



## SHARED SERVICES JOINT COMMITTEE – 19 JANUARY 2022

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### Shared Services Joint Committee

Wednesday 19 January 2022 at 2pm

**Present:**

**Inverclyde Council**

Councillors Jackson, Brooks, Curley and McVey.

**West Dunbartonshire Council**

Councillors McBride and McLaren.

**Chair:** Councillor Jackson presided.

**In attendance:**

**Inverclyde Council**

Louise Long, Chief Executive; Stuart Jamieson, Interim Service Director Environment & Economic Recovery; Anne Sinclair, Interim Head of Legal & Democratic Services; Andi Priestman, Shared Service Manager Audit & Fraud; Allan McDonald, ICT Services Manager; Anne-Marie Bagstad Committee Officer and Lindsay Carrick Senior Committee Officer.

**West Dunbartonshire Council**

Joyce White, Chief Executive; Gail MacFarlane, Shared Head of Service Roads & Transportation and Laurence Slavin, Chief Officer Resources.

This meeting was held via WebEx videoconferencing and streamed live on YouTube [Shared Services Joint Committee - 19 January 2022 2pm - YouTube](#).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**1-2 Apologies, Substitutions and Declarations of Interest**

Apologies for absence were intimated on behalf of Provost William Hendrie and Councillor Lawrence O'Neill (West Dunbartonshire Council); Councillor Alan Moir Councillor Vaughan Moody, Councillor Andrew Polson, Chief Exec Gerry Cornes and Depute Chief Exec Ann Davie (East Dunbartonshire Council).

There were no substitutions or declarations of interest intimated.

**3 Minute of Previous Meeting**

The Minute of Meeting of the Shared Services Joint Committee held on 11 December 2020 was submitted and approved as a correct record by Cllr Brooks.

**4 Changes to the Procedural Standing Orders of the Shared Services Joint Committee**

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There was submitted a Report by the Interim Head of Legal & Democratic Services, providing an update on the Shared Service Joint Committee following the withdrawal of East Dunbartonshire Council, requesting that the Committee consider the proposed changes and seeking agreement to the proposed changes to the Procedural Standing Orders.

Having heard the Interim Head of Legal & Democratic Services in further explanation of the report and in answer to Member's question, the Committee :-

**Decided:**

- (1) that the terms of the Report be noted; and
- (2) that the proposed changes to the Procedural Standing Orders should be agreed.

### 5 **Roads, Transportation, Fleet, Waste and Grounds Services Update**

There was submitted a Report by the Shared Head of Service Roads & Transportation to update the Committee on the delivery of the Roads and Environmental Shared Service and the implementation of the Interim Management Model in Grounds Services; recommending that the Committee note the contents of the Report.

Having heard the Shared Head of Service Roads & Transportation in further explanation of the report and in answer to Member's question, the Committee agreed:-

**Decided:**

- (1) that the terms of the Report and Appendices be noted; and
- (2) that it be noted that a further report will be brought within 6 months, to a future and Joint Shared Services Committee meeting; detailing the progress to date and future plans identifying savings and potential future savings of the model.

### 6 **Internal Audit and Fraud Update**

There was submitted a Report by the Shared Service Manager Audit and Fraud, providing an update on progress across the Internal Audit and Fraud service collaboration, including short and medium term plans; recommending that the Committee notes the contents of the report and progress against the current action plan.

Having heard the Service Manager Audit and Fraud in further explanation of the report, the Committee :-

**Decided:**

- (1) that the terms of the Report and Appendix 1 be noted.