

COMMUNITY PLANNING PARTNERSHIP STRATEGIC BOARD

At a Meeting of the West Dunbartonshire Community Planning Partnership Strategic Board held in the Education Centre, St. Margaret of Scotland Hospice, East Barns Street, Clydebank on Monday, 3 September 2012 at 10.00 a.m.

Present: Councillors Martin Rooney (Chair) and Lawrence O'Neill; Joyce White, Chief Executive, West Dunbartonshire Council (WDC); Soumen Sengupta, Head of Strategy, Planning and Health Improvement (for Keith Redpath, Director), West Dunbartonshire Community Health and Care Partnership (WDCHCP); Tom Woodbridge, Chair, Dumbarton Community Forum; John Hainey, Chair, Clydebank Community Forum; Barbara Barnes, Chair, Vale of Leven Community Forum; Paul Connelly, Area Commander, Strathclyde Fire & Rescue; Superintendent Fergus Byrne (for Chief Superintendent Russell Dunn), Strathclyde Police; Blyth Deans, Chief Executive, The Lennox Partnership (for Selina Ross, Manager, West Dunbartonshire Community Volunteering Service); Joy Love, Stakeholder & Partnership Manager (for Jim Watson, Director), Scottish Enterprise; and Etta Wright, District Manager, West of Scotland, Jobcentre Plus.

Attending: Angela Wilson, Executive Director of Corporate Services (WDC); Peter Barry, Community Planning and Policy Manager, West Dunbartonshire Community Planning Partnership (WDCPP); Angela Campbell, Performance Officer, Alice Morrison, Financial Monitoring Officer, and Liz Tuach and Fiona Miller, Community Planning Co-ordinators (WDCPP); Ronnie Dinnie, Head of Neighbourhood Services (WDC); Michael McGuinness, Economic Development Manager (WDC); Hugh Neill, More Choices, More Chances Development Officer (WDC); Lorna Campbell, Section Head, Community Learning and Development (WDC); Janice Winder, Partnership Officer, Community Safety (WDC); Alan Crawford, Section Head, Sports Development, West Dunbartonshire Leisure Trust; Ashley Kellock, Nest Bar None Co-ordinator, Scottish Business Crime Centre; Craig Reid, Local Authority Liaison Officer, Strathclyde Police; Neil Etherington, Denis Harton and Anne Meikle, Clydebank Community Forum; and Scott Kelly, Committee Officer, Legal, Democratic and Regulatory Services (WDC).

Apologies: Apologies for absence were intimated on behalf of Councillor Jonathan McColl; Keith Redpath, Director, WDCHCP; David Cowley, Group Commander, Strathclyde Fire & Rescue; Chief Superintendent Russell Dunn, Strathclyde Police; Selina Ross, Manager, West Dunbartonshire Community Volunteering Service; Jim Watson, Director, Scottish Enterprise; Roseann Ellison, Skills Development Scotland; and Jim McAloon, Head of Regeneration and Economic Development.

Councillor Martin Rooney in the Chair

WELCOME AND INTRODUCTIONS

Before commencing with the business of the meeting, Councillor Rooney, Chair, welcomed everyone present and invited all Members of the Strategic Board to introduce themselves.

Having heard the Chief Executive and the Executive Director of Corporate Services, West Dunbartonshire Council, it was noted that West Dunbartonshire Council had recently been selected as one of three local authorities in Scotland to participate in a pilot project which would make preparations for the introduction of the new Universal Credit benefit system in 2013.

It was noted that progress reports relating to the pilot programme would be submitted to future meetings of the Strategic Board.

DECLARATIONS OF INTEREST

Mr Hainey declared a non-financial interest in the item under the heading 'CPP Investment Recommendations', being a Director of the West Dunbartonshire Environment Trust.

Mr Deans declared an interest in the item under the heading 'CPP Investment Recommendations', being the Chief Executive of The Lennox Partnership.

Mrs Barnes declared an interest in the item under the heading 'CPP Investment Recommendations', being a Director of Lomond and Clyde Care and Repair Limited.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Community Planning Partnership Strategic Board held on 20 February 2012 were submitted and approved as a correct record.

Having heard the Chief Executive, West Dunbartonshire Council, in response to a question raised by Mr Woodbridge in relation to the item under the heading 'Any Other Competent Business – Business Representation on the Strategic Board', it was noted that a report in relation to business representation on the Strategic Board would be submitted to a future meeting, following the conclusion of the Scottish Government's National Review of Community Planning and Single Outcome Agreements.

CPP BUDGETARY CONTROL: FINAL POSITION 2011-2012

A report was submitted by the Executive Director of Corporate Services providing an update on the final budgetary position of the Community Planning Partnership for the financial year 2011/12 to 31 March 2012.

Having heard the Community Planning and Policy Manager and the Financial Monitoring Officer, in further explanation of the report and in answer to a Member's question, the Board agreed:-

- (1) to note the final 2011/12 position;
- (2) to note the underspend of £90,960 reported in relation to the planned CPP Investment funding to projects for 2011/12 and that this underspend would be carried forward for future CPP investment;
- (3) to note that an underspend of £291,580 against probable outturn had been identified within the aligned services budgets and that this underspend would contribute to the Council's general fund; and
- (4) that officers should give consideration to producing reports in the future which contain details of financial expenditure together with measurements of the delivery of outcomes.

CPP BUDGETARY CONTROL REPORT: PERIOD 3 TO 30 JUNE 2012

A report was submitted by the Executive Director of Corporate Services advising of the performance of the Community Planning Partnership budget for the period to 30 June 2012.

After discussion and having heard the Chief Executive, West Dunbartonshire Council, and the Financial Monitoring Officer in further explanation of the report and in answer to Members' questions, the Board agreed to note the contents of the report.

UNALLOCATED CPP FUNDS

A report was submitted by the Executive Director of Corporate Services advising on the current reserve funds totalling £167,367 available for investment by the Community Planning Partnership.

The Board agreed to note the contents of the report.

CPP INVESTMENT RECOMMENDATIONS

A report was submitted by the Executive Director of Corporate Services:-

- (a) providing a summary of the Community Planning Partnership additional funding applications received through thematic groups; and
- (b) requesting that the Strategic Board gives consideration to and agrees on the applications recommended for CPP funding.

After discussion and having heard officers in answer to Members' questions, it was agreed:-

- (1) to note that Board Members had been requested to submit their funding recommendations by 30 August 2012 in order that an analysis could be prepared for the present meeting but that, as some Board Members had not submitted recommendations, it had not been possible for the analysis to be prepared;
- (2) to note that, as a result of the withdrawal of certain funding applications, the total amount of funds which had been requested was £372,389 and that £167,367 was available to be awarded;
- (3) that Board Members should be given additional time to submit their funding recommendations;
- (4) that all respondents' funding recommendations, together with an analysis of same, would be issued to all Board Members who would then be invited to submit final comments on the recommendations;
- (5) that thereafter, authority should be delegated to the Chief Executive, West Dunbartonshire Council, in consultation with the Chair, to agree which projects should be allocated funding; and
- (6) to note that it was anticipated that this process would take about two weeks to be completed.

NATIONAL REVIEW OF COMMUNITY PLANNING AND SINGLE OUTCOME AGREEMENTS

The Community Planning and Policy Manager provided a verbal update on the National Review of Community Planning and Single Outcome Agreements.

In this respect, there was submitted (tabled) a copy of a newsletter issued by COSLA and the Scottish Government which provided further information on the National Review.

Following discussion, and having heard the Chief Executive, West Dunbartonshire Council, and the Community Planning and Policy Manager in answer to Members' questions, the Board agreed:-

- (1) to note that Pat Watters would chair the National Community Planning Group;

- (2) to note that Board Members would be kept apprised of developments concerning the National Review;
- (3) that a report would be submitted to a future meeting of the Board, following the completion of the National Review; and
- (4) otherwise to note the contents of the verbal update and the newsletter.

DEVELOPING THEMATIC GROUP STRUCTURES

A report was submitted by the Executive Director of Corporate Services setting out proposals to update and improve the governance and structure of the Community Planning Partnership thematic groups.

Following discussion, and having heard the Chief Executive, West Dunbartonshire Council, and the Community Planning and Policy Manager in answer to Members' questions, the Board agreed:-

- (1) that the Regenerating and Growing our Local Economy Group, the Children and Families Strategy Group, and the Safe and Strong Communities Thematic Group should continue;
- (2) that the Health and Well Being Group and the Affordable and Sustainable Housing Group should cease in their current form; and
- (3) that the Sustainable and Attractive Environment Group should meet twice yearly in the future.

WD CPP THEMATIC GROUPS ANNUAL PROGRESS REPORT, 1 APRIL 2011 TO 31 MARCH 2012

A report was submitted by the Executive Director of Corporate Services providing an update to 31 March 2012 of Community Planning Partnership thematic groups and the associated performance of programmes managed by the CPP.

Following discussion, and having heard the Chief Executive, West Dunbartonshire Council, and the Community Planning and Policy Manager in answer to Members' questions, the Board agreed to note the contents of the report.

COMMUNITY LEARNING AND DEVELOPMENT SESSIONAL ACTIVITY

A report was submitted by the Executive Director of Corporate Services informing of the current utilisation of sessional staffing within the Community Learning and Development Service.

Having heard the Section Head, Community Learning and Development, and the Community Planning and Policy Manager in further explanation of the report and in answer to Members' questions, the Board agreed:-

- (1) that the Community Planning and Policy Manager should give consideration to introducing a bulletin system to keep Board Members apprised of any information which may be of interest to them; and
- (2) otherwise to note the contents of the report.

CONSULTATION ON THE PROPOSED COMMUNITY EMPOWERMENT AND RENEWAL BILL

A report was submitted by the Executive Director of Corporate Services advising the Strategic Board of the current consultation on the proposed Community Empowerment and Renewal Bill and the process for a response from West Dunbartonshire Council.

Having heard the Councillor Rooney, Chair, the Board agreed:-

- (1) to note that a report in relation to this matter would be considered at the next meeting of West Dunbartonshire Council; and
- (2) otherwise to note the contents of the report.

ANY OTHER COMPETENT BUSINESS

Establishment of National Police Force

Having heard Superintendent Byrne, it was noted that the eight existing police forces in Scotland would be replaced by a national police force on 1 April 2013. It was also noted:-

- (a) that the Chief Constable of the new force would be appointed on 15 October 2012; and
- (b) that police in West Dunbartonshire would continue to address the same local priorities when the new force was established.

Serious and Organised Crime, and Terrorism

Having heard Superintendent Byrne, it was noted that Strathclyde Police had recently launched an information sharing protocol with West Dunbartonshire Council aimed at tackling Serious and Organised Crime, and Terrorism, and that the police would be engaging with community planning partners in this regard. It was also noted that a report in relation to this matter would be submitted to a future meeting of the Board.

PROGRAMME OF FUTURE MEETINGS

After discussion, it was agreed:-

- (1) that future meetings of the Community Planning Partnership Strategic Board should be held on the undernoted dates and times:-

Wednesday, 12 December 2012 at 10.00 a.m.

Wednesday, 13 March 2013 at 10.00 a.m.

Wednesday, 12 June 2013 at 10.00 a.m.; and

- (2) that in addition to Dumbarton, further consideration should be given to the hosting of meetings in Clydebank and the Vale of Leven.

The meeting closed at 12.15 p.m.

THIS PAGE INTENTIONALLY LEFT BLANK

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Corporate Services

**West Dunbartonshire Community Planning Partnership
Strategic Board: 12 December 2012**

Subject: CPP Investment Decisions Update on 2012/13 Allocations

1. Purpose

1.1 The purpose of this report is to update the Board on the allocation of additional CPP funding in 2012/13.

2. Recommendations

2.1 The Strategic Board is asked to note the final decision for allocation of the additional one- off funding to the total value of £167,900.

3. Background

3.1 A report was submitted to the Strategic Board on 3 September providing a summary of the additional CPP investment proposals received through Thematic Groups. The report asked the CPP Board to consider and approve funding recommendations.

3.2 It was noted at the meeting that Board members had been asked to submit their funding recommendations by 30 August 2012 in order that an analysis could be presented to the meeting. As some members had not submitted their recommendations it was agreed that Board members should be given more time to submit their recommendations.

3.3 It was agreed that a final analysis of Board recommendations would be circulated once all individual funding recommendations were received from Board members. The Chief Executive was delegated to approve the final draft in consultation with the Leader of the Council.

4. Main Issues

4.1 The following table describes those applications that attracted the majority of recommendations and that have been approved for CPP Investment.

Thematic Group	Programme/Project Application	No. Votes	Total Funding
Children & Families Strategy Group	Tullochan Trust (one-off Capital)	10	£3,000
	Opportunities for All Initiative	10	£34,000
Regenerate & Grow our Local Economy	Café Knowes Supported Training	10	£11,500
Children & Families Strategy Group	Y Sort-it (one-off Capital)	9	£6,000
	Club, Coach & Volunteering Development (Sustainable Sport, Strong Futures)	9	£10,500
Regenerate & Grow our Local Economy	Independent Resource Centre (IRC)	9	£12,000
Children & Families Strategy Group	Sports Development (Disability – Children & Families)	8	£2,400
Safe & Strong Communities	FireReach	8	£11,500
	The Pulse Midnight League	8	£34,000
Children & Families Strategy Group	Bankie Talk Youth Project	7	£19,000
Safe & Strong Communities	Care & Repair Home Safety/Security	7	£24,000

4.2 Analysis of funding recommendation per Thematic Group is as follows:

Thematic Group	Total Funding
Children & Families Strategy Group (Previously Education & Lifelong Learning)	£74,900
Regenerate & Grow our Local Economy	£23,500
Safe & Strong Communities	£69,500
Total	£167,900

5. People Implications

5.1 There are no people implications.

6. Financial Implications

6.1 Other than the detail contained in this report, there are no further financial implications.

7. Risk Analysis

7.1 The range of controls the CPP has put in place to monitor CPP Investment and Performance addresses financial and performance risks effectively.

8. Equalities Impact Assessment (EIA)

8.1 Projects and Programmes applying for CPP Investment have provided information on the actions they will take to promote equality and address inequalities. The information covers data monitoring and impact on age, disability, gender, ethnicity, sexual orientation or faith/belief. Disadvantaged groups and individuals being targeted by the project have also been identified.

9. Consultation

9.1 Key stakeholders across all CPP structures were involved in all stages of the funding allocation process.

10. Strategic Assessment

10.1 The range of CPP funding applications submitted demonstrate how they support the delivery towards one or more of SOA priority areas.

Angela Wilson
Executive Director of Corporate Services

Date: 21 November 2012

Person to Contact: Alice Morrison
Corporate Services
Council Buildings
Garshake Road
Dumbarton G82 3PU
01389 737862
Alice.morrison@west-dunbarton.gov.uk

Appendices: None

Background Papers: CPP Strategic Board 3 September 2012 (Agenda Item 7
CPP Investment Recommendations)

Wards Affected: All

THIS PAGE INTENTIONALLY LEFT BLANK

WEST DUNBARTONSHIRE COUNCIL**Report by the Executive Director of Corporate Services****West Dunbartonshire Community Planning Partnership
Strategic Board: 12 December 2012**

Subject: CPP Investment Decision Making – Future Investment 2013/14

1. Purpose

- 1.1** The purpose of this report is to seek approval to ensure processes are in place to enable the Strategic Board to consider funding applications for 2013/14.

2. Recommendations

- 2.1** Note that the Strategic Board will consider proposals for future CPP Investment at a future meeting.
- 2.2** Request thematic groups to prepare fully for the 2013/4 investment process.

3. Background

- 3.1** The Strategic Board approved a process at their meeting of 7 November 2011 for allocation of the element of resources contributing directly to the delivery of the 2011-14 SOA.
- 3.2** All other costs including core (referred to at the meeting of 7 November 2011 as Category A) and key programmes (Category B) that are essentially core Council functions, are central to the delivery of the SOA priorities, and involve complex match funding arrangements (for example with Europe) are not subject to decision making by the Strategic Board.
- 3.3** These elements have been removed from the CPP Investment budget.
- 3.4** West Dunbartonshire Council awarded a total budget of £3,620,000 to the CPP.
- 3.5** Based on the 2012/13 allocation the element of resources contributing directly to the delivery of the 2011-14 SOA (Category C) and available for consideration by the Strategic Board totals £2,360,660.
- 3.6** The CPP budget going forward is subject to the allocation from the Council to the CPP for 2013/2014, and the estimated budget figure may change.

4. Main Issues

- 4.1 Under the current arrangements the process for identifying which projects or programmes to fund begins with the thematic Groups who make recommendations directly to the Strategic Board.
- 4.2 All requests for funding must meet the principles underpinning CPP investment and have clear links to SOA outcomes.
- 4.3 Thematic Groups will be asked to ensure that work that is clearly and effectively contributing to SOA outcomes should receive recommendation for continued funding.
- 4.4 Thematic Groups will be encouraged to continue and develop their programmes that are working effectively and only change course if a programme is not working or is not cost effective.
- 4.5 All funding submissions should be clear and conform to a high standard.
- 4.6 In cases where thematic groups seek to change or update their current investment portfolio of programmes and seek investment in a new initiative, a clear persuasive rationale for investment must be stated. Thematic Groups will need to indicate what should not be funded to pay for any new initiative that is proposed.

5. People Implications

- 5.1 There are no people implications.

6. Financial Implications

- 6.1 This report assumes that provision is made in the Council's 2013/14 revenue budget for the same level of CPP investment as 2012/13. This provision may be subject to 3% efficiency saving.

7. Risk Analysis

- 7.1 Failure to agree 2013/14 CPP Investment in thematic group programmes will impact on delivery of the SOA.
- 7.2 This risk will be mitigated by the investment process described in this paper.

8. Equalities Impact Assessment (EIA)

- 8.1 An EIA is not required as there is no equalities impact arising from this report.

9. Consultation

9.1 Key stakeholders across all CPP structures will be involved at all stages of this process.

10. Strategic Assessment

10.1 The agreed processes and principles underpinning CPP investment ensure that the range of programmes funded by CPP Investment contribute to delivery of one or more of the priorities of the SOA.

Angela Wilson
Executive Director of Corporate Services

Date:

Person to Contact: Alice Morrison
Corporate Services
Council Buildings
Garshake Road
Dumbarton G82 3PU
01389 737862
Alice.morrison@west-dunbarton.gov.uk

Appendices: None

Background Papers: CPP Strategic Board Meeting 9 May 2011 (Agenda Item 5.3
Criteria for CPP funding)
CPP Strategic Board Meeting 7 November 2011 (Agenda
Item 8 Future CPP Investment Decision Making)
CPP Strategic Board Meeting 20 February 2012 (Agenda
Item 5 CPP Investment 2012/13)

Wards Affected: None

THIS PAGE INTENTIONALLY LEFT BLANK

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Corporate Services

**West Dunbartonshire Community Planning Partnership
Strategic Board: 12 December 2012**

Subject: CPP Budget Monitoring Report: Period 7 to 31 October 2012

1. Purpose

1.1 The purpose of this report is to advise members of the Strategic Board of the performance of the CPP Investment budget for the period to 31 October 2012.

2. Recommendations

2.1 Members of the Strategic Board are asked to note the contents of this report.

3. Background

3.1 The total allocation of resources contributing directly to delivery of the 2011-14 SAO totals £2,585,250.

3.2 This is made up of:

- the initial investment decisions of £2,317,350 agreed by the Strategic Board at their meeting of 20 February 2012.
- the additional allocation agreed by the Board to provide one-off interim funding of £50,000 each to Y-Sort It and Tulloch to allow both agencies time to seek alternative funding and to allow time for the further development of the youth partnership.
- the recent one off investment decisions of £167,900 as described at Agenda Item 4.

4. Main Issues

4.1 The CPP Investment budgetary position as at 31 October 2012 is summarised and detailed by project in Appendix 1.

4.2 The Appendix reports a favourable variance of £149,566. The variance reported is the comparison of actual spend to expected spend to date based on an evenly phased budget for the first two quarters of this financial year.

4.3 All funds are expected to be fully spent by the year-end and there is no reported variance from thematic groups or individual projects.

4.4 Please contact the undernoted officer in advance of the meeting if any further details are required.

5. People Implications

5.1 There are no personnel issues.

6. Financial Implications

6.1 Other than the financial position noted above, there are no financial implications of this report.

7. Risk Analysis

7.1 Given existing financial controls and performance monitoring systems there are no known risks associated with this paper.

8. Equalities Impact Assessment (EIA)

8.1 There is no equalities impact arising from this report and an Equalities Impact Assessment is not required.

9. Consultation

9.1 As this is a budgetary control report on CPP Investment, consultation and information gathering for the content has been informed by Council processes and the various structures of the CPP.

10. Strategic Assessment

10.1 This report details the investment directly supporting the priorities of the SOA.

Angela Wilson
Executive Director of Corporate Services

Date: 19 November 2012

Person to Contact: Alice Morrison
Corporate Services
Council Buildings

Garshake Road
Dumbarton G82 3PU
01389 737862
Alice.morrison@west-dunbarton.gov.uk

Appendices:

Appendix 1: Budgetary Control Analysis - CPP
Investment

Background Papers:

CPP Strategic Board 20 February 2011 (Agenda Item 5 CPP
Investment Recommendations 2012/13)

Wards Affected:

None

THIS PAGE INTENTIONALLY LEFT BLANK

WEST DUNBARTONSHIRE COMMUNITY PLANNING PARTNERSHIP
REVENUE BUDGETARY MONITORING 2012/2013 - PERIOD 7 1 April to 31 October 2012
DEPARTMENT: CPP INVESTMENT

Item 6 - Appendix 1
SUMMARY

Theme	Budget 2012/13	YTD Budget	YTD Actual	YTD Variance	Variance	YTD Variance	Previous period		
							variance	Variance Movement	Comments
	£	£	£	£	Favourable/ Adverse	%	£	£	
Work & Benefits	43,500	10,000	5,000	(5,000)	Favourable	-50%	0	5,000	
Safe, Strong & Involved Communities	1,136,700	704,184	657,884	(46,300)	Favourable	-7%	0	46,300	
Supporting Children & Families	1,315,020	567,060	480,474	(86,586)	Favourable	-15%	0	86,586	
Community Engagement	90,030	45,015	33,335	(11,680)	Favourable	-26%	0	11,680	
TOTAL NET EXPENDITURE	2,585,250	1,326,259	1,176,693	(149,566)	Favourable	-11%	0	149,566	

SERVICE	Budget 2012/13	YTD Budget	YTD Actual	YTD Variance	Variance	YTD Variance	Previous period variance	Variance Movement	Comments
SUMMARY	£	£	£	£	Favourable/ Adverse	%	£	£	
Work & Benefits	43,500	10,000	5,000	(5,000)	Favourable	-50%	0	5,000	
Safe Strong & Involved Communities	1,136,700	704,184	657,884	(46,300)	Favourable	-7%	0	46,300	
Supporting Children & Families	1,315,020	567,060	480,474	(86,586)	Favourable	-15%	0	86,586	
Community Engagement	90,030	45,015	33,335	(11,680)	Favourable	-26%	0	11,680	
Gross Expenditure	2,585,250	1,326,259	1,176,693	(149,566)	Favourable	-11%	0	149,566	
Income	0	0	0	0		0%	0	0	
Net Expenditure	2,585,250	1,326,259	1,176,693	(149,566)	Favourable	-11%	0	149,566	
Work & Benefits	£	£	£	£	Favourable/ Adverse	%	£	£	
Titan Crane	20,000	10,000	5,000	(5,000)	Favourable	-50%		5,000	2nd quarter grant claim received and will be paid when copy of accounts received.
Café Knowes	11,500	0	0	0		0%			September decision, funding will be drawn down in final 2 quarters
IRC - additional 1 off	12,000	12,000	12,000	0		0%			
Gross Expenditure	43,500	10,000	5,000	(5,000)	Favourable	-50%	0	5,000	
Income	0	0	0	0		0%		0	
Net Expenditure	43,500	10,000	5,000	(5,000)	Favourable	-50%	0	5,000	
Safe, Strong & Involved Communities	£	£	£	£	Favourable/ Adverse	%	£	£	
Drug & Alcohol Misuse	180,000	90,000	90,000	0		0%		0	
Arrest Referral	42,600	23,884	23,884	0		0%		0	
Violence Against Women	160,000	80,000	80,000	0		0%		0	
Additional Police	300,000	300,000	300,000	0		0%		0	
Pulse	16,000	16,000	16,000	0		0%		0	
Pulse - additional 1 off midnight league	34,000	0	0	0		0%		0	September decision
Fire Reach	20,000	20,000	20,000	0		0%		0	
Fire Reach - additional 1 off	11,500	0	0	0		0%		0	September decision
Public Reassurance Initiative	20,000	10,000	5,000	(5,000)	Favourable	-50%		5,000	Funding expected to be fully spent by year end
CCTV Monitoring	20,000	10,000	10,000	0		0%		0	
Env Trust & Community Inv in N'hoods	280,000	140,000	112,000	(28,000)	Favourable	-20%		28,000	Funding expected to be fully spent by year end
Care & Repair	18,600	9,300	0	(9,300)	Favourable	-100%		9,300	Project using alternative source of funding first
Care & Repair - 1 off additional	24,000	0	0	0		0%		0	September decision
Road Safety - Pass Plus	10,000	5,000	1,000	(4,000)	Favourable	-80%		4,000	Funding expected to be fully spent by year end
Gross Expenditure	1,136,700	704,184	657,884	(46,300)	Favourable	-7%	0	46,300	
Income	0	0	0	0		0%		0	
Net Expenditure	1,136,700	704,184	657,884	(46,300)	Favourable	-7%	0	46,300	
Supporting Children & Families	£	£	£	£	Favourable/ Adverse	%	£	£	
Pupil & Family Support	630,000	315,000	315,000	0		0%		0	
Parenting Strategy	50,000	0	0	0		0%		0	funding expected to be fully spent by year end

SERVICE	Budget 2012/13	YTD Budget	YTD Actual	YTD Variance	Variance	YTD Variance	Previous period variance	Variance Movement	Comments
MCMC/Opportunities for All	165,120	82,560	49,724	(32,836)	Favourable	-40%		32,836	expenditure profiled in accordance with European programme. Expected to be fully spent by year end
Y Sort It (Core)	175,000	87,500	43,750	(43,750)	Favourable	-50%		43,750	2nd quarter grant claim received and will be paid when copy of accounts received. Project currently using reserves
Y Sort It - Interim 1 off	50,000	0	0	0		0%			This funding will be drawn down in final 2 quarters
Y Sort It - additional 1 off capital	6,000	0	0	0		0%			September decision
Tullochan Trust (Core)	20,000	10,000	10,000	0		0%		0	
Tullochan Trust - Interim 1 off	50,000	0	0	0		0%			This funding will be drawn down in final 2 quarters
Tullochan Trust additional 1 off capital	3,000	3,000	3,000	0		0%			
Opportunities for All (1 off additional)	34,000	0	0	0		0%			September decision
Sports Development & Club Coach	80,000	40,000	40,000	0		0%		0	
Sports Development & Club Coach - additional 1 off	12,900	0	0	0		0%			September decision
Access to Facilities	20,000	10,000	0	(10,000)	Favourable	-100%		10,000	Leisure Trust to draw down funds
Bankie Talk - additional 1 off	19,000	19,000	19,000	0		0%			
Gross Expenditure	1,315,020	567,060	480,474	(86,586)	Favourable	-15%	0	86,586	
Income						0%		0	
Net Expenditure	1,315,020	567,060	480,474	(86,586)	Favourable	-15%	0	86,586	
Community Engagement	£	£	£	£	Favourable/ Adverse	%	£	£	
Community Engagement	90,030	45,015	33,335	(11,680)	Favourable	-26%		11,680	expected to be fully spent by year end
Gross Expenditure	90,030	45,015	33,335	(11,680)	Favourable	-26%	0	11,680	
Income				0		0%		0	
Net Expenditure	90,030	45,015	33,335	(11,680)	Favourable	-26%	0	11,680	

THIS PAGE INTENTIONALLY LEFT BLANK

WEST DUNBARTONSHIRE COUNCIL**Report by the Executive Director of Corporate Services****West Dunbartonshire Community Planning Partnership
Strategic Board: 12 December 2012**

Subject: Reporting Processes – Finance and Performance

1. Purpose

- 1.1 This report provides information on current frequency and process for reporting on CPP Finance and Performance.

2. Recommendations

- 2.1 The Strategic Board is asked to note the content of the report.

3. Background

- 3.1 At its meeting of 3 September the CPP Board requested that officers should give consideration to producing reports in the future which incorporate details of financial expenditure with measurements of the delivery of outcomes.
- 3.2 Monitoring the finance and performance of programmes and individual projects remains a key priority and activity for the CPP and is considered critical to ensure a robust approach to overall governance of the CPP.
- 3.3 The Strategic Board were previously advised of the reporting processes for finance and performance, as detailed below, at their meeting of 8 August 2011.

4. Main Issues

- 4.1 The reporting cycle for Thematic Groups has moved from quarterly to six monthly and is submitted in the format of an improved progress report covering the activity of all Thematic Groups. This composite report is supported by an updated Performance Indicator report generated from Covalent showing progress toward key outputs and outcomes.
- 4.2 In accordance with the CPP Partnership Agreement, Thematic Groups are required to report on annual progress towards the local outcomes set out in West Dunbartonshire's Single Outcome Agreement. (SOA). These reports provide additional commentary on key issues such as positive progress and outcomes, barriers towards progress, equalities issues and community engagement. This process takes place between June and September each year and is a substantial piece of work.

- 4.3 Finance is currently reported quarterly to the Strategic Board in a format similar to the current Council budgetary control reporting mechanism, identifying variances and areas of concern. CPP finance is also reported to the Council's Corporate Services Committee.
- 4.4 The Council's Performance Management Framework also requires all directorates to monitor, review and formally report performance to relevant committees on a twice yearly basis.
- 4.5 In addition, the Council's Head of Finance and Resources and Corporate and Community Planning Manager have delegated authority for analysis of both performance and finance and will take remedial action to address any individual challenges or areas of concern. This will include drawing any relevant issues to the attention of the Strategic Board outwith the agreed reporting cycles.
- 4.6 To avoid duplication in the future, elements of individual partners' strategies, action plans and budgets will be aligned to the shared outcomes in the SOA. Monitoring staff will continue to work with partners to further develop a more integrated reporting framework linking performance to finance for these shared outcomes.

5. People Implications

- 5.1 There are no people implications.

6. Financial Implications

- 6.1 There are no financial issues.

7. Risk Analysis

- 7.1 Robust controls put in place by the CPP have managed risk effectively. These controls have demonstrated efficient use of resources and reduction in costs across a number of programmes. Our performance management systems have enhanced the Council's effectiveness at performance management and have been praised by Scottish Government officials with expertise in performance management. There is, therefore, no perceived risk to the reporting frequency and mechanisms.

8. Equalities Impact Assessment (EIA)

- 8.1 There is no equalities impact arising from this report and an Equalities Impact Assessment is not required.

9. Consultation

9.1 Key stakeholders across all CPP structures were consulted in the development of the performance and financial monitoring controls contained within the CPP Partnership Agreement and the agreed change from quarterly to six monthly performance reporting.

10. Strategic Assessment

10.1 Effective and robust performance and finance monitoring and controls supports delivery across all of the SOA priority areas.

Angela Wilson
Executive Director of Corporate Services

Date: 21 November 2012

Person to Contact: Peter Barry
Corporate Services
Council Buildings
Garshake Road
Dumbarton G82 3PU
01389 737269
Peter.barry@west-dunbarton.gov.uk

Appendices: None

Background Papers: CPP Strategic Board 8 August 2011 (Agenda Item 12 Future Reporting Mechanisms)

Wards Affected: All

THIS PAGE INTENTIONALLY LEFT BLANK

WEST DUNBARTONSHIRE COUNCIL**Report by the Executive Director of Corporate Services****West Dunbartonshire Community Planning Partnership
Strategic Board: 12 December 2012**

Subject: Single Outcome Agreement 2011/14 - Annual Progress Report

1. Purpose

- 1.1** The purpose of this report is to set out West Dunbartonshire Community Planning Partnership's progress in meeting the Local Outcomes contained in the 2011/14 Single Outcome Agreement.

2. Recommendations

- 2.1** The Community Planning Partnership Board is asked to note this report and the attached SOA Annual 2011/14 Annual Progress Report Executive Summary.

3. Background

- 3.1** The Local Government in Scotland Act 2003 sets out a statutory duty for Councils to lead and facilitate Community Planning in its area. This duty has been informed by subsequent guidance and direction from the Scottish Government.
- 3.2** The SOA is a high end agreement between West Dunbartonshire CPP and the Scottish Government. It identifies areas for improvement and sets out how the CPP and its partners will drive forward public sector reform, and deliver better outcomes for the residents and communities of this area.
- 3.3** It is considered good practice for West Dunbartonshire CPP to prepare an Annual Report for the period April 2011-March 2012 on progress with delivery of the SOA. A summary version is to be submitted to the Scottish Government.

4. Main Issues

- 4.1** The SOA 2011/12 Progress Report Executive Summary provides details of progress towards our CPP priorities and local outcomes over the past year. The report also highlights the progress of some key programmes through case studies. These case studies were selected because of the particular and impressive impact they are having, or because they are innovative and offer new ways of designing or delivering services.

5. People Implications

5.1 There are no personnel issues.

6. Financial Implications

6.1 There are no financial issues.

7. Risk Analysis

7.1 The current CPP performance controls in place manage risk effectively. There is, therefore, no perceived risk arising from the contents of the report.

8. Equalities Impact Assessment (EIA)

8.1 An equalities, health and human rights impact assessment has been carried out on the SOA. An update on actions arising from this is contained in the full report. The Executive Summary, however, focuses on a performance review of the Single Outcome Agreement 2011/14 and the extent to which the local outcomes within this have been met.

9. Consultation

9.1 As this is a progress report on the Single Outcome Agreement, consultation and information gathering for the content was carried out across Council departments and external partners.

10. Strategic Assessment

10.1 The Single Outcome Agreement contains details that demonstrate how programmes support the delivery towards the three CPP strategic priorities:

- Work and Benefits
- Safe, Strong and Involved Communities, and
- Supporting Children and Families

Angela Wilson
Executive Director of Corporate Services

Date: 21 November 2012

Person to Contact:

Angela Campbell

Performance and Policy Officer, Community Planning
Corporate Services
Council Buildings
Garshake Road
Dumbarton G82 3PU
01389 737690
angela.campbell@west-dunbarton.gov.uk

- Appendices:** West Dunbartonshire Single Outcome Agreement Progress Report 2011/12 – Executive Summary
- Background Papers:** West Dunbartonshire Single Outcome Agreement Progress Report 2011/12
- Wards Affected:** All

THIS PAGE INTENTIONALLY LEFT BLANK



Single Outcome Agreement Progress Report 2011/12 *Executive Summary*



To promote partnership working that delivers public sector reform and improvement leading to better quality of life for the residents and communities of West Dunbartonshire

Forward

Welcome to the first progress report for West Dunbartonshire Community Planning Partnership's (CPP) Single Outcome Agreement (SOA) 2011/14. It is set out according to Scottish Government Guidance on SOA annual reporting.

This report captures the key developments and progress with the Community Planning Partnership from April 2011 to July 2012.

The Scottish Government and COSLA have been undertaking a review of Community Planning and Single Outcome Agreements. Work will soon commence to develop West Dunbartonshire Community Planning Partnership structures and SOA in response to the Statement of Ambition published as part of this review.

I recognise this is a period of great challenge and opportunity within Community Planning, informed by the National Review led by CoSLA and the Scottish Government. I do anticipate the need to develop structures and processes, including a different approach to Community Engagement, but I am confident that the council and CPP Partners will respond effectively to this agenda and build on the excellent work reflected in this report.



Martin Rooney
Chair of West Dunbartonshire CPP and Leader of the Council

1. Reporting on the SOA

New approaches to the delivery of our SOA (2011/14), and associated CPP investment, are delivering real and measurable improvements in service delivery.

This new approach to community planning in West Dunbartonshire has produced efficiencies, demonstrates best value and pilots a multi agency programme based approach to SOA delivery that could be relevant across Scotland. Our aim is to ensure that a shared commitment to the SOA is placed at the centre of our public sector partnership activity.

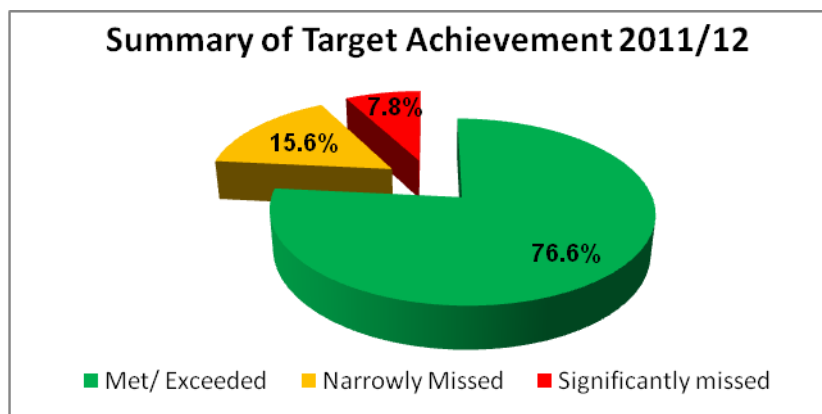
Our current SOA is informed by 3 priorities:

1. Work and Benefits
2. Safe, Strong and Involved Communities
3. Supporting Children and Families

All activity described in the SOA links to these priorities.

Our SOA (2011/14) can be found on the CPP website www.wdcpp.org.uk

The SOA comprises 18 Local Outcomes and 61 headline Performance measures. Some of these have been broken down into smaller elements to afford more detailed interrogation of progress. The following chart provides a status summary of the 48 performance indicators that are used to measure progress towards the local outcomes in our Single Outcome Agreement - where current data is available:



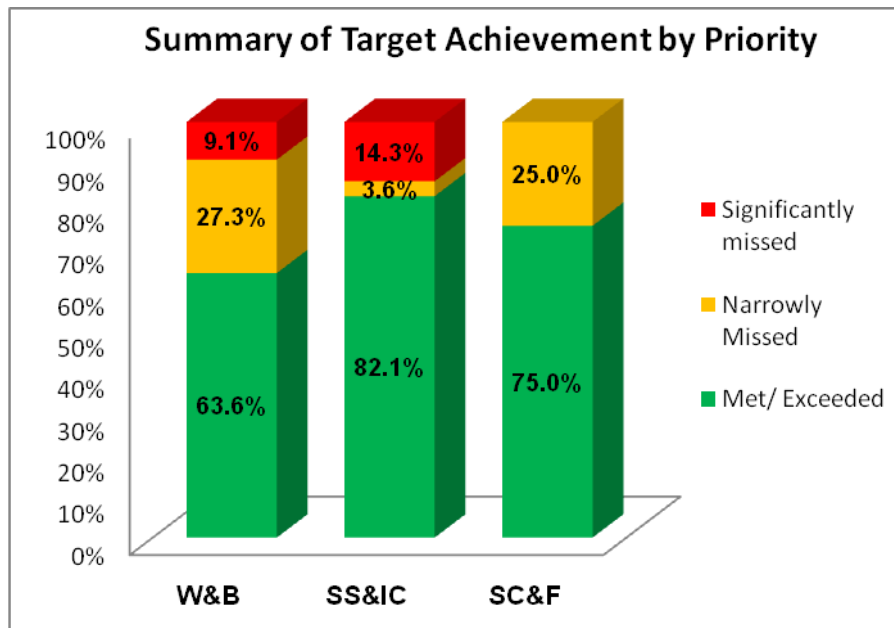
Note:
target narrowly missed: by less than 15%
target significantly missed: by 15% or more

Of those performance indicators where current data is available, and where targets were set, **76.6%** of targets were met or exceeded with **15.6%** narrowly missed.

Further analysis of performance indicators and associated targets shows that the general trend within each priority area is:

Agenda Item 8 – Appendix 1

- Just under **91%** of targets were met/exceeded or narrowly missed under the Work & Benefits (W&B) priority
- Almost **86%** of targets were met/exceeded or narrowly missed under the Safe, Strong & Involved Communities (S,S&IC) priority
- **100%** of targets were met/exceeded or narrowly missed under the Supporting Children & Families (SC&F) priority



The full progress report utilises the indicators agreed in our SOA and new measures developed over the past year. The performance framework includes, where available, baseline data for each PI from 2010/11, actual values against targets for 2011/12 and targets for 2012 to 2014.

2. Progress with CPP Priorities

Community planning has progressed well over the past year. The focus on three new priorities has led to positive change in terms of strategic direction and clarity, operating procedures, structures, performance management and financial controls.

Wider progress with our current CPP Thematic Groups and programmes is detailed in the full SOA progress Report. However, key achievements with each of our priorities are highlighted below.

Priority One: Work & Benefits

£26million has been invested in major regeneration sites within West Dunbartonshire over the past year.

Working 4U service key achievements during 2011/12 were:

Agenda Item 8 – Appendix 1

- 540 participants have been supported by the Working 4U Employability Service with 101 entering employment (from July 2011 to March 2012)
- 2,337 learners have successfully completed Community Learning & Development courses
- The Advice Partnership has continued to provide financial inclusion advice and support including: in and out-of-work benefit maximisation, money advice and fuel poverty. Some collective key statistics are noted below:
 - Income generated through benefits and grants for local residents – £14.1 million
 - New debt managed - £10.4million
 - Debt written off - £6million
 - Percentage of successful Appeal Tribunals - 63%
 - Number of benefit and grant claims: - 9,612

Priority Two: Safe, Strong and Involved Communities

The overall level of crime has fallen by 18.5%, accidental dwelling house fires in the home dropped by 29% and fire casualties reduced by 25% over the past 5 years.

The number of drug related deaths, recorded locally, has reduced from 23 in 2008 to 13 in 2009. This figure, in recently published data for 2010, has been maintained.

Priority Three: Supporting Children & Families

Performance in S4 at Scottish Credit and Qualifications Framework (SCQF) level 3 continues to increase and is now commendably within the top 20% nationally and well above comparator councils.

School leavers entering positive destinations increased from 88.1% in 2009/10 to 91.5% in 2010/11. The figure shows an overall improvement of 3.4% over the previous year and 2.6% above the national average of 88.9%. There has been a steady increase in young people moving into positive destinations since 2007/08.

The following case studies also highlight positive progress.

Priority One: Work & Benefits - Strategic Advisory Board

West Dunbartonshire Council has established a Strategic Advisory Board. The overall objective of the Board was to create a Vision for West Dunbartonshire in 2020 and recommend to the Council 'game changing' projects that would achieve a better future for West Dunbartonshire people. These objectives need to clearly align with the Council objectives and those of the Single Outcome Agreement. The Strategic Advisory board was made up from successful individuals from the public and private sector to act as 'critical friends' of the authority and bring a wide range of expertise to assist in shaping a better future. A one year process of quarterly meetings were established and thirty individuals from across various sectors, including industry, politics, and academia worked through some future scenarios and suggested a number of key priority projects that would deliver a better vision for West Dunbartonshire in 2020.



A community in West Dunbartonshire

The remit: to explore transformational projects to directly address the important under-performing economy factors of deprivation, unemployment and low business creation within West Dunbartonshire directly fitted with Government regional policies and strategies.

The Vision created by the Strategic Advisory Board for 2020 in West Dunbartonshire is:

“West Dunbartonshire is a strong partner in a dynamic Scotland, capitalising on its unique location between Glasgow, a vibrant European city and the Loch Lomond & Trossachs National Park. We have developed successful and sustainable communities that provide an attractive location and lifestyle for our local people and a skilled workforce for new and growing businesses. Growth in jobs is focused on tourism, leisure, health/care services and manufacturing. Our people and organisations are recognised for their ability to learn, innovate and adapt. Our leaders are confident, committed and prepared to be bold and ambitious in their decision making. The result is a positive transformation in our social and economic performance sustained by additional public/private investment.”

Three additional priorities have been recommended by the Board which focus on building 5,000 houses, delivering a big tourist/visitor attraction, creating 1,000 jobs, and a focus on the care sector. These priorities will be presented to Council for consideration in December 2012.

Importantly throughout the process 'future teams' were engaged with, to check progress and suggest improvements to the thinking of these groups. This included a Community Planning Thematic group, Council Officers, 12-14 year olds and a group of 16-19 year olds, recognising it was their future which was important.

The Council believe this important wider engagement, reaching out to a set of respected individuals to advise and provide their continued support to deliver transformational projects is critical in providing a valuable contribution to the Council's long term strategic planning.

Priority Two: Safe, Strong & Involved Communities - Public Reassurance Model

West Dunbartonshire's Public Reassurance model is a unique and innovative approach to tackling anti-social behaviour (ASB) and crime with a strong focus on promoting community engagement within a specifically identified area. To date, West Dunbartonshire is the only local authority in Scotland to have a dedicated team operating the 'Public Reassurance' model and having counterparts in the police as well as the wide range of partners delivering actions towards the common goal. The model has now been implemented in 4 areas across West Dunbartonshire and has achieved tangible results in reducing youth disorder, ASB and crime and also achieved significant environmental improvements that positively contribute to the physical appearance of the area.



*Sense of Place
sculptures in Faifley*

The model is delivered through extensive multi agency working, with partners contributing to the problem solving process and the deployment of their resources to the area. A high degree and consistency of public engagement and feedback is maintained throughout the project in order to achieve good relationships and trust that will sustain the community's detailed involvement in how local problems are identified and resources deployed. There is a focus on using local evidence to identify initiatives that are appropriate to the specific needs of the community. Each area throws up its own problems and it is only the overall approach to the application of the model that is consistent.

The public reassurance model has been deployed in Faifley since January 2010. With a population of nearly 5,000, Faifley is one of West Dunbartonshire's largest peripheral estates, in which an immediate challenge was to overcome very low levels of reporting and lack of trust in public agencies.

A key factor in the area was under-age drinking and both the police and WDC teams engaged with the license holders of off-sales premises to tackle issues of under-age supply of alcohol. A redeployable camera was situated in the area of highest alcohol-related disorder. The removal of drinking dens was also a top priority for the area. The tactical removal of one drinking den dramatically reduced the number of people hanging about the area drinking, and overall the incidents of alcohol-related youth disorder have decreased.

Success in the following initiatives was an encouraging example of how effective this approach was. These included: Shop-a-dealer Campaign; Agent Purchasing; Off road motorcycle enforcement days; Community environment days; 2 new community allotments sites; 2 new recycling areas identified and tackling persistent offenders.

Over the 2-year period that the public reassurance process was in place there was a considerable drop in the number of crime and police incidents reported in the area:

- Crimes were reduced by 25.2 % over the two years
- Crimes of disorder fell by 37%
- Youth and anti social behaviour incidents fell by 62.2%
- Youths drinking in public incidents fell from 72 reports in 2009/10 to 38 in 2011/12
- The identified hotspot area of Faifley Road for youth disorder fell from 286 incidents to 57 incidents representing an 80% reduction in this area.

Prior to it becoming a public reassurance area the intelligence on drug dealing in Faifley was relatively low, over the 2 year period the number of intelligence reports increased from

25 to 164 representing a 556% increase in reporting.

Priority 3: Supporting Children & Families – The Families and Schools Together (FAST) Programme

This award-winning programme, supported by Save the Children, helps parents to bond and interact with their children to improve their learning and development at home so pupils can reach their full potential at school. The programme engages family members in a variety of fun tasks, including singing, feelings charades and arts and crafts along with encouraging parents to try different approaches to parenting. One of the most popular activities at the school was the family meal, which was prepared in the school by a different family each week. As well as taking part in group activities at the school, parents had the opportunity to meet fellow parents and neighbours and build new friendships.



***Sarah and son Evan
participate in FAST***

Minister for Children and Young People, Aileen Campbell said: “I thoroughly enjoyed speaking to pupils and parents at St Eunan’s Primary about being involved in the FAST programme. It demonstrated the important role parents play in children’s learning and development and how this contributes to improving children’s attainment and achievement at school. We are committed to promoting parental involvement at all levels and Curriculum for Excellence provides an opportunity for schools and parents to work in partnership.”

The Clydebank school took part in an 8 week programme and was one of the first schools to offer the programme to almost 40 families.

3. Conclusions

The CPP is continuing its improvement agenda with a focus on partnership outcomes that make a real difference to local residents and communities, and on ensuring that communities can participate in, and influence, key decisions on how these services are delivered.

If you would like a copy of the full Single Outcome Agreement Progress Report, please contact the Community Planning section in the Corporate Services Department.

Phone:01389 737269

Write:West Dunbartonshire CPP Support Services
3rd Floor, West Dunbartonshire Council
Garshake Road, Dumbarton
G82 3PU

E-mail: [**community.planning@west-dunbarton.gov.uk**](mailto:community.planning@west-dunbarton.gov.uk)

The full progress report will be available from the Community Planning Partnership website at: [**www.wdcp.org.uk**](http://www.wdcp.org.uk)

