

# WEST DUNBARTONSHIRE COUNCIL

## Report by the Chief Executive

Corporate and Efficient Governance Committee : 25 November 2009

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**Subject : Chief Executive Budgetary Control Report : Period 6 2009/10**

### **1. Purpose**

1.1 The purpose of this report is to advise the Committee of the performance of the Chief Executive budget for the period to 15 October 2009.

### **2. Background**

2.1 At a meeting of West Dunbartonshire Council on 12 February 2009, Members agreed the revenue estimates for 2009/2010. A total net budget of £1.625m was approved for the Chief Executive's Department.

### **3. Main Issues**

3.1 The summary report brings out a favourable variance to date (underspend) of £0.027m (3.33%).

3.2 There are two larger variances highlighted in the report (both favourable):

3.2.1 Policy Unit - mainly due to both staffing vacancies and income generated from Community day.

3.2.2 Corporate Communications - mainly due to both staffing vacancies and lower than anticipated costs in respect of the Council newspaper.

### **4. Personnel Issues**

4.1 There are no personnel issues.

### **5. Financial Implications**

5.1 There are no financial implications.

### **6. Risk Analysis**

6.1 The present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.

**7. Officers' conclusions and recommendations**

- 7.1** There is a favourable variance of £0.027m in the Chief Executive departmental budget to date.
- 7.2** This report is submitted for Committee's consideration and comment.

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**David McMillan**  
**Chief Executive**  
**Date: 4 November 2009**

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**Appendix:** Chief Executive Department - Budgetary Control Report Period 6

**Background Papers:** General Services Revenue Estimates and Council Tax –  
Report to Council 12 February 2009  
Budget Book 2009/10  
Ledger prints – Period 6

**Wards Affected:** All Wards