

## **Licensing Standards Officers Report**

### **LICENSING (SCOTLAND) ACT 2005**

### **PREMISES LICENCE VARIATION APPLICATION**

**PREMISES:** WDLBPREM/0052 Morrison's Daily Lomond Drive Bellsmyre Dumbarton G82 3AS

**PREMISES LICENCE HOLDER:** Alliance Property Holdings Limited Holmore House Gain Lane Bradford BD3

In accordance with the Licensing Board's Statement of Licensing Policy the Licensing Standards Officer recommends that for the purposes of the licensing objectives, that the conditions narrated in the Board's policy at Appendix 1, Part B – Off-Sales and Part C - Home Deliveries as replicated below are applied to this licence.

### **Part B – Off-Sales**

The holder of a premises licence shall ensure that:-

1. A refusal register is maintained in the premises recording all incidences of refused sales, including the date and time, the reason for refusal and the member of staff refusing the sale.
2. The refusal register is inspected by the Designated Premises Manager, or his nominated representative, at least on a fortnightly basis.
3. The refusal register is made available for inspection by the Police and Licensing Standards Officers on request.
4. The refusal register may be kept in electronic form, in which event the obligation imposed by condition 3 above may be discharged by making available for inspection as aforesaid a printed copy of the refusal register's entries.

### **Part C - Home Deliveries**

The holder of the premises licence must make sure that:-

1. A robust age verification policy requires to be in place for deliveries that include alcohol and must be strictly adhered to by all delivery staff, incorporating a Challenge 25 approach. All delivery staff must be trained in the operation of the foregoing policy.
2. Any documentation presented as verification of age is of a type prescribed in the Licensing (Scotland) Act 2005 or Regulations under that Act as suitable for that purpose.
3. An order register must be kept on the premises containing details of the items ordered/despached, with details of when the order was placed and when the

alcohol was despatched.

4. A delivery/refusal register requires to be maintained by the delivery driver containing details of the person accepting delivery or, if delivery was refused, the reason for any refusals.

5. No delivery of alcohol should be left unattended (including in a safe place) or with Children or Young Persons where there is no adult available to accept delivery.

6. Where a third party carries out deliveries, an written agreement must be in place between the holder of the premises licence and the third party setting out that the measures narrated at the foregoing points 1 to 5 are to be complied with.

### **Licensing Standards Officer**

**Date:** 5 March 2024

**Contact :**

Peter Clyde, Licensing Standards Officer, Regulatory and Regeneration Services,  
Council Offices, 16 Church Street, Dumbarton. G81 1TG.

E-mail : [peter.clyde@west-dunbarton.gov.uk](mailto:peter.clyde@west-dunbarton.gov.uk)