

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
SUMMARY

APPENDIX 1

PERIOD END DATE 31 August 2020

Department Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
	£000	£000	£000	£000	%		£000
Procurement	575	351	510	(65)	-11%	↑	(1)
Resources	5,250	4,314	5,129	(121)	-2%	↑	4
Regulatory	2,660	1,267	2,857	197	7%	↓	276
People & Technology	6,314	3,282	6,316	2	0%	↓	(51)
Communications, Culture, Community and Facilities	17,298	6,895	17,273	(25)	0%	↑	61
Education, Learning and Attainment	100,704	33,769	101,952	1,248	1%	↓	713
Environment and Neighbourhood	13,530	6,346	13,418	(112)	-1%	↑	(34)
Housing and Employability	4,290	1,719	4,207	(83)	-2%	↑	(35)
Regeneration	(3,526)	2,700	(998)	2,528	-72%	↓	2,460
Miscellaneous Services	6,171	2,944	6,060	(111)	-2%	↑	(14)
Loan Charges	7,072	2,947	7,072	0	0%	→	0
Requisition (VJB)	728	303	728	0	0%	→	0
Requisition (SPT)	1,592	663	1,592	0	0%	→	0
Requisition (CJP)	1,742	726	1,742	0	0%	→	0
Requisition (HSCP)	70,638	29,433	70,638	0	0%	→	0
Non GAE Allocation	(7,173)	(2,712)	(6,509)	664	-9%	↓	664
Contingency Fund	784	0	0	(784)	-100%	↑	(784)
Net Covid position	6,319	2,466	5,291	(1,028)	-16%	→	(1,028)
Total Expenditure	234,968	97,412	237,278	2,309	1%	↓	2,230
Council Tax/CT Replacement Scheme	(36,890)	(14,379)	(36,890)	0	0%	→	0
Revenue Support Grant/ NDR	(189,649)	(96,235)	(189,649)	0	0%	→	0
Covid Funding	(6,319)	0	(6,319)	0	0%	→	0
Use of Reserves	(2,110)	(879)	(2,110)	0	0%	→	0
Total Resources	(234,968)	(111,493)	(234,968)	0	0%	→	0
Net Expenditure	(0)	(14,081)	2,309	2,309	0.98%	↓	2,229
							80

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
PROCUREMENT

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Procurement	575	351	510	(65)	-11%	↑
Total Net Expenditure	575	351	510	(65)	-11%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
RESOURCES SUMMARY

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
	£000	£000	£000	£000	%	
Audit	134	149	113	(21)	-16%	↑
Central Administration Support	2,416	923	2,337	(79)	-3%	↑
Finance	1,402	676	1,402	0	0%	→
Rent Rebates & Allowances	(231)	607	(231)	0	0%	→
Revenues & Benefits	2,000	1,224	1,976	(24)	-1%	↑
Finance Business Centre	290	111	292	2	1%	↓
Cost of Collection of Rates	21	759	21	0	0%	→
Cost of Collection of Council Tax	(782)	(135)	(781)	1	0%	↓
Total Net Expenditure	5,250	4,314	5,129	(121)	-2%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
REGULATORY SUMMARY

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Democratic and Registration Service	750	330	811	61	8%	↓
Environmental Health	646	280	686	40	6%	↓
Licensing	(125)	29	(57)	68	-54%	↓
Legal Services	942	418	939	(3)	0%	↑
Planning	447	210	478	31	7%	↓
Total Net Expenditure	2,660	1,267	2,857	197	7%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
PEOPLE AND TECHNOLOGY

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
	£000	£000	£000	£000	%	
Service Summary						
Transactional Services	691	267	677	(14)	-2%	↑
Human Resources (including risk)	1,225	435	1,243	18	1%	↓
Information Services	4,093	2,453	4,112	19	0%	↓
Change Support	305	127	284	(21)	-7%	↑
Total Net Expenditure	6,314	3,282	6,316	2	0%	↓

WEST DUNBARTONSHIRE COUNCIL
 REVENUE BUDGETARY CONTROL 2020/21
 COMMUNICATIONS, CULTURE, COMMUNITIES AND FACILITIES

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
	£000	£000	£000	£000	%	
Communications & Marketing	313	130	320	7	2%	↓
Citizen Services	1,351	551	1,383	32	2%	↓
Performance & Strategy	343	140	343	1	0%	↓
Libraries, Museums, Culture	1,608	571	1,615	8	0%	↓
Arts and Heritage	356	159	369	13	4%	↓
Office Accommodation	1,551	364	1,537	(14)	-1%	↑
Clydebank Town Hall	176	44	271	96	55%	↓
Catering Services	4,862	1,411	4,781	(82)	-2%	↑
Building Cleaning	1,502	563	1,517	15	1%	↓
Building Cleaning PPP	(281)	(152)	(310)	(29)	10%	↑
Facilities Assistants	1,919	730	1,874	(45)	-2%	↑
Facilities Management	334	129	311	(24)	-7%	↑
Leisure Management	3,262	2,256	3,262	0	0%	→
Events	3	0	0	(3)	-94%	↑
Total Net Expenditure	17,298	6,895	17,273	(25)	0%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
EDUCATION, LEARNING AND ATTAINMENT

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Primary Schools	28,892	11,558	29,345	454	2%	↓
Secondary Schools	28,765	12,494	29,340	575	2%	↓
Specialist Educational Provision	16,191	5,720	16,495	304	2%	↓
Psychological Services	483	235	448	(35)	-7%	↑
Sport Development / Active Schools	589	186	589	(0)	0%	↑
Early Education	8,256	(4,113)	8,252	(4)	0%	↑
PPP	14,590	6,596	14,560	(30)	0%	↑
Cultural Services	559	273	565	6	1%	↓
Curriculum for Excellence	64	40	55	(9)	-14%	↑
Central Admin	262	86	194	(68)	-26%	↑
Workforce CPD	312	100	316	4	1%	↓
Performance & Improvement	448	170	471	23	5%	↓
Education Development	1,293	423	1,322	29	2%	↓
Raising Attainment - Primary	0	0	0	0	0%	→
Raising Attainment - Secondary	0	0	0	0	0%	→
Pupil Equity Fund (including LAC PEF)	0	0	0	0	0%	→
Total Net Expenditure	100,704	33,769	101,952	1,248	1%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
ENVIRONMENT AND NEIGHBOURHOOD

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Roads Operations	(1,132)	(318)	(205)	927	-82%	↓
Roads Services	3,917	1,734	2,996	(921)	-24%	↑
Transport, Fleet & Maintenance Services	(540)	946	(506)	34	-6%	↓
Grounds Maintenance & Street Cleaning Client	7,360	3,067	7,360	0	0%	→
Outdoor Services	252	12	233	(19)	-8%	↑
Burial Grounds	(140)	(1)	(169)	(28)	20%	↑
Crematorium	(941)	(294)	(986)	(45)	5%	↑
Waste Services	7,384	2,588	7,431	47	1%	↓
Depots	0	0	0	0	0%	→
Ground Maintenance & Street Cleaning Trading A/c	(2,631)	(1,388)	(2,736)	(105)	4%	↑
Total Net Expenditure	13,530	6,346	13,418	(110)	-1%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
HOUSING AND EMPLOYABILITY

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
	£000	£000	£000	£000	%	
Working 4 U	2,738	993	2,737	(1)	0%	↑
Communities	876	347	874	(3)	0%	↑
Homeless Persons	135	206	36	(100)	-74%	↑
Private Sector housing	42	17	42	0	0%	→
Anti Social Behaviour	498	155	519	21	4%	↓
Total Net Expenditure	4,290	1,719	4,207	(83)	-2%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
REGENERATION

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
	£000	£000	£000	£000	%	
Housing Maintenance Trading A/c	(1,386)	2,526	651	2,037	-147%	↓
Housing Asset and Investment	49	0	1	(48)	-98%	↑
Corporate Assets and Capital Investment Programme	(2,828)	(654)	(2,674)	153	-5%	↓
Economic Development	225	178	208	(17)	-8%	↑
Central Repairs & Maintenance	(259)	135	(42)	218	-84%	↓
Private Sector Housing Grants	11	26	13	2	13%	↓
Consultancy Services	662	488	845	183	28%	↓
Total Net Expenditure	(3,526)	2,700	(998)	2,528	-72%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
MISCELLANEOUS

APPENDIX 2

PERIOD END DATE

31 August 2020

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status
	£000	£000	£000	£000	%	
Sundry Services	3,696	1,641	3,596	(100)	-3%	↑
Members Allowances, etc	600	235	585	(15)	-3%	↑
European Employability	510	213	510	0	0%	→
Chief Executive, Directors and Strategic Leads	1,365	855	1,369	4	0%	↓
Total Net Expenditure	6,171	2,944	6,060	(111)	-2%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
COVID - LOCAL GOVERNMENT HARDSHIP FUND

PERIOD END DATE

31 August 2020

Scottish Government Local Govt Funding	WDC allocation	Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance
£000	£000	Service Summary	£000	£000	£000	£000 %
(155,000)	(2,729)	Local Government Income	(2,729)	0	(2,729)	0 0%
(50,000)	(880)	Hardship Fund	(880)	0	(880)	0 0%
(70,000)	(684)	Food - Grant Income	(684)	0	(684)	0 0%
		Additional funding (Free School Meals and Additional SGovt)	(632)	0	(632)	0 0%
		Additional consequentials	(862)	0	(862)	0 0%
(45,000)	(532)	Social Welfare Fund	(532)	0	(532)	0 0%
		Funding total	(6,319)	0	(6,319)	0 0%
		General spend held centrally*	4,471	1,252	3,374	(1,097) -25%
		Catering Spend	1,316	1,214	1,385	69 5%
		Social Welfare Fund - Spend	532	0	532	0 0%
		Spend total	6,319	2,466	5,291	(1,028) -19%
		Net Expenditure	0	2,466	(1,028)	(1,028) 0%

* please note that there are also variances within services due to increases in demand/ lost income/ reduced costs that are due to covid which requires to be considered against the income received as Government Funding

YEAR END DATE

31 August 2020

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%

Procurement

Procurement	575	510	(65)	-11%	↑
Service Description	This service provides a purchasing & procurement service for the Council				
Main Issues / Reason for Variance	Main reason for favourable variance is vacancies.				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	Underspend is anticipated				

Resources

Central Administration Support	2,416	2,337	(79)	-3%	↑
Service Description	This services deals with administration functions within the Authority				
Main Issues / Reason for Variance	The main reason for the favourable variance is vacancies				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	It is anticipated that the underspend will continue throughout the year				

Regulatory

Democratic and Registration Service	750	811	61	8%	↓
Service Description	This services deals with the administration functions and Democratic Services within the Authority				
Main Issues / Reason for Variance	The main reason for the variance is a reduction in expected income due to Covid 19.				
Mitigating Action	No action can be taken at this time				
Anticipated Outcome	Overspend is anticipated				

Licensing	(125)	(57)	68	-54%	↓
Service Description	This service provides all licensing on behalf of the Council				
Main Issues / Reason for Variance	The main reason for the variance is a reduction in expected income due to Covid 19.				
Mitigating Action	No action can be taken at this time				
Anticipated Outcome	Overspend is anticipated				

YEAR END DATE

31 August 2020

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%

Communications, Culture, Community and Facilities

Catering Services	4,862	4,781	(82)	-2%	↑
Service Description	Catering Services across WDC				
Main Issues / Reason for Variance	There has been a reduction in food purchases with the closure of schools and Early Years facilities.				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	Underpend by year-end				

Clydebank Town Hall	176	271	96	54%	↓
Service Description	The service provides civic accommodation and facilities within Clydebank				
Main Issues / Reason for Variance	The adverse variance is mainly due to non achievement of turnover and loss of income due to covid.				
Mitigating Action	No action can be taken at this time				
Anticipated Outcome	An overspend is likely.				

Education , Learning and Attainment

Primary Schools	28,892	29,345	454	2%	↓
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	The main variances arise due to savings from teacher turnover not materialising £263k. Also with school closures from April-Aug because of COVID-19 no income was generated from school meals resulting in an adverse income variance of £182k. In addition , doubts about our ability to generate income from lets has produced an adverse variance of £23k.				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend.				
Anticipated Outcome	An overspend primarily because of turnover not being achieved and loss of income is anticipated				

Secondary Schools	28,765	29,340	575	2%	↓
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	The adverse variance is mainly due to the loss of income from school meals and lets (£405k). With the closure of schools between April -Aug because of COVID-19 no income was able to be generated. In addition savings from teacher turnover have not materialised.				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend.				
Anticipated Outcome	An overspend primarily because of turnover not being achieved and loss of income is anticipated				

YEAR END DATE

31 August 2020

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%

Specialist Educational Provision	16,191	16,495	304	2%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	Payments to Other Bodies are currently overspent due to more children being placed within residential placements as a result of the more demanding nature of their educational requirements. Residential placements are demand-led and can fluctuate throughout the year. However, at present the number of placements is up over 12% on last year.				
Mitigating Action	The requirement for Residential Placements are demand-led services and decisions are taken jointly with HSCP following an assessment of the best option for all concerned. However, the actual usage throughout the year will be reviewed regularly to identify where there is scope to reduce the number of placements.				
Anticipated Outcome	If current levels of demand continue then it is anticipated that Residential and Day budgets will overspend.				

Central Admin	262	194	(68)	-26%	↑
Service Description	This service area covers Education Directorate				
Main Issues / Reason for Variance	The favourable variance is mainly due to realignment of some budgeted costs to Pupil Equity Fund.				
Mitigating Action	No action required.				
Anticipated Outcome	A favourable variance is projected at the year end.				

Environment and Neighbourhood

Roads Operations	(1,132)	(205)	927	-82%	↓
Service Description	This service covers the delivery of roads works orders raised				
Main Issues / Reason for Variance	COVID-19 lockdown resulting in work not being able to be carried out resulting in less income being achievable. Partially offset by underspends in materials and transport				
Mitigating Action	This overspend will be offset by an underspend in Roads services				
Anticipated Outcome	Overspend at year end				

Roads Services	3,917	2,996	(921)	-24%	↑
Service Description	This service relates to Roads design , structures , street lighting , road safety and school crossing patrols				
Main Issues / Reason for Variance	COVID-19 lockdown resulting in work not being able to be carried out resulting in less recharges come from Roads operation				
Mitigating Action	This underspend is mainly offset by an underspend in Roads services				
Anticipated Outcome	Works will be less than budgeted due to covid				

YEAR END DATE

31 August 2020

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Ground Maintenance & Street Cleaning Trading A/c	(2,631)	(2,736)	(105)	4%	↑
Service Description	Trading operation providing grounds maintenance and street cleaning services				
Main Issues / Reason for Variance	The main reason for the favourable variance is a reduction in costs as a result of COVID-19 lockdown - less seasonal workers recruited and lower supplies and contractor costs being incurred				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	An underspend is likely				

Housing and Employability

Homeless Persons	135	36	(100)	-74%	↑
Service Description	This service seeks to prevent homelessness occurring across the authority and improves access to support services				
Main Issues / Reason for Variance	Increased occupancy of homeless units therefore additional Housing Benefit income received				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	If occupancy rates remain high an over recovery of income is anticipated				

Regeneration

Housing Maintenance Trading A/c	(1,386)	651	2,037	-147%	↓
Service Description	This service delivers maintenance and investment services to the council's housing stock.				
Main Issues / Reason for Variance	The reduced throughput of work and reduced income due to COVID19.				
Mitigating Action	A successful staff furlough claim made to HMRC. Plans are in place to increase the amount of subcontracted work undertaken and to catch-up with the Housing revenue repairs backlog				
Anticipated Outcome	An adverse variance is projected due to covid. This will be subject to review as recovery plans are implemented.				
Corporate Assets and Capital Investment Programme	(2,828)	(2,674)	153	-5%	↓
Service Description	This service provides asset and estate management				
Main Issues / Reason for Variance	This projected adverse variance is mainly due to salary capitalisation not anticipated to be fully achieved during the COVID-19 lockdown.				
Mitigating Action	The budget will continue to be monitored throughout the year and any actions which can be taken to mitigate the overspend are being identified				
Anticipated Outcome	Overspend anticipated				

YEAR END DATE

31 August 2020

Budget Details	Variance Analysis				
	Total Budget	Projected Spend	Variance	RAG Status	
	£000	£000	£000	%	
Central Repairs & Maintenance	(259)	(42)	218	-84%	↓
Service Description	This service manages and undertakes repairs and maintenance to public buildings				
Main Issues / Reason for Variance	The reduced throughput of work and reduced income due to COVID19.				
Mitigating Action	A successful staff furlough claim made to HMRC. Plans are in place to maximise income during the remainder of this financial year				
Anticipated Outcome	An adverse variance is projected due to covid. This will be subject to review as recovery plans are implemented.				
Consultancy Services	662	845	183	28%	↓
Service Description	This service provides the architectural support to WDC				
Main Issues / Reason for Variance	Staff were redeployed to assist other areas due to COVID resulting in income levels projecting lower than budgeted				
Mitigating Action	The budget will continue to be monitored throughout the year.				
Anticipated Outcome	It is anticipated that the overspend will continue throughout year.				
Miscellaneous					
Sundry Services	3,696	3,596	(100)	-3%	↑
Service Description	This service area budgets for non departmental specific costs such as pensions costs, external grants and elderly welfare payments, external audit fees and insurance costs. The service heading also holds a number of general savings options which have still to be fully allocated.				
Main Issues / Reason for Variance	There are a number of variances within this service, both favourable and adverse. The main favourable variance is due to reduced insurance costs anticipated (due to the level of excesses anticipated), with the main adverse variances being caused by assumptions around the achievement of centrally held savings targets such as commercialisation which may be affected by covid and anticipated property costs of vacant buildings (HSCP properties and playdrome).				
Mitigating Action	Management will continue to monitor and maximise actions taken to achieve a level of savings, where appropriate.				
Anticipated Outcome	An overall underspend is anticipated				
Other					
Non GAE Allocation	(7,173)	(6,509)	664	-9%	↓
Service Description	This is the allocation of support service costs to other council services - excluding General Services) - such as HRA, capital, external bodies				
Main Issues / Reason for Variance	This adverse variance is due to the allocation of central administration to non GAE services being lower than budgeted due to covid				
Mitigating Action	Limited action can be taken to minimise this overspend.				
Anticipated Outcome	An adverse variance is anticipated				

YEAR END DATE

31 August 2020

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Contingency Fund	784	0	(784)	-100%	↑
Service Description	The contingency fund is used to accommodate externally influenced movements in departmental budgets				
Main Issues / Reason for Variance	The balance held in the contingency fund relates to 'controllable' spend identified within services which has now been removed to assist with funding the general financial burden of covid				
Mitigating Action	None required although it will continue to be monitored throughout the year.				
Anticipated Outcome	Underspend will be achieved				
Net Covid position	6,319	5,291	(1,028)	-16%	↑
Service Description	This represents the funding from Scottish Government specifically for covid and additional spend identified outwith specific Council Services				
Main Issues / Reason for Variance	The favourable variance is offset against variances within services due to increases in demand/ lost income/ reduced costs that are due to covid which requires to be considered against the income received as Government Funding				
Mitigating Action	None required although it will continue to be monitored throughout the year.				
Anticipated Outcome	Underspend will be achieved				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2020/21

Appendix 4

Efficiency reference	Efficiency Detail	Strategic Lead Area	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
MA1	Resources - streamline processes	Resources	- 80,000	- 80,000	-	
MA2	Reduce leadership support team	Regulatory	- 33,073	- 33,073	-	
MA4	Arts & Heritage restructure	Communication; Culture; Communities; Facilities	- 30,000	- 30,000	-	
MA5	Probationers	Education	- 263,000	- 263,000	-	
MA6	Reduce Creative Learning team	Education	- 23,745	- 23,745	-	
MA7	Reactive roads repairs	Environment & Neighbourhood	- 60,000	- 60,000	-	
MA8	Capitalisation of salaries	Regeneration	- 278,337	- 256,906	- 21,431	not fully achieved due to salaries not being recharged as budgeted due to COVID-19 lockdown.
MA9	Reduce hours - compliance posts (eco)	Regeneration	- 18,498	- 18,498	-	
MA10	Consolidation of posts	Housing & Employability	- 123,574	- 123,574	-	
			- 910,227	- 888,796	- 21,431	

APPENDIX 5

31 August 2020

5

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red								
Projects are forecast to be overspent and/or experience material delay to completion	32	30.2%	39,324	19.4%	32	30.2%	3,531	37.1%
Amber								
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	11	10.4%	61,410	30.3%	11	10.4%	2,255	23.7%
Green								
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	63	59.4%	101,698	50.2%	63	59.4%	3,736	39.2%
TOTAL EXPENDITURE	106	100%	202,432	100%	106	100%	9,523	100%

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Actual Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	147,446	39,324	147,885	438	41,419	3,531	20,699	(20,720)	(20,958)	238
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	66,420	61,410	66,473	53	5,785	2,255	5,378	(407)	(426)	19
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	158,548	101,698	158,957	410	23,596	3,736	23,734	139	(270)	409
TOTAL EXPENDITURE	372,414	202,432	373,316	901	70,800	9,523	49,812	(20,988)	(21,654)	666

TOTAL RESOURCES	(372,414)	(202,432)	(373,316)	(901)	(70,800)	(9,523)	(49,812)	20,988
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NET EXPENDITURE	0	0	0	0	0	0	0	0
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PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Making Tax Digital						
	Project Life Financials	40	0	0%	40	0	0%
	Current Year Financials	40	0	0%	0	(40)	-100%
	Project Description	Making Tax Digital.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Oct-21		
Main Issues / Reason for Variance							
Making Tax Digital deliverables/ guidance has changed since this capital bid was submitted. Officers need to reassess WDC plans for Making Tax Digital to ensure that the Council remain compliant. Due to COVID- 19 HMRC have delayed the next stage of MTD until October 2021. Progress has been made on the digital linking of data on our excel spreadsheets in preparation of the next phase launch. Budget is therefore required to be rephased to 2021/22.							
Mitigating Action							
None required.							
Anticipated Outcome							
Making Tax Digital.							

2	Legal Case Management System						
	Project Life Financials	33	0	0%	33	0	0%
	Current Year Financials	33	0	0%	0	(33)	-100%
	Project Description	Legal Case Management System					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	The project will resume following lockdown and Officers are able to access the hardware the system will run on. Tenders received have been held so Officers expect project can be completed within budget, when project is able to resume. It is therefore expected completion may not be possible in 2020/21, therefore budget is required to be rephased to 2021/22.						
Mitigating Action							
None available at this time.							
Anticipated Outcome							
New legal case management system.							

3	ICT Security & DR						
	Project Life Financials	404	9	2%	404	0	0%
	Current Year Financials	404	9	2%	190	(214)	-53%
	Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the Disaster recovery capabilities of WDC.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
	Main Issues / Reason for Variance						
	Agreed at ICT Steering Board to progress with partial switch replacement during 2020 and reprofile the budget to accommodate increased spend during 2021/22. Forecast spend for 2020/21 is now expected to be approx. £0.190m with £0.214m required to be rephased to 2021/22.						
Mitigating Action							
Reprofile this budget.							
Anticipated Outcome							
Underspend during 2020/21 and budget carried to 2021/22.							

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4	Internet of Things Asset Tracking - new project 2020/21						
	Project Life Financials	240	0	0%	240	0	0%
	Current Year Financials	240	0	0%	0	(240)	-100%
	Project Description	Asset Tracking					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	28-Feb-22		
	Main Issues / Reason for Variance						
	Budget was awarded based on Business case justification. Unable to make a financial case for the additional investment and project stopped. Scottish Government will be notified and match funding returned. Civtech and supplier will be notified.						
Mitigating Action							
Report budget no longer required.							
Anticipated Outcome							
No spend and budget returned to capital plan. Project will not be completed.							

5	Heritage Capital Fund						
	Project Life Financials	4,000	106	3%	4,000	0	0%
	Current Year Financials	940	0	0%	430	(510)	-54%
	Project Description	Heritage Capital Fund.					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
<p>Council approved a £4m investment in Cultural assets in March 2018. In February 2019 the Cultural Committee approved a £0.330m investment in Alexandria Library, a £0.015m investment in consultancy work to scope out a museum at Clydebank Library, and in April 2019 approved £0.252m to upgrade Clydebank Town Hall roof and stonework and £0.060m for the Town Hall investment programme. For future years, in November 2019 Committee approved £1.408m investment at Clydebank Town Hall, £0.575m investment in a new museum in the basement of Clydebank Library, and £0.015m in consultancy work to scope out improvements at the Back Door Gallery. Works have been delayed during the period of COVID-19 lockdown however are resuming as restrictions are lifted. With regards to works relating to the Museum Space at Clydebank Library, phase 1 of the project is complete and phase 2 preparatory work has now commenced. With regards to the Town Hall element, consultancy on spatial redesign of gallery spaces has now recommenced. With regards to Dalmuir Gallery Improvement works, consultancy on spatial redesign of the gallery space within Dalmuir Library has also now recommenced. At this time it is estimated that £0.430m will be spent in 2020/21 with £0.510m required to be rephased to 2021/22.</p>							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Project to be delivered on budget and within revised timescale.							

6	Telephone System Upgrade						
	Project Life Financials	15	0	0%	15	0	0%
	Current Year Financials	15	0	0%	0	(15)	-100%
	Project Description	To improve Housing Repairs telephone platform for incoming calls, providing improved Management Information.					
	Project Lifecycle	Planned End Date	31-Mar-21	End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Works scoped with ICT. However, given recent circumstances, there has been no further progress made. It would be unfair to ask ICT to divert resource to this project at this time and it wouldn't be acceptable to make any changes or amendments to the telephone platform at this point. It is therefore expected the telephone system upgrade will be delayed until 2021/22.						
Mitigating Action							
None required at this time.							
Anticipated Outcome							
To upgrade telephone system.							

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

7	Glencairn House						
	Project Life Financials	5,050	0	0%	5,050	0	0%
	Current Year Financials	300	0	0%	0	(300)	-100%
	Project Description	Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum.					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-24		
	Main Issues / Reason for Variance						
	The Glencairn House project has not yet commenced as planned due to COVID-19 restrictions and is now not likely to progress in 2020/21. It is therefore anticipated that £0.300m is required to be rephased to 2021/22.						
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum, within budget albeit later than originally anticipated.							

8	Free School Meals					
	Project Life Financials	199	97	49%	199	00%
	Current Year Financials	102	0	0%	0	(102)-100%
	Project Description					
	Provision of Capital Funding from Scottish Government to implement free school meal initiative.					
	Project Lifecycle		Planned End Date		31-Mar-21	Forecast End Date
						31-Jul-21
Main Issues / Reason for Variance						
Due to the restrictions imposed by COVID-19 and the reprioritisation of tasks there will a delay in the completion of the project. Proposals for Christie Park and Gavinburn have been developed however due to nature of the works they cannot be carried out until next summer recess. As a result £0.102m is required to be rephased to 2021/22.						
Mitigating Action						
Opportunities to mitigate are limited due to need for work to be carried out around school holidays and building services resources therefore engagement with subcontractor has now taken place to minimise further delay.						
Anticipated Outcome						
Project completed within budget albeit later than anticipated.						

9	New Balloch Campus						
	Project Life Financials	16,701	16,691	100%	16,709	9	0%
	Current Year Financials	10	0	0%	18	9	90%
	Project Description	Construction of new primary school in Balloch to incorporate St Kessog's PS, Haldane PS and Jamestown PS and EE&CC.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	The main construction project reached the end of the defect rectification period on 9 February 2019, however retention of £0.016m is currently being held and will be released when the Making Good Defects certificate is issued, which is forecast in 2020/21. The overall project is reporting an anticipated overspend of £0.246m against the original budget (prior to additional budget being allocated) at this time and is expected to be financially complete in 2020/21 with the release of retention on both the main construction contract and the Haldane demolition contract.						
Mitigating Action							
None available.							
Anticipated Outcome							
Delivery of project on programme, however forecast overspend in the region of £0.246m.							

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

10 Schools Estate Improvement Plan

Project Life Financials	20,000	5,316	27%	20,000	0	0%
Current Year Financials	10,635	1,675	16%	8,295	(2,340)	-22%
Project Description	Improvement of Schools Estate.					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		

Main Issues / Reason for Variance

With regards to the new Renton Campus, the project has been impacted upon by COVID-19 outbreak. This has impacted the spend projections for this financial year as the site was closed for a duration of 13 weeks. Officers are continuing to assess the revised programme to completion but at this time, it is anticipated that the overall project will be complete by July 2022. (Previously April 2022). With regards to the ongoing works at St Mary's Alexandria, scheduled works are progressing. The tender for the MUGA has been issued and is due for return end of September 2020.

Mitigating Action

With regards to the new Renton Campus, Officers are exploring programme mitigating measures at this time to consider improvement to the phased completion dates. Planners have approved a temporary relaxation to permit extended construction hours until 5 October 2020.

Anticipated Outcome

Project delivered within budget and to the revised programme, following COVID-19.

11 Schools Estate Improvement Plan - Phase 2 - Next Phase 2020/21

Project Life Financials	25,800	8	0%	25,800	0	0%
Current Year Financials	1,000	8	1%	250	(750)	-75%
Project Description	Improvement of Schools Estate.					
Project Lifecycle	Planned End Date	31-Mar-24	End Date	31-Mar-24		

Main Issues / Reason for Variance

The next phase of the Schools Estate Improvement Plan involves the development of the next phase of the plan in the Fairley area. The Capital Investment Team have been tasked with providing a funding submission to the Scottish Government Learning Estate Improvement Programme to support the delivery of key priority areas set out within the new West Dunbartonshire Learning Estate Strategy 2020-2030. It is anticipated bid submission will be made late autumn 2020 with decisions estimated to be reported in December 2020. A site analysis feasibility study has been drafted for existing locations and being reviewed by officers at this time. It is anticipated that £0.250m will be spent this financial year, with £0.750 required to be rephased to 2021/22.

Mitigating Action

None available at this time.

Anticipated Outcome

Next phase of Schools Estate Improvement plan.

12 Early Years Early Learning and Childcare Funding

Project Life Financials	8,562	5,278	62%	8,562	0	0%
Current Year Financials	2,465	581	24%	1,922	(543)	-22%
Project Description	Early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funded ELCC to 1140 hours from August 2020.					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		

Main Issues / Reason for Variance

Due to the restrictions implemented for COVID-19 the project was delayed as works could not be carried out within the timescales originally planned. As a result anticipated spend for 2020/21 is £1.922m with £0.543m required to be rephased to 2021/22.

Mitigating Action

None available at this time.

Anticipated Outcome

The project will be completed to deliver the requirements of the Early Years expansion plans.

31 August 2020

5

15	Dalmonach CE Centre						
	Project Life Financials	1,150	1,093	95%	1,150	0	0%
	Current Year Financials	69	12	18%	27	(43)	-62%
	Project Description	To create new community facilities with additional space for early years provisions.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance							
<p>Due to the restrictions implemented for COVID-19 the project is anticipated to be delayed as works could not start within the timescales originally planned and since has been stalled due to insolvency of the principle contractor. Officers are awaiting feedback from Consultancy Services regarding submission requirements from Building Services to proceed. At this time it is expected that £0.043m will be required to be rephased to 2021/22.</p>							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
To create new community facilities with additional space for early years provisions.							

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

16 Kilmaronock Cemetery Extension

Project Life Financials	217	0	0%	217	0	0%
Current Year Financials	217	0	0%	0	(217)	-100%
Project Description	Extension of existing cemetery at Kilmaronock.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		

Main Issues / Reason for Variance

The original planned project to extend the current cemetery is no longer viable due to soil depth and land being unsuitable. Another field adjacent to the church has been identified as potentially being suitable, however this land is currently owned by Church of Scotland. Estates have now made final contact with Church of Scotland requesting permission to carry out site investigation works however they are not responding so it seems unlikely that this plan will progress. Other options are now being explored, but likely this budget will be required to be rephased to 2021/22.

Mitigating Action

Other options to be explored.

Anticipated Outcome

To provide further burial space in West Dunbartonshire.

17 Levensgrove Park - Restoration & Regeneration

Project Life Financials	3,843	3,756	98%	4,073	230	6%
Current Year Financials	20	35	174%	250	230	1131%
Project Description	Restoration and Regeneration of Levensgrove Park.					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		

Main Issues / Reason for Variance

The project started August 2017 and the Pavilion is now complete and handed over. Project is forecasting a project life overspend due to various unforeseen additional costs.

Mitigating Action

None required.

Anticipated Outcome

Project delivered later than originally anticipated.

18 Posties Park Sports Hub - New sports hub to include Gym & running track

Project Life Financials	1,802	87	5%	2,002	200	11%
Current Year Financials	1,723	8	0%	500	(1,223)	-71%

Project Description Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new all-weather 6 lane running track, conversion of blaze sports pitch to grass, new fencing, upgrade of existing floodlights and additional car parking. This combines the budget approved by the Council in February 2015 for Community Sports Facilities at Posties Park, draw down of budget from the generic sports facilities budget line and anticipated match funding from Sports Scotland.

Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Dec-21
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Main Issues / Reason for Variance

Initial cost estimates indicated a budget shortfall of £0.300m due to ground conditions meaning that the foundations had to be designed to be more substantial than first anticipated and decontamination that was required due to asbestos discovered on site. As a result of this value engineering exercises have been undertaken which would have brought the project back within budget, however the revised plans were not approved by Planning. Following discussions with Planning a design has now been agreed which will result in a project life forecast cost of £2.002m resulting in a project life overspend of £0.200m. Contract was awarded August 2019 and physical works were expected to commence March however postponed due to COVID-19 restrictions. It is now anticipated that work will be complete by December 2021 with forecast spend in 2020/21 expected to be £0.500m with £1.223m required to be rephased to 2021/22.

Mitigating Action

None required at this time.

Anticipated Outcome

Creation of sports hub.

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

19	Vale of Leven Cemetery Extension							
	Project Life Financials	650	165	25%	650	0	0%	
	Current Year Financials	485	0	0%	100	(385)	-79%	
	Project Description		Extension of existing cemetery in Vale of Leven.					
	Project Lifecycle		Planned End Date		31-Mar-21	Forecast End Date		31-Mar-22
	Main Issues / Reason for Variance							
	Difficulties in purchasing the preferred site resulted in early delays to this project. Site investigation works on the preferred site are now complete and the land was deemed suitable in October 2018. Negotiations are now complete and approval granted at February 2019 IRED committee to purchase land. An unforeseen legal issue has now resulted in a delay in signing off the land purchase. Legal are now in the process of working through this issue that has surfaced to conclude the purchase. Once purchase is complete the project will go to tender. Due to the delays outwith the Council's control, it is expected that the project will be unable to fully complete in 2020/21, with £0.385m required to be rephased to 2021/22.							
	Mitigating Action							
	Opportunities to mitigate are limited due to ongoing discussions with regards to purchase of land.							
	Anticipated Outcome							
A suitable site has been identified and is in the process of being purchased to provide a sustainable burial environment, the project will be delivered on budget albeit later than originally planned.								

20	New Westbridgend Community Centre						
	Project Life Financials	675	55	8%	675	0	0%
	Current Year Financials	630	10	2%	135	(495)	-79%
	Project Description	New Westbridgend Community Centre					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Project progression has been delayed in 2020/21 due to COVID-19 restrictions. The planning application is expected to be submitted before the end of September with a start on site anticipated in the new calendar year. Full completion is expected in 2021/22. It is anticipated at this time that £0.135m will be spent this financial year with £0.495m required to be rephased to 2021/22 for project completion.						
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Project to be delivered on budget.							

21	Alexandria Community Centre Sports Hall re-flooring						
	Project Life Financials	40	0	0%	40	0	0%
	Current Year Financials	40	0	0%	0	(40)	-100%
	Project Description	Alexandria Community Centre Sports Hall re-flooring					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Project commencement held due to COVID-19 restrictions. It is anticipated that engagement with contractors can commence in autumn, with physical progress expected to commence in 2021/22.						
Mitigating Action							
None available at this time.							
Anticipated Outcome							
New floor fitted in Alexandria Community Sports Hall							

31 August 2020

5

[illegible]

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

25

Depot Rationalisation

Project Life Financials	8,535	118	1%	8,535	0	0%
Current Year Financials	163	0	0%	30	(133)	-82%
Project Description	Depot Rationalisation.					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Given potential implications around operational service requirements for Greenspace, Transport, Roads and Waste, Officers have not been in a position to complete the DRP Business Case at this point. Requirements were to be re-visited in March 2020, however as a result of COVID-19 and other pressing priorities this has been delayed and will be reviewed in January 2021 when there will be a better understanding of future operational requirements for a Depot provision. At this time it is estimated that only £0.030m will be spent this financial year with £0.133m required to be rephased to 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project business case will be brought back to project board and Council when the implication of shared services is known.						

26

Upgrade obsolete heating controls (BEMS) across Council estate

Project Life Financials	160	0	0%	160	0	0%
Current Year Financials	160	0	0%	10	(150)	-94%
Project Description	Upgrade obsolete heating controls (BEMS) across Council estate					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
This project is to upgrade obsolete heating control management systems across the Council's Estate. It is necessary for this work to be carried out during the non-heating season or when buildings are unoccupied. Initial site surveys required prior to works commencing have been severely delayed due to COVID-19. Officers will endeavour to maximise spend this financial year, however at this time it appears that approximately £0.150m will be required to be rephased to 2021/22.						
Mitigating Action						
Further dialogue with contractors and suppliers to maximise spend.						
Anticipated Outcome						
Delivery of project within budget.						

27

Replace obsolete boilers (plant greater than 30 years old)

Project Life Financials	235	0	0%	235	0	0%
Current Year Financials	235	0	0%	36	(199)	-85%
Project Description	Replace obsolete boilers (plant greater than 30 years old)					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Boiler replacements to be considered are The Hub and St Mary's Alexandria, both of which are two of the very few remaining oil sites within West Dunbartonshire area. In addition the current gas boiler at Municipal buildings is at least 35 years old. Delays due to site access not being available due to COVID-19 and work must be carried out during the non-heating season. It is anticipated that design and procurement will be carried out this financial year, with £0.199m required to be rephased to 2021/22 for the progression of the physical works.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Delivery of project within budget albeit later than first anticipated.						

31 August 2020

5

28	Replace existing main hall Air Handling unit at Clydebank Town Hall						
	Project Life Financials	85	0	0%	85	0	0%
	Current Year Financials	85	0	0%	3	(82)	-96%
	Project Description	Replace existing main hall Air Handling unit at Clydebank Town Hall					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Due to COVID-19 restrictions there have been delays to the project and site access not being available. Works require to be completed during the non-heating season therefore at this time it is anticipated that only design fees of approximately £0.003m will be incurred in this financial year, with the remainder of the budget to be rephased to 2021/22 for completion of the project, however Officers will endeavour to maximise spend where possible.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Delivery on budget but delayed timescales.						
29	District Heating Network Expansion - new project 2020/21						
	Project Life Financials	11,000	0	100%	11,000	0	100%
	Current Year Financials	5,500	0	0%	2,000	(3,500)	-64%
	Project Description	District Heating Network Expansion					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Development towards the expansion will commence this year with current year forecast spend estimated at £2m with £3.5m required to be rephased to 2021/22.						
	Mitigating Action						
	None required						
	Anticipated Outcome						
	Project will be delivered on budget.						
30	Regeneration Fund						
	Project Life Financials	10,782	4,329	100%	10,782	0	100%
	Current Year Financials	1,481	50	3%	678	(803)	-54%
	Project Description	Funding to implement major regeneration projects linked to community charrettes.					
	Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
	Main Issues / Reason for Variance						
	Bowling Harbour development is on hold pending outcome of North Clyde Riverbank masterplan. Connecting Clydebank had been delayed due to issues that are now resolved with planning permission and funding - a contractor has been secured and the project will be underway during 2020/21. Although foreshore clearance work has now been completed at Dumbarton Waterfront accounting for spend on this budget, the overall Waterfront Pathway project is longer-term than first anticipated due to delays by the landowners. Balloch Village Square project was completed, and the remainder of the Balloch Charrette budget will be used to fund the Station Square project which is being scoped and developed during 2020. A special Council on 29 October 2019 sought and secured approval of an additional £2.609m for District Heating Network commercial costs from the existing Regeneration budget, accelerating budget from future years. This increase brings the District Heating budget from Regeneration Fund to £3.509m (£0.9m previously approved). As a result of the works required to be rephased, £0.678m of budget is required in 2020/21.						
	Mitigating Action						
	Project complexity and the need to programme some works to avoid busy tourism periods and reliance on third parties means that mitigation is challenging.						
	Anticipated Outcome						
	Progress towards delivery of planned projects from Economic Development Strategy and Charrette Action Plans albeit later than originally anticipated.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

31	Clydebank Charrette, A814						
	Project Life Financials	4,300	549	100%	4,300	0	100%
	Current Year Financials	3,233	542	17%	2,000	(1,233)	-38%
	Project Description	Clydebank Charrette, A814					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has prevented commencement on these works. Works are proposed to commence late summer 2020.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
Completion spring 2022.							

32	Elevated Platforms (Building Services)						
	Project Life Financials	45	0	100%	45	0	100%
	Current Year Financials	45	0	0%	0	(45)	-100%
	Project Description	Elevated Platforms (Building Services)					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Service is scoping requirements based on changing working practice and work type. Expect full spend to be achieved in 2021/2022 financial year, therefore £0.045m is required to be rephased to 2021/22.						
Mitigating Action							
Teams will review requirements by end of September and arrange for purchase of equipment by end of March 2022.							
Anticipated Outcome							
Project will be delivered later than first anticipated but within original budget.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1

ICT Modernisation

Project Life Financials	504	256	51%	504	0	0%
Current Year Financials	504	256	51%	300	(204)	-40%
Project Description	This budget is to facilitate ICT infrastructure and modernise working practices.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance						
Device replacement aspect of this capital spend is delayed as 2019/20 project reaches completion. It is still expected to be delivered by end March with devices purchased and implementation underway. Project resourcing costs are also expected to be fully utilised by March 2021 estimated at £0.100m. Service improvement spend is delayed but anticipate £0.020m spend by March 2021. £0.045m ICT Mod retention is being held and expected to carry to 2021/22.						
Mitigating Action						
Prioritisation of projects will continue to be reviewed and if possible the projects will be accelerated.						
Anticipated Outcome						
Delay of the project and some of the spend.						

2

IoT Employee Resilience Support - new project 2020/21

Project Life Financials	200	0	0%	100	(100)	-50%
Current Year Financials	200	0	0%	50	(150)	-75%
Project Description	Employee Resilience Online Support Tool					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	28-Feb-22		
Main Issues / Reason for Variance						
Contract discussion underway and project due to resume from September. Budget allocation for this project is more than required with £0.050m required in 2020/21 and £0.050m required in 2021/22. £0.100m reported as underspend in the current financial year with £0.050m required to be rephased to 2021/22 for project completion.						
Mitigating Action						
To finalise the budget allocation for this project						
Anticipated Outcome						
Project delayed marginally. Budget requirement is £0.050m p.a. for two years. The additional £0.100m is not required and reported as underspend.						

3

365 Implementation

Project Life Financials	200	0	0%	200	0	0%
Current Year Financials	100	0	0%	70	(30)	-30%
Project Description	Project services to delivery Microsoft 365 Implementation including 3rd party supplier, training, technical consultancy etc					
Project Lifecycle	Planned End Date	31-Mar-22	Actual End Date	31-Mar-22		
Main Issues / Reason for Variance						
Way forward recommendation / option appraisal is being developed to present to ICT Steering Board in September. Project is delayed overall however aspects (MS Teams deployment) has made progress ahead of plan due to COVID-19.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project delivered on time and on budget.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4

AV Equipment - Education

Project Life Financials	1,110	24	2%	1,110	0	0%
Current Year Financials	445	19	4%	300	(145)	-33%
Project Description	Purchase of AV Equipment for Education.					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project was delayed due to COVID-19 restrictions, however now progressing with phase one of the plan which involves replacement of boards with emergency replacement for broken boards. At this time it is anticipated that £0.300m will be spent this financial year, with £0.145m required to be rephased to 2021/22.						
Mitigating Action						
None available.						
Anticipated Outcome						
Purchase of AV Equipment for Education.						

5

Kilpatrick School - New Build

Project Life Financials	10,841	10,687	99%	10,958	117	1%
Current Year Financials	154	0	0%	271	117	76%
Project Description	Design and build of construction of Additional Support Needs School.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
The Final Account has yet to be agreed and will require to be negotiated as the contractor is claiming additional monies beyond the contract sum and available budget, which generates a financial risk that Officers are seeking to mitigate where possible. At present, the project life forecast outturn is anticipating an overspend in the region of £0.387m which constitutes the additional asbestos removal costs and the final 1.5% retention which there is a contractual obligation to pay. Previously an anticipated overspend has been reported but there is a risk this may increase because the contractor has applied for payment greater than the agreed contract sum and has also submitted a loss and expense claim which is currently being determined. Officers continue to work to fully agree the final account and determine the extent of overspend. Project was physically complete November 2017 with retentions due to be paid when all defects are rectified. At this time there are two defects still to be resolved, however it is anticipated retention release will occur in 2020/21.						
Mitigating Action						
Opportunities to mitigate are limited at this time. The Council is obligated to make substantiated payment, however continue to meet with Hubwest with a view to agreeing the final account and resolving the financial position.						
Anticipated Outcome						
Project complete albeit over budget.						

6

Education Software Licensing Refresh - new project 2020/21

Project Life Financials	270	0	0%	270	0	0%
Current Year Financials	30	0	0%	15	(15)	-50%
Project Description	End of Life Software Upgrades for Education					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
One education end of life (EOL) application identified and supplier discussions started. At this time, it is estimated that £0.015m will be required to be rephased to 2021/22.						
Mitigating Action						
None required						
Anticipated Outcome						
Delivery of project within budget.						

APPENDIX 7

31 August 2020

5

8	Office Rationalisation						
	Project Life Financials	22,051	22,043	100%	22,052	2	0%
	Current Year Financials	9	1	16%	11	2	20%
	Project Description	Delivery of office rationalisation programme.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance							
<p>The current overall project overspend is due to additional costs associated with the clearance of Garshake, unforeseen internal recharges, variations to project delivery, and asbestos removal. New Dumbarton Office has been opened to staff from 21 May 2018. HES Grant of £0.050m will be awarded in 2020/21, delay being due to staff shortages within HES processing claims and now as a result of COVID-19 and HES staff being furloughed. Retention for demolition of Garshake works will be paid in 2020/21.</p>							
Mitigating Action							
None available.							
Anticipated Outcome							
Project delivered at a higher cost than budgeted.							

**WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS**

APPENDIX 7

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials				
	Budget	Spend to Date	Forecast Spend	Variance	
	£000	£000	%	£000	£000 %

9 Leisure Energy projects - air handling units, upgrade lighting, circulating pumps, and draught proofing					
Project Life Financials	290	62	21%	290	0 0%
Current Year Financials	218	0	0%	150	(68) -31%
Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.				
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22	
Main Issues / Reason for Variance					
Works to be completed relate to Air Handling Unit (AHU) upgrades at Meadow Centre. It was decided that installing an air handling unit outside would minimise disruption to customers, staff and business. Structural engineers were required to carry out soil samples to confirm the ground was suitable to build an external base for the unit however the positive result took a considerable amount of time to return. More recent delays relate to the design and details of the new foundation slab and requires to be re-configured due to the discovery of the unusually large projection of the foundation from the face of the main building. This altered the concept of the design of the proposed foundations so further works were required before it could go to tender. Tenders for the structure have now been evaluated and planning permission has been granted but due to time taken for approval works weren't able to progress further in 2019/20, and were required to be rephased to 2020/21, however due to COVID-19 restrictions, inability to visit site and make arrangements for installation. This could have an impact on the project being delayed. Consultancy Services is currently applying for Building Warrant for the revised scheme.					
Mitigating Action					
Continue to liaise with internal colleagues and Leisure Trust.					
Anticipated Outcome					
Project expected to deliver within budget albeit later than anticipated.					

10 Regeneration/Local Economic Development					
Project Life Financials	3,342	2,774	83%	3,342	0 0%
Current Year Financials	1,611	1,044	65%	1,511	(100) -6%
Project Description	Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire, aligned to the Economic Strategy 2015-20. External funding will be sought to maximise opportunities for redevelopment of these sites.				
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22	
Main Issues / Reason for Variance					
The budget spend accounts for a range of Economic Development projects underway including the biodiversity park at St Eunan's. With regards to St Eunan's, there has been a requirement for increased expenditure on the site of £0.033m and more recent additional costs associated with the northern boundary fence which requires unforeseen works due to its poor structural condition that equate to approximately £0.190m. This has resulted in delay and equates to £0.500m of the total rephasing to 2020/21. The rephasing to 2020/21 of £0.411m relates to Dumbarton Waterfront Path and Mitchell Way, Alexandria. The development for the Dumbarton Waterfront Path continues with Lidl section completed and Cullross section near completion. The project management of Queens Quay development continues, design development for the Town Centre Fund projects which is well advanced, Alexandria Masterplan and an NPF4 North Clyde masterplan delivered to SG, final payments for the Balloch improvement projects and public realm improvements in Alexandria. The delay by the Mitchell Way, Alexandria, developer has meant that the funds allocated to the relocation of the gas pipe to prepare the currently-Council owned site for development will be required to slipped into next financial year and at this time it is anticipated £0.100m is required to be rephased to 2021/22.					
Mitigating Action					
None available at this time.					
Anticipated Outcome					
Significant progress with transformational projects including Dumbarton Waterfront, strategic disposal sites, Alexandria town centre and further progress with implementing Charrette Action Plans.					

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials				
	Budget	Spend to Date	Forecast Spend	Variance	
	£000	£000	%	£000	£000

11	Replace Elderly Care Homes and Day Care Centres					
	Project Life Financials	27,463	25,554	100%	27,497	34
	Current Year Financials	2,371	934	39%	2,605	234
	Project Description	Design and construction of replacement elderly care homes and day care centres in Dumbarton and Clydebank areas.				
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22	
	Main Issues / Reason for Variance					
	<p>Dumbarton Care Home achieved practical completion on 28 April 2017. There is one outstanding recorded defect yet to be rectified relating to the Combined Heat & Power (CHP) engine and accordingly a small amount of retention has been withheld. With regards to Clydebank Care Home, CCG have been in possession of the site since the end of October 2018. Programme has been compromised by COVID-19. Site closed on 25 March 2020 and re-opened, under essential status, on 4 May 2020 under strict health & safety working measures. COVID-19 related Extension of Time requires to be agreed for closure duration and re-mobilisation period – circa 7 weeks. Revised Completion date estimate is November 2020. Discharge of Planning conditions and the granting of the Completion Certificate by Building Standards are also contract requirements of certifying Completion. There is an anticipated reduction in productivity based on COVID-19 site operating procedures, however CCG are making good progress since their return both internally and with external works. Financial risk exposure due to delay in achieving the district heating and power to site which are WDC owned risks in the construction contract. Accounting for estimated £0.242m delay costs, of which some have been absorbed by contingency balances, Officers are forecasting an overall project overspend in the region of £0.034m. The use of the construction haul road ceased on 22 July 2020 and the land area was handed back on 26 August 2020. The critical co-ordination aspect at present is the district heating connection due 9 October 2020. Access to the spine road was agreed as of 31 August 2020. The target opening date for the new facility will be advised by HSCP with a minimum of a 6 week transition period after the construction completion date.</p>					
	Mitigating Action					
	<p>COVID-19 outbreak is impacting the project programme, costs and risks. Due to the complexity of working within a Masterplan development, our ability to mitigate issues is restricted to only those within our direct project control. Officers are maintaining regular communications with the District Heating & Queens Quay Masterplan Teams, specifically regarding energy centre heat-on date, utility connections and spine road.</p>					
	Anticipated Outcome					
	<p>Dumbarton Care Home opened 2017. Clydebank Care Home anticipated to be complete November 2020 with a projected overspend.</p>					

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4	Replacement GIS system and upgrade to eDevelopment Planning system.					
	Project Life Financials	51	51	99%	51	0 0%
	Current Year Financials	26	25	99%	26	0 0%
	<p>Project Description Replacement GIS system and upgrade to eDevelopment Planning system.</p> <p>Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 30-Apr-20</p> <p>Main Issues / Reason for Variance Project now fully installed tested and signed off as completed with the roll out being programmed and delivered in phased stages. Full budget spend anticipated in 2020/21.</p> <p>Mitigating Action None Required.</p> <p>Anticipated Outcome GP/GIS in Planning.</p>					
5	Trading Standards Scam Prevention					
	Project Life Financials	10	8	81%	10	0 0%
	Current Year Financials	2	0	15%	2	0 0%
	<p>Project Description Call blocking devices to be fitted to the phones of WDC's most vulnerable residents which will block unknown numbers from connecting and limiting incoming calls to only known and trusted numbers, for vulnerable consumers who may be susceptible to hard selling techniques, scams and other frauds.</p> <p>Project Lifecycle Planned End Date 31-Mar-21 End Date 31-Mar-21</p> <p>Main Issues / Reason for Variance The local scams advice and prevention initiative will follow a model being developed nationally by the Scottish Trading Standards society and will include both online and physical materials. It is hoped that despite COVID-19 the remaining budget can still be utilised in 2020/21.</p> <p>Mitigating Action None required at this time.</p> <p>Anticipated Outcome To protect WDC's most vulnerable residents from phone calls from which they may fall victim of hard selling techniques, scams and other frauds.</p>					
6	ICT Modernisation - New Project 2020/21					
	Project Life Financials	900	0	0%	900	0 0%
	Current Year Financials	100	0	0%	100	0 0%
	<p>Project Description ICT Modernisation.</p> <p>Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21</p> <p>Main Issues / Reason for Variance Onsite work on public access device replacements and upgrades in progress and due for completion mid September. Project admin tasks, project review and handover to business as usual to follow. This will overlap with planning the in-year spend which has a dependency on new voice and data contract start date (estimated Oct 2020 tendering committee approval) as replacement of end of life (EOL) MOBs is a priority for this capital spend.</p> <p>Mitigating Action None required at this time.</p> <p>Anticipated Outcome Spend completed on time and on budget.</p>					

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

7 **Civic Heart Works - Refurbishment of Clydebank Town Hall**

Project Life Financials	3,341	3,317	99%	3,341	0	0%
Current Year Financials	24	0	0%	24	0	0%

Project Description Refurbishment of Clydebank Town Hall.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

The plans for the remaining Civic Heart Works includes a kitchen upgrade to allow full utilisation of the asset for more efficient service provision especially around larger events and the provision of in-house bars. Asset Management are working with the service to deliver this and the kitchen upgrade element is now complete. Works to gas system and drainage system to complete in autumn 2020. Full budget spend anticipated.

Mitigating Action

None required at this time.

Anticipated Outcome

Project to be delivered on budget.

8 **Upgrade of Clydebank Library**

Project Life Financials	500	499	100%	500	0	0%
Current Year Financials	1	0	0%	1	0	0%

Project Description Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and the original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

It is anticipated that project will be delivered on time and on budget.

Mitigating Action

None required at this time.

Anticipated Outcome

Full refurbishment of library delivered within budget and within amended timescales.

9 **Transformation of Infrastructure Libraries and Museums**

Project Life Financials	421	143	34%	421	0	0%
Current Year Financials	322	44	14%	322	0	0%

Project Description To improve performance and efficiency of Council's Libraries and Cultural Services.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 30-Jun-21

Main Issues / Reason for Variance

A revised spending plan has been agreed in light of restrictions imposed by COVID-19. Revision includes replacement mobile shelving for all libraries, with additional improvements to Children's Library areas, public PC furniture and staff desks for Alexandria and Dalmeir Libraries. This will now be progressed with colleagues from Procurement and Asset Management with a target completion of full spend by the end of the financial year 2020/21.

Mitigating Action

Project will be monitored for delays

Anticipated Outcome

Project will be delivered within budget.

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

10 **Payment Card Industry Data Security Standard (PCIDSS)**

Project Life Financials	30	0	0%	30	0	0%
Current Year Financials	30	0	0%	30	0	0%

Project Description Module would ensure that WDC were compliant with the current requirements of PCIDSS for card payments without the need for numerous costly workarounds.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

Work in progress collating details for the module to ensure all services who take payments are incorporated within the proposal. Budget spend anticipated in 2020/21.

Mitigating Action

None at this time.

Anticipated Outcome

Upgraded version with PCI compliant telephone payment system.

11 **Choices Programme - to assist young people who require additional support**

Project Life Financials	750	609	81%	750	0	0%
Current Year Financials	147	7	5%	147	0	0%

Project Description Bringing together Central Support Services which will include relocation of Choices Programme.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

School opened to pupils in August 2019, snagging list is being progressed and is anticipated to complete in 2020/21.

Mitigating Action

None required at this time.

Anticipated Outcome

Project delivered on time and on budget.

12 **Online Payment System for Education Establishments**

Project Life Financials	52	50	96%	52	0	0%
Current Year Financials	2	0	0%	2	0	0%

Project Description Cashless Catering within Primary Schools.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

It is anticipated that project will be delivered on time and on budget.

Mitigating Action

None currently required.

Anticipated Outcome

Project was delivered on time and on budget,

13 **OLSP - New Build**

Project Life Financials	4,092	4,093	100%	4,092	0	0%
Current Year Financials	0	1	0%	0	0	0%

Project Description Design and construction of new Secondary School in Bellsmyre, Dumbarton.

Project Lifecycle Planned End Date 31-Mar-20 End Date 31-Mar-20

Main Issues / Reason for Variance

Final invoice for Principal Designers fee paid in 2020/21, therefore project now physically and financially complete.

Mitigating Action

None Required

Anticipated Outcome

New Build opened to pupils on 25 October 2017 in line with the programme. Project reporting an overspend.

APPENDIX 8

31 August 2020

5

14	Aitkenbar PS, St Peters PS, Andrew Cameron EE&CC						
	Project Life Financials	10,384	10,369	100%	10,386	2	0%
	Current Year Financials	66	51	78%	67	1	1%
	Project Description	Design and construction of new co-located school to replace 3 separate establishments.					
	Project Lifecycle	Planned End Date	31-Mar-21	End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Officers will release the Making Good Defects certificate when the final 2 defects are rectified and in turn the remaining 1.5% retention (£0.066m) will be released.						
	Mitigating Action						
	Closure of 2 remaining defects will release retention payment in 20/21.						
	Anticipated Outcome						
	Delivery of project on programme and under budget.						
15	Schools Estate Refurbishment Plan						
	Project Life Financials	5,508	5,493	100%	5,508	0	0%
	Current Year Financials	16	11	71%	16	0	0%
	Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Final budget expenditure to be incurred in 2020/21.						
	Mitigating Action						
	None available						
	Anticipated Outcome						
	To improve the condition of schools within budget albeit later than first anticipated.						
16	Digital Inclusion						
	Project Life Financials	418	0	0%	418	0	0%
	Current Year Financials	418	0	0%	418	0	0%
	Project Description	Increase the ratio of chrome book devices for most disadvantaged children and families and support for families with remote access.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	New Scottish Government funding to support the most disadvantage children in West Dunbartonshire by increasing the chromebook to pupil ratio. Budget spend anticipated in 2020/21.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Increase the chromebook ratio for most disadvantaged children.						
17	Purchase of gritters						
	Project Life Financials	400	0	0%	400	0	0%
	Current Year Financials	400	0	0%	400	0	0%
	Project Description	Purchase of gritters.					
	Project Lifecycle	Planned End Date	31-Mar-21	Actual End Date		31-Mar-22	
	Main Issues / Reason for Variance						
	Procurement strategy developed and quotations received. Full budget spend anticipated in this financial year.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Receipt of gritters later than anticipated. may be an increase in cost.						

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

18	Clydebank Community Sports Hub					
	Project Life Financials	3,865	3,798	98%	3,865	0 0%
	Current Year Financials	67	0	0%	67	0 0%
	Project Description	Creation of a community and sport hub.				
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21
	Main Issues / Reason for Variance					
	<p>The Principal Contractor CBC are in administration and Officers have issued a contract termination notice. There are outstanding defects to be rectified and minor grass pitch works and officers are preparing an order of costs, with a view to commissioning third parties to complete. There are anticipated minor professional fees to be paid in 2020/21 and the previously withheld retention monies will now be looked upon for the budget to rectify defects and complete the minor works. Officers have received correspondence from the insolvency practitioner cost consultant requesting payment of the withheld retention money, which is being disputed by officers.</p>					
	Mitigating Action					
	Project Team officers are engaging with Procurement and Legal Services at this time following the announcement of CBC going into administration. Costs to rectify remaining defects and complete grass pitch works are being prepared and will be assessed against remaining budget.					
	Anticipated Outcome					
	New facility has been operational since October 2018. Project reporting a forecasted overspend.					
19	Community Capital Fund					
	Project Life Financials	3,851	3,639	94%	3,851	0 0%
	Current Year Financials	213	1	0%	213	0 0%
	Project Description	Upgrade and improve recreational facilities throughout West Dunbartonshire.				
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21
	Main Issues / Reason for Variance					
	Works to be completed relate to four play parks at Levensgrove Park, Balloch Park, Moss o Balloch and Central Alexandria. Works resumed August 2020 following COVID-19 restrictions with completion anticipated by 31 March 2021.					
	Mitigating Action					
	None required at this time.					
	Anticipated Outcome					
	Improved recreational facilities throughout WDC.					
20	Community Sports Fund					
	Project Life Financials	472	406	86%	472	0 0%
	Current Year Financials	66	0	0%	66	0 0%
	Project Description	Match funding of up to 75% for local sports clubs to develop business cases to improve facilities.				
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21
	Main Issues / Reason for Variance					
	2017/18 was the final year of a project to fund external/community sports groups which is now closed to new applications. Officers have evaluated submissions received within the final round of applications. Full spend has been committed, however the timing of spend is dependent on external groups proceeding with projects as planned. It is hopeful that full budget spend can be achieved in 2020/21.					
	Mitigating Action					
	Officers will continue to liaise with community groups to ensure progress is made with projects.					
	Anticipated Outcome					
	Improve sport facilities to a wide range of organisations WDC.					

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

21	Holm Park & Yoker Athletic FC						
	Project Life Financials	750	658	88%	750	0	0%
	Current Year Financials	92	0	0%	92	0	0%
	Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Awaiting programme from subcontractors for works to stand, however full budget spend anticipated this financial year.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project delivered on budget.						
22	Environmental Improvement Fund						
	Project Life Financials	1,726	1,704	99%	1,726	0	0%
	Current Year Financials	42	19	46%	42	0	0%
	Project Description	This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Remaining budget to fund the retentions of Mountblow 3G pitch and final minor expenditure.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Project delivered on budget.						
23	New Clydebank Leisure Centre						
	Project Life Financials	23,758	23,756	100%	23,758	0	0%
	Current Year Financials	2	0	0%	2	0	0%
	Project Description	Provision of new leisure centre.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Final minor expenditure committed but yet to be expended.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project delivered on time and under budget. Underspend removed from budget in 2018/19.						
24	Public non-adopted paths and roads						
	Project Life Financials	1,068	794	74%	1,068	0	0%
	Current Year Financials	288	15	5%	288	0	0%
	Project Description	Upgrades to drainage and lighting to enhance the lifespan of paths and roads within facilities in public parks, cemeteries and civic spaces.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Projects delayed due to COVID-19 restrictions, however, contractors now back working and works expected to be caught up and completed by end of financial year.						
	Mitigating Action						
	Works to be complete as soon as possible.						
	Anticipated Outcome						
	Upgraded footpaths.						

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

25

Sports Facilities Upgrades

Project Life Financials	193	26	14%	193	0	0%
Current Year Financials	167	0	0%	167	0	0%
Project Description	Project is part of wider investment in sporting facilities and is dependent on match funding from Sports Scotland. Agreement in principle to wider WDC strategic priorities.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Oct-21		
Main Issues / Reason for Variance						
The budget has been allocated for construction of 3 All weather tennis courts at Argyll Park. This project was estimated to cost £0.165m and it was hopeful that with application to The Lawn Tennis Association, match funding would be received, however following discussions with The Lawn Tennis Association in April 2018 they have only offered 25% funding. Match funding of 25% has also been provided by Sports Scotland. The project has now been tendered, and despite a value engineering exercise the project cost is expected to total £0.020m over allocated budget. As a result Sports Scotland have agreed to increase their funding by £0.020m to allow the project to progress. The contract was awarded and expected to commence in March 2020, however was postponed due to COVID-19 restrictions. Works re-commenced August 2020 and expected to be complete October 2020.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
To deliver project within budget albeit later than first anticipated.						

26

New Sports Changing Facility Dumbarton West (Old OLSP site)

Project Life Financials	350	9	2%	350	0	0%
Current Year Financials	341	0	0%	341	0	0%
Project Description	New Sports Changing Facility Dumbarton West (Old OLSP site)					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Demolition and site investigation works are complete. Project progression has been delayed in 2020/21 due to COVID-19 restrictions. Planning permission has now been submitted however design has to be re-visited to tie in with new housing site. Final budget spend for the year will be dependent on outcome of new design, but it is hopeful at this time that this can be achieved. Full budget spend therefore forecast.						
Mitigating Action						
Continue to liaise with Planning to take the project forward and prevent further delay.						
Anticipated Outcome						
To deliver new sports changing facility.						

27

New Sports Changing Facility at Duntocher

Project Life Financials	300	20	7%	300	0	0%
Current Year Financials	281	7	3%	281	0	0%
Project Description	New Sports Changing Facility at Duntocher					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Dec-20		
Main Issues / Reason for Variance						
Works have commenced on site and due to complete by the end of December 2020.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To deliver new sports changing facility.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

28

Auld Street Clydebank - Bond

Project Life Financials	400	358	89%	400	0	0%
Current Year Financials	42	0	0%	42	0	0%
Project Description	Completion of roadworks associated with Auld Street housing development.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
COVID-19 restrictions has prevented progress of these works in 2020/21, however it is hopeful as restrictions are lifted, works can still be completed in 2020/21.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

29

Cycling, Walking and Safer Streets

Project Life Financials	474	0	0%	474	0	0%
Current Year Financials	474	0	0%	474	0	0%
Project Description	Introduction of enhanced walking routes and traffic calming schemes to introduce safer streets within West					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Works that were not completed due to COVID-19 restrictions will be prioritised in 2020/21 when Government guidance permits, to utilise this budget in the timeframe required.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21						

30

Footways/Cycle Path Upgrades

Project Life Financials	119	0	0%	119	0	0%
Current Year Financials	119	0	0%	119	0	0%
Project Description	Renewal and/or enhancement of failed footpaths/cycle paths through West Dunbartonshire.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Works were delayed due to COVID-19 restrictions however it is anticipated that the previously planned programme of works will still go ahead although the delivery method may have to be reviewed.						
Mitigating Action						
None required at this time but if necessary a review of delivery method will be undertaken.						
Anticipated Outcome						
Project complete within timescale.						

31

River Leven Flood Prevention Scheme

Project Life Financials	800	124	16%	800	0	0%
Current Year Financials	96	0	0%	96	0	0%
Project Description	River Leven Flood Prevention Scheme.					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Consultant engaged and working on options for River Leven Flood Prevention Scheme. Project progress has however been delayed in 2020/21 due to COVID-19 restrictions, although it is still anticipated full budget can be spent.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

32 Infrastructure - Flooding

Project Life Financials	144	0	0%	144	0	0%
Current Year Financials	144	0	0%	144	0	0%
Project Description	Essential renewal of failed drainage assets to minimise flood risk within West Dunbartonshire.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		

Main Issues / Reason for Variance

COVID-19 Government guidance has prevented commencement on these works. It is anticipated that full spend will be achieved however in order to progress a response from SEPA on River Leven optioneering has been sought and has not yet been received.

Mitigating Action

None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.

Anticipated Outcome

Intention is to complete works for this budget in 2020/21.

33 Infrastructure - Roads

Project Life Financials	3,881	48	0%	3,881	0	0%
Current Year Financials	3,881	48	1%	3,881	0	0%
Project Description	Infrastructure - Roads					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		

Main Issues / Reason for Variance

COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that works will still be completed within timescales although the delivery method may need to be changed.

Mitigating Action

None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.

Anticipated Outcome

Intention is to complete works for this budget in 2020/21.

34 A813 Road Improvement Phase 1

Project Life Financials	2,325	922	40%	2,325	0	0%
Current Year Financials	790	12	2%	790	0	0%
Project Description	A813 Road Improvement Phase 1.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		

Main Issues / Reason for Variance

COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that works will still be completed within timescales although the delivery method may need to be changed.

Mitigating Action

None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.

Anticipated Outcome

Intention is to complete works for this budget in 2020/21. Consultancy works are ongoing for a technical & developed design.

35 A813 Road Improvement Phase 2

Project Life Financials	2,325	0	0%	2,325	0	0%
Current Year Financials	0	0	0%	0	0	0%
Project Description	A813 Road Improvement Phase 2.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		

Main Issues / Reason for Variance

No issues to report.

Mitigating Action

None required at this time.

Anticipated Outcome

To provide an improved A813.

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

36

A811 Lomond Bridge

Project Life Financials	3,900	1,405	36%	3,900	0	0%
Current Year Financials	3,342	848	25%	3,342	0	0%
Project Description	Upgrade of Lomond Bridge.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
COVID-19 Government guidance has delayed commencement on these works, however works have resumed in June and full current year budget spend anticipated in this financial year.						
Mitigating Action						
Contractor has resumed works on site mid-June.						
Anticipated Outcome						
Project anticipated to be complete by end of 2020/21						

37

Protective overcoating to 4 over bridges River Leven

Project Life Financials	1,030	35	0%	1,030	0	0%
Current Year Financials	464	9	2%	464	0	0%
Project Description	To overcoat 4 bridges over River Leven.					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still be completed on time but the delivery method may need to be reviewed.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

38

Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements & Park and Rides

Project Life Financials	750	0	0%	750	0	0%
Current Year Financials	750	0	0%	750	0	0%
Project Description	Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still be completed on time although the delivery method may be reviewed.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

39

Street lighting and associated electrical infrastructure

Project Life Financials	84	0	0%	84	0	0%
Current Year Financials	84	0	0%	84	0	0%
Project Description	Street lighting and associated electrical infrastructure.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still be completed on time although the delivery method may be reviewed.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

40

Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road

Project Life Financials	60	53	88%	60	0	0%
Current Year Financials	7	0	0%	7	0	0%

Project Description

Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road.

Project Lifecycle

Planned End Date

31-Mar-21

Forecast End Date

31-Mar-21

Main Issues / Reason for Variance

COVID-19 Government guidance has prevented commencement on these works, however budget spend anticipated in 2020/21.

Mitigating Action

None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.

Anticipated Outcome

Intention is to complete works for this budget in 20/21.

41

Electrical Charging Points - Rapid Charge

Project Life Financials	170	0	0%	170	0	0%
Current Year Financials	170	0	0%	170	0	0%

Project Description

Electrical Charging Points - Rapid Charge.

Project Lifecycle

Planned End Date

31-Mar-21

Forecast End Date

31-Mar-21

Main Issues / Reason for Variance

COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still complete on time and an external consultant will be engaged to assist with progression.

Mitigating Action

None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.

Anticipated Outcome

Intention is to complete works for this budget in 2020/21.

42

Invest in "Your Community Initiative"

Project Life Financials	880	615	70%	880	0	0%
Current Year Financials	98	13	13%	98	0	0%

Project Description

Capital budget to support the roll out of Your Community, an initiative designed to achieve coordinated service delivery in response to community need. This is complimented by community capacity building, empowering WD citizens to do more for their own communities (leading to less reliance on council). Also included is the implementation of participatory budgeting to support and build capacity in communities.

Project Lifecycle

Planned End Date

31-Mar-23

Forecast End Date

31-Mar-23

Main Issues / Reason for Variance

The Improvement Fund (IF) budget has been rephased to extend to financial year 2022/23. This allows community groups time to develop their projects and where possible source additional funding to match any IF support. The fund has supported a range of capital improvements across West Dunbartonshire including the India Street art-work project delivered in partnership with Central Alexandria Tenants and Residents Association (CATRA), improvements to the Rock Community Church in Castlehill and most recently approval to invest in a project that aims to create a physical link from Whitecrook to connect to the National Cycle Route 754. This project has been led by Centre 81 with engagement with the local community on the potential benefits a new link to the cycle path could provide. A modest contribution from the IF has allowed a significant amount of external funding to be levered into the Whitecrook area. Prior to the COVID-19 pandemic various projects were in the development phase. As we move through recovery, communities may take the opportunity to re-assess their local need. As a result some projects may change or new priorities may come forward. Your Community partners will continue to support communities with their local ambitions and at this time it is hopeful that full current year budget spend will be incurred.

Mitigating Action

Opportunities to mitigate have been limited due to the need to liaise with communities. The group continues to liaise with groups regularly to ensure funds are utilised for the benefit of the communities.

Anticipated Outcome

Full budget spend anticipated albeit later than originally planned.

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

43	Integrated Housing Management System - new project 2020/21						
	Project Life Financials	20	0	0%	20	0	0%
	Current Year Financials	10	0	0%	10	0	0%
	Project Description	Development of IHMS system.					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	21-Mar-22		
	Main Issues / Reason for Variance						
	No issues to report with budget spend anticipated in 2020/21.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Development of IHMS system.						
44	Building Upgrades and H&S - lifecycle & reactive building upgrades						
	Project Life Financials	1,519	576	38%	1,519	0	0%
	Current Year Financials	1,519	576	38%	1,519	0	0%
	Project Description	Lifecycle and reactive building upgrades.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Due to COVID-19 restrictions, planned works were delayed, however budget is expected to be fully allocated and budget spend anticipated in 2020/21.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	The project will be delayed						
45	Oil to Gas Conversion						
	Project Life Financials	187	99	53%	187	0	0%
	Current Year Financials	163	75	46%	163	0	0%
	Project Description	Oil to Gas Conversion in council buildings.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Oct-20		
	Main Issues / Reason for Variance						
	Carleith Boiler house works are almost complete. Braehead Primary boiler plant design and procurement is complete. Gas meter and pipe installation works are planned for October 2020 school break.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project complete within budget and revised timescale.						
46	Solar Panel Installation						
	Project Life Financials	135	7	5%	135	0	0%
	Current Year Financials	135	7	5%	135	0	0%
	Project Description	Installation of Solar Panels on Council buildings.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Awaiting final approval from BAM PPP funders for approval on installation at St Peter the Apostle High School. Should approval be granted it is expected full budget will spend in 2020/21.						
	Mitigating Action						
	Should St Peter the Apostle not be feasible other projects will look to be brought forward.						
	Anticipated Outcome						
	Project will be delivered later than anticipated.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

47	Water Meter Downsize						
	Project Life Financials	16	6	39%	16	0	0%
	Current Year Financials	10	0	0%	10	0	0%
	Project Description	Water Meter Downsize.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-20		
	Main Issues / Reason for Variance						
	The project is now complete. All invoices have been processed and awaiting payment.						
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Delivery of project on time and on budget.							

48	Urinal Controls						
	Project Life Financials	45	26	58%	45	0	0%
	Current Year Financials	19	0	0%	19	0	0%
	Project Description	Urinal Controls.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Specific sites still to be identified and surveyed. Due to COVID-19 and lockdown, surveys were suspended until approval was given to proceed. Officers will now endeavour to maximise spend on this budget in 2020/21.						
Mitigating Action							
Liaising with RPOs and contractor to enable us to be in a position to survey as soon as is reasonably practicable.							
Anticipated Outcome							
Delivery of project within budget.							

49	Electricity Automatic Meters						
	Project Life Financials	28	18	64%	28	0	0%
	Current Year Financials	10	0	0%	10	0	0%
	Project Description	Electricity Automatic Meters					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	48 meters installed as at 31 March 2020. Completion of works were totally dependant on site access and permission to switch power off for up to one hour. Due to COVID-19 restrictions, officers are awaiting instruction to allow discussion to take place with contractors regarding commencement of works on site, however it is still hopeful that budget will be spent this financial year as lockdown restrictions are eased.						
Mitigating Action							
Liaising with all parties in preparation to allow works to commence.							
Anticipated Outcome							
Delivery of project within budget, albeit later than originally planned.							

50	Energy Projects quick wins						
	Project Life Financials	60	3	5%	60	0	0%
	Current Year Financials	27	0	0%	27	0	0%
	Project Description	Energy Projects quick wins.					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Draft proofing doors and windows, restricting control of radiator controls and thermostats etc. The COVID-19 situation has not allowed Officers to progress as expected, however will endeavour to maximise spend but part of this budget may need to be rephased into 2021/22.						
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Delivery of project on time and on budget.							

31 August 2020

5

51	Automatic Meter Readers						
	Project Life Financials	48	20	41%	48	0	0%
	Current Year Financials	28	0	0%	28	0	0%
	Project Description	Automatic Meter Readers.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	This project life budget is split with £0.028m allocated to water automatic meter readers and £0.020m allocated to electricity automatic meter readers. With regards to water automatic meters, all large sites complete, with works to smaller sites to be completed after COVID-19 restrictions are eased. With regards to the electricity automatic meters element of this project, completion of works were dependent on site access and permission to switch power off for up to one hour which wasn't possible in 2019/20. Remaining works for replacement water meters to resume as COVID-19 restrictions are eased to complete this project. Full budget spend in this financial year anticipated.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Delivery of project within budget, albeit later than originally planned.						
52	Lighting upgrades to LED in schools and Corporate buildings						
	Project Life Financials	171	0	0%	171	0	0%
	Current Year Financials	171	0	0%	171	0	0%
	Project Description	Lighting upgrades to LED in schools and Corporate buildings					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Replacement of lighting in schools and corporate building where discolouration/age/ and operational hours justifies replacement by new LED fittings. Early delays due to COVID-19 restrictions regarding site access to carry out surveys and availability of Building Services. Surveys now carried out on a number of sites and work commenced by Building Services at Dumbarton Academy. Site access to be arranged with RPOs for installation. Full spend forecast is anticipated subject to continuation of COVID-19 restrictions being eased.						
	Mitigating Action						
	Liaising with Building Services and RPOs for permission to proceed.						
	Anticipated Outcome						
	Delivery of project within budget.						
53	Replace failed heating controls/valves & recommission						
	Project Life Financials	20	1	3%	20	0	0%
	Current Year Financials	20	1	3%	20	0	0%
	Project Description	Replace failed heating controls/valves & recommission					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	At Linvale Primary, Gartocharn Primary, Gavinburn Primary and Knoxland Primary the 3 port heating valves have failed resulting no control of heating with excessive space temperatures. By replacing the valves and recommissioning the heating controls at a cost of £0.020m, revenue savings of £0.005m per year is anticipated. Delays due to site access not being available due to COVID-19. Officers will endeavour to maximise spend this financial year.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Delivery of project within budget and on time.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

57

Exxon City Deal						
Project Life Financials	34,050	1,794	100%	34,050	0	100%
Current Year Financials	654	281	43%	654	0	0%
Project Description	As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
Regular updates are provided at every Council meeting, with City Deal papers presented at each meeting. The main issues contained within the new Council's approved Outline Business Case are still valid, which include Exxon's remediation strategy, land transfer arrangements and issues relating to adjoining owners. Exxon's commercial deal had been approved by WDC on the 24th June with land transfer arrangements agreed in principle. The planning permission in principle (PPIP) application has been submitted and is being assessed by WDC planning department. Exxon have agreed with SEPA and WDC-Environmental Health their remediation strategy. WDC and Exxon are now working together on their respective construction programs to ensure the two phases of works can go ahead unimpeded by the other. Exxon are independently progressing their remediation works on their site.						
Mitigating Action						
Contained within Risk register monitored by Exxon Management Board. Technical reviews are being carried between WDC consultant Stantec and Exxon consultants WSP in assess the ongoing remediation strategy and site activity. WDC Officers are engaged with EXXON representatives in order to assess any programme implications. Exxon will continue discussions with the planning department and SEPA as we progress towards starting on site.						
Anticipated Outcome						
Delivery of the project on time and within the increased budget.						

58

Queens Quay District Heating Network						
Project Life Financials	20,558	20,348	100%	20,558	0	100%
Current Year Financials	1,530	1,320	86%	1,260	(270)	-18%
Project Description	Queens Quay District Heating Network.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
<p>The energy centre shell is complete and has been handed over to WDC. The internal fit out has commenced with a projected heat on date of 9th of October 2020. Network connections are in place to all on site WDC buildings with negotiation to connect to external customers underway. Service connections for Water, gas, telecoms and electricity to the Energy Centre have been made. The £6m LCITP grant funding has been fully spent. Income is due from Energetics in the form of a rebate for the electrical connection. Internal budget transfer is due from the Energy Centre spend to the Care Home budget to cover the costs of the heat being supplied to them during the care home construction period. Internal budget transfer is due from the Energy Centre spend to the Assets Upgrade budget for the District Heating pipe connection to the Town Hall and Library. Internal cost transfer is due from the Energy Centre spend to the ESCo account for the extension of the network. The above mentioned amounts are reflected in all spend projections. £0.270m is required to be rephased to 2021/22 for retention payment.</p>						
Mitigating Action						
Opportunities to mitigate are limited.						
Anticipated Outcome						
Project will be delivered over original budget.						

59	Town Centre Fund						
	Project Life Financials	859	21	100%	859	0	100%
	Current Year Financials	838	0	0%	838	0	0%
	Project Description	Scottish Government funding to help improve local town centres.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Four projects were approved at August 2019 IRED committee, three Regeneration team-led, one Asset-led. Projects were only required to be legally committed by 31 March to secure funding, however Scottish Government later relaxed the condition on legal commitment allowing local authorities a more realistic timescale for commitment and spend (prior to COVID-19 restrictions). The expenditure will take place in 2020/21, subject to satisfying COVID-19 related matters in the construction. £0.838m is therefore required to be rephased to the new financial year. No variance to report.						
	Mitigating Action						
	Mitigating Action						
	Anticipated Outcome						
	To provide improved town centres in West Dunbartonshire.						

APPENDIX 8

31 August 2020

5

60	Purchase of 3 Welfare Units						
	Project Life Financials	78	0	100%	78	0	100%
	Current Year Financials	78	0	0%	78	0	0%
	Project Description	At Council meeting on 30th August 2017 it was agreed to purchase 3 Welfare Units as a spend-to-save proposal.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Service is scoping requirements based on changing working practice and work projects. Expect full spend to be achieved in 2020/2021 financial year.						
	Mitigating Action						
	Building Services is currently reviewing requirement due to further changes in service delivery but it is anticipated full budget expenditure will be achieved by end of March 2021.						
	Anticipated Outcome						
	Project will be delivered later than anticipated.						
61	Special Needs - Aids & Adaptations for HSCP clients						
	Project Life Financials	936	300	100%	936	0	100%
	Current Year Financials	936	300	32%	936	0	0%
	Project Description	Reactive budget to provide adaptations and equipment for HSCP clients.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Reallocation of expenditure currently coded through HSCP Revenue Aids & Adaptations budget.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Provision of adaptations and equipment to HSCP clients as anticipated.						
62	Capital Contingency Fund						
	Project Life Financials	0	0	100%	0	0	100%
	Current Year Financials	0	0	0%	0	0	0%
	Project Description	Contingency budget created from underspends and/or anticipated project savings identified from TCR's.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	N/A						
	Mitigating Action						
	N/A						
	Anticipated Outcome						
	N/A						
63	Direct Project Support						
	Project Life Financials	3,502	93	100%	3,910	408	100%
	Current Year Financials	3,502	93	3%	3,910	408	12%
	Project Description	Business support cost such as reallocation of architects and project support at year end.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Salary capitalisation expected in 2020/21.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Direct project support costs allocated as appropriate.						

31 August 2020

5

Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
1	Resources Carried Forward						
	Project Life Financials	(7,044)	(136)	2%	(7,044)	0	0%
	Current Year Financials	(187)	0	0%	(187)	0	0%
	Project Description	These are resources that have been received in previous years relating to Turnberry Homes, Posties Park Sports Hub, Auld Street Bond, Gruggies Burn and Early Years Funding					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Application of resources is dependent on capital project progressing in year as planned.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Application of resources held on balance sheet as at 31 March 2020 as appropriate.						
2	General Services Capital Grant						
	Project Life Financials	(76,175)	(32,471)	43%	(76,175)	0	0%
	Current Year Financials	(6,622)	(4,858)	73%	(6,622)	0	0%
	Project Description	This is a general grant received from the Scottish Government in relation to General Services capital spend					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date		31-Mar-26	
	Main Issues / Reason for Variance						
	General services capital grant is anticipated to be received as forecast.						
	Mitigating Action						
	None required at this time						
	Anticipated Outcome						
	General services capital grant is anticipated to be received as forecast.						
3	Ring Fenced Government Grant Funding						
	Project Life Financials	(47,080)	(2,842)	6%	(44,398)	2,682	-6%
	Current Year Financials	(12,785)	(1,400)	11%	(12,785)	0	0%
	Project Description	This is ring fenced grant funding which is primarily anticipated to be received from the Scottish Government and relates to Cycling, Walking, Safer Streets, Early Years, Gruggies Burn Flood works, Early Years funding, City Deal and Town Centre Fund.					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date		31-Mar-26	
	Main Issues / Reason for Variance						
	Application of resources is dependent on capital project progressing in year as planned.						
	Mitigating Action						
	Mitigating actions are detailed within the appropriate status updates.						
	Anticipated Outcome						
	Application of resources as appropriate.						
4	Match Funding / Other Grants and Contributions						
	Project Life Financials	(17,779)	(8,874)	50%	(16,729)	1,049	-6%
	Current Year Financials	(3,615)	3	0%	(3,615)	0	0%
	Project Description	This is match funding from various bodies with the main funding being anticipated for Levensgrove Park, Posties Park and Clydebank Community Sports Hub					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Application of resources is dependent on capital project progressing in year as planned.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Match funding received.						

PERIOD END DATE

31 August 2020

PERIOD

5

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
5 Capital Receipts						
Project Life Financials	(41,448)	(203)	0%	(43,565)	(2,118)	5%
Current Year Financials	(15,838)	(43)	0%	(8,753)	7,085	-45%
Project Description	These are capital receipts that are anticipated from sales of land and buildings both as part of the normal disposal programme and also as part of the business case investment in office rationalisation, new school building and new care home development					
Project Lifecycle	Planned End Date	31-Mar-26		Forecast End Date	31-Mar-26	
Main Issues / Reason for Variance						
Anticipated capital receipts to be monitored and forecast adjusted as required as 2020/21 progresses.						
Mitigating Action						
While market conditions are out with officers control all potential receipts will be explored.						
Anticipated Outcome						
Capital receipts received.						
6 Prudential Borrowing						
Project Life Financials	(182,704)	(157,250)	86%	(184,698)	(1,994)	1%
Current Year Financials	(31,703)	(3,226)	10%	(17,801)	13,902	-44%
Project Description	Prudential borrowing is long term borrowing from financial institutions that has been approved for the purposes of funding capital expenditure					
Project Lifecycle	Planned End Date	31-Mar-26		Forecast End Date	31-Mar-26	
Main Issues / Reason for Variance						
Prudential borrowing is impacted by programme delivery therefore mitigating action is detailed in the red and amber analysis.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
While prudential borrowing requirement is likely to be less than budgeted in the current financial year this is anticipated to catch up over the programme life.						
7 CFCR						
Project Life Financials	(185)	(656)	354%	(706)	(520)	280%
Current Year Financials	(49)	0	0%	(49)	0	0%
Project Description	This is capital spend which is funded by revenue budgets					
Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date	31-Mar-21	
Main Issues / Reason for Variance						
CFCR in 2020/21 relates to Tennis Courts with Sports Facilities Upgrades.						
Mitigating Action						
None required at this time						
Anticipated Outcome						
CFCR applied to relevant capital project.						
TOTAL RESOURCES						
Project Life Financials	(372,414)	(202,432)	54%	(373,316)	(901)	0%
Current Year Financials	(70,799)	(9,524)	13%	(49,812)	20,988	-30%

WEST DUNBARTONSHIRE COUNCIL
TRANSFORMATIONAL PROJECTS TO BE FUNDED/ PART FUNDED FROM CAPITAL RECEIPTS - 2019/20

APPENDIX 10

A	B	C	D	E	F	G
Name and detail of project	Details of expected costs	Total estimated one-off cost to implement*	Estimated cost to implement in 2019/20	Details of expected savings	Value of expected savings**	Costs to be set against capital receipts 2019/20*
		£	£		£	£
Digital Transformation within the Council - implementation of the Council's Digital Strategy that maximises the potential of digital technologies to improve outcomes and services for all our citizens and employees, whilst seeking to reduce our costs. The end benefits expected include: Digital by default approach for all council services; Alignment of Council services with leading mobile technologies and the benefit therein giving due consideration to end users; Maximise digital transactions via self-service and reduced need for Face-to-Face and Phone interventions where possible; Digital services designed with end users in mind through regular engagements during design and delivery phases; Improved ICT foundations to inform Investment Programmes;	Costs for the project include staffing costs for a team of four digital transformation officers and some external payments for training of various staff throughout the council. 2019/20 was year 1 (part) of the 2 year project.	463,950	69,779	The project is an enabler for continued identification of efficiencies through a number of strands, including Lean Six Sigma (LSS) projects. With the embedding of the LSS within the organisation and a number of employee LSS champions, further projects continue to be identified and progressed, which will identify further savings. Examples of such projects which have been completed to date include: review of invoice processing; review of file sharing between the some Council teams and external parties; review of start up grant claim processes; review of ICT delivery model in educational establishments; review of Senior Phase Partnership Provider Course Selection (Schools). Other strands being taken forward as part of the overall digitalisation project include: Zoom Council/ Committee meetings; Digital Skills training for staff; MS teams and M365 ; automation.	With the project only commencing during 2019/20 and limited spend as at 31 March 2020, the annual recurring savings identified to date through 16 lean six sigma (LSS) projects is valued at £126,000 - well above the original target level of £80,000; and above the one off spend to date in the project. As the project is still at an early stage, the saving targets for the overall spend haven't yet been fully identified and will develop as each project strand develops. The fact that the project is an enabler indirect savings require to be identified, as well as those saving which are directly attributable to each sub-project.	69,779
Restructures within the Council 2019/20 - to allow services to complete non-teacher non-frontline staffing restructures with a view to reducing costs without reducing services to the public.	Costs include voluntary early retirements/ voluntary redundancies. Included in the overall total £0.017m was discretionary costs for early retirement added years (which cannot be funded by capital receipts)	383,381	383,381	Future ongoing staffing savings following removal of non teaching posts within the organisation. The restructures which have been costed within 2019/20 include restructures within Resources; Environment and Neighbourhood; People and Technology; and Communication, Culture, Communities and Facilities and annual savings are assumed within the 2020/21 budget onwards.	£303,000 ongoing savings annually through reduced staffing	235,509
Total to be set against capital receipts in 2019/20						305,288
Capital receipts available for use on transformational projects 2019/20						305,288

* costs indicated above (column C) are total costs, of which only costs eligible to be funded from capital receipts (following Government guidance) will be set against the receipts (Column G)

** Savings identified/ target have already been assumed within future years budget