)	5	3	145% ↓
0	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
<b>335</b>	<b>Gross Expenditure</b>	<b>347</b>	<b>240</b>	<b>339</b>	<b>(8)</b>	<b>-2%</b> ↑
<b>(21)</b>	<b>Income</b>	<b>0</b>	<b>0</b>	<b>(23)</b>	<b>(23)</b>	<b>0%</b> ↑
<b>314</b>	<b>Net Expenditure</b>	<b>347</b>	<b>240</b>	<b>316</b>	<b>(31)</b>	<b>-9%</b> ↑
<b>£000</b>	<b>Consultancy Services</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
972	Employee	970	717	1,052	82	8% ↓
0	Property	0	0	0	0	0% ↓
6	Transport and Plant	7	5	7	0	0% →
13	Supplies, Services and Admin	5	2	5	0	0% →
48	Payments to Other Bodies	36	27	41	5	14% ↓
0	Other	0	0	0	0	0% →
<b>1,039</b>	<b>Gross Expenditure</b>	<b>1,018</b>	<b>751</b>	<b>1,105</b>	<b>87</b>	<b>9%</b> ↓
<b>(62)</b>	<b>Income</b>	<b>(77)</b>	<b>(96)</b>	<b>(128)</b>	<b>(51)</b>	<b>-66%</b> ↑
<b>977</b>	<b>Net Expenditure</b>	<b>941</b>	<b>655</b>	<b>977</b>	<b>36</b>	<b>4%</b> ↓
<b>£000</b>	<b>Roads Operations</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
1,138	Employee	1,101	713	1,074	(27)	-2% ↑
87	Property	109	78	114	5	5% ↓
517	Transport and Plant	581	371	585	4	1% ↓
1,352	Supplies, Services and Admin	1,498	774	1,494	(4)	0% ↑
149	Payments to Other Bodies	155	0	155	(0)	0% ↑
0	Other	0	0	0	0	0% →
<b>3,243</b>	<b>Gross Expenditure</b>	<b>3,444</b>	<b>1,937</b>	<b>3,422</b>	<b>(22)</b>	<b>-1%</b> ↑
<b>(4,060)</b>	<b>Income</b>	<b>(4,374)</b>	<b>(2,544)</b>	<b>(4,374)</b>	<b>(0)</b>	<b>0%</b> ↑
<b>(817)</b>	<b>Net Expenditure</b>	<b>(930)</b>	<b>(607)</b>	<b>(952)</b>	<b>(22)</b>	<b>2%</b> ↑

YEAR END DATE 31 December 2018  
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Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Spend to Date 2018/19	Forecast Spend 2018/19	Annual Variance 2018/19	RAG Status
<b>£000</b>	<b>Roads Services</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
1,136	Employee	1,174	806	1,146	(28)	-2% ↑
115	Property	112	98	118	6	5% ↓
83	Transport and Plant	66	51	71	5	7% ↓
1,270	Supplies, Services and Admin	1,199	540	1,215	16	1% ↓
2,771	Payments to Other Bodies	2,399	1,339	2,395	(4)	0% ↑
0	Other	0	0	0	0	0% →
<b>5,375</b>	<b>Gross Expenditure</b>	<b>4,950</b>	<b>2,834</b>	<b>4,946</b>	<b>(4)</b>	<b>0%</b> ↑
<b>(881)</b>	<b>Income</b>	<b>(645)</b>	<b>(54)</b>	<b>(610)</b>	<b>35</b>	<b>5%</b> ↓
<b>4,494</b>	<b>Net Expenditure</b>	<b>4,305</b>	<b>2,780</b>	<b>4,335</b>	<b>30</b>	<b>1%</b> ↓
<b>£000</b>	<b>Grounds Maintenance &amp; Street Cleaning Client</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
0	Employee	0	0	0	0	0% →
0	Property	0	0	0	0	0% →
0	Transport and Plant	0	0	0	0	0% →
0	Supplies, Services and Admin	0	0	0	0	0% →
7,463	Payments to Other Bodies	7,366	5,525	7,366	(0)	0% ↑
0	Other	0	0	0	0	0% →
<b>7,463</b>	<b>Gross Expenditure</b>	<b>7,366</b>	<b>5,525</b>	<b>7,366</b>	<b>(0)</b>	<b>0%</b> ↑
<b>0</b>	<b>Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b> →
<b>7,463</b>	<b>Net Expenditure</b>	<b>7,366</b>	<b>5,525</b>	<b>7,366</b>	<b>(0)</b>	<b>0%</b> ↑
<b>£000</b>	<b>Outdoor Services</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
102	Employee	99	72	104	5	5% ↓
81	Property	62	71	92	30	48% ↓
0	Transport and Plant	0	0	0	0	0% →
108	Supplies, Services and Admin	102	108	111	9	9% ↓
43	Payments to Other Bodies	43	29	36	(7)	-17% ↑
0	Other	0	0	0	0	0% →
<b>334</b>	<b>Gross Expenditure</b>	<b>306</b>	<b>280</b>	<b>343</b>	<b>37</b>	<b>12%</b> ↓
<b>(75)</b>	<b>Income</b>	<b>(79)</b>	<b>(70)</b>	<b>(76)</b>	<b>3</b>	<b>4%</b> ↓
<b>259</b>	<b>Net Expenditure</b>	<b>227</b>	<b>210</b>	<b>267</b>	<b>40</b>	<b>18%</b> ↓
<b>£000</b>	<b>Leisure Management</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
0	Employee	0	0	0	0	0% →
0	Property	0	0	0	0	0% →
0	Transport and Plant	0	0	0	0	0% →
0	Supplies, Services and Admin	0	0	0	0	0% →
4,134	Payments to Other Bodies	3,897	3,524	3,917	20	1% ↓
0	Other	0	0	0	0	0% →
<b>4,134</b>	<b>Gross Expenditure</b>	<b>3,897</b>	<b>3,524</b>	<b>3,917</b>	<b>20</b>	<b>1%</b> ↓
<b>(670)</b>	<b>Income</b>	<b>(679)</b>	<b>(15)</b>	<b>(679)</b>	<b>0</b>	<b>0%</b> ↓
<b>3,464</b>	<b>Net Expenditure</b>	<b>3,218</b>	<b>3,509</b>	<b>3,238</b>	<b>20</b>	<b>1%</b> ↓
<b>£000</b>	<b>Events</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
0	Employee	0	0	0	0	0% →
(5)	Property	2	0	3	1	25% ↓
0	Transport and Plant	0	0	0	0	0% →
83	Supplies, Services and Admin	86	79	88	2	3% ↓
89	Payments to Other Bodies	90	89	89	(2)	-2% ↑
0	Other	0	0	0	0	0% →
<b>167</b>	<b>Gross Expenditure</b>	<b>178</b>	<b>167</b>	<b>179</b>	<b>1</b>	<b>1%</b> ↓
<b>(59)</b>	<b>Income</b>	<b>(60)</b>	<b>(64)</b>	<b>(73)</b>	<b>(13)</b>	<b>-21%</b> ↑
<b>108</b>	<b>Net Expenditure</b>	<b>118</b>	<b>104</b>	<b>107</b>	<b>(11)</b>	<b>-9%</b> ↑



YEAR END DATE 31 December 2018  
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Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Spend to Date 2018/19	Forecast Spend 2018/19	Annual Variance 2018/19	RAG Status
<b>£000</b>	<b>Burial Grounds</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
0	Employee	0	0	0	0	0%
12	Property	18	15	18	0	0%
0	Transport and Plant	0	0	0	0	0%
0	Supplies, Services and Admin	0	0	0	0	0%
479	Payments to Other Bodies	378	0	378	(0)	0%
0	Other	0	0	0	0	0%
<b>491</b>	<b>Gross Expenditure</b>	<b>396</b>	<b>15</b>	<b>396</b>	<b>(0)</b>	<b>0%</b>
<b>(455)</b>	<b>Income</b>	<b>(544)</b>	<b>(334)</b>	<b>(508)</b>	<b>36</b>	<b>7%</b>
<b>36</b>	<b>Net Expenditure</b>	<b>(148)</b>	<b>(319)</b>	<b>(112)</b>	<b>36</b>	<b>-24%</b>
<b>£000</b>	<b>Crematorium</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
172	Employee	163	125	160	(3)	-2%
152	Property	139	134	161	22	15%
0	Transport and Plant	0	0	0	0	0%
16	Supplies, Services and Admin	16	10	17	1	7%
33	Payments to Other Bodies	31	23	35	4	12%
0	Other	0	0	0	0	0%
<b>373</b>	<b>Gross Expenditure</b>	<b>349</b>	<b>293</b>	<b>373</b>	<b>24</b>	<b>7%</b>
<b>(1,201)</b>	<b>Income</b>	<b>(1,259)</b>	<b>(774)</b>	<b>(1,245)</b>	<b>14</b>	<b>1%</b>
<b>(828)</b>	<b>Net Expenditure</b>	<b>(910)</b>	<b>(481)</b>	<b>(872)</b>	<b>38</b>	<b>-4%</b>
<b>£000</b>	<b>Waste Services</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
2,331	Employee	2,232	1,701	2,528	296	13%
102	Property	108	36	112	4	4%
779	Transport and Plant	771	524	830	59	8%
4,361	Supplies, Services and Admin	4,499	3,213	4,472	(27)	-1%
365	Payments to Other Bodies	354	159	249	(104)	-30%
0	Other	0	0	0	0	0%
<b>7,938</b>	<b>Gross Expenditure</b>	<b>7,963</b>	<b>5,633</b>	<b>8,191</b>	<b>228</b>	<b>3%</b>
<b>(1,028)</b>	<b>Income</b>	<b>(1,024)</b>	<b>(592)</b>	<b>(1,092)</b>	<b>(68)</b>	<b>-7%</b>
<b>6,910</b>	<b>Net Expenditure</b>	<b>6,939</b>	<b>5,041</b>	<b>7,099</b>	<b>160</b>	<b>2%</b>
<b>£000</b>	<b>Corporate Assets /Capital Investment Programme</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
1,489	Employee	1,707	1,021	1,453	(254)	-15%
601	Property	1,435	1,165	1,435	0	0%
9	Transport and Plant	14	7	11	(3)	-21%
(85)	Supplies, Services and Admin	(211)	(8)	(124)	87	-41%
246	Payments to Other Bodies	252	175	252	0	0%
0	Other	0	0	0	0	0%
<b>2,260</b>	<b>Gross Expenditure</b>	<b>3,197</b>	<b>2,360</b>	<b>3,027</b>	<b>(170)</b>	<b>-5%</b>
<b>(5,222)</b>	<b>Income</b>	<b>(5,276)</b>	<b>(3,928)</b>	<b>(5,237)</b>	<b>39</b>	<b>1%</b>
<b>(2,962)</b>	<b>Net Expenditure</b>	<b>(2,079)</b>	<b>(1,568)</b>	<b>(2,210)</b>	<b>(131)</b>	<b>6%</b>
<b>£000</b>	<b>Economic Development</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
715	Employee	640	452	638	(2)	0%
16	Property	9	5	9	0	0%
4	Transport and Plant	4	1	4	0	0%
11	Supplies, Services and Admin	24	2	24	0	0%
555	Payments to Other Bodies	465	281	465	0	0%
0	Other	0	0	0	0	0%
<b>1,301</b>	<b>Gross Expenditure</b>	<b>1,142</b>	<b>741</b>	<b>1,140</b>	<b>(2)</b>	<b>0%</b>
<b>(867)</b>	<b>Income</b>	<b>(804)</b>	<b>(626)</b>	<b>(801)</b>	<b>3</b>	<b>0%</b>
<b>434</b>	<b>Net Expenditure</b>	<b>338</b>	<b>115</b>	<b>339</b>	<b>1</b>	<b>0%</b>

YEAR END DATE 

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Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Spend to Date 2018/19	Forecast Spend 2018/19	Annual Variance 2018/19	RAG Status
<b>£000</b>	<b>Depots</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
0	Employee	0	0	0	0	0% →
439	Property	436	376	453	17	4% ↓
0	Transport and Plant	0	0	0	0	0% →
15	Supplies, Services and Admin	16	12	15	(1)	-9% ↑
0	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
<b>454</b>	<b>Gross Expenditure</b>	<b>452</b>	<b>388</b>	<b>468</b>	<b>16</b>	<b>3% ↓</b>
<b>(454)</b>	<b>Income</b>	<b>(452)</b>	<b>(388)</b>	<b>(468)</b>	<b>(16)</b>	<b>-3% ↑</b>
<b>0</b>	<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0% →</b>
<b>£000</b>	<b>Ground Maintenance &amp; Street Cleaning Trading A/c</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
5,477	Employee	5,150	3,527	5,331	181	4% ↓
330	Property	302	182	268	(34)	-11% ↑
631	Transport and Plant	564	360	614	50	9% ↓
849	Supplies, Services and Admin	757	519	765	8	1% ↓
593	Payments to Other Bodies	335	237	249	(86)	-26% ↑
548	Other	550	0	549	(1)	0% ↑
<b>8,428</b>	<b>Gross Expenditure</b>	<b>7,658</b>	<b>4,825</b>	<b>7,776</b>	<b>118</b>	<b>2% ↓</b>
<b>(10,802)</b>	<b>Income</b>	<b>(10,472)</b>	<b>(7,889)</b>	<b>(10,553)</b>	<b>(81)</b>	<b>-1% ↑</b>
<b>(2,374)</b>	<b>Net Expenditure</b>	<b>(2,814)</b>	<b>(3,064)</b>	<b>(2,777)</b>	<b>37</b>	<b>-1% ↓</b>

YEAR END DATE

31 December 2018

Budget Details	Variance Analysis				RAG Status
	Total Budget	Forecast Spend	Variance		
	£000	£000	£000	%	
Corporate Asset Maintenance	(56)	(63)	(7)	13%	↑
Service Description	This service manages and undertakes repairs and maintenance to public buildings				
Main Issues / Reason for Variance	While the overall variance is less than £50k, the CAM service has been engaged to undertake and manage a number of major General Fund capital works (including works to Mountblow Pavillion and Jamestown Choices) valued at approximately £900k in 2018/19. The expectation that the CAM service would carry out these works was not included in the original budget resulting in adverse variances in both staffing and supplies, services and admin offset by additional income.				
Mitigating Action	None required.				
Anticipated Outcome	The CAM Service will return a surplus of circa 7k				
Facilities Assistants	2,011	1,859	(152)	-8%	↑
Service Description	This service provides Facility Assistants throughout WDC buildings				
Main Issues / Reason for Variance	There has been a reduction in Facilities Assistant costs for a variety of reasons - such as: rationalisation of schools estate and campus approach; vacant posts currently advertised /recently filled; reduction in overtime due to less out of hours requests.				
Mitigating Action	The vacancies have been managed throughout the year taking cognisance of demand from service users to ensure no impact on service delivery .				
Anticipated Outcome	Underspend will be achieved				
Consultancy Services	941	977	36	4%	↓
Service Description					
Main Issues / Reason for Variance	While the overall variance is less than £50k there are some offsetting variances to note. The recruitment of specific posts required to support a number of major capital projects in addition to low staff turnover has resulted in an overspend in staff costs of £82k. This overspend is partially offset by increased capital recharges.				
Mitigating Action	None available as the overspend is mainly due to lack of staff turnover				
Anticipated Outcome	An overspend is likely				

Waste Services	6,939	7,099	160	2%	↓
Service Description	Waste Collection and Refuse disposal services				
Main Issues / Reason for Variance	Estimated additional costs incurred resulting from the closure of Greenlight total £167K (£219K employees ,£52k transport, offset by reduction in payments to other bodies £104K) .The remaining £77K overspend in employee costs is due to cover costs being higher than anticipated however this is mainly offset by additional income of £68K from external parties.				
Mitigating Action	Managers will aim to re-provide services previously carried out by Greenlight in most efficient way possible .				
Anticipated Outcome	An overspend is likely				

Corporate Assets /Capital Investment Programme	(2,079)	(2,210)	(131)	6%	↑
Service Description	This service provides asset and estate management				
Main Issues / Reason for Variance	There are a number of reasons for the overall anticipated underspend of £131k. In relation to expenditure staff vacancies in the current year have resulted in an underspend in staff costs of £254k (which may result in a lower capital recharge as less staff are available to support major capital projects), while an overspend in supplies, services and admin costs of £89k is related to asset management savings not being achieved in full at this time. In relation to income while capital recharges are lower than anticipated (for the reason outlined above) an increase in rental income is anticipated due to the renunciation of a lease in Alexandria resulting in income showing an anticipated adverse variance of £39k.				
Mitigating Action	Managers are working to fill current vacancies and will aim to maximise asset management savings throughout the remainder of the financial year.				
Anticipated Outcome	An underspend will be achieved				

Ground Maintenance & Street Cleaning Trading A/c	(2,814)	(2,777)	37	-1%	↓
Service Description	Trading operation providing grounds maintenance and street cleaning services				
Main Issues / Reason for Variance	While the overall variance is less than 50k there are some offsetting variances to note. Additional costs from taking on care of gardens from greenlight has resulted in overspends in staff costs (85K) and transport (4k) ,however these additional costs are largely offset by 85k saving in payments to other bodies The remaining overspend in staff costs (100K) is due to combination of low turnover and additional hours required due to workload pressures . Transport costs are also overspent due to increased price of fuel and additional hires required due to vehicles being off road for repair. There is however additional income received (81k) for ad hoc work which leaves an overall adverse position of 37K.				
Mitigating Action	Managers will aim to re-provide services previously carried out by Greenlight in most efficient way possible .				
Anticipated Outcome	An overspend is likely				

**WEST DUNBARTONSHIRE COUNCIL**  
**MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2018/19**

Appendix 4

Efficiency reference	Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
SO - various	Provision of Greenspace	416,000	416,000	-	This is net of the £270k increase to budget following council decision
SO25	Undertake a review of Community Facilities operated by WDLT	40,000	-	40,000	Consultations now complete but no savings possible in current year
MA	Town Centre Regeneration budget	20,000	20,000	-	
MA	Building cleaning specification	70,000	70,000	-	
MA	Water as an accompaniment in Primary	55,000	55,000	-	
		<b>601,000</b>	<b>561,000</b>	<b>40,000</b>	

WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
OVERALL PROGRAMME SUMMARY

APPENDIX 5

MONTH END DATE 31 December 2018

PERIOD 9

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
<b>Red</b> Projects are forecast to be overspent and/or experience material delay to completion	33	58%	26,023	32%	33	58%	16,355	74%		
<b>Amber</b> Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0%	0	0%	0	0%	0	0%		
<b>Green</b> Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	24	42%	54,228	68%	24	42%	5,774	26%		
<b>TOTAL EXPENDITURE</b>	<b>57</b>	<b>100%</b>	<b>80,251</b>	<b>100%</b>	<b>57</b>	<b>100%</b>	<b>22,128</b>	<b>100%</b>		
Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Re-Phasing £000	Over/ (Under) £000
<b>Red</b> Projects are forecast to be overspent and/or significant delay to completion	125,040	26,023	124,921	(119)	47,507	16,355	29,842	(17,665)	(17,634)	(31)
<b>Amber</b> Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0	0	0	0	0	0	0	0	0
<b>Green</b> Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	87,442	54,228	87,312	(129)	15,073	5,774	14,326	(747)	(477)	(270)
<b>TOTAL EXPENDITURE</b>	<b>212,482</b>	<b>80,251</b>	<b>212,233</b>	<b>(248)</b>	<b>62,580</b>	<b>22,128</b>	<b>44,168</b>	<b>(18,412)</b>	<b>(18,110)</b>	<b>(302)</b>

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>1 Vehicle Replacement</b>						
Project Life Financials	4,012	0	0%	4,012	0	0%
Current Year Financials	4,012	0	0%	40	(3,972)	-99%
Project Description	Replacement of vehicles which have reached end of programmed lifespan (7 year heavy vehicles, 10 year light vehicles).					
Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
<p>The Contract Authorisation Report for the Provision of Heavy Goods Vehicles (HGV's) and Refuse Collection Vehicles (RCV's) and Associated Services was submitted to the Tendering Committee on 14 November 2018. The Contract Authorisation Report for the Provision of Passenger Buses and the Contract Authorisation Report for Light Commercial Vehicles and Cars will be submitted to a future Tendering Committee. Due to the vehicle build and delivery lead time associated with the HGV's, RCV's &amp; Passenger Buses and the delivery lead time from the date of supply order placement for Light Commercial Vehicles and Cars it is anticipated that delivery and receipt of the 2018/19 scheduled replacement vehicles will be delayed to 2019/20. The Safe Stop installation programme is currently ongoing with 17 vehicles having had the Safe Stop system fitted (but not yet commissioned due to a technical issue which is currently being addressed) and 3 vehicles are pending for installation and commissioning. On this basis it is anticipated that there will be slippage to 2019/20 of £3.972m.</p>						
<b>Mitigating Action</b>						
None available at this time due to build lead in times for HGV and buses.						
<b>Anticipated Outcome</b>						
Replacement of fleet later than anticipated.						

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	£000	£000	%	£000	£000	%

<b>2 Allotment Development</b>						
Project Life Financials	400	0	0%	400	0	0%
Current Year Financials	400	0	0%	37	(363)	-91%
Project Description	To develop an allotment site.					
Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	30-Sep-19		
<b>Main Issues / Reason for Variance</b>						
<p>Proposed main site (Townend Road) is anticipated to cost £0.300m and was previously identified on the local plan for housing. This has resulted in an initial delay to the project while Estates marketed the site as such, however due to lack of demand for housing in this site it has now been agreed that the site can be used for allotments providing site investigation results are favourable and there is no contamination. Site investigation works are ongoing with results anticipated to be received in due course. If the site is deemed suitable as an allotment site, the local plan will have to be amended in April 2019 and community consultation will also be required - based on anticipated timescales it is likely that spend in 2018/19 will only be for consultancy fees of circa £0.020m. 2 further satellite sites have been identified and are estimated to cost £0.093m in total - again site investigation works are ongoing to determine the suitability of these sites for use as allotment developments and are due to be returned autumn/ winter 2018. Results will determine if projects can go ahead and at this time spend of circa £0.010m is anticipated for professional fees only. At this time both the main site and satellite sites are anticipated to be completed in September 2019 with retentions due in September 2020, however these dates are subject to favourable site investigation results. Plans for a further mini site at Alexandria Library anticipated to cost approximately £0.007m are ongoing with Work Connect having commenced work on the smaller area of garden immediately behind the rear entrance to the library and have expressed interest in carrying out the remainder of the work. Officers have arranged to meet with Work Connect to discuss this further and an update will be provided when available. The Leamy Foundation have also been approached and they are keen to promote and maintain the site long-term as they envisage using it for community gardening activities with local organisations and schools.</p>						
<b>Mitigating Action</b>						
Ability to mitigate in is limited due to requirement for officers to assess site suitability with Environmental Health.						
<b>Anticipated Outcome</b>						
Development of allotments to take pressure off current 10 year waiting list.						



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	£000	£000	%	£000	£000	%

3 Community Capital Fund						
Project Life Financials	3,431	2,532	74%	3,609	178	5%
Current Year Financials	1,454	376	26%	1,035	(418)	-29%
Project Description	Upgrade and improve recreational facilities throughout West Dunbartonshire.					
Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date	31-Oct-19		
<b>Main Issues / Reason for Variance</b>						
Slippage relates to £0.288m for Inler Park Upgrade works, £0.080m for Balloch Park Slipway, £0.050m for Castlehill Upgrade MUGA. With regards to Inler Park, this project had an anticipated start date of February 2018 but was delayed due to engineering problems. Discussions have been ongoing with SEPA & Planning to come up with an engineering solution and is nearing conclusion. Tender was issued in September 2018 with works forecast to commence March 2019 and due to achieve physical completion by October 2019 with retentions due by October 2020. Balloch Park Slipway was anticipated to be complete in 2018/19 but due to limited resources it is now being rephased with the expectation to be complete early in 2019/20. Castlehill Upgrade to MUGA has been delayed following a meeting with procurement and consultancy services during which it became apparent that Specialist Sports Field Consultants would be required. Consultants were appointed to pull together tender documentation. Tenders have now been returned and contract awarded December 2018. Works anticipated to start by the end of January 2019 with a completion date expected early 2019/20.						
<b>Mitigating Action</b>						
Discussions are ongoing with SEPA & Planning to come up with engineering solution to mitigate flooding risk - these discussions re nearing completion, however further mitigation with regard to project slippage is limited to due to the nature of the works involved and the timescales of when this work is suited to being carried out.						
<b>Anticipated Outcome</b>						
Improved recreational facilities throughout WDC anticipated to be delivered slightly over budget and later than anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

4	<b>Holm Park &amp; Yoker Athletic FC</b>						
	Project Life Financials	750	0	0%	750	0	0%
	Current Year Financials	750	0	0%	400	(350)	-47%
	Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.					
	Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date	31-Jul-19		
	<b>Main Issues / Reason for Variance</b>						
	Design works were finalised in April 2018. Tender for the pitch works returned and contract awarded 21 November 2018. Pre start meeting took place 29 November 2018 and start on site anticipated for late winter.						
	<b>Mitigating Action</b>						
	Project progress will be monitored through regular site meetings.						
	<b>Anticipated Outcome</b>						
	Project to be delivered on budget but later than expected.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>5</b>	<b>Environmental Improvement Fund</b>						
	Project Life Financials	1,690	973	58%	1,690	0	0%
	Current Year Financials	915	197	22%	663	(252)	-28%
	Project Description	This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.					
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Aug-19		
	<b>Main Issues / Reason for Variance</b>	Due to the specialist nature of the work required for Mountblow 3G Pitch the Council has been required to engage the services of Specialist Sports Field Consultants who were required to pull together tender documentation. Tender was awarded in October 2018 with work anticipated to commence by the end of January 2019. The revised physical completion date is August 2019 and retentions due in August 2020.					
	<b>Mitigating Action</b>	None available at this time.					
	<b>Anticipated Outcome</b>	Mountblow 3G pitch to be completed within available budget albeit later than anticipated.					

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>6 Dalmonach CE Centre</b>							
Project Life Financials	1,150	49	4%	1,150	(0)		0%
Current Year Financials	1,110	9	1%	800	(310)		-28%
Project Description	To create new community facilities with additional space for early years provisions.						
Project Lifecycle	Planned End Date	31-Mar-18		Forecast End Date	31-Jul-19		
<b>Main Issues / Reason for Variance</b>							
The additional costs are related to early learning and childcare enhancements and will be funded from new early years funding advised in May 2018. Site set up took place 8 January 2019 and it is anticipated that the project will be physically complete end of July 2019.							
<b>Mitigating Action</b>							
Project being reported and monitored through WDC Leisure Management Meetings, Schools Estate Board Meetings and SAMG updates. Officers have assessed the required spend on the Early Years element of the project and there is expected to be sufficient capacity within the Scottish Government capital grant funding from Early Years to fund the Early Years element of this project.							
<b>Anticipated Outcome</b>							
To create a new community facilities with additional space for early years provisions, over original budget and later than first anticipated.							

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

7	<b>Kilmaronock Cemetery Extension</b>						
	Project Life Financials	225	8	4%	225	0	0%
	Current Year Financials	225	8	0%	25	(200)	-89%
	Project Description	Extension of existing cemetery at Kilmaronock.					
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The original planned project to extend the current cemetery is no longer viable due to soil depth and land being unsuitable. Another field adjacent to the church has been identified as potentially being suitable, however this land is currently owned by Church of Scotland. Estates have made contact with Church of Scotland and are awaiting response and permission to carry out site investigation works to see if the ground is suitable to be used for the cemetery extension.						
	<b>Mitigating Action</b>						
	Officers to engage with Church of Scotland regarding possible use of land in field adjacent to take the project forward.						
	<b>Anticipated Outcome</b>						
	To provide further burial space at Kilmaronock Cemetery although later than anticipated.						

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	Budget £000	Spend to Date £000	%	Forecast Spend £000	Forecast Variance £000

<b>8 Posties Park Sports Hub - New sports hub to include Gym &amp; running track</b>						
Project Life Financials	1,802	133	7%	1,802	(0)	0%
Current Year Financials	1,742	73	4%	30	(1,712)	-98%
Project Description	Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new all-weather 6 lane running track, conversion of blaze sports pitch to grass, new fencing, upgrade of existing floodlights and additional car parking. This combines the budget approved by the Council in February 2015 for Community Sports Facilities at Posties Park, draw down of budget from the generic sports facilities budget line and anticipated match funding from Sports Scotland.					
Project Lifecycle	Planned End Date	30-Sep-16	Forecast End Date	30-Apr-20		
<b>Main Issues / Reason for Variance</b>	Initial cost estimates indicated a budget shortfall of £0.300m due to ground conditions meaning that the foundations had to be designed to be more substantial than first anticipated and decontamination that was required due to asbestos discovered on site, however value engineering exercises have been undertaken and designs are being amended. Tender has been issued and returns expected before the end 2018/19 with works due to commence early 2019/20. Physical completion is forecast by April 2020 and retentions of 5% due by April 2021. Limited spend of £0.030m anticipated in this financial year for professional fees.					
<b>Mitigating Action</b>	Project will be tendered following value engineering exercise and design amendment.					
<b>Anticipated Outcome</b>	Creation of sports hub later than first anticipated of December 2018 but now March 2020.					

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>9</b>	<b>Vale of Leven Cemetery Extension</b>						
	Project Life Financials	650	165	25%	650	0	0%
	Current Year Financials	490	4	1%	150	(340)	-69%
	Project Description	Extension of existing cemetery in Vale of Leven.					
	Project Lifecycle	Planned End Date	31-Mar-16	Forecast End Date	31-May-20		
	<b>Main Issues / Reason for Variance</b>						
	Difficulties in purchasing the preferred site resulted in early delays to this project. Site investigation works on the preferred site are now complete and the land was deemed suitable in October 2018. Estates and Legal are now working towards finalising negotiations for the land purchase to allow works to commence May 2019 and achieve physical completion by May 2020 with retentions due May 2021.						
	<b>Mitigating Action</b>						
	Opportunities to mitigate are limited due to ongoing discussions with regards to purchase of land.						
	<b>Anticipated Outcome</b>						
	A suitable site has been identified and is in the process of being purchased to provide a sustainable burial environment, the project will be delivered on budget albeit later than originally planned.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>10</b>	<b>New Westbridgend Community Centre</b>						
	Project Life Financials	675	41	6%	675	(0)	0%
	Current Year Financials	635	0	0%	4	(631)	-99%
	Project Description	New Westbridgend Community Centre.					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The demolition of the old Community Centre was completed end of October 2017 with retentions paid October 2018. Meeting with newly constituted community group has taken place and once it has been confirmed that they are in a position to take over running the establishment officers will progress to the design of the new community centre. At this time it is expected that only demolition retention costs will occur in 2018/19 due to the delays in forming the group and therefore the difficulty faced in taking the project forward. Delay incurred due to changes to office bearers in community group and time required to take forward Oscar application.						
	<b>Mitigating Action</b>						
	None available at this time due to the difficulty in forming community group, and changing group members.						
	<b>Anticipated Outcome</b>						
	Project to be delivered later than anticipated due to difficulty in forming community group but still anticipated to deliver within budget.						



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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

11	<b>New Sports Changing Facility at Duntocher</b>						
	Project Life Financials	300	0	0%	300	0	0%
	Current Year Financials	300	0	0%	150	(150)	-50%
	Project Description	New Sports Changing Facility at Duntocher.					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-May-19		
	<b>Main Issues / Reason for Variance</b>						
	Resource issues have delayed project commencement. Planning application to be submitted November 2018 with works to commence February 2019 and completion by May 2019 with retentions due May 2020.						
	<b>Mitigating Action</b>						
	Continue to liaise with consultancy services to take the project forward and prevent further delay.						
	<b>Anticipated Outcome</b>						
	New sports facility within budget but albeit later than first anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance
	£000	£000	%	£000	£000

12	<b>Online Payment System for Education Establishments</b>					
	Project Life Financials	52	0	0%	52	0
	Current Year Financials	52	0	0%	0	(52)
	Project Description	Cashless Catering within Primary Schools.				
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Mar-20	
	<b>Main Issues / Reason for Variance</b>					
	The Funding was allocated to roll out cashless catering in a number of primary schools which is being co-ordinated and led by Educational Services and the contract for the provision of online school payments was approved at the Tendering Committee on 15 November 2017. Due to the timescales for contract initiation it wasn't possible to make progress in 2017/18 resulting in the budget being rephased into this financial year. The current position is that Education is progressing with the pilot of their Parentpay system. There however appears to be some issues in relation to integrating the Parentpay system with the existing CRB cashless modules. Until such time as this has been resolved there will be no further spend on rollout of the CRB system. At this time it is expected that the earliest that the integration may happen will be late 2018/19 therefore it is unlikely that there will be any spend on rollout of the Cashless catering module within this financial year resulting in the project being rephased to 2019/20.					
	<b>Mitigating Action</b>					
	None available at this time.					
	<b>Anticipated Outcome</b>					
	To provide payment system for schools within budget albeit later than first anticipated.					

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

13	<b>Auld Street Clydebank - Bond</b>						
	Project Life Financials	400	212	53%	400	0	0%
	Current Year Financials	188	0	0%	0	(188)	-100%
	Project Description	Completion of roadworks associated with Auld Street housing development.					
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The timing of further works have been dependent on the progress of the builder on site, as the Council cannot proceed until the builder substantially completes his works. Currently awaiting confirmation of completion, after which the Council works can proceed. At this time it is anticipated works will be rephased to 2019/20.						
	<b>Mitigating Action</b>						
	None available due to dependency on 3rd party contractor.						
	<b>Anticipated Outcome</b>						
	Works complete within budget albeit later than anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

14	<b>Flood Risk Management</b>						
	Project Life Financials	757	82	11%	757	0	0%
	Current Year Financials	757	82	11%	450	(307)	-41%
	Project Description	Enhancement of drainage infrastructure to ensure compliance with Flood Risk Management Act 2009.					
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Oct-19		
	<b>Main Issues / Reason for Variance</b>						
	Contractor has been engaged to take on flood risk management. Renton Road installation of new drainage commenced in November 2018 with drainage works now partially complete and expected to fully complete in March 2019 at the same time as scheduled resurfacing. While flood modelling of River Leven and other projects are under construction along with works to improve water courses Balloch and Dumbarton. The project has been delayed due to SEPA restrictions in term of licencing and the time taken to award the Minor Civils contract which although is now in place resulted in approximately 10 to 12 weeks of lost time.						
	<b>Mitigating Action</b>						
	Ability to mitigate is limited due to time lost due to SEPA restrictions and delay to contractual arrangements.						
	<b>Anticipated Outcome</b>						
	Project completed within budget albeit later than anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

15	<b>Gruggies Burn Flood Prevention</b>						
	Project Life Financials	15,000	178	1%	15,000	(0)	0%
	Current Year Financials	349	28	8%	100	(249)	-71%
	Project Description	Commission of Gruggies Flood Prevention Scheme.					
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Mar-22		
	<b>Main Issues / Reason for Variance</b>						
	Project design is ongoing as optioneering has produced alternative design solutions. Project yet to be tendered as discussions ongoing with consultants (these are taking longer than anticipated) and a Scottish Environment Protection Agency (SEPA) contractor to produce a buildability statement, however a Public Information Notice has been issued in October 2018 to facilitate shortlisting of qualified contractors. Ground investigation works were delayed due to Public Information Notice and now anticipated to commence in early 2019/20. Works are expected to take a few weeks following which officers will be in a position to take a design to tender in 2019/20. Project expected to complete in 2022 with retentions due in 2023.						
	<b>Mitigating Action</b>						
	Once consultants report has been delivered, further survey works will be procured. Revised report with updated methodology will give results to topographic survey and will determine next course of action.						
	<b>Anticipated Outcome</b>						
	Project delivered within budget although later than anticipated.						

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	£000	£000	%	£000	£000	%

16	<b>Infrastructure - Roads</b>						
	Project Life Financials	5,016	1,648	33%	5,016	0	0%
	Current Year Financials	5,016	1,648	33%	4,694	(322)	-6%
	Project Description	Infrastructure - Roads.					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	30-Jun-19		
	<b>Main Issues / Reason for Variance</b>						
	2018/19 budget near full allocation and works continue to progress through the year. Rephasing of £0.223 relates to resurfacing works on A814 that were anticipated to be complete before March 2019, however are now required to be rephased to 2019/20 due to works being carried out by Scottish Gas Networks beforehand. Remaining rephasing relates to works to footpaths in Dumbarton, Clydebank and Alexandria for which projects have not yet been identified.						
	<b>Mitigating Action</b>						
	None available.						
	<b>Anticipated Outcome</b>						
	Project completed later than anticipated.						

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 ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

MONTH END DATE

31 December 2018

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

17	<b>Protective overcoating to 4 over bridges River Leven</b>						
	Project Life Financials	540	0	0%	540	0	0%
	Current Year Financials	270	0	0%	30	(240)	-89%
	Project Description	To overcoat 4 bridges over River Leven					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	30-Jun-20		
	<b>Main Issues / Reason for Variance</b>						
	Remedial work required to Bonhill Bridge, Dumbarton Bridge, Artizan Bridge and Footbridge from Renton to Vale of Leven Industrial Estate. Works delayed due to tender consultation requirement to ensure best value for money. Physical works anticipated to commence summer 2019 and fully complete by summer 2020. Expenditure expected in 2018/19 relates to preparation works required before physical works commence.						
	<b>Mitigating Action</b>						
	None available at this time.						
	<b>Anticipated Outcome</b>						
	Project will be delivered later than originally anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>18</b>	<b>Strathleven Park and Ride Car Park</b>						
	Project Life Financials	285	0	0%	285	0	0%
	Current Year Financials	285	0	0%	178	(108)	-38%
	Project Description	Provision of additional car parking off Strathleven Place adjoining Church car Park. To be utilised as park and ride and overflow for town centre parking.					
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Works anticipated to commence late winter 2018/19 with over 50% of works expected to be complete by 31 March 2019.						
	<b>Mitigating Action</b>						
	None Required at this time.						
	<b>Anticipated Outcome</b>						
	Project completed within budget albeit later than anticipated.						



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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

19	<b>New Sports Changing Facility at Lusset Glen in Old Kilpatrick</b>						
	Project Life Financials	150	0	0%	150	0	0%
	Current Year Financials	150	0	0%	0	(150)	-100%
	Project Description	New Sports Changing Facility at Lusset Glen in Old Kilpatrick					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Jul-19		
	<b>Main Issues / Reason for Variance</b>						
	Project is currently at design phase and is anticipated to be delivered during 2019/20 due to work being carried out by Scottish Gas Networks. Gas pipe to be removed with plans ongoing for the removal. Removal will be followed by reinstatement works to the park which is anticipated to be complete by March 2019 (to be paid for by Scottish Gas Networks). Main work will commence May 2019 with completion by July 2019 with retentions due July 2020.						
	<b>Mitigating Action</b>						
	None available due to gas works being carried out.						
	<b>Anticipated Outcome</b>						
	Works to be carried out as planned.						

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	Budget	Spend to Date	Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000

20	<b>Mandatory 20mph Residential communities</b>						
	Project Life Financials	500	5	1%	500	0	0%
	Current Year Financials	395	0	0%	30	(365)	-92%
	Project Description	Mandatory 20mph Residential communities.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The Scottish Government are currently reviewing 20mph legislation and officers are currently awaiting clarity from them before works can resume in 2018/19. This review is taking longer than anticipated with limited spend in 2018/19. It is anticipated on signage works that would be undertaken regardless of outcome of review. Currently this includes traffic management measures with signs and bollards works at Old Mill Road and Dalvait Road.						
	<b>Mitigating Action</b>						
	None available at this time as timing of review is out with Council control.						
	<b>Anticipated Outcome</b>						
	Project to be delivered within budget albeit later than first anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

21	<b>Pappert Woodland Wind Farm</b>						
	Project Life Financials	6,900	37	1%	6,900	0	0%
	Current Year Financials	169	6	0%	10	(159)	0%
	Project Description	Provision of new windfarm.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	<b>Main Issues / Reason for Variance</b>						
	The project team continues to explore partnership opportunities and consult with statutory consultees, however this is taking longer than anticipated due to land issues. A further meeting has taken place with WDC Planning to review options and further consult with statutory consultees.						
	<b>Mitigating Action</b>						
	Project team will continue to consult with Planning and other statutory consultees once revised scheme has been finalised.						
	<b>Anticipated Outcome</b>						
	Project completion generates savings in line with revised financial analysis.						

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Budget Details	Project Life Financials				
	Budget	Spend to Date		Forecast Spend	Forecast Variance
	£000	£000	%	£000	£000

22	<b>Oil to Gas Conversion (Braehead PS, Carleith PS &amp; Hub CEC)</b>						
	Project Life Financials	187	0	0%	187	0	0%
	Current Year Financials	187	0	0%	0	(187)	-100%
	Project Description	Oil to Gas Conversion (Braehead PS, Carleith PS & Hub CEC).					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Aug-19		
	<b>Main Issues / Reason for Variance</b>						
	Project has not progressed as originally planned due to a change in personnel and prioritisation of workload and resources. Works have to be completed during school closure so the project is being scoped in this financial year with works to be carried out during school summer recess in summer 2019.						
	<b>Mitigating Action</b>						
	None available at this time due to time required to fully scope project works.						
	<b>Anticipated Outcome</b>						
	Project will be delivered later than anticipated.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

23	<b>Leisure Energy projects - air handling units, upgrade lighting, circulating pumps, and draught proofing</b>					
	Project Life Financials	277	36	13%	277	0 0%
	Current Year Financials	244	4	1%	26	(218) -89%
	Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.				
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Mar-20	
	<b>Main Issues / Reason for Variance</b>					
	Main reason for variance is due to Air Handling Unit (AHU) upgrades at Meadow Centre/Vale Swimming Pool which is budgeted at £0.225m. This project was first delayed in 2017/18 due to an unsuccessful initial tender and higher priorities within the Procurement service in relation to other required procurement activities resulting in remaining budget of £0.244m required to be re-phased into 2018/19 from 2017/18. Following this first delay it was then anticipated that this work would be carried out in November 2018 with project completion anticipated in 2018/19 and retentions being required to be rephased into 2019/20. To facilitate this workstream a 2nd tender was issued in June 2018 based on historic specification however only 3 returns were received at end of July 2018 with only one bid being a legitimate bid which was over budget (the others being discounted - one due to timing of submission and incomplete status of the other). Officers have subsequently been liaising with the Leisure Trust regarding possible solutions ranging from just a refurbishment of the unit to mounting a unit outside as it has become apparent that installing an internal unit would have a detrimental effect on the operation of the centre due to the significant down time involved. To mounting the unit outside would require structural approval, planning approval and a building warrant (not to mention a new specification) thereby making it impossible to meet the deadline workings of end of November. Structural engineers have completed scheduled soil samples at The Meadow Centre and results have been received and confirmed the ground is suitable to build an external base for the required Air Handling Unit. Tenders to build the base were issued in January 2019 with returns expected in February 2019. A planning application is also due to be submitted which along with tender returns will take project to next stage. In addition to this in the interim, Officers will explore further preparatory work this financial year such including new isolating valves, as well the mentioned works to building of the concrete base for the unit.					
	<b>Mitigating Action</b>					
	None available at this time as the tender return was over budget resulting in a new plan and specification/approval requirements.					
	<b>Anticipated Outcome</b>					
	To install air handling units, upgrade lighting, circulating pumps and draught proofing to improve energy efficiency in leisure centres. Project expected to deliver within budget albeit later than first anticipated.					

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

24	<b>Installation of Solar Panels (OHR PS and Whitecrook PS)</b>						
	Project Life Financials	135	0	0%	135	0	0%
	Current Year Financials	135	0	0%	0	(135)	-100%
	Project Description	Installation of Solar Panels (OHR PS and Whitecrook PS).					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Project has not progressed as originally planned due to a change in personnel and prioritisation of workload and resources. Works are anticipated to start in spring 2019, following approval of planning application, and expected to complete in 2019/20.						
	<b>Mitigating Action</b>						
	None available at this time due to scoping and planning requirements.						
	<b>Anticipated Outcome</b>						
	Project will be delivered later than anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

25	<b>Elevated Platforms (Building Services)</b>						
	Project Life Financials	45	0	0%	45	0	0%
	Current Year Financials	45	0	0%	0	(45)	-100%
	Project Description	Elevated Platforms (Building Services).					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Part of modernising the maintenance and repair service is continuous evaluation of how this and projects are delivered. Recently changes have been identified which may reduce the reliance on scaffolding being erected at some project sites by the external contractor, therefore reducing external scaffolding costs. While the project is scoped at this time it is anticipated that funds will be required to be rephased into 2019/20 when the project will progress.						
	<b>Mitigating Action</b>						
	None required at this time, however there is ongoing analysis of service delivery models to establish future needs and requirements.						
	<b>Anticipated Outcome</b>						
	Project will be delivered later than anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance
	£000	£000	%	£000	£000

26	<b>Upgrade Lighting (Alexandria CEC, Carleith PS, Dumbarton Library, WDAC &amp; Whitecrook PS)</b>				
Project Life Financials	95	0	0%	95	0
Current Year Financials	95	0	0%	0	(95)
Project Description	Upgrade Lighting (Alexandria CEC, Carleith PS, Dumbarton Library, WDAC & Whitecrook PS)				
Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Aug-19	
<b>Main Issues / Reason for Variance</b>					
Project has not progressed as originally planned due to a change in personnel and prioritisation of workload and resources. Project will be scoped in this financial year with works being rephased to 2019/20 when they are anticipated to commence in April starting at Alexandria CEC, Dumbarton Library and West Dumbarton Activity Centre, before progressing to Carleith and Whitecrook Primary School during the school summer recess.					
<b>Mitigating Action</b>					
None available at this time due to scoping requirements.					
<b>Anticipated Outcome</b>					
Project will be delivered later than anticipated.					



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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

27	<b>Automatic Meter Readers</b>						
	Project Life Financials	48	0	0%	48	0	0%
	Current Year Financials	48	0	0%	0	(48)	-100%
	Project Description	Automatic Meter Readers.					
	Project Lifecycle	Planned End Date		31-Mar-19	Forecast End Date		31-Mar-20
	<b>Main Issues / Reason for Variance</b>						
	Projects will be scoped in financial year 2019/20. Electricity AMRs need to be installed during school summer holidays as a power shut is required. Installation June/July 2019.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	Project will be delivered later than anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance
	£000	£000	%	£000	£000

<b>28</b>	<b>Regeneration/Local Economic Development</b>						
	Project Life Financials	2,319	195	8%	2,022	(297)	-13%
	Current Year Financials	2,319	195	8%	1,136	(1,183)	-51%
	Project Description	Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire , aligned to the Economic Strategy 2015-20. External funding will be sought to maximise opportunities for redevelopment of these sites.					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Jul-19		
	<b>Main Issues / Reason for Variance</b>	There are two main issues to report with this budget. The first relates to the St Eunan's project where the anticipated cost is less than previously reported estimates resulting in a projected underspend of £0.297m at this time - this underspend relates to the external grant funding from Green Infrastructure Fund so is not available for reallocation. This project also reports slippage of £0.553m due to the time taken to work through the legal and regulatory implications of an additional unanticipated conditions requested by Planning Committee, which has now been satisfied. Due to delay in executing the planning condition and with unrelated Scottish Water works required on-site the main works are now anticipated to commence in February 2019 with completion summer 2019 and retention payments due summer 2020. At this time it is anticipated that contract spend of £0.553m will be incurred in this financial year in addition to £0.040m for contaminated land fees and site investigation works with a balance of £0.553m being required to be carried forward to future years. The second issue which should be noted relates to the Mitchell Way development site where spend will not take place until developer planning approval is achieved. The Council is in discussions with Lidl as lead developer for the site and will progress the development over the next six months.					
	<b>Mitigating Action</b>	Opportunities to further mitigate the slippage at St Eunan's is limited due to the timing of main works.					
	<b>Anticipated Outcome</b>	Significant progress with transformational projects including Dumbarton Waterfront, strategic disposal sites, Alexandria town centre and further progress with implementing Charrette Action Plans.					

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

29	<b>Queens Quay - Regeneration</b>						
	Project Life Financials	15,620	10,320	66%	15,620	0	0%
	Current Year Financials	11,763	6,463	55%	9,939	(1,824)	-16%
	Project Description	Queens Quay regeneration.					
	Project Lifecycle	Planned End Date	30-Jun-18	Forecast End Date	30-Nov-19		
	<b>Main Issues / Reason for Variance</b>						
	This project has experienced delays compared to the original timetable in order to coordinate and deliver the benefits of New Clydebank Health Centre, Care Home, and District Heating, resulting in forecast end date being extended to November 2019 and £11.5m to be rephased into 2018/19 from 2017/18. However the spend related to these works is now well underway. Work on Quay walls is complete, with the exception of The District Heating Pumping Chamber which is progressing as planned. The remediation works around the care home site have now been completed and contractor is on site. Roads infrastructure works are now underway. Spend in 2018/19 is anticipated to be £9.939m with only works on Titan Boulevard and landscaping being the major items still outstanding.						
	<b>Mitigating Action</b>						
	A number of mitigating actions are being monitored through the risk register by the Management Group. Fortnightly meetings with the development partner take place to progress the project and make every attempt to reduce delays and slippage.						
	<b>Anticipated Outcome</b>						
	Regeneration of Clydebank Waterfront in line with budget, but delayed to co-ordinate with District Heating project.						

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	Budget	Spend to Date	Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000

30	<b>Exxon City Deal</b>						
	Project Life Financials	34,050	1,118	3%	34,050	(0)	0%
	Current Year Financials	792	105	13%	300	(492)	-62%
	Project Description	As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.					
	Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
	<b>Main Issues / Reason for Variance</b>						
	Regular updates are provided at every Council meeting, with City Deal papers presented at each meeting. The main issues contained within the new Council's approved Outline Business Case are still valid, which include Exxon's remediation strategy, land transfer arrangements and issues relating to adjoining owners. Until Exxon remediation strategy is approved and land transfer arrangements are resolved, only limited work can be undertaken (e.g. EIA) As the remediation strategy is being led by ESSO Mobil, at this time it is difficult to determine when it will be approved. ESSO Mobil is still in discussions with SEPA and WDC-Environmental Health to agree several items before it can be approved, however the timescales of this is out with Council control. The project expenditure for 2018/19 was estimated to be £0.792m however this has now been revised to £0.300m due to a significant saving on the procurement of the Quay Walls tender and the lack of progress on the EIA as the remediation strategy has not been approved.						
	<b>Mitigating Action</b>						
	Contained within Risk register monitored by Exxon Management Board. Technical reviews are being carried between our consultant PBA and Exxon consultants WSP to assess the proposed remediation strategy and to review historical data and reports. WDC officers are engaged with EXXON representatives in order to assess any programme implications. EXXON is progressing with the discussions with the planning department and SEPA as well as providing any technical information required.						
	<b>Anticipated Outcome</b>						
	Delivery of the project on time and within the increased budget.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

31	<b>Queens Quay District Heating Network</b>						
	Project Life Financials	15,100	8,290	55%	15,100	0	0%
	Current Year Financials	10,153	6,944	68%	9,000	(1,153)	-11%
	Project Description	Queens Quay District Heating Network.					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Jul-19		
	<b>Main Issues / Reason for Variance</b>						
	Project slippage is due to the delay on the appointment of the Energy Centre Operator (ECO) contractor as the returned tenders were unaffordable resulting in the need to secure additional funding from the Council to cover the Capital costs. An additional £3m of capital funding approved by Members at June Council, has been phased into 2019/20 and tender negotiations have been finalised and Letters of Intent have been issued. The project is currently running behind programme and is now anticipated to be physically complete by 31 July 2019, however an accelerated programme is in place which Officers are hopeful will help to minimise the delay now the ECO contractor has been appointed. The £6m grant funding has been fully spent which fulfils the grant conditions and protects this income resource. The first grant application of £0.711m was submitted end of May 2018 and has now been received. The second application was submitted start of December 2018 and has been received.						
	<b>Mitigating Action</b>						
	Further discussions are to take place to identify Value Engineering items which will identify savings. Once this work has been carried out, Project Board to decide next steps as required.						
	<b>Anticipated Outcome</b>						
	Project will be delivered over original budget but a recovery plan is in place to deliver no later than anticipated.						

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>32 Regeneration Fund</b>						
Project Life Financials	12,400	0	0%	12,400	0	0%
Current Year Financials	1,850	0	0%	215	(1,635)	-88%

Project Description Funding to implement major regeneration projects linked to community charrettes. (Created through underspend from Education)

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

**Main Issues / Reason for Variance**

At this time it is anticipated that limited total spend of approximately £0.215m will be incurred in 2018/19 with all projects experiencing slippage as detailed below. It has been determined that the Bowling Basin project does not provide a sufficient return for either Scottish Canals or the Council to invest the necessary capital and the project is unlikely to progress as planned with a report being presented to November IRED committee confirming this. In relation to Dumbarton Charrette planned foreshore works have been delayed due to discovery of invasive species across the site. This has led to protracted discussions with the land owners regarding removal of invasive species. Works to improve public realm at Balloch Village Square - Tenders were returned end of September 2018 and approved in tendering committee in November 2018. At this time is anticipated that spend in this financial year will be £0.100m on Balloch Village Square which is anticipated to commence February 2019 and complete summer 2019 with slippage of £0.435m. Moss O'Balloch parking improvement works have now been completed at a cost of £0.065m. In relation to Clydebank Charrette A814 a report was presented to the August Planning Committee which was continued. It was presented to Planning Committee in November 2018 and approved. The procurement process has commenced and the scape framework is being considered as an appropriate route for delivery. At this time is in projected that only limited spend of approximately £0.050m will be incurred in this financial year for professional fees resulting in slippage of £0.450m.

**Mitigating Action**

Project complexity and the need to programme some works to avoid busy tourism periods and reliance on third parties means that mitigation is challenging.

**Anticipated Outcome**

Progress towards delivery of planned projects from Economic Development Strategy and Charrette Action Plans albeit later than originally anticipated.

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>33</b>	<b>Purchase of 3 Welfare Units</b>						
	Project Life Financials	78	0	0%	78	0	0%
	Current Year Financials	78	0	0%	0	(78)	-100%
	Project Description	At Council meeting on 30th August 2017 it was agreed to purchase 3 Welfare Units as a spend-to-save proposal.					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Due to a change in requirements officers are not potentially now looking to buy mobile units rather than fixed units with options to come back to a future DLO project board. At this time it is anticipated that the project will be required to be rephased into 2019/20.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	Project will be delivered later than anticipated.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1	<b>Clydebank Community Sports Hub</b>					
	Project Life Financials	3,865	3,635	94%	3,865	(0) 0%
	Current Year Financials	2,386	2,210	93%	2,300	(86) -4%
	Project Description	Creation of a community and sport hub.				
	Project Lifecycle	Planned End Date	31-Aug-19	Forecast End Date	30-Jun-19	
	<b>Main Issues / Reason for Variance</b>					
	Practical completion was achieved 26 October 2018 and facility became available for use. Slippage of £0.086m relates to maintenance costs which are allocated within the Capital funds for the pitches and landscaping which will be paid in 2019/20. Remaining slippage relates to expenditure that will be required in 2019/20.					
	<b>Mitigating Action</b>					
	None required at this time.					
	<b>Anticipated Outcome</b>					
	The project will be delivered in line with the programme and within secured funding.					



WEST DUNBARTONSHIRE COUNCIL  
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APPENDIX 7

MONTH END DATE

31 December 2018

PERIOD

9

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>2</b>	<b>New Clydebank Leisure Centre</b>						
	Project Life Financials	23,810	23,739	100%	23,738	(72)	0%
	Current Year Financials	432	361	84%	360	(72)	-17%
	Project Description	Provision of new leisure centre.					
	Project Lifecycle	Planned End Date	31-Mar-16	Actual End Date	31-Mar-17		
	<b>Main Issues / Reason for Variance</b>	Concluding final minor expenditure items currently and now forecasting an underspend of £0.072m.					
	<b>Mitigating Action</b>	None required at this time.					
	<b>Anticipated Outcome</b>	Project delivered on time and within budget.					

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APPENDIX 7

MONTH END DATE

31 December 2018

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>3</b>	<b>Levensgrove Park - Restoration &amp; Regeneration</b>						
	Project Life Financials	3,639	1,951	54%	3,639	0	0%
	Current Year Financials	2,160	472	22%	2,025	(135)	-6%
	Project Description	Restoration and Regeneration of Levensgrove Park.					
	Project Lifecycle	Planned End Date	30-Aug-18	Forecast End Date	31-Jan-19		
	<b>Main Issues / Reason for Variance</b>						
	Early delays due to timescales involved in securing external funding which impacted the procurement timescales. The project started August 2017 and Pavilion is now complete and handed over. Minor works at the depot remain outstanding and are anticipated to be complete January 2019. The Retention payment of £0.135m is required to be rephased to 2019/20.						
	<b>Mitigating Action</b>						
	None available due to the requirement of Scottish Water and Scottish Power to finalise connections.						
	<b>Anticipated Outcome</b>						
	Project will be deliver later than originally anticipated.						

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MONTH END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

<b>4 Sports Facilities Upgrades</b>						
Project Life Financials	126	0	0%	126	0	0%
Current Year Financials	86	0	0%	30	(56)	-65%
Project Description	Project is part of wider investment in sporting facilities and is dependent on match funding from Sport Scotland. Agreement in					
Project Lifecycle	Planned End Date	31-Mar-18		Forecast End Date	31-Jan-20	
<b>Main Issues / Reason for Variance</b>						
The budget has been allocated for construction of 3 All weather tennis courts at Argyll Park. This project is estimated to cost £0.150m and it was hopeful that with application to The Lawn Tennis Association, match funding would be received, however following discussions with The Lawn Tennis Association in April 2018 they have only offered 25% funding. Match funding of 25% has been provided by Sports Scotland. Project has been tendered for specialist sports field consultants to develop designs for tender issue. Work anticipated to commence April 2019 and complete January 2020, with retentions then due January 2021, therefore budget on this project will be required to be rephased to future years.						
<b>Mitigating Action</b>						
None available at this time due to seeking external funding.						
<b>Anticipated Outcome</b>						
To deliver project within budget albeit later than first anticipated.						

WEST DUNBARTONSHIRE COUNCIL  
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 ANALYSIS OF PROJECTS AT GREEN ALERT STATUS WHERE CURRENT YEAR VARIANCE IS OVER £0.050M

APPENDIX 7

MONTH END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

5	<b>A811 Infrastructure Works</b>						
	Project Life Financials	1,500	949	63%	1,500	0	0%
	Current Year Financials	1,500	949	63%	1,425	(75)	-5%
	Project Description	A811 Infrastructure Works					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-19		
	<b>Main Issues / Reason for Variance</b>						
	Road reconstruction requirements spanning Drymen Road, Balloch to Kilmarnock Church have been identified with infrastructure improvement with new drainage - project underway in August 2018 and works progressing. Project is substantially complete and due to be fully complete March 2019. £0.075m of retentions are required to be rephased into 2019/20.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	Project will be delivered on time and within budget with slippage related to retention payments only.						