

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 19 January 2011

**Subject: Tender for the Supply and Delivery of Glass, Double Glazed Units
and Glazing Sundries.**

1. Purpose

1.1 This report seeks Committee approval to initiate a tender exercise for the supply of glass, double glazed units and glazing sundries.

2. Background

2.1 The previous contracts for the supply and delivery of glass and the manufacture and supply of double glazed units have expired.

3. Main Issues

3.1 The tender seeks to provide continuity of service by providing the supply of glass and glazing sundries items to meet the demands of the service provided to West Dunbartonshire Council for the repair and maintenance of its housing stock. In addition the contract will provide back up for the in house double glazed units manufacturing facility and specialist doubled units that cannot be produced in house; these are mainly toughened doubled glazed units that require being heat treated.

3.2 The Council will adopt an open route tender for this contract in line with European and Council Standing Orders.

3.3 It is proposed to let the contract from 1 April 2011 until 17 June 2012 with an option to extend for two further 12 month periods subject to committee approval.

4. People Implications

4.1 None.

5. Financial Implications

5.1 Anticipated annual expenditure will be in the region of £58,000.

5.2 Costs will be met from the Housing Maintenance Trading Account budget.

6. Risk Analysis

6.1 Failure to initiate a tendering exercise will impair the Council's ability to deliver best value services.

7. Equalities Impact

7.1 No significant issues were identified in a screening for potential equality impact of this report

8. Conclusions and Officers' Recommendations

8.1 A tendering exercise will provide a competitive and transparent contract to the council facilitating the delivery of best value.

8.2 The Committee is invited to approve the initiation of a tendering exercise for the supply and delivery of glass, double glazed units and glazing sundries.

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Date: 5 January 2011

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Appendices: Nil

Background Papers: Nil

Wards Affected: All