

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton, G82 3PU

29 September 2011

PLEASE NOTE TIME OF MEETING

**MEETING: AUDIT & PERFORMANCE REVIEW
COMMITTEE**

**WEDNESDAY, 12 OCTOBER 2011
MEETING ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a meeting of the **Audit & Performance Review Committee** to be held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on **Wednesday, 12 October 2011** at **9.00 a.m.**

The business is as shown on the enclosed agenda.

Yours faithfully

DAVID McMILLAN

Chief Executive

Distribution:

Councillor M Rooney (Chair)
Councillor G Black
Councillor J Brown
Councillor G Calvert
Councillor J McColl
Councillor C McLaughlin
Councillor J Millar
Councillor L O'Neill
Mr F. McNeil

All other Councillors for information

Chief Executive
Executive Director of Corporate Services
Executive Director of Educational Services
Executive Director of Housing, Environmental & Economic Development
Director of West Dunbartonshire Community Health and Care Partnership

AUDIT & PERFORMANCE REVIEW COMMITTEE

WEDNESDAY, 12 OCTOBER 2011

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record, Minutes of Meeting of the Audit & Performance Review Committee held on 10 August 2011.

4. NATIONAL FRAUD INITIATIVE 2010/11

Submit report by the Chief Executive advising of the progress being made in investigating matched datasets provided to the Council as a result of the National Fraud Initiative 2010/11.

5. INTERNAL AUDIT ACTION PLANS ISSUED DURING THE PERIOD FROM 15 JULY TO 14 SEPTEMBER 2011 AND REVIEW OF PROGRESS IN ACTIONING RECOMMENDATIONS CONTAINED WITHIN INTERNAL AUDIT AND EXTERNAL AUDIT REPORTS

Submit report by the Chief Executive:-

- (a) presenting the Internal Audit Section action plans issued to directorates during the period from 15 July to 14 September 2011; and
- (b) advising of the progress being made in actioning recommendations contained within key Internal Audit and External Audit reports which management have committed to implementing.

6. KEY CORPORATE PERFORMANCE INDICATORS FOR THE YEAR 2010/11

Submit report by the Chief Executive reviewing the performance of the Key Corporate Performance Indicators for 2010/11.

7. KEY CORPORATE PERFORMANCE INDICATORS FOR QUARTER 1: 2011/12

Submit report by the Chief Executive reviewing the performance of the Key Corporate Performance Indicators for 2011/12, Quarter 1.

8. PROGRESS OF ACTION PLANS FOR THE REVENUE BUDGET PROPOSALS

Submit report by the Chief Executive presenting an update in relation to the action plans drawn up from the Revenue Budget proposals agreed by Council in February 2008, February 2009, January 2010 and February 2011.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Democratic & Regulatory Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737251.
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