

WEST DUNBARTONSHIRE COUNCIL
Report by the Strategic Lead Resources
Corporate Services Committee – 19 February 2020

**Subject: Corporate Services Budgetary Control Report 31 December 2019
(Period 9)**

1. Purpose

- 1.1** The purpose of this report is to advise the Committee on the performance of the Corporate Services budget for the period to 31 December 2019.

2. Recommendations

2.1 Members are asked to:

- i) note that the revenue account currently shows a projected annual favourable variance of £0.274m (1.32% of the total budget); and
- ii) note that the capital account is showing a projected in-year underspend of £0.469m due to slippage of £0.451m (16.4% of the total budget); and current year project underspends of £0.018m (0.7% of the total budget).

3. Background

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 27 March 2019, Members agreed the revenue estimates for 2019/2020, including a total net Corporate Services budget of £21.054m. Budget transfers have taken place decreasing the budget to £20.837m as detailed below.

	£m
Budget agreed March 2019	21.054
Transfer Period Poverty Grant to Housing & Employability	-0.060
Adjustment for transfer of information workers budget	0.116
Centralisation of Circuit Licence	0.002
Library book fund from Education	0.010
Environmental Services Restructure – re-allocation	0.056
Recurring Variances exercise	-0.298
Transfer Multi Year Computer Licences to Capital	-0.029
Increase in Window Cleaning Budget	0.010
ICT & Revs & Bens Procurement savings	-0.015
AVC & Cycle to Work NI saving	-0.009
	<u>20.837</u>

Capital

- 3.2** At the meeting of Council on 27 March 2019, Members also agreed the updated 10 year General Services Capital Plan. The three years from 2019/20 to 2021/22 have been approved in detail with the remaining seven years from 2022/23 to 2028/29 being indicative at this stage.

4. Main Issues

Revenue

- 4.1** The summary report at Appendix 1 identifies a projected annual favourable variance (underspend) of £0.274m (1.32% of the total budget). Detailed service reports are attached as Appendix 2.
- 4.2** There are three projected annual variances in excess of £0.050m. Notes on these variances are highlighted and noted within Appendix 3, with additional information on action being taken to minimise or mitigate overspends where possible.
- 4.3** Although the report indicates that expenditure is favourable in comparison to that anticipated during the budget exercise, the present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.
- 4.4** Agreed management adjustments for 2019/20 are monitored with current indications showing that of the total target being monitored (£0.498m), all actions are currently on target to be achieved (see Appendix 4).

Capital

- 4.5** Appendices 5, 6, 7 and 8 highlights a project as showing an in-year overspend and two projects showing an in-year underspend. The overall Corporate Services programme summary report at Appendix 5 shows that there is a projected £0.469m underspend (17.1% of the total budget).
- 4.6** From the analysis within the appendices it can be seen that there is one project with forecast material slippage, this is the Heritage Capital Fund which is showing slippage of £0.451m (16.4% of the total budget).

5. Option Appraisal

- 5.1** No option appraisal was required for this report.

6. People Implications

- 6.1** There are no people implications.

7. Financial and Procurement Implications

7.1 Other than the financial position noted above, there are no financial or procurement implications from this budgetary control report.

8. Risk Analysis

8.1 The main financial risks to the ongoing financial position relate to unforeseen costs being identified between now and the end of the financial year. This can affect all service areas

9. Equalities Impact Assessment (EIA)

9.1 No equalities impact assessment was required in relation to this report.

10. Consultation

10.1 All services involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

11. Strategic Assessment

11.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

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Date: 12 February 2020

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Appendices:

- Appendix 1 - Revenue Budgetary Control 2019/20
– Summary Report
- Appendix 2 - Revenue Budgetary Control 2019/20
– Service Reports
- Appendix 3 - Analysis of Revenue Variances over
£50,000
- Appendix 4 - 2019/20 Efficiencies and Management
Adjustments Monitoring
- Appendix 5 - Overall Capital Programme Summary
Financials

Appendix 6 - Capital Programme – Red Status
Appendix 7 - Capital Programme – Amber Status
Appendix 8 - Capital Programme – Green Status

Background Papers: Ledger output – Period 9
General Services Revenue Estimates 2019/20
General Services Capital Plan 2019/20 to 2028/29 - Council
5 March 2019

Wards Affected All Wards