

Agenda



West Dunbartonshire Council

Date: Wednesday, 22 June 2022

Time: 10:00

Venue: Hybrid meeting

Contact: Christine McCaffary, Senior Democratic Services Officer
Email: christine.mccaffary@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of **West Dunbartonshire Council** as detailed above.

The Convener has directed that the powers contained in Section 43 of the Local Government in Scotland Act 2003 will be used and Members will have the option to attend the meeting remotely or in person at the Civic Space, Church Street, Dumbarton.

The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Provost Douglas McAllister
Councillor James Bolla
Councillor Karen Conaghan
Councillor Ian Dickson
Councillor Diane Docherty
Councillor Craig Edward
Councillor Gurpreet Johal
Councillor Daniel Lennie
Councillor David McBride
Councillor Jonathan McColl
Councillor James McElhill

Councillor Michelle McGinty
Councillor June McKay
Councillor John Millar
Councillor Lawrence O'Neill
Councillor Lauren Oxley
Councillor Chris Pollock
Councillor Martin Rooney
Councillor Gordon Scanlan
Councillor Hazel Sorrell
Councillor Clare Steel
Councillor Sophie Traynor

Chief Executive
Chief Officers

Date of issue: 9 June 2022

Audio Streaming

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WEST DUNBARTONSHIRE COUNCIL

WEDNESDAY, 22 JUNE 2022

AGENDA

1 STATEMENT BY CHAIR – AUDIO STREAMING

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on the agenda and the reasons for such declarations.

4 RECORDING OF VOTES

The Council is asked to agree that all votes taken during the meeting will be done by roll call vote to ensure an accurate record.

5 MINUTES OF PREVIOUS MEETINGS

Submit for approval, as correct records, the Minutes of Meetings of West Dunbartonshire Council held on:-

- | | |
|-------------------------------------|----------------|
| (a) 18 May 2022 – Statutory Meeting | 9 - 35 |
| (b) 25 May 2022 – Special Meeting | 37 - 38 |

6 OPEN FORUM

The Council is asked to note that no open forum questions have been submitted by members of the public.

7 GLASGOW CITY REGION CITY DEAL UPDATE 39 - 50

Submit report by the Chief Officer – Regulatory and Regeneration noting the progress with the implementation of the Glasgow City Region, City Deal.

8/

8 FINANCIAL UPDATE To Follow

Submit report by the Chief Officer – Resources on the above.

9 COMMITTEE TIMETABLE - AUGUST 2022 TO JUNE 2023 51 - 58

Submit report by the Chief Officer – Regulatory and Regeneration seeking approval of a committee timetable for the period August 2022 to June 2023.

10 TOWARDS 2030 To Follow

Submit report by the Chief Executive on the above.

11 LEVELLING UP FUNDING TRANSPORT BID PROPOSAL To Follow

Submit report by the Chief Officer – Shared Head of Services Roads and Neighbourhood on the above.

12 WEST BRIDGEND HALL – MOTION FROM COUNCIL 9 MARCH 2022 To Follow

Submit report by the Chief Officer – Supply, Distribution and Property on the above.

13 VIOLENCE AND HARASSMENT CONVENTION – MOTION FROM COUNCIL 9 FEBRUARY 2022 59 - 68

Submit report by the Chief Officer – People and Technology providing a summary of the work being undertaken in support of the Violence and Harassment Convention, and addressing the specific points raised in the motion submitted to Council on 9 February 2022.

14 NOTICE OF MOTIONS

Note: Council will require to suspend Standing Order 20(a) to allow consideration of Motion 14(c).

(a) Motion by Councillor Gordon Scanlan – West Dunbartonshire Leisure Trust

Council recognises the outstanding contribution of all staff and volunteers from all arms of West Dunbartonshire Leisure including Sport Development

and active schools, many of whom have been dedicated to the delivery of sport, physical activity and physical literacy for decades. Council appreciates the lifelong benefits of this to residents of all ages within our community and especially so for their contribution in areas of high deprivation, to children and to those with additional support needs.

Council finds the current restructure proposal which would result in staff losses unacceptable, especially given the rise in the management budget for leisure services.

Council calls on the Leisure Trust to scrap the current restructure proposal.

Council is conscious that the staff affected have now faced 2 such restructure proposals in the space of 18 months, and understand that the handling of this latest restructure idea has caused distress, and negatively impacted trust and goodwill in senior management.

Council recommends that the Leisure Trust implement a moratorium on any organisational restructure which would result in job losses for the next 3 years giving the staff much needed security and the breathing space to continue their great work. Such an act would go a long way to help repair strained workplace relations.

(b) Motion by Councillor Jim Bollan – Warmth Centres

Council agrees, that no Citizen should need to choose between heating or eating. Accordingly the Council agrees to explore the option of setting up , in advance of the winter, at least three "warmth centres" across West Dunbartonshire for people to attend through the day and evenings to ensure no Citizen needs to choose between heating or eating with a report being brought back to the next Council meeting providing options and costs. The warmth centres could be located in church halls with the Council paying heating costs or in community centres which are already staffed. The report can detail options. The report can also outline how any costs can be paid for, however a request should be made that reserves held by the HSCP be used for this purpose.

Further, The Council also agrees to state publicly, via the Council Leader, that WDC will not agree to any forced energy disconnections of domestic premises and will assist/advise any Citizen facing a disconnection by any energy supplier.

(c) Motion by Councillor Karen Conaghan – Democracy and Political Balance

On reflection, Council agrees that it would be inappropriate to wait until the planned standing orders review in the autumn to ensure Council is adhering to

the principles of democracy, openness and transparency with its political makeup of committees.

To this end, Council agrees the following changes to the decision made at the statutory meeting:

Educational Services Committee	-	8 Admin	6 Opp
Audit Committee	-	3 Admin	5 Opp
Joint Consultative Forum	-	4 Admin	3 Opp
Community Alliance	-	2 Admin	1 Opp
Community Planning Board	-	2 Admin	1 Opp
Shared Services Joint Committee	-	3 Admin	1 Opp
WDHSCP	-	2 Admin	1 Opp
Dumbarton Educational Trust	-	2 Admin	1 Opp
Lomond and Clyde Care and Repair	-	1 Admin	1 Opp

As is normal practice, the Leader of the Opposition will discuss opposition appointments with the Community Party and nominate opposition members to these positions, thereafter any spaces will be offered to the Administration to fill.

Council notes that the Administration have agreed to abide by the COSLA Constitution and affirms that one of the three COSLA Convention places will be nominated to by the Leader of the Opposition.

(d) Motion by Councillor Daniel Lennie – Vandalism at Our Lady of Loretto Primary School

This Council is deeply disappointed to learn about yet another incident of vandalism at Our Lady of Loretto Primary School in Dalmuir.

It is noted that according to Police Scotland this is the latest of a series of instances of vandalism at the school over recent months.

This Council is concerned about the security of the outdoor spaces at the school and calls on the Council to consider measures to make the school outdoor spaces more secure.

Council also agrees that the damaged facilities and equipment should be repaired and replaced as a matter of priority to ensure children can continue to use outdoor play facilities when they return after the summer holidays.

The costs of the repair works and any improvements to security are to funded from existing council capital and revenue resources within Education.

The proposed improvements shall include the following:

- A new Multi-Use Games Area as already agreed £250,000
- Upgrade to CCTV £21, 485
- New fencing and gates £63,658

(e) Motion by Depute Provost John Millar – Armed Forces Covenant

West Dunbartonshire Council renews its commitment to the Armed Forces Covenant, which is based on the premise that those who serve or have served, and their families deserve respect, support and fair treatment. In particular, it states that:

“Those who serve in the Armed Forces, whether regular or Reserve, those who have served in the past, and their families, should face no disadvantage compared to other citizens in the provision of public and commercial services. Special consideration is appropriate in some cases, especially for those who have given most such as the injured and the bereaved.”

West Dunbartonshire Council is proud to be Armed Forces friendly and recognises the enormous contribution and sacrifices that members of the Armed Forces and their families make every day for the safety and security of our country;

West Dunbartonshire values the service of all British Armed Forces personnel, past and present, including those from Commonwealth Nations.

This Council requests the production of a report examining what more West Dunbartonshire Council can do to support our serving and veteran community across the full range of services we provide and strengthen partnerships with the Armed Forces Community.

WEST DUNBARTONSHIRE COUNCIL

At the Statutory Meeting of West Dunbartonshire Council held in the Civic Space, 16 Church Street, Dumbarton on Wednesday, 18 May 2022 at 2.00 p.m.

Present: Councillors Jim Bollan, Karen Conaghan, Ian Dickson, Diane Docherty, Craig Edward, Gurpreet Johal, Danny Lennie, Douglas McAllister, David McBride, Jonathan McColl, Jim McElhill, June McKay, John Millar, Lawrence O'Neill, Lauren Oxley, Chris Pollock, Martin Rooney, Gordon Scanlan, Hazel Sorrell, Clare Steel and Sophie Traynor.

Attending: Joyce White, Chief Executive; Peter Hessett, Chief Officer – Regulatory and Regeneration (Legal Officer); Laurence Slavin, Chief Officer – Resources and Section 95 Officer; Peter Barry, Chief Officer – Housing and Employability; Beth Culshaw, Chief Officer, Health and Social Care Partnership; Amanda Graham, Chief Officer – Citizen, Culture and Facilities; Laura Mason, Chief Officer – Education; Victoria Rogers, Chief Officer – People and Technology; Angela Wilson, Chief Officer – Supply, Distribution and Property and Christine McCaffary, Senior Democratic Services Officer.

Apologies: An apology for absence was intimated on behalf of Councillor Michelle McGinty.

WELCOME

The Chief Executive welcomed everyone present to the Statutory Meeting of West Dunbartonshire Council and congratulated the new Councillors on their election success.

ELECTION OF PROVOST

The Chief Executive invited the Council to consider the election of the Provost of West Dunbartonshire Council.

Councillor Martin Rooney moved that Councillor Douglas McAllister be elected to the position and the Council agreed unanimously.

At this point Provost McAllister left the meeting and returned bearing the Provost's Chain of Office.

Provost Douglas McAllister in the Chair

Provost McAllister thanked the Council for granting him the privilege of holding the office of Provost for a second time, stating that it was his intention to carry out his duties fairly and to the highest standard for the benefit of the whole of West Dunbartonshire. He also paid tribute to the former Provost, Councillor William Hendrie, acknowledging the diligent way in which he had carried out his duties over the last 5 years.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda at this point in the meeting.

LOCAL GOVERNMENT ELECTIONS – 5 MAY 2022

A report was submitted by the Returning Officer on the results of the Local Government Elections held in West Dunbartonshire on 5 May 2022.

The Council agreed to note the results of the Local Government Elections for West Dunbartonshire as detailed in Appendix 1 to these Minutes.

ELECTION OF LEADER OF THE COUNCIL AND DEPUTE LEADER OF THE COUNCIL

The Provost invited the Council to consider the election of the Leader of the Council and Deputy Leader of the Council.

Councillor McBride moved that Councillor Martin Rooney be elected Leader of the Council and Councillor Michelle McGinty be elected as Deputy Leader of the Council.

The Council agreed unanimously.

SCHEME OF MEMBERS' ALLOWANCES AND APPOINTMENT TO SENIOR COUNCILLOR POSTS

A report was submitted by the Chief Executive providing Council with information as to the Scheme of Members' Allowances and inviting Council to identify Senior Councillor posts; agree the appointment of Councillors to these Senior Councillor posts and the allowances paid to these posts.

Councillor Rooney moved:-

- (1) that Provost Douglas McAllister is recognised as the Civic Head;
- (2) to note that the remuneration for the senior councillors will be £24,467;
- (3) to note that the remuneration for other elected members will be £19,571;
- (4) to delegate authority to the Chief Officer – People and Technology to uprate allowances in accordance with Scottish Government guidance; and
- (5) to appoint ten Senior Councillors as shown in Appendix 2 to these minutes.

Having heard Councillor Scanlan, Councillor Rooney accepted the following as an addendum to his motion:-

That Councillor Karen Conaghan be nominated as Leader of the Opposition.

The Council agreed the motion with addendum.

APPOINTMENTS TO COUNCIL COMMITTEES AND OTHER BODIES

A report was submitted by the Chief Officer – Regulatory and Regeneration seeking appointments to a number of Council committees and other bodies.

Councillor Rooney, seconded by Councillor Edward moved:-

That Council agrees the Labour Administration's nominations as indicated in Appendix 3 to these minutes, and that the Leader of the Opposition is invited to provide Committee Admin with a list of the Opposition members on committees, joint boards, working groups, strategic partnerships and outside bodies etc.

As an amendment Councillor Conaghan, seconded by Councillor McColl moved:-

That the elected membership of the Educational Services Committee be 8 Administration and 6 Opposition; and that the COSLA Convention delegates be 2 Administration and 1 Opposition.

On a vote being taken 10 members voted for the amendment, and 11 voted for the motion which was accordingly declared carried.

MEMBERSHIP OF WEST DUNBARTONSHIRE LOCAL LICENSING FORUM

A report was submitted by the Chief Officer - Regulatory and Regeneration seeking approval of the appointment of the membership of West Dunbartonshire Local Licensing Forum.

Having heard Councillor Rooney the Council agreed:-

- (1) to approve the membership of the West Dunbartonshire Local Licensing Forum as detailed in Appendix 4 to these minutes and in terms of the Licensing (Scotland) Act 2005 following the new appointments made at the Meeting of the Local Licensing Forum on 8 March 2022;
- (2) that the Depute Provost, Councillor John Millar, be added as an additional member of the Forum; and
- (2) to note that the Chair of the Licensing Board will be Councillor June McKay, which had been agreed earlier at this meeting.

PROPOSED STANDING LIST OF CONFERENCES

A report was submitted by the Chief Officer – Regulatory and Regeneration seeking approval of a proposed Standing List of Conferences.

The Council agreed:-

- (1) to approve the proposed Standing List of Conferences detailed in the report, and shown as Appendix 5 to these minutes; and
- (2) to note that, as detailed in the Council's Scheme of Delegation, powers are delegated to the Chief Executive / Chief Officers to authorise, within budgetary limits, the attendance of individual elected members at specific conferences, seminars, etc., that are not on the approved Standing List of Conferences.

EXPENDITURE ON CIVIC EVENTS AND HOSPITALITY

A report was submitted by the Chief Officer - Regulatory and Regeneration seeking approval of the current practice for authorisation of expenditure in relation to civic events.

The Council agreed:-

- (1) to note that the current arrangements have operated satisfactorily under the previous Council and officers have no concerns about the arrangements continuing; and

- (2) that the Council continue the existing arrangements for authorising expenditure in relation to civic events and hospitality as outlined in paragraph 3.2 of the report.

AFFILIATIONS

A report was submitted by the Chief Officer - Regulatory and Regeneration providing details of organisations to which this Council is affiliated and seeking a decision as to the renewal of these affiliations.

The Council agreed to continue the affiliations detailed in the report and shown as Appendix 6 to these minutes, subject to any future Council decision.

The meeting closed at 2.31 p.m.

DRAFT

WEST DUNBARTONSHIRE COUNCIL ELECTION - 5 MAY 2022 - RESULTS

WARD 1 – LOMOND

NO OF COUNCILLORS TO BE ELECTED - 3

Electorate	Turnout %	Total Valid Votes	Quota
9111	48.3%	4326	1082

Candidates	Party	Status	Total votes prior to election or exclusion
MACEOGHAINN Drew	West Dunbartonshire Community Party	Not elected	620
MCCOLL Jonathan	Scottish National Party (SNP)	Elected (Stage 1)	1494
PAGE Sally	Scottish Conservative and Unionist	Not Elected	735
ROONEY Martin	Scottish Labour Party	Elected (Stage 3)	1163
SORRELL Hazel	Scottish Labour Party	Elected (Stage 5)	1433

Elected to serve for the Lomond Ward:

Jonathan McColl
Martin Rooney
Hazel Sorrell

WARD 2 – LEVEN**NO OF COUNCILLORS TO BE ELECTED - 4**

Electorate	Turnout %	Total Valid Votes	Quota
13,820	43.1%	5822	1165

Candidates	Party	Status	Total votes prior to election or exclusion
BAKER Paula	Scottish Green Party	Not elected	231
BOLLAN Jim	West Dunbartonshire Community Party	Elected (Stage 7)	1500
DICKSON Ian	Scottish National Party (SNP)	Elected (Stage 1)	1494
DILLON Matthew	Scottish Conservative and Unionist	Not Elected	439
MCCOLL Ronnie	Scottish National Party (SNP)	Not Elected	1017
MCGINTY Michelle Marie	Scottish Labour Party	Elected (Stage 7)	1280
MILLAR John Kelly	Scottish Labour Party	Elected (Stage 5)	1184
WILKIE Sian	Independent	Not Elected	51

Elected to serve for the Leven Ward:

Jim Bollan
Ian Dickson
Michelle Marie McGinty
John Kelly Millar

WARD 3 – DUMBARTON**NO OF COUNCILLORS TO BE ELECTED - 4**

Electorate	Turnout %	Total Valid Votes	Quota
13,336	50.1%	6524	1305

Candidates	Party	Status	Total votes prior to election or exclusion
CONAGHAN Karen	Scottish National Party (SNP)	Elected (Stage 1)	2171
JOHAL Gurpreet Singh	Scottish Labour Party	Elected (Stage 3)	1546
MCBRIDE David	Scottish Labour Party	Elected (Stage 1)	2045
MCEWAN Lynda	Scottish Trade Unionist and Socialist Coalition	Not Elected	137
MUIR Andrew Joseph	Scottish Family Party	Not Elected	147
POLLOCK Chris	Scottish National Party	Elected (Stage 6)	1305
RAINEY Jonathan	Scottish Libertarian Party	Not Elected	68
WALKER Brian	Scottish Conservative and Unionist	Not Elected	696
WILSON Kelly	Sovereignty	Not Elected	34

Elected to serve for the Dumbarton Ward:

Karen Conaghan
Gurpreet Singh Johal
David McBride
Chris Pollock

WARD 4 – KILPATRICK**NO OF COUNCILLORS TO BE ELECTED - 3**

Electorate	Turnout %	Total Valid Votes	Quota
8987	45.2%	3876	970

Candidates	Party	Status	Total votes prior to election or exclusion
JARDINE David	Scottish Conservative and Unionist	Not elected	269
MCALLISTER Douglas James	Scottish Labour Party	Elected (Stage1)	1903
O'NEILL Lawrence	Scottish Labour Party	Elected (Stage 2)	1020
SCANLAN Gordon	Scottish National Party (SNP)	Elected (Stage 1)	986
SCANLAN Marina	Scottish National Party (SNP)	Not elected	524

Elected to serve for the Kilpatrick Ward:

Douglas James McAllister
Lawrence O'Neill
Gordon Scanlan

WARD 5 – CLYDEBANK CENTRAL**NO OF COUNCILLORS TO BE ELECTED - 4**

Electorate	Turnout %	Total Valid Votes	Quota
11,820	41.0%	4644	929

Candidates	Party	Status	Total votes prior to election or exclusion
DOCHERTY Diane	Scottish National Party (SNP)	Elected (Stage 1)	1903
EDWARD Craig	Scottish Labour Party	Elected (Stage 1)	1199
STEEL Clare	Scottish Labour Party	Elected (Stage 4)	1137
TRAYNOR Sophie	Scottish National Party (SNP)	Elected (Stage 2)	1367
WILSON Liam	Scottish Conservative and Unionist	Not Elected	390

Elected to serve for the Clydebank Central Ward:

**Diane Docherty
Craig Edward
Clare Steel
Sophie Traynor**

WARD 6 – CLYDEBANK WATERFRONT**NO OF COUNCILLORS TO BE ELECTED - 4**

Electorate	Turnout %	Total Valid Votes	Quota
11,537	42.1%	4,696	940

Candidates	Party	Status	Total votes prior to election or exclusion
LALLY Brian Michael	Scottish Family Party	Not elected	130
LENNIE Daniel	Scottish Labour Party	Elected (Stage 1)	1217
MCELHILL James	Scottish National Party (SNP)	Elected (Stage 1)	1493
MCKAY June	Scottish Labour Party	Elected (Stage 6)	1093
MOSCROP Holly	Scottish Conservative and Unionist Party	Not elected	403
OXLEY Lauren	Scottish National Party (SNP)	Elected (Stage 2)	1179
TOLAND Jacob	Scottish National Party (SNP)	Not elected	500

Elected to serve for the Clydebank Waterfront Ward:

Daniel Lennie
James McElhill
June McKay
Lauren Oxley

APPOINTMENTS TO SENIOR COUNCILLORS POSITIONS

APPOINTMENT	NOMINATION	Notes
Depute Provost	John Millar	Senior Councillor
Depute Leader	Michelle McGinty	Senior Councillor
Education Services	Clare Steel	Senior Councillor
Housing & Communities Services	Craig Edward	Senior Councillor
Corporate Services	Daniel Lennie	Senior Councillor
Infrastructure, Regeneration & Economic Development	David McBride	Senior Councillor
Planning and Licensing Spokesperson	Lawrence O'Neill	Senior Councillor
Appeals Committee	Gurpreet Singh Johal	Senior Councillor
Chair of Licencing Board	June McKay	Senior Councillor
Leader Of The Opposition / Chair of Audit Committee	SNP to Nominate	Senior Councillor

COMMITTEES AND OTHER CONSTITUTED BODIES REQUIRING NOMINATIONS

COMMITTEES AND OTHER CONSTITUTED BODIES	ELECTED MEMBERSHIP	NOMINATIONS
Alexander Cross Cameron Bequest Committee	All elected members of Wards 4, 5 and 6 in Clydebank	<ol style="list-style-type: none"> 1. Provost Douglas McAllister (Chair) 2. Councillor Craig Edward 3. Councillor Daniel Lennie 4. Councillor June McKay 5. Councillor Lawrence O'Neill 6. Councillor Clare Steel 7. Opposition Councillor 8. Opposition Councillor 9. Opposition Councillor 10. Opposition Councillor 11. Opposition Councillor
Appeals Committee	Will comprise all elected members of the Council who wish to be members of the Committee and have undertaken training on appeals within the last 5 years, only 4 of whom shall sit on any individual committee. For appeals concerning teaching staff, at least one member will also be a member of the Educational Services Committee.	<ol style="list-style-type: none"> 1. Gurpreet Singh Johal (Chair) 2. Depute Provost John Millar (Deputy) 3. Councillor Craig Edward 4. Councillor Daniel Lennie 5. Councillor June McKay 6. Councillor Lawrence O'Neill 7. Councillor Clare Steel 8. Councillor David McBride 9. Councillor Michelle McGinty 10. Councillor Hazel Sorrell 11. Plus Opposition councillors
Audit Committee	8 – 4 x Administration and 4 x Opposition – The Leader of Opposition to nominate the Convener/chairperson.	<ol style="list-style-type: none"> 1. Opposition Councillor (Chair) 2. Opposition Councillor 3. Opposition Councillor 4. Opposition Councillor 5. Councillor Martin Rooney 6. Councillor Craig Edward 7. Councillor Michelle McGinty 8. Depute Provost John Millar

Corporate Services Committee	12 – 7 Administration and 5 opposition	<ol style="list-style-type: none"> 1. Councillor Daniel Lennie (Chair) 2. Councillor Michelle (Deputy) 3. Councillor Craig Edward 4. Councillor David McBride 5. Councillor June McKay 6. Councillor Martin Rooney 7. Councillor Hazel Sorrell 8. Opposition Councillor 9. Opposition Councillor 10. Opposition Councillor 11. Opposition Councillor 12. Opposition Councillor
Cultural Committee	5 – 3 Administration & 2 Opposition	<ol style="list-style-type: none"> 1. Councillor Martin Rooney (Chair) 2. Councillor June McKay (Deputy) 3. Councillor Craig Edward 4. Opposition Councillor 5. Opposition Councillor
Dumbarton Trust Committee	All 4 elected members of Ward 3 in Dumbarton – The Trust can elect its own chair and vice chair	<ol style="list-style-type: none"> 1. Councillor Gurpreet Singh Johal 2. Councillor David McBride 3. Opposition Councillor 4. Opposition Councillor
Educational Services Committee	14 – 10 Administration and 4 Opposition	<ol style="list-style-type: none"> 1. Councillor Clare Steel (Chair) 2. Councillor Michelle McGinty (Deputy) 3. Councillor Daniel Lennie 4. Councillor Lawrence O'Neill 5. Councillor Gurpreet Singh Johal 6. Councillor David McBride 7. Councillor June McKay 8. Depute Provost John Millar 9. Councillor Martin Rooney 10. Councillor Hazel Sorrell 11. Opposition Councillor 12. Opposition Councillor 13. Opposition Councillor 14. Opposition Councillor

Housing & Communities Committee	12 – 7 Administration and 5 opposition	<ol style="list-style-type: none"> 1. Councillor Craig Edward (Chair) 2. Councillor John Millar (Deputy) 3. Councillor Gurpreet Singh Johal 4. Councillor David McBride 5. Councillor Michelle McGinty 6. Councillor Lawrence O'Neill 7. Councillor Martin Rooney 8. Opposition Councillor 9. Opposition Councillor 10. Opposition Councillor 11. Opposition Councillor 12. Opposition Councillor
Infrastructure, Regeneration & Economic Development Committee	12 – 7 Administration and 5 opposition	<ol style="list-style-type: none"> 1. Councillor David McBride (Chair) 2. Councillor Lawrence O'Neill (Deputy) 3. Councillor Craig Edward 4. Depute Provost John Millar 5. Councillor Michelle McGinty 6. Councillor Martin Rooney 7. Councillor Clare Steel 8. Opposition Councillor 9. Opposition Councillor 10. Opposition Councillor 11. Opposition Councillor 12. Opposition Councillor
Licensing Committee *	8 - 5 x Administration and 3 x Opposition	<ol style="list-style-type: none"> 1. Councillor Lawrence O'Neill (Chair) 2. Councillor Gurpreet Singh Johal (Deputy) 3. Depute Provost John Millar 4. Councillor June McKay 5. Councillor Hazel Sorrell 6. Opposition Councillor 7. Opposition Councillor 8. Opposition Councillor

Licensing Forum	1 – Will be Chair of Licensing Board	<ol style="list-style-type: none"> 1. Councillor June McKay 2. Depute Provost John Millar 3.
Local Review Body	10 - all members of the Planning Committee	<ol style="list-style-type: none"> 1. Councillor Lawrence O'Neill (Chair) 2. Councillor Gurpreet Singh Johal (Deputy) 3. Councillor Daniel Lennie 4. Councillor June McKay 5. Depute Provost John Millar 6. Councillor Hazel Sorrell 7. Opposition Councillor 8. Opposition Councillor 9. Opposition Councillor 10. Opposition Councillor
Planning Committee	10 - 6 x Administration and 4 Opposition	<ol style="list-style-type: none"> 1. Councillor Lawrence O'Neill (Chair) 2. Councillor Gurpreet Singh Johal (Deputy) 3. Provost Douglas McAllister 4. Councillor Daniel Lennie 5. Councillor June McKay 6. Councillor Hazel Sorrell 7. Opposition Councillor 8. Opposition Councillor 9. Opposition Councillor 10. Opposition Councillor
Recruitment & Individual Performance Management Committee	5 - 3 x Administration and 2 Opposition.	<ol style="list-style-type: none"> 1. Councillor Martin Rooney (Chair) 2. Councillor Michelle McGinty (Deputy) 3. Provost Douglas McAllister 4. Opposition Councillor 5. Opposition Councillor

Tendering Committee	8 - 5 x Administration and 3 Opposition	<ol style="list-style-type: none"> 1. Depute Provost John Millar (Chair) 2. Councillor June McKay (Deputy) 3. Councillor Craig Edward 4. Councillor David McBride 5. Councillor Hazel Sorrell 6. Opposition Councillor 7. Opposition Councillor 8. Opposition Councillor
OTHER CONSTITUTED BODIES		
Community Alliance	3 - Purpose is to scrutinise the work of the CPWD below	<ol style="list-style-type: none"> 1. Provost Douglas McAllister 2. Depute Provost John Millar 3. Councillor Gurpreet Singh Johal
Joint Consultative Forum (JCF)	7 - all should be members of the Corporate Services Committee (Note: The chair rotates between Trades Unions and Councillors)	<ol style="list-style-type: none"> 1. Councillor Craig Edward 2. Councillor Daniel Lennie 3. Councillor David McBride 4. Councillor Martin Rooney 5. Councillor Hazel Sorrell 6. Opposition Councillor 7. Opposition Councillor
Licensing Board	8 - 5 x Administration and 3 Opposition	<ol style="list-style-type: none"> 1. Councillor June McKay (Chair) 2. Depute Provost John Millar 3. Councillor Gurpreet Singh Johal 4. Councillor Lawrence O'Neill 5. Councillor Hazel Sorrell 6. Opposition Councillor 7. Opposition Councillor 8. Opposition Councillor
Local Negotiating Committee for Teachers (LNCT)	4 – 2 Administration and 2 Opposition	<ol style="list-style-type: none"> 1. Councillor Clare Steel 2. Councillor Michelle McGinty 3. Opposition Councillor 4. Opposition Councillor

ACTIVE COUNCIL WORKING GROUPS AND TRUSTS REQUIRING NOMINATIONS

Working Group / Trust	Membership	Appointments
Member / Officer Working Group on Equality and Diversity	5 – 3 Administration and 2 others	<ol style="list-style-type: none"> 1. Councillor June McKay (Chair) 2. Councillor Hazel Sorrell (Deputy) 3. Councillor Gurpreet Singh Johal 4. Opposition Councillor 5. Opposition Councillor
Gaul Trust	2 – Provost and Depute Provost	<ol style="list-style-type: none"> 1. Provost Douglas McAllister 2. Depute Provost John Millar

LIST OF JOINT BOARDS, JOINT COMMITTEES AND STRATEGIC PARTNERSHIPS REQUIRING NOMINATIONS

NAME OF ORGANISATION	NOMINATIONS REQUIRED	APPOINTMENTS
Clyde and Loch Lomond Joint Committee (CALL)	1 plus 1 substitute Member will have voting and decision making powers. A prior knowledge or interest in flood risk would be desirable however not mandatory. Meetings held at least twice annually	<ol style="list-style-type: none"> 1. Lawrence O'Neill (Member) 2. Hazel Sorrell (Substitute)
Community Planning West Dunbartonshire Management Board	3 plus 3 substitutes Community Planning West Dunbartonshire (CPWD) is a management group representing the key community planning partners for the area.	<ol style="list-style-type: none"> 1. Councillor Martin Rooney (Member) 2. Councillor Michelle McGinty (Member) 3. Councillor Craig Edward (Member) 4. Provost Douglas McAllister (Substitute) 5. Depute Provost John Millar (Substitute) 6. Councillor Gurpreet Singh Johal (Substitute)
Dunbartonshire and Argyll & Bute Valuation Joint Board	5 plus 5 substitutes Meets 3 times per year. Joint board with Argyll & Bute and East Dunbartonshire Councils.	<ol style="list-style-type: none"> 1. Councillor John Millar 2. Councillor Craig Edward 3. Councillor Lawrence O'Neill 4. Opposition Councillor 5. Opposition Councillor

Dunbartonshire Educational Trust – Governors	3 Generally meets twice per year either in Clydebank or Dumbarton, Joint Board with East Dunbartonshire, Argyll & Bute and North Lanarkshire Councils.	<ol style="list-style-type: none"> 1. Councillor Clare Steel 2. Councillor Michelle McGinty 3. Councillor Hazel Sorrell
Glasgow City Region City Deal	<p>1 (Leader of Council) plus substitute</p> <p>The Glasgow City Region City Deal will fund major infrastructure projects; create thousands of new jobs and assist thousands of unemployed people back to work; improve public transport and connectivity; drive business innovation and growth and generate billions of pounds of private sector investment. Eight neighbouring Councils are involved</p>	<ol style="list-style-type: none"> 1. Councillor Martin Rooney (Member) 2. Councillor Michelle McGinty (Substitute)
Board of NHS Greater Glasgow and Clyde	1 Nominee should be the Leader of the Council, Depute Leader or spokesperson for health matters, who, once confirmed by Scottish Government minister will become a non-executive director and Chair of West Dunbartonshire Health & Social Care Partnership Board	<ol style="list-style-type: none"> 1. Councillor Michelle McGinty
Shared Services Joint Committee	4 Joint Committee with Inverclyde Council.	<ol style="list-style-type: none"> 1. Councillor Craig Edward 2. Councillor David McBride 3. Councillor Michelle McGinty 4. Councillor Lawrence O'Neill
Strathclyde Pensions Fund Board	1	<ol style="list-style-type: none"> 1. Councillor Martin Rooney
West Dunbartonshire Environmental Trust	1	<ol style="list-style-type: none"> 1. Councillor Craig Edward

West Dunbartonshire Health & Social Care Partnership Board	3 plus 3 substitutes Aims to improve the health and well-being of West Dunbartonshire residents. Responsible for the planning and the delivery of high quality health and social care services to and with the communities of West Dunbartonshire.	<ol style="list-style-type: none"> 1. Councillor Michelle McGinty (Member) 2. Councillor Clare Steel (Member) 3. Councillor Martin Rooney (Member) 4. Depute Provost John Millar (Substitute) 5. Councillor Hazel Sorrell (Substitute) 6. Councillor June McKay (Substitute)
West Dunbartonshire Leisure Trust	3	<ol style="list-style-type: none"> 1. Councillor Clare Steel (Member) 2. Councillor David McBride (Member) 3. Opposition Councillor (Member)
West of Scotland Archaeological Service Joint Committee	1 plus 1 substitute	<ol style="list-style-type: none"> 1. Provost Douglas McAllister (Member) 2. Depute Provost John Millar Substitute

**LIST OF ORGANISATIONS INVITING NOMINATIONS FROM
WEST DUNBARTONSHIRE COUNCIL**

NAME OF ORGANISATION	NOMINATIONS INVITED	APPOINTMENTS
Association for Public Service Excellence	1 plus 1 substitute	<ol style="list-style-type: none"> 1. Councillor Daniel Lennie (Member) 2. Opposition Councillor Substitute
Clyde Naval Base Local Liaison Committee	1 plus 1 substitute	<ol style="list-style-type: none"> 1. Councillor John Millar (Member) 2. Councillor Hazel Sorrell Substitute
Clydebank Housing Association Ltd.	2 plus 1 substitute	<ol style="list-style-type: none"> 1. Councillor Craig Edward (Member) 2. Opposition Councillor (Member) 3. Depute Provost John Millar (Sub)
Convention of Scottish Local Authorities (COSLA)	3	<ol style="list-style-type: none"> 1. Councillor Craig Edward (Member) 2. Councillor Lawrence O'Neill (Member) 3. Councillor Clare Steel (Member)

COSLA Board – Children & Young People	1 plus substitute	1. Councillor Clare Steel (Member) 2. Councillor Michelle McGinty (Sub)
COSLA Board – Community Wellbeing	1 plus substitute	1. Councillor Lawrence O'Neill (Member) 2. Councillor Depute Provost John Millar (Sub)
COSLA Board – Environment & Economy	1 plus substitute	1. Councillor David McBride (Member) 2. Councillor Lawrence O'Neill (Sub)
COSLA Board – Health & Social Care	1 plus substitute	1. Councillor Michelle McGinty (Member) 2. Councillor Clare Steel (Sub)
Dunbritton Housing Association – Management Committee	1	1. Opposition Councillor (Member)
Glasgow Airport Consultative Committee	1	1. Councillor Daniel Lennie (Member)
Glasgow Airport Flightpath Fund Board	1	1. Councillor June McKay (Member)
Glasgow and the Clyde Valley Strategic Development Planning Authority Joint Committee	2 Meets four times per year. Councils are encouraged to appoint members who have an active interest in strategic development planning matters.	1. Councillor Lawrence O'Neill 2. Councillor Gurpreet Singh Johal
Highland Reserve Forces and Cadet Association	1	1. Provost Douglas McAllister (Member)
Loch Lomond and the Trossachs National Park Authority	1	1. Councillor Hazel Sorrell (Member)

Lomond & Clyde Care & Repair	2 plus 2 substitutes	1. Councillor June McKay (Member) 2. Councillor Hazel Sorrell (Member) 3. Opposition Councillor (Sub) 4. Opposition Councillor (Sub)
Nuclear Free Local Authorities (Scotland)	1 plus 1 substitute	1. Councillor Lawrence O'Neill (Member) 2. Opposition Councillor (Sub)
Scotland Excel	1 plus 1 substitute	1. Councillor Daniel Lennie (Member) 2. Councillor Gurpreet Singh Johal
Scottish Committee in Radioactive Substances	1	1. Councillor Lawrence O'Neill (Member)
Strathclyde Concessionary Travel Scheme Joint Committee	1 plus 1 substitute	1. Councillor Craig Edward (Member) 2. Councillor Daniel Lennie (Sub)
Strathclyde Partnership for Transport	1 plus 1 substitute	1. Councillor Craig Edward (Member) 2. Councillor Daniel Lennie (Sub)
Strathleven Regeneration CIC	2	1. Councillor Martin Rooney 2. Councillor David McBride
West Dunbartonshire Area Support Team (Local Authority member)	1	1. Councillor Hazel Sorrell (Member)
West Dunbartonshire Citizens Advice Bureau	1	1. Councillor June McKay (Member)
West Dunbartonshire Energy Board LLP	3	1. Councillor Daniel Lennie (Member) 2. Councillor Craig Edward (Member) 3. Councillor June McKay (Member)
West of Scotland European Forum	1 plus 1 substitute	1. Councillor David McBride (Member) 2. Councillor Lawrence O'Neill (Sub)

West of Scotland Regional Equality Council	1 plus 1 substitute	<ol style="list-style-type: none"> 1. Opposition Councillor (Member) 2. Opposition Councillor (Sub)
Cost of Living Working Group:	Member officer Working Group comprising Leader and Deputy Leader of the Council; Leader and Deputy Leader of the Opposition; and Appropriate Officers.	<ol style="list-style-type: none"> 1. Councillor Michelle McGinty (Chair) 2. Councillor Martin Rooney (Deputy) 3. Opposition Councillor 4. Opposition Councillor

MEMBERSHIP OF WEST DUNBARTONSHIRE LOCAL LICENSING FORUM

- Holders of Premises Licences and Personal Licences;
- The Chief Constable for the police area in which the Forum area is situated;
- Persons having functions relating to health, education or social work; Young people;
- Persons resident within the Forum's area;
- A Member nominated by the Health Board in terms of the Alcohol etc. (Scotland) Act 2010;
- A Licensing Standards Officer for the area; and
- The Depute Provost of West Dunbartonshire Council

Standing List of Conferences

Chief Officer Area / Conference	Delegate (s)
Chief Executive	
Cosla Annual Conference	Leader of the Council and Cosla representatives (as nominated by Council)
Association of Public Service Excellence (APSE) Annual Conference	Convener or Depute Convener
Citizen, Culture and Facilities	
Association of Service Solutions for Scotland Annual Conference	Convener or Depute Convener
Educational, Learning and Attainment	
Association of Directors of Education	Convener or Depute Convener
Church Representatives' Conference	Religious representatives on the Educational Services Committee
Scottish Learning Festival	Convener or Depute Convener
Housing and Employability	
Chartered Institute for Housing (CIH) Annual Conference	Convener or Depute Convener
Resources	
Institute of Revenues, Rating and valuation (IRRV) Scottish Annual Conference and Exhibitions	Convener or Depute Convener
CIPFA Scottish Conference and Exhibitions	Convener or Depute Convener

Regulatory and Regeneration	
Scottish Licensing Law and Practice Conference	Convener or Depute Convener
Scottish Local Authority Economic Development Annual Conference	Convener or Depute Convener
Economic Development Association Scotland	Convener or Depute Convener
Scotland's Towns' Partnership	Convener or Depute Convener
Supply, Distribution and Property:	
Scotland Excel	Convener or Depute Convener

Appendix 6

Approved Affiliations

Organisation	2021/22 Fee	Comments
Convention of Scottish Local Authorities (COSLA)	£72027	Councillor-led, cross-party organisation championing councils' vital work to secure the resources and powers they need.
Nuclear Free Local Authorities	£1396	Includes 12 month affiliation to NFL Authorities (Scotland)
National Association of Councillors	£422.40	The NAC's agenda is to look after Councillors' Interests
Commonwealth Local Government Forum	£1195	Promotes effective and democratic practices in local governments throughout the Commonwealth

WEST DUNBARTONSHIRE COUNCIL

At a Special Meeting of West Dunbartonshire Council held in the Civic Space, 16 Church Street, Dumbarton on Wednesday, 25 May 2022 at 4.00 p.m.

Present: Provost Douglas McAllister and Councillors Jim Bollan, Karen Conaghan, Ian Dickson, Diane Docherty, Craig Edward, Gurpreet Johal, Daniel Lennie, David McBride, Jonathan McColl, James McElhill, Michelle McGinty, June McKay, John Millar, Lauren Oxley, Chris Pollock, Martin Rooney, Gordon Scanlan, Hazel Sorrell, Clare Steel and Sophie Traynor.

Attending: Joyce White, Chief Executive; Peter Hissett, Chief Officer – Regulatory and Regeneration (Legal Officer); Peter Barry, Chief Officer – Housing and Employability; Clare English, Communities Manager; Suzanne Mason, Community Empowerment Officer; George Hawthorn, Manager – Democratic and Registration Services and Christine McCaffary, Senior Democratic Services Officer.

Also Attending: Mick Doyle, Scottish Community Development Centre.

Apologies: An apology for absence was intimated on behalf of Councillor Lawrence O'Neill.

STATEMENT BY CHAIR

Provost Douglas McAllister advised that the meeting was being audio streamed and broadcast live to the internet and would be available for playback.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda at this point in the meeting.

RECORDING OF VOTES

The Provost advised that as all Elected Members were present in the Civic Space there was no requirement for any votes to be taken by roll call, unless this was requested in accordance with Standing Order 26.

REVIEW OF THE SCHEME FOR THE ESTABLISHMENT OF COMMUNITY COUNCILS

A report was submitted by the Chief Officer – Housing and Employability providing an update on the third and final phase of consultation on the Scheme for the Establishment of Community Councils (the Scheme) which ran for 4 weeks from 9 March until 5 April 2022 and presenting the conclusions and the final documents produced.

Having heard officers and Mick Doyle, Scottish Community Development Centre in further explanation and in answer to Members' questions, the Council agreed:-

- (1) to review the findings of the third phase of consultation, as outlined in the SCDC report shown as Appendix 1 to the report, including proposed changes to boundaries;
- (2) to approve the final Scheme (Appendix 2 to the report), Model Constitution, Code of Conduct and Standing orders (Appendix 3 to the report);
- (3) to approve the Handbook for Community Councils, for publication online and in paper format, as supplementary guidance to the Scheme; and
- (4) to agree to implement the Scheme and associated documents and support Community Council elections in October 2022.

The meeting closed at 4.24 p.m.

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer (Regulatory & Regeneration)****Council: 22 June 2022**

Subject: Glasgow City Region City Deal - Update**1. Purpose**

- 1.1** To note the progress with the implementation of the Glasgow City Region, City Deal.

2. Recommendations

- 2.1** It is recommended that Council:

- i) notes the progress of the Glasgow City Region
- ii) notes progress of the Council's City Deal project for the Exxon site and approves submission of a change request to the City Region Project Management Office to delay the submission of the Full Business Case until June 2023
- iii) approves drawing down additional costs for producing the Full Business Case from the approved £3.448m to £5.126m; and
- iv) notes the Council's support for a Green Freeport bid as detailed in paragraphs 5.3-5.7.

3. Background

- 3.1** The Glasgow City Region City Deal Infrastructure programme equates to £1.13bn of investment during period 2015-2035. Projects are progressing and have reached various stages from Strategic, Outline and Full Business Case stages of approval.

4. Main Issues

- 4.1** The Council is progressing the Exxon Project, which includes working with Balfour Beatty via the Scape Framework as part of the pre-construction agreement to allow the detailed design elements of the project to commence and provide greater certainty regarding the budget position. The cost of producing the Full Business Case, which will be delayed until June 2023, has increased and it is proposed that further funding be drawn down to meet the increased cost. ExxonMobil are currently remediating the site with extensive plant, equipment, and personnel on site, however officers are exploring the potential to undertake some works in advance of taking occupation of the Exxon site following its remediation, and will report back to Council with options.

5. Glasgow City Region City Deal Update

- 5.1** The Glasgow City Region Chief Executives' Group met on 28 April 2022. The performance report for Quarter 4 of 2021/22 was presented and is available as a background paper on request. The report provides key highlights during the period, a comprehensive update across the City Region groups and sub-groups, highlights of each City Deal infrastructure funded project and any associated approval, a project status report, the overall budget position, and the programme risks and issues.
- 5.2** The Business Intelligence Hub at Glasgow City Region provide informative Economic Briefings on a regular basis. The April 2022 briefing can be found at the following link <https://glasgowcityregion.co.uk/ih-briefings/> and can also be made available on request.

Green Freeport Bid

- 5.3** Agreement was secured from the Chief Executives Group for the Director of Regional Economic Growth to access available Programme Management Office underspend from 2020/21 and 2021/22 to contribute to the costs of communication and marketing activity in support of the Green Freeport bid.
- 5.4** The proposed submission will be taken to Glasgow City Region Cabinet on 16 June for approval prior to the submission deadline on 20 June. The proposal is that Glasgow City Region submit a multi-site bid centred around the following:
- Mossend
 - Glasgow Airport
 - Clyde – four sites all in single ownership within Inverclyde, WDC and GCC (Ocean Terminal/Inchgreen, Bowling and Rothesay Dock and KG5).
- 5.5** The four Clyde sites are all owned by Clydeport and whilst not one single site (which would be preferable under the terms of the prospectus) the partners consider that this mitigates the risk of ineligibility as it can be presented as a site under single ownership. The inclusion of other sites on the Clyde, whilst it would expand the impact of the Green Freeport, may increase the likelihood of the whole bid being rendered non-compliant.
- 5.6** From a West Dunbartonshire standpoint this means that land at Scotts Yard in Bowling and Rothesay Dock in Clydebank will be included in the bid. With the completion of the new Clydebank bridge West Dunbartonshire will also have good access to the Greenport sites at Glasgow Airport. As part of the application process the Council has been asked to submit a letter of support for the bid prior to its formal submission. The Council will be indicating in same and at the Cabinet meeting that the submission should seek to open discussions with the Scottish and UK Governments over the inclusion of future key regeneration projects cabinet, including the City Deal Exxon project site and the Carless Scottish Marine Technology Park, potentially

forming part of a wider Green Freeport zone as these regeneration projects develop.

- 5.7** Agreement was secured from the Chief Executives Group for the Director of Regional Economic Growth to access available Programme Management Officer underspend from 2020/21 and 2021/22 to contribute to the costs of communication and marketing activity in support of the Green Freeport bid.

Home Energy Retrofit

- 5.8** The Council through its leadership role in Housing and Equalities Portfolio has an important role in the Home Energy Retrofit programme. As part of the process to develop a future funding ask to support the acceleration of retrofit activity in Glasgow City Region, the Programme Management Office has been engaging with member authorities to gather information about current investment coming to the City Region through existing Scottish Government funding streams. This has helped the Programme Management Office to identify a number of key challenges that member authorities face in delivering the existing retrofit such as short term funding to be delivered in tight timescales, challenge of mixed tenure housing, engagement with Registered Social Landlords, and a shortage of qualified contractors.
- 5.9** In order to understand the current level of public awareness, as well as people's future intentions around retrofit and clean energy for their homes, the Programme Management Office (PMO) has been working with the Glasgow City Council Household Survey team to include a series of questions within the forthcoming survey that will be carried out during the summer 2022. In order to support supply chain development, the PMO has been working with Scottish Enterprise (SE) and Skills Development Scotland to progress work on mapping the local supply chains for delivering retrofit at scale. This will require engagement with member authorities on their existing retrofit contracts and local supply chain/ procurement arrangements.
- 5.10** Electrical Vehicle Charging Infrastructure is currently in the final stages of an Options and Appraisals Study for publicly accessible Electric Vehicle Charging Infrastructure (EVI) requirements for the Glasgow City Region. The first draft has been produced with the study due to be available shortly. The study will highlight existing charging provision across the GCR and will include demand forecasting for additional charge points. The study will also look at potential locations for further EVI installation, tariffs and high level financing options for attracting private sector investment. The study is part of Scottish Future's Trust and Transport Scotland Pathfinder project and will serve as the first stage in identifying the scale of further EVI required to meet future demand and the role for the private and public sector in delivery of EVI.

Shared Prosperity Fund

- 5.11** The UK Shared Prosperity Fund (SPF) funding allocation has been announced and the City Region Programme Management Office has identified a lead officer to oversee the regional approaches with local Council delivery being the preferred approach. Appendix One contains the Members Briefing on progress to date which was circulated in May.

5.12 The Glasgow City Region Chief Executive's Group met on 17 March 2022 and approved a final business case request as follows:

- i) Inverclyde Council Full Business Case- Inchgreen 11.5ha regeneration site with deep water access to the Clyde. The project is a partnership project (Joint Venture) between Inverclyde Council and Clydeport Operations Limited on a vacant and underutilised brownfield site between Port Glasgow and Greenock. It incorporates parallel initiatives to promote Inchgreen Dry Dock (Clydeport Operations Ltd) and Redevelopment of the Platers Shed supported through the Clyde Mission Programme (£1.365m). Final Business Case total cost is £9.47m with Glasgow City Deal contribution of £8.108m and Inverclyde Council contribution of £1.319m.

5.13 The Glasgow City Region Chief Executive's Group met on 28 April 2022 and approved two change control request as follows:

- i) East Renfrewshire Council- Aurs Road Realignment Project. A six months delay to Final Business Case and construction start date at March 2023 with completion estimated at March 2024. Delays experienced in securing 3rd Party private land and concluding key stakeholder agreement. No change to project costs identified.
- ii) North Lanarkshire Council- Orchard Farm Roundabout. A two month delay in submission of Outline Business Case from June 2022 to August 2022 with subsequent delay to Final Business Case submission to October 2022. The construction commencement is November 2022 and completion of construction estimated at April 2023. No change to project costs identified.

Renfrew Bridge Project

5.14 The £90.6m City Deal funded Clyde Waterfront and Renfrew Riverside Project consists of a new "opening bridge" in the location of Meadowside Street, Renfrew linked to a new road network which links to Dock Street in the north and the new Renfrew North Development Road (RNDR), to the south. The Renfrew North Development Road will run between Meadowside Street, and Argyll Avenue Renfrew to link with Inchinnan Road.

5.15 Since the last report the Contractor has continued to: develop the detailed designs for the project, based on the consented specimen design; undertaken additional site investigations; completed exploratory tests on utility locations in the project area; completed the general site clearance and established the site compounds.

5.16 Next stages of works include submission of design drawings to West Dunbartonshire Council officers for the road and drainage designs within the West Dunbartonshire area.

- 5.17** The second Project newsletter is due to be published soon. This will be accessible by those who registered for further updates after the issue of the first newsletter to over 3,500 residents and businesses in the local area. Posters advising the project website address were also delivered to public buildings in the project area.

6. West Dunbartonshire Council City Deal Project

- 6.1** The pre-construction agreement with Balfour Beatty, who are appointed to deliver the Design and Build of the Exxon Infrastructure project, is now progressing to the next stage and the agreement for the detailed design start is imminent.
- 6.2** The Council approved budget for the project is £34.05m, of which the City Deal Cabinet has approved to spend of £3.448m to complete the Final Business Case. The Final Business Case requires a) all land ownership of the Council or agreements in place, b) detailed design and consents achieved and c) fixed construction cost from the contractor showing that the works are affordable within the City Deal grant or funding committed from the Council.
- 6.3** The current estimated funding to reach the Final Business Case stage is £5.126m, which includes the detailed design fee, pre-construction services, Network Rail expected spending on the Western Underpass design and utility diversion fees to enable the construction of the transport link alterations at the Western road access and at the Dunglass Roundabout. It is therefore proposed to draw down further funds from City Deal to allow the completion of the Final Business Case.
- 6.4** Given the delay to the completion of the Final Business Case (FBC), the Council requires to notify the City Deal Programme Management Office via a change request form stating we wish to change the FBC submission date from November 2022 to June 2023. The FBC Case will be brought before Council for consideration and approval, prior to submitting it to City Deal Programme Management Office.
- 6.5** It is anticipated that the FBC approval will trigger the Exxon City Deal infrastructure construction contract approval and start, however there is a significant saving identified for bringing the construction start to early 2023, which is outwith the current Esso site boundary i.e. starting the road junction construction at the Western Access to the site which would also significantly benefit the local access to Dumbarton from the A82 and increase the Health& Safety for road users. This option will be further explored to maximize any potential saving with a further report to Council identifying the implications of such an approach.
- 6.6** Asset Management continue to progress agreements which are being drawn up with the 3rd party land owners. Once agreements in principal are agreed these will be brought before Council for consideration.

7. People Implications

- 7.1** There are a number of senior officers involved in the Glasgow City Region wider programme as identified at City Region Update paper at Council on 26 August 2021.

8. Financial Implications

- 8.1** The expenditure for the City Deal project during 2021/22 was £444,415 as at end of May 2022 the current expenditure for 2022/23 stands at £4,578. The total project Capital budget expenditure is currently £2.685m.
- 8.2** The approved budget to date for the City Deal Exxon project is £3.448m, however costs for development and delivery of the Full Business Case have increased to £5.126m, therefore it is proposed that the additional cost is drawn down from City Deal allocation. The overall Council approved project budget is £34.05m. This is continually monitored and changes to this will be reported to Council.

9. Risk Analysis

- 9.1** There are a number of project risks associated with the development at the ExxonMobil project site and these are contained within the risk register of the refreshed Outline Business Case and updated by the project board on a regular basis.

10. Equalities Impact Assessment

- 10.1** An Equalities Impact Assessment is not necessary for this report as it is providing an update on previously agreed actions.

11. Consultation

- 11.1** Consultation with all key stakeholders is progressing as we continue to work as part of the Glasgow City Region.
- 11.2** Legal Services, Finance and Procurement are regularly consulted through their participation in the Exxon project board.
- 11.3** Wider communication is produced regarding progress of the Glasgow City Region at its website <http://www.glasgowcityregion.co.uk/>

12. Strategic Assessment

- 12.1** At its meeting on 25 October 2017, the Council agreed that one of its main strategic priorities for 2017 - 2022 is:
- A Strong local economy and improved employment opportunities
- 12.2** The proposals within this report are specifically designed to deliver on this priority.

Peter Hessett
Chief Officer – Regulatory & Regeneration
Date: 8 June 2022

Person to Contact: Peter Hessett
peter.hessett@west-dunbarton.gov.uk

Appendix: Appendix 1- Shared Prosperity Fund Elected Members Briefing May 2022

Background Papers: [GCR Interim Performance Report- 18 Nov 2021](#), [GCR Education Improvement Collaborative/West Partnership Improvement Plan 2021/22](#), Glasgow City Region City Deal – 29 Council updates since February 2016, March 2021 Elected Members briefing- Renfrew Bridge, July 2020 Members Bulletin.
ExxonMobil Commercial Agreement 24 June 2020.
Glasgow City Region City Deal - Exxon Site Outline Business Cases 22 Feb 2017 and 28 Nov 2018 (Refreshed).
Clyde Valley City Deal - Update and Strategic Business Case- Council 24 June 2015.
Clyde Valley City Deal Update- Council 25 Aug 2015 and 16 Dec 2015.
Clyde Valley City Deal- Governance- Council 17 Dec 2014.
Glasgow City Region City Deal- Council 13 August 2014.
“City Deal Initiative” Clyde Valley Investment Fund- Council 30 April 2014 (Memorandum of Understanding).
Clyde Valley Community Planning Partnership – City Deal Initiative – Council 28 August 2013.
Equalities Impact Assessment November 2018.
Environmental Impact Assessment -[DC20/088 – Planning Application – Documents](#).

Wards Affected: All

APPENDIX ONE

Elected Members' Monthly Bulletin May 2022

Strategic Area: Housing and Employability

Subject: UK Shared Prosperity Fund

1. Category:

It is appropriate that the information in this briefing should be made available to the public.

2. Background:

The UK Shared Prosperity Fund (SPF) is a part of the UK government's 'Levelling Up' agenda and was established, in part, to replace funds available through the European Structural Funds. The prospectus for the fund was published in April 2022 alongside the announcement of funding allocations for local authorities for the period from 2022 to 2025.

Shared Prosperity Fund prospectus and further information can be found at:

<https://www.gov.uk/government/publications/uk-shared-prosperity-fund>

Fund Investment Principles

The three year fund has the overarching aims to build pride in place and increase life chances and has three investment priorities that will guide the development of activities and how the funds should be allocated.

These core investment principles are:

- **communities and place** - to enable places to invest to restore their community spaces and relationships and create the foundations for economic development;
- **supporting local business** - enable places to fund interventions that support local businesses to thrive, innovate and grow; and
- **people and skills** – to reduce the barriers some people face to employment and support them to move towards employment.

There is no expectation placed on lead authorities to deliver activity against all of the core investment principle areas. Those chosen will be based on local priorities.

In addition to this, funding has been ring-fenced and allocated to '**Multiply**' and this aims to increase the levels of functional numeracy in the adult population.

Funded Activity

The UK Government has designed a menu of interventions within each principle investment area that local areas can choose to select from. Alternatively, new options that suit the local area can be designed with the condition that they are consistent with the SPF overarching aims. The funds will be made available on the basis of a local investment plan that sets out local priorities and proposals for action.

Approach and Funding

Lead authorities (West Dunbartonshire Council) are strongly encouraged to collaborate with their neighbouring authorities to develop regional investment plans. West Dunbartonshire is working in partnership with Glasgow City Region Partners.

The UK Government has allocated funds to the City Region with West Dunbartonshire share allocated by the UK Government in proportion to the population and level of need and West Dunbartonshire has been allocated up to £3,895,816.

It is expected that each area will allocate approximately 13% of the funding to capital investment over the three years of the programme. In West Dunbartonshire this equates to approximately £504,798 (13%) of the £3,895,816 allocation.

3. Main Issues:

Local Authorities in the Glasgow City Region area have agreed to develop a regional approach to managing the relationship with the UKSPF Team. This is predicated on a number of assumptions. These assumptions include, for example:

- agreeing a number of general principles for the management of the programme, including the requirement and scale of match funding;
- the development of a single Investment Plan for the region;
- managing underspend on a regional basis;
- exploring the potential for cross region and pan region initiatives in year two and three of the programme.

The Regional Investment Plan has to be finalised in August 2022 and is a pre-requisite for the release of UKSPF. While the commitment to a regional approach and single Investment Plan has been agreed, the identification of UKSPF priorities and therefore the targets for funding remains the preserve of each member local authority.

As such, each local authority will be required to provide input to the Regional Investment Plan development. The input will be managed by a lead officer group that will the Working4U manager will attend.

4. Resource Issues (if any):

Every place in the UK has been allocated a share of the SPF and funding is confirmed for three financial years: 2022-23, 2023-24 and 2024-25. Funding will be allocated for core SPF activity and multiply activity.

West Dunbartonshire is part of the Glasgow City Region and a regional investment plan will be developed for the City Region area for the use of £73,874,280 of core and Multiply funds:

West Dunbartonshire will command a share of these funds as follows:

	£
Core SPF	3,223,044
Multiply	672,771
West Dunbartonshire Total	3,895,816

In addition to revenue spend, the UK Government expects that a proportion of the funds will be allocated to capital expenditure. It is expected that this expenditure will be programmed over the three year delivery timescale, but will equate to approximately 13% of the core funding.

Guidelines suggest that local authorities should use up to 4% of the funding available to cover administrative actions.

With this in mind the funding in West Dunbartonshire will be divided as follows:

Total Fund (West Dunbartonshire)	3,895,044
Administrative and Management (4%)	155,802
Capital	504,798
Multiply	672,771
Core	2,561,674

5. What it means for WDC:

In order to develop our input to the regional development plan we will be required to:

- delegate authority to those that will undertake the work identifying priorities and methods;
- establish the case for the blend of funding for the SPF investment priorities (**communities and place; supporting local business; and people and skills**): and the preferred suite of interventions/activity for these priorities and **Multiply**;
- establish priorities and programme of spend for capital;
- clarify the preferred options for the delivery of the activity, for example, direct delivery or acquired services; where services will be acquired, determine the method for example, procured through tender and/or a competitive grant; and
- establish preferred approach to match funding;

In West Dunbartonshire we have established a sequential approach for identifying the appropriate mix of funding, an approach that prioritises existing commitments.

1. We will review existing activity where continuity beyond European Structural fund end dates is an issue and identify what can be supported through UKSPF. For example the current employability service is delivered with European Structural Funds that end in June 2023;
2. We will review existing plan priorities to identify activity that could be delivered.

Existing plan priorities we will draw from in West Dunbartonshire include:

- Community Planning Priorities;
 - Council Economic/Regeneration/Wealth Building Plans;
 - Local Plan 2;
 - Business Development Strategy;
 - Employability Partnership 3-year plan;
 - Community Learning and Development 3-year Plan;
 - Community Empowerment Plan.
3. We will identify any new activities that could be supported if resources remain after existing commitments and plan priorities are met.

We have established a team to develop our proposals for the SPF. The team consists of lead officers from:

- Working4U – overall lead and responsibility for **People and Skills** and **Multiply**;
- The Communities Team – **Communities and Place** and capital projects;
- Business Services – **Supporting Local Business** and capital projects;
- Regeneration Services - **Communities and Place** and capital projects.

In addition to establishing priorities and activity, the lead officers will manage stakeholder expectations through the various partnership and stakeholder groups they manage. Including, for example, the local employability partnership, local learning partnership, working for business and community empowerment groups.

The Working4U lead will liaise with the regional group and take responsibility for developing and managing a monitoring framework as we move into the delivery phase in October.

Further updates will be provided as clarification on the fund emerges.

Person to Contact: Peter Barry

Telephone:

Background papers: Link to shared prosperity fund prospectus:
<https://www.gov.uk/government/publications/uk-shared-prosperity-fund>

Date: 24/05/22

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Officer – Regulatory and Regeneration

Council: 22 June 2022

Subject: Committee Timetable - August 2022 to June 2023

1. Purpose

- 1.1** The Council is asked to approve a committee timetable for the period August 2022 to June 2023.

2. Recommendations

- 2.1** It is recommended that the Council agrees:-

- (a) a timetable of meetings for the period August 2022 to June 2023 as shown in the Appendix to this report;
- (b) that meetings of Council and the four policy committees (Corporate Services, Educational Services, Housing and Communities and Infrastructure, Regeneration and Economic Development) will be held in hybrid format in the Civic Space, Council Offices, Church Street, Dumbarton;
- (c) that the venue for meetings of regulatory committees, namely Planning and Licensing, will alternate between the Council Offices, Dumbarton and Clydebank Town Hall;
- (d) that Appeals Committee meetings continue to be held in the Council Offices, Dumbarton to ensure a sufficient number of rooms are available for the parties involved;
- (e) that meetings of the remaining committees will be held in the Council Chamber, Clydebank Town Hall; and
- (f) to note that a timetable of meetings for the period August 2023 to April 2027 will be submitted to Council for consideration before the end of 2022.

3. Background

- 3.1** At its meeting on 29 September 2022 the Council agreed dates up to the end of June 2022. Dates from August 2022 to June 2023 now require to be agreed to allow continuity of Council business.

4. Main Issues

- 4.1** The timetable proposed in the Appendix to this report is based on the current governance arrangements that have been in place for some time. This format has worked satisfactorily and ensured that Council business is dealt with timeously.
- 4.2** After consultation with the Administration it is proposed that Council and the main policy committees (Corporate Services, Educational Services, Housing and Communities and Infrastructure, Regeneration and Economic Development) continue to be held in hybrid format, and therefore in the Civic Space, Church Street, Dumbarton where the equipment is installed to allow this type of meeting.
- 4.3** To better balance meeting locations, other than those for Council, regulatory, policy and Appeals committees, meetings for the remaining committees will be held in Clydebank.
- 4.4** Having consulted further with the Administration, no meetings of the Cultural Committee have been scheduled in the proposed timetable, but can be fixed as required by the Chair.

5. People Implications

- 5.1** The proposed cycle of meetings has no implications on current staffing levels.

6. Financial Implications

- 6.1** A programme of meetings based on the frequency similar to last year's timetable will have no financial implications. The continuation of daytime meetings also removes the need for overtime costs for some of the officers who attend these meetings.

7. Risk Analysis

- 7.1** If the Council fails to approve a timetable of meetings for those service committees that have not met since February/March 2022 then all matters requiring committee decision will need to be submitted to special meetings of Council. Given that a Council meeting would not be a suitable forum to consider regulatory matters such as planning and licensing, it is recommended that Council approves the proposed dates as detailed in the appendix attached, or agrees alternatives.

8. Equalities Impact Assessment (EIA)

- 8.1** An initial equalities impact screening was carried out on venues for committee meetings. The outcome of that screening was that there would be little or no impact on equalities groups in West Dunbartonshire.

8.2 The provision of live audio streaming of meetings means that meetings are now accessible to some groups that may not have previously been able to attend.

9. Consultation

9.1 Finance and legal officers have been consulted on the content of this report.

10. Strategic Assessment

10.1 This report does not have a direct impact on the Council's strategic priorities. However, it is essential that the Council's decision making structures are effective therefore enabling the Council to make the necessary decisions and monitor the work of Council departments which will implement the strategic priorities across a range of services.

Peter Hissett
Chief Officer – Regulatory and Regeneration
Date: June 2022

Person to Contact:	Christine McCaffary, Senior Democratic Services Officer, Email - christine.mccaffary@west-dunbarton.gov.uk
Appendices:	Committee Timetable - August 2022 to June 2023
Background Papers:	None
Wards Affected:	All

COMMITTEE TIMETABLE – JUNE 2022 TO JUNE 2023

June 2022 *

Wed 8 June	9.15 am	Tendering Committee
	10 am	Planning Committee
	2 pm	Licensing Committee
Tues 14 June	2 pm	Licensing Forum
Wed 15 June	10 am	Audit Committee
	2 pm	Educational Services Committee
Thurs 16 June	2pm	Joint Consultative Forum (JCF)
Tues 21 June	10 am	Licensing Board
	10 am	Community Planning West Dunbartonshire (CPWD)
	2 pm	Local Negotiating Committee for Teachers (LNCT)
Wed 22 June	10 am	West Dunbartonshire Council
Thurs 23 June	9.30 am	Appeals Committee
Mon 27 June	1 pm	WD HSCP Audit and Performance Committee
	3 pm	WD HSCP Board

* June 2022 dates were agreed by West Dunbartonshire Council at its meeting on 29 September 2021.

August 2022

Wed 3 August	9.15 am	Tendering Committee
	10 am	Planning Committee
	2 pm	Licensing Committee
Wed 10 August	10 am	Audit Committee
	1 pm	WD HSCP Board
Tues 16 August	10 am	Community Planning West Dunbartonshire (CPWD)
Wed 17 August	10 am	Infrastructure, Regeneration and Economic Development Committee (IRED)
	2 pm	Corporate Services Committee
Wed 24 August	10 am	Housing and Communities Committee
Thurs 25 August	9.30 am	Appeals Committee
Wed 31 August	4 pm	West Dunbartonshire Council

September 2022

Tue 6 September	10 am	Licensing Board
Wed 7 September	4 pm	Recruitment and Individual Performance Management Committee (RIPM)
Wed 21 September	9.15 am	Tendering Committee
	10 am	Planning Committee
	1 pm	WD HSCP Audit and Performance Committee
Wed 28 September	10 am	Educational Services Committee
Thurs 29 September	9.30 am	Appeals Committee

October 2022

Wed 5 October	1 pm	WD HSCP Board
Wed 12 October	9.15 am	Tendering Committee
	10 am	Planning Committee
	2 pm	Licensing Committee
Wed 26 October	4 pm	West Dunbartonshire Council
Thurs 27 October	9.30 am	Appeals Committee

November 2022

Tue 1 November	10 am	Licensing Board
Wed 2 November	10 am	Infrastructure, Regeneration and Economic Development Committee (IRED)
	2 pm	Corporate Services Committee
Wed 9 November	10 am	Audit Committee
Tues 15 November	10am	Community Planning West Dunbartonshire (CPWD)
Wed 16 November	9.15 am	Tendering Committee
	10 am	Planning Committee
Wed 23 November	10 am	Housing and Communities Committee
Thurs 24 November	9.30 am	Appeals Committee
Wed 30 November	1 pm	WD HSCP Audit and Performance Committee

December 2022

Tues 6 December	1pm	WD HSCP Board
Wed 7 December	9.15 am	Tendering Committee
	10 am	Planning Committee
	2 pm	Licensing Committee
Wed 14 December	10 am	Educational Services Committee
Wed 21 December	4 pm	West Dunbartonshire Council

January 2023

Tue 10 January	10 am	Licensing Board
Wed 18 January	9.15 am	Tendering Committee
Thurs 26 January	9.30 am	Appeals Committee

February 2023

Wed 1 February	10 am	Infrastructure, Regeneration and Economic Development Committee (IRED)
	2 pm	Corporate Services Committee
Wed 8 February	10 am	Planning Committee
	4 pm	West Dunbartonshire Council (budget)
Tues 14 February	10 am	Community Planning West Dunbartonshire (CPWD)
Wed 15 February	9.15 am	Tendering Committee
	10 am	Audit Committee
	2 pm	Licensing Committee
Wed 22 February	10 am	Housing and Communities Committee
	2 pm	WD HSCP Board
Thurs 23 February	9.30 am	Appeals Committee

March 2023

Tue 7 March	10 am	Licensing Board
Wed 8 March	10 am	Educational Services Committee
Wed 15 March	9.15 am	Tendering Committee
	10 am	Planning Committee
Wed 22 March	1 pm	WD HSCP Audit and Performance Committee
Wed 29 March	4 pm	West Dunbartonshire Council
Thurs 30 March	9.30 am	Appeals Committee

April 2023

Tues 18 April	10 am	WD HSCP Board
Wed 19 April	9.15 am	Tendering Committee
	10 am	Planning Committee
	2 pm	Licensing Committee
Wed 26 April	4 pm	West Dunbartonshire Council
Thurs 27 April	9.30 am	Appeals Committee

May 2023

Wed 3 May	10 am	Housing and Communities Committee
	2 pm	Audit Committee
Tues 9 May	10 am	Licensing Board
Wed 10 May	9.15 am	Tendering Committee
	10 am	Planning Committee
Tues 16 May	10 am	Community Planning West Dunbartonshire (CPWD)
Wed 24 May	10 am	Infrastructure, Regeneration and Economic Development Committee (IRED)
	2 pm	Corporate Services Committee
Thurs 25 May	9.30 am	Appeals Committee

June 2023

Wed 14 June	9.15 am	Tendering Committee
	10 am	Planning Committee
	2 pm	Licensing Committee
Wed 21 June	10 am	Educational Services Committee
	1 pm	WD HSCP Audit and Performance Committee
	3pm	WD HSCP Board
Thurs 22 June	10 am	WD HSCP Board
Tue 27 June	10 am	Licensing Board
Wed 28 June	4 pm	West Dunbartonshire Council
Thurs 29 June	9.30 am	Appeals Committee

Exceptions:

At the discretion of the Convener, the Tendering Committee may start earlier to avoid clashing with the start of other committees (but not earlier than 9am).

If required, dates for meetings of the Cultural Committee will be arranged in accordance with Standing Order 3(a).

The Licensing Board, as a separate legal entity, sets its own timetable. Any dates shown here for Licensing Board meetings are subject to the Board's decision. Council asks that the Chair of the Board considers raising these proposals with the Clerk to the Board, with a view to presenting the proposals for discussion and decision as soon as practicable.

West Dunbartonshire Health and Social Care Partnership Board and its Audit and Performance Committee and the Community Planning West Dunbartonshire Management Board also set their own meeting timetable. The dates shown here are suggestions only based on previous meeting patterns.

Meeting dates for LNCT and JCF beyond June 2022 will be set by those bodies in due course.

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer – People and Technology****Council: 22 June 2022**

Subject: Violence and Harassment Convention**1. Purpose**

To provide Council with a summary of the work being undertaken in support of the Violence and Harassment Convention, and to address the specific points raised in the motion submitted to Council on 9th February 2022.

2. Recommendations

2.1 Council is asked to note the update.

3. Background

3.1 On 13 December 2021, Parliament gave approval for Government to sign up to a convention to address harassment and violence in the world of work. The International Labour Organisation's Violence and Harassment Convention (ILO C190) 'recognises the right of everyone to a world free from violence and harassment, including gender based violence and harassment' (Appendix 1). This convention will become law in November 2022.

3.2 At the Council meeting on 9th February, and in response to Councillor Bollan's motion on same, it was agreed to:

- Review all staff policies to mitigate the risk of harassment and violence at work;
- Ensure a clear and transparent policy against harassment and violence is known and available to employees, and acted upon if complaints are received; and
- Use its influence to encourage local businesses to review and improve their policies on violence and harassment.

3.3 A full report to be remitted to the June Council meeting was requested, providing details of WDC's current policies and any changes required to meet the terms of the new convention.

4. Main Issues

4.1 WDC has a long established commitment to equality, respect and protection of the workforce. This includes, at its core, steps to eliminate any form of inappropriate behaviour, including harassment and violence, fostering a culture where those behaviours and/or actions are not tolerated. This commitment is enshrined in the Terms & Conditions of employment and the

various policies of the organisation, headlined by the Council's Equality and Diversity in Employment Policy.

- 4.2** All employees are expected to understand and promote equality, ensuring that every employee has a working environment that promotes dignity and respect to all. No form of intimidation or harassment will be tolerated and West Dunbartonshire Council regards such offensive behaviour as serious acts of misconduct. This is supported by a robust Disciplinary process which identifies these behaviours as gross misconduct to be managed as such.
- 4.3** To supplement the guidance contained within the 'Equality and Diversity in Employment' Policy the Council have a comprehensive guide regarding the management of bullying and harassment. This has been in place since 2009, formerly known as for the 'Dignity at Work' Policy which was thereafter superseded by agreement and included in the Council's Grievance Policy. This ensures that employees have appropriate mechanisms to raise any complaints and to ensure that they are promptly and appropriately addressed.
- 4.4** The Chief Officer People & Technology proposed the adoption of an additional Bullying and Harassment toolkit in October 2021. The Convenors and the Chief Officer agreed that a working group would be established to develop a 'Respect at Work' Policy. The purpose of this being to modernise and improve the existing processes and further support managers and employees in their awareness of bullying, harassment and victimisation, including the framework for raising concerns or issues. In light of the Violence and Harassment convention, this policy will also specifically encapsulate violence within its scope and will ensure a clear and transparent policy against harassment and violence is known and available to employees, and acted upon if complaints are received. Violence is currently covered by Safety Management Standard, Code 13 "Violence at Work" as well as the "Accident and Violence at Work" guidance and Healthy Working Lives guidance 'Managing Occupational Violence and Aggression in the Workplace' which is promoted through the Health and Safety team.
- 4.5** In response to the first element of the motion: *review all staff policies to mitigate the risk of harassment and violence at work*, once agreed the Respect at Work Policy will be the primary instrument, however the commitments of the Violence and Harassment Convention will straddle the Equality and Diversity in Employment Policy and other established employment policy and practice.
- 4.6** All public duties are governed by the Equalities Act 2010 and as such these issues are not exclusive to West Dunbartonshire Council, they are part of a broader societal commitment to equality and the elimination of violence and harassment at work. The Equalities Act therefore informs the Council's Equality and Diversity action plan. All linked actions arising from the public duties are reported through the Council's mainstreaming report, and remitted to Corporate Services Committee for Elected Member scrutiny. Within this action plan, the following are relevant to the Violence and Harassment Convention specifically:

- The council identifies from its current Annual Equalities annual report and horizontal and vertical segregation data analysis that there are roles that are predominantly occupied by either males or females. The council will aim within the next 4 years to reduce occupational segregation within predominantly male/female roles.

4.7 Supported by the overall commitment, led by CoSLA, to address wider societal violence against woman and girls, WDC has an ambitious action plan supporting the Government's 'Equally Safe' strategy. As part of this and as highlighted in a presentation to the Joint Consultative Forum and Elected Members, Council is taking part in initiatives such as Equally Safe in Practice and Equally Safe at Work in addition to developing Transgender guidance to raise awareness, understand and support. The Equally Safe in Practice project focuses on developing an Equally Safe workforce development framework to support, strengthen and scale-up high-quality gender competent violence against women and girls training at local, regional and national levels. West Dunbartonshire Council are currently piloting 3 online training modules as part of level 1 from the pilot on the topics gender, domestic abuse and domestic violence. If successful these modules would become part of the training that we hold on i-learn for all employees. Equally Safe at Work is an employer accreditation programme that supports Scottish local authorities to progress gender equality in the workplace and prevent violence against women. The programme has six standards which align with women's workplace equality: leadership, data, flexible working, occupational segregation, workplace culture and violence against women.

Equally Safe at Work is a tiered programme which enables councils to progress from building a foundation for change to embedding a strong culture of gender equality within the organisation. West Dunbartonshire council is currently participating in the development tier, which is comprised of selected criteria from the bronze tier, enables councils to begin developing gender-sensitive policies and practice that will support them to meet the full criteria for bronze.

4.8 All Policies and People practice are reviewed in line with new and amended legislation and best practice, subject to the usual consultation processes. The Violence and Harassment Convention is once such change. In line with the Policy Development Framework, policy changes are supplemented by awareness raising, training, i-learn packages and are specifically covered under our Learning Agreement with Trade Union partners.

4.9 West Dunbartonshire Council have a zero tolerance approach to domestic abuse and have a specific 'Domestic Abuse Policy' which outlines the expectations, support and careful management of domestic abuse situations. WDC, under the guidance of the Chief Officer Housing and Employability, was the first social landlord in Scotland to introduce a zero tolerance approach to domestic abuse within its' properties when the 'No home for Domestic Abuse' campaign was launched in 2018. This campaign saw greater support for the

victims of abuse, allowing them to remain in the family home and giving the council explicit powers to remove any perpetrator.

- 4.10** Gender based violence disproportionately affects woman and girls and West Dunbartonshire Council area has the second highest instance of Domestic Abuse in Scotland. The following policies have been reviewed in line with the Violence and Harassment Convention, acknowledging the vulnerability of woman at particular times in their lives, ensuring awareness and appropriate links to the management of violence and harassment, detailing the supports available and promoting WDC's zero tolerance approach to violence and harassment:

- Menopause guidance
- Pregnancy, maternity leave and pay
- Disciplinary
- Grievance
- Domestic Abuse
- Equality and Diversity in Employment

- 4.11** West Dunbartonshire Council is committed to using its influence to encourage local businesses to review and improve their policies on violence and harassment. We already promote and publicise our commitment to equality and diversity and our zero tolerance approach to violence, bullying, harassment and victimisation. In respect of local businesses, Data Protection legislation restricts how we communicate in this space however we have a number of social media platforms, as do our partners at the Chambers and Federation of Small Businesses that could be utilised to promote across the business community. Once our own work is complete, we can look to explore the communication more widely.

5. People Implications

- 5.1** All employees are covered by the scope of WDC employment policy and practice, the Violence and Harassment Convention and the wider Equality and Diversity legislation and associated action plan.

6. Financial Implications

- 6.1** There are no financial implications associated with this report.

7. Risk Analysis

- 7.1** No risk assessment is required.

8. Equalities Impact Assessment (EIA)

- 8.1** An EIA screening has been undertaken and this work has a positive impact on gender, with woman and girls most likely to benefit.

9. Consultation

- 9.1** The Convention was specifically discussed with the Trade Unions at the Convenor Group on 22nd March 2022. A collaborative approach has been adopted in respect of policy development and employment practice with the introduction of the Policy Framework in March 2017, this has enabled the embedding the ethos of the Violence and Harassment Convention. Input and feedback has been requested and Trade unions along with any funding of programs that may be available through the trade union networks.

Victoria Rogers
Chief Officer - People and Technology
Date: 20th April 2022

Person to Contact:	Victoria Rogers Chief Officer - People and Technology victoria.rogers@west-dunbarton.gov.uk
Appendices:	EIA
Background Papers:	None
Wards Affected:	None

AssessmentNo	499	Owner	tspooner	
Resource	Transformation		Service/Establishment	People and Technology
	First Name	Surname	Job title	
Head Officer	Tara	Spooner	HR Adviser	
	(include job titles/organisation)			
Members	Louise Hastings PCP Cher Colquhoun - HR Adviser Geraldine Lyden - PCP			
	<i>(Please note: the word 'policy' is used as shorthand for strategy policy function or financial decision)</i>			
Policy Title	Violence and Harassment Convention			
	The aim, objective, purpose and intended outcome of policy			
	The commitments of the Violence and Harassment Convention will be embedded into the Equality and Diversity in Employment Policy, the Respect at Work Policy (once it's agreed) and other established employment policy and practice. The convention relates to harassment and violence carried out by colleagues and service users			
	Service/Partners/Stakeholders/service users involved in the development and/or implementation of policy.			
	SHR, TUs, Management Representatives			
Does the proposals involve the procurement of any goods or services?			No	
If yes please confirm that you have contacted our procurement services to discuss your requirements.			No	
SCREENING				
<i>You must indicate if there is any relevance to the four areas</i>				
Duty to eliminate discrimination (E), advance equal opportunities (A) or foster good relations (F)			Yes	
Relevance to Human Rights (HR)			Yes	
Relevance to Health Impacts (H)			Yes	
Relevance to Social Economic Impacts (SE)			Yes	
Who will be affected by this policy?				
All employees, and anyone who carries out work for the council.				
Who will be/has been involved in the consultation process?				
TUs, Management representatives, Strategic HR				
Please outline any particular need/barriers which equality groups may have in relation to this policy list evidence you are using to support this and whether there is any negative impact on particular groups.				
	Needs	Evidence	Impact	
Age	The council has duty of care toward all its workers, and in terms of the Public Sector Equality Duty	Employees of all ages can be subject to violence and harassment in the workplace	Positive as committing to the convention ensures policies are in place to provide employees of any age with appropriate processes through	

			which to address workplace violence and harassment.
Cross Cutting	The International Labour Organisation's Violence and Harassment Convention (ILO C190) 'recognises the right of everyone to a world free from violence and harassment, including gender based violence and harassment'	Factors can and do combine, so a cross cutting approach is needed	Positive
Disability	People with a disability are at an increased risk of violence and harassment in wider society	Violent Crime Victim Support Research 2016	Positive as committing to the convention ensures policies are in place to provide employees with a disability with appropriate processes through which to address workplace violence and harassment.
Social & Economic Impact	A potential reduction in sick pay as fewer occurrences and with good support for survivors should result in less sickness absence related to violence and harassment at work	The impacts of violence and harassment are well understood in this area, especially around domestic abuse and gender based violence	Positive
Sex	The council has duty of care toward all its workers, and in terms of the Public Sector Equality Duty	Women are more likely to be subject to violence and harassment in the workplace Women are more likely to experience domestic abuse	Positive as committing to the convention ensures policies are in place to provide women with appropriate processes through which to address workplace violence and harassment.
Gender Reassign	Trans people in the UK suffer higher levels of abuse. Some	Stonewall.org.uk "The Truth About Trans"	Positive as committing to the convention ensures

	research shows that 2/5 trans people have had a hate crime committed against them		policies are in place to provide trans employees with appropriate processes through which to address workplace violence and harassment.
Health	Violence and harassment can result in physical injury and the trauma can impact on mental/emotional wellbeing too	Physical and mental health considerations overlap	Positive as any measures adopted to reduce the risk of occurrence e.g. zero tolerance will reduce the risk to physical and mental wellbeing
Human Rights	Violence and harassment in or outside of work is an obvious abuse of human rights	Some people are subject to harassment based on others reaction to their appearance	Positive as committing to the convention ensures policies are in place to provide all employees with appropriate processes through which to address workplace violence and harassment.
Marriage & Civil Partnership	N/A		
Pregnancy & Maternity	N/A		
Race	The council has duty of care toward all its workers, and in terms of the Public Sector Equality Duty	"Racism Ruins Lives" Study carried out by TUC (2019) Black, Asian and Minority Ethnic employees are at a higher risk of experiencing harassment due to their race in the workplace	Positive as committing to the convention ensures policies are in place to allow the Council to address any incidences of violence and harassment due to race and therefore provide greater protection to BAME employees.
Religion and Belief	The council has duty of care toward all its workers, and in terms of the Public Sector Equality Duty	Issues such as Islamophobia and Sectarianism may result in employees being subject to violence and harassment	Positive as committing to the convention ensures policies are in place to provide employees of any religion/belief with appropriate processes through

			which to address workplace violence and harassment.
Sexual Orientation	The council has duty of care toward all its workers, and in terms of the Public Sector Equality Duty	CIPD research, 2/5 lesbian, gay and bisexual workers experience direct discrimination at work and this could take the form of violence and harassment	Positive as committing to the convention ensures policies are in place to provide LGBT+ employees with appropriate processes through which to address workplace violence and harassment.
Actions			
Policy has a negative impact on an equality group, but is still to be implemented, please provide justification for this.			
N/A			
Will the impact of the policy be monitored and reported on an ongoing bases?			
Yes			
Q7 What is your recommendation for this policy?			
Introduce			
Please provide a meaningful summary of how you have reached the recommendation			
<p>The International Labour Organisation's Violence and Harassment Convention (ILO C190) 'recognises the right of everyone to a world free from violence and harassment, including gender based violence and harassment'. WDC has signed up to this convention. WDC committing to the convention ensures policies are in place to provide all employees with appropriate processes through which to address workplace violence and harassment. The impact of this has been assessed as having a positive impact for employees, in terms of protected characteristics</p>			