

YEAR END DATE

31 July 2020

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Electronic Insurance System - claim/incident management system					
Project Life Financials	50	43	86%	50	0	0%
Current Year Financials	7	0	0%	7	0	0%
Project Description	Acquisition of a claims/incident management system supported by an electronic document management system.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
The recommencement date for the project is July 2020. An initial conference call has been arranged with the supplier to review and discuss set-up requirements to develop online forms which will enable members of the public to submit claims and also officers to submit Departmental Reports directly onto the Figtree System. Once the initial conference call has taken place, an anticipated timeline for completion of the project, taking into account the various stages i.e. development, testing, going live etc. will be drawn up in conjunction with the supplier. Budget spend anticipated in 2020/21.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Upgraded Electronic Insurance System delivered on budget.						

2	Agresso development					
Project Life Financials	30	0	0%	30	0	0%
Current Year Financials	30	0	0%	30	0	0%
Project Description	2020/21 bid is to carry out an upgrade of Agresso which was last upgraded in 2015. Requirement to upgrade is to maintain level of support available from Unit 4 who have advised that support for older versions of the system is being reduced.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Project expected to progress in 2020/21 with budget spend anticipated.						
Mitigating Action						
None required.						
Anticipated Outcome						
Development of Agresso system.						

3	Valuation Joint Board - Requisition of ICT Equipment					
Project Life Financials	3	0	0%	3	0	0%
Current Year Financials	3	0	0%	3	0	0%
Project Description	Valuation Joint Board - Requisition of ICT Equipment					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
The purchase of laptops and PCs were delayed into 2019/20 due to issues with the approved supplier, however project has been delayed further due to resources being directed to more prioritised work. This has effected the forecast end date and works therefore to be rescheduled to 2020/21.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Requisition re ICT Equipment.						

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	£000	£000	%	£000	£000	%

4	Replacement GIS system and upgrade to eDevelopment Planning system.							
	Project Life Financials	51	51	99%	51	0	0%	
	Current Year Financials	26	25	99%	26	0	0%	
	Project Description	Replacement GIS system and upgrade to eDevelopment Planning system.						
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		30-Apr-20		
	Main Issues / Reason for Variance							
	Project now fully installed tested and signed off as completed with the roll out being programmed and delivered in phased stages. Full budget spend anticipated in 2020/21.							
	Mitigating Action							
	None Required.							
	Anticipated Outcome							
	GP/GIS in Planning.							

5	Trading Standards Scam Prevention							
	Project Life Financials	10	8	78%	10	0	0%	
	Current Year Financials	2	0	0%	2	0	0%	
	Project Description	Call blocking devices to be fitted to the phones of WDC's most vulnerable residents which will block unknown numbers from connecting and limiting incoming calls to only known and trusted numbers, for vulnerable consumers who may be susceptible to hard selling techniques, scams and other frauds.						
	Project Lifecycle	Planned End Date	31-Mar-21	End Date		31-Mar-21		
	Main Issues / Reason for Variance							
	The local scams advice and prevention initiative will follow a model being developed nationally by the Scottish Trading Standards society and will include both online and physical materials. It is hoped that despite COVID-19 the remaining budget can still be utilised in 2020/21.							
	Mitigating Action							
	None required at this time.							
	Anticipated Outcome							
	To protect WDC's most vulnerable residents from phone calls from which they may fall victim of hard selling techniques, scams and other frauds.							

6	ICT Modernisation - New Project 2020/21							
	Project Life Financials	900	0	0%	900	0	0%	
	Current Year Financials	100	0	0%	100	0	0%	
	Project Description	ICT Modernisation.						
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21		
	Main Issues / Reason for Variance							
	This additional budget for device replacement is currently on hold pending the completion of the 2019/20 spend - due August. The main focus for 2020/21 device spend is replacement of end of life MOB but requires onsite appointments for drop off and collection so will continue to be monitored re national COVID-19 guidance. Assessment of suitable replacement devices and data analysis of the quantities etc can continue but is more likely to start from September.							
	Mitigating Action							
	None required at this time							
	Anticipated Outcome							
	Completed on time and on budget subject to national guidance on COVID-19 to work from home if you can.							

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	£000	£000	%	£000	£000	%

7	Civic Heart Works - Refurbishment of Clydebank Town Hall						
	Project Life Financials	3,341	3,317	99%	3,341	0	0%
	Current Year Financials	24	0	0%	24	0	0%
	Project Description	Refurbishment of Clydebank Town Hall.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-22	
	Main Issues / Reason for Variance						
	The remaining Civic Heart Works will be used to fund a kitchen upgrade to allow full utilisation of the asset for more efficient service provision especially around larger events and the provision of in-house bars. Asset Management are working with the service to deliver this and is near completion, however full completion delayed to 2020/21 due to COVID-19 restrictions, delivery of items being delayed and contractor being on furlough.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to be delivered on budget.						

8	Upgrade of Clydebank Library						
	Project Life Financials	500	499	100%	500	0	0%
	Current Year Financials	1	0	0%	1	0	0%
	Project Description	Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and the original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	It is anticipated that project will be delivered on time and on budget.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Full refurbishment of library delivered within budget and within amended timescales.						

9	Payment Card Industry Data Security Standard (PCIDSS)						
	Project Life Financials	30	0	0%	30	0	0%
	Current Year Financials	30	0	0%	30	0	0%
	Project Description	Module would ensure that WDC were compliant with the current requirements of PCIDSS for card payments without the need for numerous costly workarounds					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Initial discussions/demo with ICT and Supplier have commenced. Before module can be installed a system version upgrade will be required and resources allocated from ICT/Finance and Supplier will be required initially for the upgrade and then the module installation and testing. Budget spend anticipated in 2020/21.						
	Mitigating Action						
	None at this time						
	Anticipated Outcome						
	Upgraded version with PCI compliant telephone payment system.						

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10	365 Implementation						
	Project Life Financials	200	0	0%	200	0	0%
	Current Year Financials	100	0	0%	100	0	0%
	Project Description	Implementation of project 365					
	Project Lifecycle	Planned End Date	31-Mar-22	Actual End Date		31-Mar-22	
	Main Issues / Reason for Variance						
	It is anticipated that project will be delivered within the timescale and on budget.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project delivered on time and on budget.						

11	Education Software Licensing Refresh - new project 2020/21						
	Project Life Financials	270	0	0%	270	0	0%
	Current Year Financials	30	0	0%	30	0	0%
	Project Description	Refresh of licensing within Educational Servies					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Project delivery on time and within budget.						
	Mitigating Action						
	None required						
	Anticipated Outcome						
	Delivery of project on programme and on budget.						