

**WEST DUNBARTONSHIRE COUNCIL****Report by Strategic Director – Transformation & Public Service Reform****Tendering Committee: 11 March 2020**

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**Subject: Contract Authorisation Report – Treatment and Disposal of Recyclable and Residual Waste for Inert - Soil and Rubble.****1. Purpose**

**1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Strategic Lead - Regulatory to conclude the award of the contract for the Treatment, Recycling and Disposal of Inert Waste - Soil and Rubble.

**2. Recommendations**

**2.1** It is recommended that the Tendering Committee:

- a) Authorise the Strategic Lead Regulatory to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for the Treatment, Recycling and Disposal of Inert Waste - Soil and Rubble to William Thompson & Son (Dumbarton) Limited.
- b) Note that the contract shall be for a period of Three years with the option to extend for 12 months. The value of the contract over Three years is estimated at £204,000 (£68,000 per annum) ex VAT. The contract start date will be 1 April 2020.

**3. Background**

**3.1** The Council has a legal duty to protect the environment and to ensure that residents of West Dunbartonshire have their waste and recycling collected and treated in accordance with the relevant legislation taking account of the waste hierarchy i.e., prevention, reuse, recycle, recover value, disposal.

**3.2** The Budget for the Treatment, Recycling and Disposal of Inert Waste - Soil and Rubble is £68,000 per annum and forms part of the wider Waste Services budget of £4,598,548 which was approved on 27 March 2019

**3.3** This Procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the Public Contracts (Scotland) Regulations 2015. A Contract Strategy document was also approved by the Business Partner – Strategic Procurement (Place) on 10 December 2019.

#### 4. Main Issues

- 4.1 Tender documents were published on the Public Contracts Scotland-Tender (PCS Tender) portal on 18 November 2019. All 29 suppliers awarded to this framework were invited to participate but only 13 suppliers expressed an interest, with four contractors' submitting a response by the deadline for the submissions on 22 January 2020.
- 4.2 Four tender submissions were evaluated against pre-determined award criteria forming part of the published tender documents which assessed competence, experience and capacity.
- 4.3 Four tender submissions were evaluated against a set of award criteria which was based on a Price / Quality ratio of 60 % / 40%. The scores relative to the award criteria of each tender, are as follows;

	Weighting	Barr	Doherty & Lafferty	Enva Scotland	Wm Thompson
<b>Treatment, Recycling and Disposal of Inert Waste - Soil and Rubble</b>					
<b>Technology 13.20%</b>		<b>11.56%</b>	<b>10.74%</b>	<b>11.56%</b>	<b>11.56%</b>
Technology	3.30%	2.48%	2.48%	2.48%	2.48%
Treatments	3.30%	3.30%	3.30%	3.30%	3.30%
Outputs	3.30%	2.48%	2.48%	2.48%	2.48%
Contract Management	3.30%	3.30%	2.48%	3.30%	3.30%
<b>Waste Reception 12.00%</b>		<b>9.00%</b>	<b>6.00%</b>	<b>9.00%</b>	<b>6.00%</b>
Waste Reception	4.00%	3.00%	2.00%	3.00%	2.00%
Bulk Collection	4.00%	4.00%	2.00%	4.00%	2.00%
Site Management	4.00%	2.00%	2.00%	2.00%	2.00%
<b>Contingencies/Reporting 13.20%</b>		<b>7.70%</b>	<b>6.60%</b>	<b>9.90%</b>	<b>7.70%</b>
Contingencies	4.40%	3.30%	2.20%	4.40%	3.30%
Non-compliance	4.40%	1.10%	1.10%	2.20%	1.10%
Reporting	4.40%	3.30%	3.30%	3.30%	3.30%
<b>Social Benefits 1.60%</b>		<b>1.60%</b>	<b>1.60%</b>	<b>1.60%</b>	<b>1.60%</b>
Social Benefits	1.60%	1.60%	1.60%	1.60%	1.60%
<b>Weighted Quality Total</b>	<b>40%</b>	<b>29.85%</b>	<b>24.93%</b>	<b>32.05%</b>	<b>26.85%</b>
<b>Unit Price Total</b>		<b>£22.40</b>	<b>£19.85</b>	<b>£22.33</b>	<b>£11.94</b>
<b>Price Sub Total %</b>	<b>60%</b>	<b>31.98%</b>	<b>36.09%</b>	<b>32.08%</b>	<b>60%</b>
<b>Total Score</b>		<b>61.83%</b>	<b>61.02%</b>	<b>64.13%</b>	<b>86.85%</b>

**4.4** It is recommended that the contract is awarded to William Thompson & Son (Dumbarton) Limited, Birch Road, Dumbarton, G82 2RN, who has provided the most economically advantageous tender. The contract shall be for a period of three years with an option to extend for 12 months at an overall value of approximately £272,000 ex VAT.

**4.5** William Thompson & Son (Dumbarton) Limited pay the minimum wage to all employees.–Wm Thompson & Son have committed to delivery of the following social benefit as a result of this contract:

- Recruitment of a member of staff from within the West Dunbartonshire geographical area.

The social benefits will be discussed at the implementation meeting with William Thompson & Son (Dumbarton) Limited and actions to take these forward will be agreed.

## **5. People Implications**

**5.1** There are no people implications.

## **6. Financial and Procurement Implications**

**6.1** Financial costs in respect of this contract will be included from the Councils wider Waste Service budget of £4,598,548 for Waste Removal 2019/20.

**6.2** This procurement exercise was conducted in accordance with the agreed contract strategy and the provisions of Contract Standing Orders, the Financial Regulations and relevant procurement legislation.

## **7. Risk Analysis**

**7.1** Should the Tendering Committee decide not to proceed as recommended then this will delay the project, may have financial implications and may result in legal challenge.

## **8. Equalities Impact Assessment (EIA)**

**8.1** An equalities screening was undertaken for this reports to determine if there is an equalities impact. The results are that there is no equalities impact.

## **9. Strategic Assessment**

**9.1** The works undertaken will contribute to delivery of the Council strategic priorities by supporting the strong local economy and improved employment opportunities.

**Name:** Angela Wilson

**Designation:** Strategic Director - Transformation & Public Service Reform

**Date:** 11 March 2020

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**Appendices:** Not Applicable

**Background Papers:** The Contract Strategy  
EIA Screening

**Wards Affected:** All