

**TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in the Brock Meeting Room, Council Offices, 16 Church Street, Dumbarton on Wednesday, 20 March 2019 at 9.30 a.m.

**Present:** Provost William Hendrie and Councillors Ian Dickson, Diane Docherty, Marie McNair and Lawrence O'Neill.

**Attending:** Stephen West, Strategic Lead - Resources; Annabel Travers, Procurement Manager; Alison Wood, Business Partner - Strategic Procurement; Christine Fraser, Senior Procurement Officer; and Scott Kelly, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Gail Casey, Jim Finn and Brian Walker.

**Councillor Ian Dickson in the Chair**

**DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in the item of business on the agenda.

**MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 27 February 2019 were submitted and approved as a correct record.

**OPEN FORUM**

The Committee noted that no open forum questions had been submitted by members of the public.

**CONTRACT AUTHORISATION REPORT: FRAMEWORK AGREEMENT FOR PROVISION OF CATERING SERVICES FOR CLYDEBANK TOWN HALL**

A report was submitted by the Strategic Lead - Resources seeking approval to authorise the Strategic Lead - Regulatory to conclude the award of the Framework Agreement for the Provision of Catering Services for Clydebank Town Hall.

After discussion and having heard the Senior Procurement Officer and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead - Regulatory to conclude the award of the Framework Agreement (FA) for the Provision of Catering Services for the Clydebank Town Hall to Regis Banqueting, Top Class Catering and Venue Caterers;
- (2) to note that the FA shall be for a period of two years from 1 April 2019 to 31 March 2021 with an option to extend up to an additional 12 month period until 31 March 2022; and
- (3) to authorise the Strategic Lead - Regulatory to conclude, on behalf of the Council, any call-off FA contracts for the Provision of Catering Services for the Clydebank Town Hall for up to 3 years.

The meeting closed at 9.35 a.m.