

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton, G82 3PU

15 June 2006

MEETING: RECRUITMENT COMMITTEE
TUESDAY, 20 JUNE 2006
MEETING ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON

Dear Member,

Please attend a Meeting of the **Recruitment Committee** to be held in **Meeting Room 3, Council Offices, Garshake Road, Dumbarton** on Tuesday, 20 June 2006 at 2.30 p.m.

The business is as shown on the enclosed agenda.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

Distribution:-

Councillor Andy White
Councillor James Flynn
Councillor Connie O'Sullivan
Councillor Craig McLaughlin
Councillor Tony Devine

All other Councillors for Information

Chief Executive
Head of Personnel Services

RECRUITMENT COMMITTEE

TUESDAY, 20 JUNE 2006

AGENDA

1. APOLOGIES

2. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to pass the following resolution:-

“That Under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act”

3. POST OF CHIEF EXECUTIVE

The Recruitment Committee is requested to:-

- (a) agree the short list of applicants for interview;
- (b) consider and agree the format and procedures to be applied during the interview process; and
- (c) discuss and agree on questions to be asked at the interviews.

The Head of Personnel Services will provide details of all the applicants for the post prior to the meeting.

For information on the above agenda please contact Nuala Borthwick, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737594. e-mail: nuala.borthwick@west-dunbarton.gov.uk