

WEST DUNBARTONSHIRE LICENSING BOARD

Report by the Clerk to the Licensing Board

18 June 2024

Subject: Licensing Board Annual Functions Report 2023/24

1. Purpose

- 1.1** To allow the Licensing Board to consider its Annual Functions Report in relation to the period 1 April 2023 to 31 March 2024. The report is attached at Appendix 1.

2. Recommendations

- 2.1** It is recommended that the Board notes the terms of the Functions Report for 2023/24.

3. Background

- 3.1** The Air Weapons and Licensing (Scotland) Act 2015 amended the Licensing (Scotland) Act 2005 to impose a statutory duty on the Licensing Board to publish an Annual Functions Report within three months of the end of each financial year.

4. Main Issues

- 4.1** The Functions Report requires the Licensing Board for the period 1 April 2023 to 31 March 2024: (1) to report how the Licensing Board has had regard to the licensing objectives and its Statement of Licensing Policy and Overprovision Assessment; (2) detail the decisions made by the Licensing Board; and (3) narrate details of the premises licensed within its area.

5. Financial and Procurement Implications

- 5.1** There are no financial or procurement implications associated with the contents of this report.

6. Risk Analysis

- 6.1** There is no risk to the Board associated with the contents of this report.

7. Equalities Impact Assessment (EIA)

- 7.1** There are no equalities impacts through consideration of this report.

8. Consultation

8.1 No consultation was required in the production of this report.

9. Strategic Assessment

9.1 There are no strategic implications associated with this report.

Alan Douglas
Clerk to the Licensing Board
5 June 2024

Person to Contact: Michael McDougall, Depute Clerk to the Licensing Board, West Dunbartonshire Licensing Board, Municipal Buildings, Church Street, Dumbarton G82 1NR. email: michael.mcdougall@west-dunbarton.gov.uk

Appendix: Appendix 1 – Functions Report 2023-2024

Background Papers: N/A

Wards Affected: All Wards