

Agenda



Corporate Services Committee

Date: Wednesday, 23 February 2022

Time: 10:00

Format: Hybrid Meeting

Contact: Ashley MacIntyre, Committee Officer
ashley.macintyre@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **Corporate Services Committee** as detailed above. The business is shown on the attached agenda.

The Convener has directed that the powers contained in Section 43 of the Local Government in Scotland Act 2003 will be used and Members will have the option to attend the meeting remotely or in person at the Civic Space, Church Street, Dumbarton.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Councillor Ian Dickson (Chair)
Councillor Jim Brown
Councillor Karen Conaghan
Councillor Jim Finn
Councillor Diane Docherty
Councillor Daniel Lennie
Councillor David McBride
Councillor Jonathan McColl
Councillor Iain McLaren (Vice Chair)
Councillor John Mooney
Councillor Lawrence O'Neill
Councillor Martin Rooney

Chief Executive
Chief Officers

Date of issue: 10 February 2022

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*<http://www.west-dunbarton.gov.uk/privacy/privacy-notice/>

CORPORATE SERVICES COMMITTEE

WEDNESDAY, 23 FEBRUARY 2022

AGENDA

1 STATEMENT BY CHAIR

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

4 RECORDING OF VOTES

The Committee is asked to agree that all votes taken during the meeting be done by roll call vote to ensure an accurate record.

5 MINUTES OF PREVIOUS MEETING

5 - 10

Submit for approval as a correct record, the Minutes of Meeting of the Corporate Services Committee held on 24 November 2021.

**6 MINUTES OF JOINT CONSULTATIVE FORUM –
2 DECEMBER 2021**

11 - 13

Submit for information and where necessary ratification, the Minutes of Meeting of the Joint Consultative Forum held on 2 December 2021.

7 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

**8 CORPORATE SERVICES BUDGETARY CONTROL
REPORT TO 31 JANUARY 2022 (PERIOD 10)**

To Follow

Submit report by the Chief Officer – Resources advising on the performance of the Corporate Services budget for the period to 31 January 2022.

9 WRITE OFF OF MISCELLANEOUS INCOME DEBTOR ACCOUNTS QUARTER 3 2021/22 15 - 17

Submit report by the Chief Officer – Resources seeking approval for the write off of debts in respect of miscellaneous income debtor accounts, which have been deemed as irrecoverable during Quarter 3 2021/22, arising from various years and reasons as detailed in the appendix.

10 WRITE OFF OF NATIONAL NON DOMESTIC RATES 2021/22 19 - 27

Submit report by the Chief Officer – Resources recommending for approval the write-off of debts in respect of National Non-Domestic Rates (NNDR), which have been deemed as irrecoverable during the financial year 2021/2022.

11 BLOCK BUILDINGS INSURANCE 29 - 33

Submit report by the Chief Officer – Resources providing an update on the position following the options appraisal regarding the ‘Right to Buy’ Block Buildings Insurance Scheme, in particular whether to continue with the Scheme as per the status quo or whether to abolish the status quo and set a new standard of cover required for owners and to permit owners to arrange their own cover which meets this standard.

12 PEOPLE AND TECHNOLOGY SPEND 2022-23 35 - 46

Submit report by the Chief Officer – People and Technology providing a detailed breakdown of the planned People & Technology (P&T) capital and revenue spend on new and existing contracts valued above £10,000 and seeking approval to procure and contract for the required goods and services.

13 STRATEGIC RISKS 2017-22 47 - 96

Submit report by the Chief Officer – People and Technology providing an update on the strategic risks for 2017-22.

14 WEST DUNBARTONSHIRE LEISURE TRUST BUSINESS PLAN 2022/23 97 - 113

Submit report by the Chief Officer – Citizen, Culture and Facilities providing an update on the West Dunbartonshire Leisure Trust Business Plan for 2022/23.