

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton, G82 3PU

15 August 2011

**MEETING: RECRUITMENT AND INDIVIDUAL PERFORMANCE
MANAGEMENT COMMITTEE**

**TUESDAY, 16 AUGUST 2011 at 2.30 P.M.
MEETING ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

ITEMS TO FOLLOW

Dear Member

With reference to the agenda for the above Meeting of the Recruitment and Individual Performance Management Committee which was issued on 3 August 2011, I enclose for your attention the undernoted documents which were not available for issue at that time.

Yours faithfully

DAVID MCMILLAN

Chief Executive

Note referred to:-

2. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to pass the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act”.

3. MINUTES OF PREVIOUS MEETING

Submit, for approval as a correct record, Minutes of Meeting of the Recruitment and Individual Performance Management Committee held on 30 June 2011.

4. POST OF CHIEF EXECUTIVE – SHORTLEETING

Submit report by the Head of Human Resources and Organisational Development requesting that the Committee:-

- (a) shortlist candidates for interview for the post of Chief Executive; and
- (b) note the arrangements in place to support appointment to the post.

Distribution:-

Councillor Ronnie McColl
Councillor Jonathan McColl
Councillor Craig McLaughlin
Councillor Martin Rooney
Councillor Patrick McGlinchey
Councillor David McBride
Provost Denis Agnew

Chief Executive
Head of Human Resources and Organisational Development

For information on the above agenda please contact Nuala Borthwick, Administrative Assistant, Legal, Democratic and Regulatory Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737594 email: nuala.borthwick@west-dunbarton.gov.uk