

**WEST DUNBARTONSHIRE COUNCIL****Report by Chief Officer – Supply, Distribution and Property****Tendering Committee: 1 December 2021**

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**Subject: Contract Authorisation Report – Provision of 24 Hour Supported Living at St Andrew’s Way**

**1. Purpose**

**1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Chief Officer - Regulatory and Regeneration to conclude the award of the contract for Provision of 24 hour Supported Living at St Andrew's Way.

**2. Recommendations**

**2.1** It is recommended that the Tendering Committee:

- a) Authorise the Chief Officer - Regulatory and Regeneration to conclude on behalf of West Dunbartonshire Health and Social Care Partnership (WD HSCP), the award of the contract for the Provision of 24 Hour Supported Living at St Andrew’s Way to Enable Scotland;
- b) Note the contract will be placed by West Dunbartonshire Council (the Council); and
- c) Note that the contract shall be for a period of three years at an estimated value of £1,383,000 ex VAT with the option of a one year extension and at an estimate of £1,844,000 ex VAT over four years. Subject to any adjustments made in accordance with the real Living Wage. The estimated commencement date of the contract is 31 December 2021.

**3. Background**

**3.1** WD HSCP has a legislative requirement to provide and deliver Supported Living Services for service users with varying support needs. Supported living to support people to live in their own home for as long as possible with the care and support they need being provided. The services play a vital role in supporting people to live independently to participate in their communities.

**3.2** Four of the service users are currently receiving care in the community and one service user is currently in hospital as a delayed discharge.

**3.3** An initial analysis has determined that current delivery of the service would be more expensive. If the WD HSCP continue to deliver the care packages in the current format, the anticipated value may increase to £1,595,490 ex VAT estimated over three years.

- 3.4** WD HSCP have a requirement to procure and contract the services of a competent, experienced and skilled care and support provider to deliver the Provision of 24 Hour Supported Living at St Andrew's Way. This housing unit will support up to a total of five service users in a modern, purpose built and designed house along with the 24 hour support living service.
- 3.5** These services can be provided using various models of support including:
- 1:1 or 2:1 care at home and /or housing support (up to and including 24/7 care packages);
  - Waking night, sleepover or on-call responder service;
  - Responsive service for potential crisis out-with a service user's established care plan agreement; and
  - Support packages for individuals with complex needs e.g. autism and behaviours that challenge
- 3.6** The benefits from putting the requirement in place will be, to provide continuity of service and care package delivery by centralising through the current service provider, Enable Scotland. Within the residential unit there will be other residents that could offer friendships, exposure to social activities to encourage and promote independence.
- 3.7** The overall revenue budget for Provision of 24 Hour Supported Living at St Andrew's Way was agreed at the West Dunbartonshire Health and Social Care Partnership Board meeting on 25 March 2021. While WD HSCP will be presenting a medium term financial plan which will cover the period of this contract, this is at a much higher level and relies on a number of assumptions and is indicative of what the future funding pressures will look like. The WD HSCP Board accept that the WD HSCP will commission services to serve the needs of its population and manage this within the totality of its budget.
- 3.8** This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the *Public Contracts (Scotland) Regulations 2015* (above the Light Touch Regime threshold) for Services. A Contract Strategy document was also approved on 8 November 2021.

#### **4. Main Issues**

- 4.1** The approach in adopting the Light Touch Regime is to ensure that WD HSCP takes into account the service users needs whilst ensuring that due diligence is followed including Care Inspectorate grade assessment; and that there is a robust contract in place with an experienced service provider.
- 4.2** The Scotland Excel (SXL) Flexible Framework Agreement (FFA) Care and Support has been identified as the best value procurement route for the

Provision of 24 Hour Supported Living at St Andrew's Way. The FFA provide a route for a direct award contract which will support a more collaborative and joint-up approach with the service provider and commitment on either side to learning and improving whilst delivering the service. A single provider should be less resourceful to manage, than multiple providers to allow the focus to be on the continuity and quality of care of the service users.

**4.3** It is recommended that the contract is awarded to Enable Scotland, of Inspire House, 3 Renshaw Place, Eurocentral, ML1 4UF. The contract shall be for a period of three years at an estimated value of £1,383,000 ex VAT with the option of a one year extension and at an estimate of £1,844,000 ex VAT over four years. Subject to any adjustments made in accordance with the real Living Wage. The estimated commencement date of the contract is 31 December 2021. This award of contract will ensure spend with the service provider is compliant and the control of costs through stabilised fees and charges and the development of a local implementation plan.

**4.4** Enable Scotland has committed to paying all staff as a minimum the real Living Wage £9.50 per hour and promotes Fair Working Practices across their organisation. Further, Enable Scotland has committed to delivery of social benefits and examples will be:

- Recruitment of members of staff from within the West Dunbartonshire geographical area;
- New registered apprenticeships to residents of the West Dunbartonshire geographical area;
- Deliver quarterly workshops, covering career skills;
- Providing hours of volunteers to support a local community project;
- Donation to support a local community project;
- Deliver mentoring sessions to West Dunbartonshire residents to remove barriers to work of those most likely to reoffend;
- Supporting environmental educational projects in schools such as tree or woodland planting or educational packs; and
- Community operated transport which helps reduce CO2 emissions or carbon footprint.

The social benefits will be discussed and agreed at the project implementation meeting with Enable Scotland and actions to take these forward.

## **5. People Implications**

**5.1** There are no people implications.

## **6. Financial and Procurement Implications**

**6.1** Financial costs in respect of this contract will be met from the approved revenue budget of WD HSCP Mental Health, Additions and Learning Disability

**6.2** This procurement exercise was conducted in accordance with the agreed Contract Strategy produced by the Corporate Procurement Unit in close consultation with WD HSCP officers and the provisions of Contract Standing Orders, the Financial Regulations and relevant Procurement Regulation.

## **7. Risk Analysis**

**7.1** Enable Scotland has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the WD HSCP and the Council.

**7.2** Should the Tendering Committee decide not to proceed as recommended then this will delay the project, may have financial implications and reputational ramifications.

## **8. Equalities Impact Assessment (EIA)**

**8.1** An equalities screening process was carried out by Housing as part of the housing plans for the St Andrews Way development in the Housing Asset Management Strategy 2017/2022.

## **9. Consultation**

**9.1** WD HSCP Mental Health, Additions and Learning Disability Service Area, WD HSCP Finance Services and Legal Services have been consulted on the contents of this report.

## **10. Strategic Assessment**

**10.1** The Provision of 24 Hour Supported Living at St Andrew's Way will contribute to the delivery of the WD HSCP strategic priorities:

- Continual transformation in the delivery of services for adults and older people as reflected within our approach to integrated care;
- The safety and protection of the most vulnerable people within our care and within our wider communities;
- Support people to exercise choice and control in the achievement of their personal outcomes; and
- Manage resources effectively, making best use of our integrated capacity.

**Name:** Angela Wilson

**Designation:** Chief Officer – Supply, Distribution and Property

**Date:** November 2021

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**Person to Contact:**

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**Appendices:** None

**Background Papers:** Contract Strategy  
EIA Screening Housing Asset Management Strategy

**Wards Affected:** All

## Appendix 1

Service User	Hours Per Day							Projected Cost (Annual)
	Current Cost	Expected Cost of Non shared Accommodation	1-1	2-1	Shared Hours	Waking Night	Shared Sleep Over	
1	£203,469	Estimated in excess of current package	15	10	-	1.5	1.5	£185,618
2	£82,000	-	10	5	-	1.5	1.5	£82,000
3	£ 22,609 £13,594 Respite	£106,486	-	-	7.5	1.5	1.5	£64,500
4	£31,964 £12,420 Respite	£111,050	-	-	7.5	1.5	1.5	£64,500
5	Delayed Discharge (£48,859 per year prior to admission)	£111,050	-	-	7.5	1.5	1.5	£64,500
Totals:			25	15	22.5	7.5	7.5	£461,118