

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in the Clyde Room, Clydebank Town Hall, Clydebank on Wednesday, 23 October 2019 at 9.30 a.m.

**Present:** Councillors Ian Dickson, Marie McNair and Lawrence O'Neill.

**Attending:** Angela Wilson, Strategic Director – Transformation and Public Service Reform; Annabel Travers, Procurement Manager; Derek McLean, Business Partner – Strategic Procurement; Angus Cameron, Senior Procurement Officer; Michelle Lynn, Assets Co-ordinator; and Scott Kelly, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf of Provost William Hendrie and Councillors Gail Casey, Diane Docherty, Jim Finn and Brian Walker.

**Councillor Ian Dickson in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 18 September 2019 were submitted and approved as a correct record.

### **OPEN FORUM**

The Committee noted that no open forum questions had been submitted by members of the public.

## **CONTRACT AUTHORISATION REPORT: MEASURED TERM CONTRACT FOR THE PLANNED AND REACTIVE MAINTENANCE OF FIRE AND SECURITY SYSTEMS**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the Measured Term Contract for the Planned and Reactive Maintenance of Fire and Security Systems at West Dunbartonshire operational properties.

After discussion and having heard the Business Partner – Strategic Procurement and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of West Dunbartonshire Council, the award of the Measured Term Contract for Planned and Reactive Maintenance of Fire and Security Systems at West Dunbartonshire operational properties to ADT Fire and Security plc; and
- (2) to note that the contract shall be for a period of two years with a ceiling value of £408,775, excluding VAT, with an option to extend for two 12 month periods with a ceiling value over the four year term of £802,385, excluding VAT, subject to fluctuations in the Building Cost Information Services (BCIS) price indices and National Schedule of Rates (NSR) in years three and four.

## **CONTRACT AUTHORISATION REPORT: SUPPLY OF JANITORIAL PRODUCTS**

A report was submitted by Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Supply of Janitorial Products.

Having heard the Business Partner – Strategic Procurement in further explanation of the report and in answer to a Member's question, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of West Dunbartonshire Council, the award of the contract for the Supply of Janitorial Products to Unico Limited; and
- (2) to note that the contract shall be for a period of two years from 1 November 2019 with an option to extend for a further two 12 month periods until 31 October 2023, and that the overall estimated value of the contract over four years was £1,268,000, excluding VAT.

## **USE OF FRAMEWORK AGREEMENT AUTHORISATION REPORT: SUPPLY OF ALCOHOLIC BEVERAGES**

A report was submitted by Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Supply of Alcoholic Beverages.

Having heard the Business Partner – Strategic Procurement and relevant officers in further explanation of the report and in answer to a Member's question, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of West Dunbartonshire Council, the award of the contract under the Scotland Excel Framework Agreement (FA) 0119 for the Supply of Alcoholic Beverages to Tennents Caledonian Breweries Wholesale Limited; and
- (2) to note that the contract shall be for a period of three years from 1 November 2019 until 31 October 2022 with the option to extend the contract for up to 12 months, and that the overall estimated value of the contract over three years was £60,000 and over four years £80,000, excluding VAT, subject to demand.

## **CONTRACT AUTHORISATION REPORT: CONNECTING CLYDEBANK – IMPROVEMENTS TO SECTION OF A814 CONSTRUCTION**

A report was submitted by Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for Connecting Clydebank: Improvements to Section of A814 Construction.

After discussion and having heard the Senior Procurement Officer in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of West Dunbartonshire Council, the award of the contract for Connecting Clydebank: Improvements to Section of A814 Construction to MacAsphalt Limited; and
- (2) to note that the contract shall be for a period of 16 months, and that the value of the contract was £2,528,262, excluding VAT.

The meeting closed at 9.50 a.m.