

Agenda



Dumbarton Trust Committee

Date: Wednesday, 15 March 2023

Time: 13:00

Venue: Brock Training Room, Council Offices, 16 Church Street, Dumbarton, G82 1QL

Contact: Ashley MacIntyre, Committee Officer
ashley.macintyre@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **Dumbarton Trust Committee** as detailed above.

The business is shown on the attached agenda.

Yours faithfully

PETER HESSETT

Chief Executive

Distribution:-

Councillor Gurpreet Singh Johal (Chair)
Councillor Karen Conaghan
Councillor David McBride
Councillor Chris Pollock

All other Elected Members for information

Chief Executive
Chief Officer - Resources

Date of Issue: 9 March 2023

DUMBARTON TRUST COMMITTEE

WEDNESDAY, 15 MARCH 2023

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING 5 - 6

Submit for approval as a correct record, the Minutes of Meeting of the Dumbarton Trust Committee held on 18 January 2023.

4 GRANT APPLICATIONS 7 - 11

Submit report by the Chief Officer – Resources providing information on a grant application to the Dumbarton Trust Fund and making a recommendation for consideration.

5 DEPLETION OF FUND – PROPOSED CLOSURE 13 - 15

Submit report by the Chief Officer – Resources providing information on the remaining balance in the Dumbarton Trust Fund and recommending closure of the fund with the remaining balance being distributed to Older People groups in the Dumbarton Area.

DUMBARTON TRUST COMMITTEE

At a Meeting of the Dumbarton Trust Committee held by Zoom Video Conference on Wednesday, 18 January 2023 at 3.00 p.m.

Present: Councillors Karen Conaghan, Gurpreet Singh Johal, David McBride and Chris Pollock.

Attending: Adrian Gray, Business Unit Finance Partner (Corporate Functions); Nigel Ettles, Principal Solicitor and Ashley MacIntyre, Committee Officer.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Committee agreed that all votes taken during the meeting be done by roll call vote to ensure an accurate record.

APPOINTMENT OF CHAIR

In terms of the Standing Orders, Councillor McBride seconded by Councillor Conaghan moved that Councillor Singh Johal be appointed Convener to the Committee, thereafter Councillor Singh Johal assumed the Chair.

Councillor Gurpreet Singh Johal in the Chair

GRANT APPLICATIONS

A report was submitted by the Chief Officer – Resources providing information on a grant application to the Dumbarton Trust Fund and making a recommendation for consideration.

After discussion and having heard the Business Unit Finance Partner (Corporate Functions) in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) that consideration of the grant application be continued to a future meeting of the Committee; and
- (2) to note that the Business Unit Finance Partner (Corporate Functions) would contact the applicant providing an update from the meeting.

DEPLETION OF FUND – PROPOSED CLOSURE

A report was submitted by the Chief Officer – Resources providing information on the remaining balance in the Dumbarton Trust Fund and recommending closure of the fund with the remaining balance being distributed to Older People groups in the Dumbarton Area.

After discussion and having heard the Business Unit Finance Partner (Corporate Functions) in further explanation of the report, the Committee agreed that in view of the previous item of business having been continued to a future meeting of the Committee, consideration of this item be continued to the same future meeting.

The meeting closed at 3.17 p.m.

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer - Resources****Dumbarton Trust Fund Committee: 15 March 2023**

Subject: Grant Applications**1. Purpose**

- 1.1 The purpose of this report is to provide updated information on a grant application to the Dumbarton Trust Fund and to make an officer recommendation for Members consideration.

2. Recommendations

- 2.1 It is recommended that Committee agrees the officer recommendation to award £3,822.96 requested in the grant application from Friends of Levensgrove Park for the reasons provided within Appendix 1.

3. Background

- 3.1 The Trust Deed states that the purpose of the Dumbarton Trust Fund is for is for the benefit of the people of Dumbarton, to assist and relieve those in need by reason of age.
- 3.2 Dumbarton Trust Fund grants are administered by the West Dunbartonshire Council and are reported to the fund as and when applications are received.
- 3.3 Per the draft Financial Statements, the value of fund as at 31 March 2022 was £4,947.22. Since 31 March 2022 no grants have been awarded, therefore £4,947.22 remains available for distribution

4. Main IssuesGrant Applications

- 4.1 One application for grant funding has been received. Members should note that an amount of £3,822.96 is being recommended with full details being provided in the attached Appendix.
- 4.2 At a meeting held on 18th January 2023 after considering the grant application from Friends of Levensgrove Park members decided to delay a

decision on awarding the grant until an update was available on the progress of the project since the committee awarded a previous grant to the same organisation on 22 October 2021.

4.3 The organisation has now advised the following update: The storage container and the trishaws were both ordered on 3rd February 2023. The trishaws are currently being held by Cycling Without Age Scotland while the storage container is delivered and installed. The lead in time for a storage container is 9 weeks, so this should be in place by mid-April.

4.2 Members will note the reasons provided by officers in relation to the recommendations of award and will need to ensure that when making Trust awards that these are made in line with the aims and purposes of the Trust Fund.

5. Option Appraisal

5.1 No option appraisal consideration was required for this report.

6. People Implications

6.1 There are no people implications.

7. Financial Implications

7.1 It is recommended that £3,822.96 grant is awarded from the Dumbarton Trust Fund.

7.2 Members should note that in awarding this grant the remaining funds available would be £1,124.26

8. Risk Analysis

8.1 The Committee must consider financial and reputational risks when considering grant applications. Members must ensure funds awarded are for the purposes of the Trust Fund.

9. Equalities Impact Assessment (EIA)

9.1 No equalities impact assessment was required in relation to this report.

10. Environmental Sustainability

10.1 No environmental sustainability issues require to be raised in connection with this report.

11. Consultation

- 11.1 All organisations are consulted regarding recommendations of grant prior to the report being submitted to committee.

Laurence Slavin
Chief Officer, Resources
Date: 09 March 2023

Person to Contact: Adrian Gray, Business Unit Finance Partner,
Corporate Functions
Telephone: (01389) 737838
E-mail: adrian.gray@west-dunbarton.gov.uk

Appendices: Appendix 1: Detail of applications for assessment

Background Papers: Grant Application Forms.

Wards Affected: Ward 4

**Dumbarton Trust Fund
for consideration 18 January 2023
(2022/23)**

Organisation	Purpose of organisation	Grant requested	Purpose of grant	Comments
Friends of Levensgrove Park	To work in partnership with WDC and the Health & Social Care partnership in delivering activities and events both indoors and outdoors in our Park to improve the health and wellbeing of people of all ages and abilities in our community.	£3,822.96	This is an addition to the previously approved Cycling Without Age project (see below). Some of the clients have no way to get to the park to use the trishaws. This supplementary grant would be used to set up a taxi account that can be used for trishaw ride recipients who are unable to use public transport and have no access to private transport. Additionally, a smaller amount is requested to purchase LED lights and solar lights for the container that houses the trishaws.	Total cost is £3,822.96 Group contribution: £0 Recommendation: £3,822.96
Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance
3 office bearers plus 10-20 active members.	Monthly	£19,800 awarded from Dumbarton Trust Fund in Feb 2022	Bank balance at 7/09/2022 = £21,046.50	£21,046.50 24/11/2022

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer - Resources****Dumbarton Trust Fund Committee: 15 March 2023**

Subject: Depletion of Fund – Proposed Closure**1. Purpose**

- 1.1** The purpose of this report is to provide information on the remaining balance in the Dumbarton Trust Fund and to recommend closure of the fund with the remaining balance to be distributed to Older People groups in the Dumbarton Area.

2. Recommendations**2.1** Members are asked to:

- a) Approve the distribution of the remaining £1,124.26 in the Dumbarton Trust Fund to Older People Groups in the Dumbarton Area.
- b) Consider whether there is a specific group, or groups, that they would wish to benefit from the distribution.
- b) Approve the closure of the Dumbarton Trust Fund.

3. Background

- 3.1** The Trust Deed states that the purpose of the Dumbarton Trust Fund is for the benefit of the people of Dumbarton, to assist and relieve those in need by reason of age.
- 3.2** Dumbarton Trust Fund grants are administered by West Dunbartonshire Council and are reported to the fund as and when applications are received.
- 3.3** Per the draft Financial Statements, the value of fund as at 31 March 2022 was £4,947.22. A grant application for £3,822.96 is under consideration which if approved would reduce the remaining fund value to £1,124.26.

4. Main Issues

Proposed closure of Dumbarton trust Fund and redistribution of remaining funds.

4.1 One application for grant funding of £3,822.96 is being considered by the committee on 15 March 2023. Should this be approved the value remaining in the Trust Fund would reduce to £1,124.26.

4.2 As this fund is almost exhausted and applications for funding are extremely rare it is proposed that the remaining funds be distributed to Older People groups in the Dumbarton Area and the fund is closed.

4.3 Members of the Committee are asked to consider if there is a specific group, or groups, that they would wish to benefit from the distribution and, if applicable, the split each should receive.

5. Option Appraisal

5.1 No option appraisal consideration was required for this report.

6. People Implications

6.1 There are no people implications.

7. Financial Implications

7.1 It is recommended that £1,124.26 remaining funds held in the Dumbarton Trust Fund are distributed to Older People Groups in the Dumbarton Area and the fund is closed.

8. Risk Analysis

8.1 The Committee must consider financial and reputational risks when considering grant applications. Members must ensure funds awarded are for the purposes of the Trust Fund.

9. Equalities Impact Assessment (EIA)

9.1 No equalities impact assessment was required in relation to this report.

10. Environmental Sustainability

10.1 No environmental sustainability issues require to be raised in connection with this report.

11. Consultation

11.1 No consultation is required in relation to this report.

Laurence Slavin
Chief Officer, Resources
Date: 09 March 2023

Person to Contact: Adrian Gray, Business Unit Finance Partner,
Corporate Functions
Telephone: (01389) 737838
E-mail: adrian.gray@west-dunbarton.gov.uk

Appendices: None

Background Papers: N/A

Wards Affected: Ward 4