

**WEST DUNBARTONSHIRE COUNCIL****Report by Strategic Leads - Environment & Neighbourhood and  
Shared Services Roads & Transportation****Committee: Infrastructure, Regeneration and Economic Development  
Committee 15 May 2019**

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**Subject: 2019/20 Delivery Plans– Environment & Neighbourhood  
and Shared Services Roads & Transportation****1 Purpose**

- 1.1** The purpose of this report is to present to members the year-end progress on the 2018/19 Environment & Neighbourhood Delivery Plan, including Roads & Transportation, and separate 2019/20 delivery plans for the Environment & Neighbourhood and Roads & Transportation strategic lead areas.

**2 Recommendations**

- 2.1** It is recommended that Committee notes the 2019/20 delivery plans and the progress on delivering the 2018/19 Environment & Neighbourhood Plan.

**3 Background**

- 3.1** Each strategic lead develops an annual delivery plan. This sets out key actions to help deliver the Council's priorities as well as actions to address the performance issues and service priorities identified in the planning process. The plan outlines performance indicators to measure progress, provides an overview of services and resources, including employees and budgets, and considers the relevant risks.
- 3.2** In January 2019, West Dunbartonshire and Inverclyde councils appointed a shared Head of Service to strategically manage roads and transportation services in both councils, creating resiliency and efficiency through collaboration.
- 3.3** Roads & Transportation has developed a separate delivery plan for 2019/20 to reflect this development.

**4 Main Issues**Delivery Plans 2019/20

- 4.1** Appendices 1 and 2 set out the Environment & Neighbourhood and Roads & Transportation delivery plans for 2019/20, including detailed action plans and workforce plans.
- 4.2** Progress will be monitored monthly by the respective management team and scrutinised on a quarterly basis through the strategic leadership performance

review meetings. Progress reports will be presented to committee at mid-year and year-end.

- 4.3** Key issues identified by the Environment & Neighbourhood and Roads & Transportation management teams are outlined in full in the Performance Review and Strategic Assessment sections of their respective plans and summarised below.

#### Environment & Neighbourhood

- 4.4** Key issues relate to: delivering sustainable, quality services within the context of significant financial challenges; addressing the impact of new and emerging legislation and regulation in relation to waste, litter and refuse, school meals, and pesticides; developing allotment provision and a food growing strategy in line with the Community Empowerment Act; addressing the challenges of climate change on service provision; responding to the outcome of Zero Waste Scotland's Deposit Return Scheme trial; and supporting the Early Years implementation.

#### Roads & Transportation

- 4.5** Key issues include: implementing the new collaborative working model for Roads & Transportation and developing business cases for sharing other services within Environment & Neighbourhood for consideration; addressing the impact of the Transport Bill; responding to the implications of the Scottish Government's review of the National Transport Strategy; reviewing the Winter Service Plan and the defect notification and inspection policies for West Dunbartonshire; collaborating with the Scottish Government to identify opportunities for electric vehicle charging points; and addressing the challenges of climate change, particularly in relation to flood alleviation.

#### Workforce Planning

- 4.6** Each Strategic Lead develops a workforce plan to highlight and plan for the management of key workforce issues and support the delivery of the service objectives detailed in their respective plan. These sit as appendix 4 in each delivery plan.

#### 2018/19 Year-end Progress

- 4.7** Progress on delivering the 2018/19 Environment & Neighbourhood Delivery Plan is set out in detail at Appendix 3. This focuses on actions and risks.
- 4.8** Of the 25 actions due to be completed by 31 March 2019, 23 (92%) were completed as planned with 2 outstanding. Details of outstanding actions are set out at Appendix 3.
- 4.9** Performance indicators will be reported through the Council's annual performance reporting process once all data becomes available. 2018/19 data for Local Government Benchmarking Framework (LGBF) indicators will be

available in the first quarter of 2020 following publication by the Improvement Service.

- 4.10** Key achievements in 2018/19 are highlighted in each of the 2019/20 delivery plans.

## **5 People Implications**

- 5.1** There are no direct people implications arising from this report. Any workforce implications arising from the delivery plans are detailed in the workforce plans.

## **6 Financial & Procurement Implications**

- 6.1** There are no direct financial or procurement implications arising from this report. All commitments will be delivered through existing resources as described in the financial resources sections of the plans.

## **7 Risk Analysis**

- 7.1** Failure to deliver the actions assigned to Environment and Neighbourhood and Roads & Transportation may have a direct impact on the delivery of the Council's Strategic Plan. It is essential that remedial action is taken to ensure strategic delivery plans achieve the commitments detailed and approved.

## **8 Equalities Impact Assessment**

- 8.1** Screening and impact assessments will be carried out on specific activities as required.

## **9 Consultation**

- 9.1** The 2019/20 delivery plans were developed through consultation with officers from the strategic service areas.

## **10 Strategic Assessment**

- 10.1** The 2019/20 delivery plans set out actions to support the successful delivery of the strategic priorities of the Council.

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**Service Areas:** Environment & Neighbourhood  
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**Date:** 26 April 2019

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**Appendix:** Appendix 1: Environment & Neighbourhood Delivery Plan 2019/20  
Appendix 2: Shared Services: Roads & Transportation Delivery Plan 2019/20  
Appendix 3: Environment & Neighbourhood Delivery Plan 2018/19 (including Roads & Transportation) - Year-End Progress

**Background Papers:** None

**Wards Affected:** All