Agenda



Meeting of West Dunbartonshire Council

Date:	Wednesday, 27 April 2016
Time:	17:00
Venue:	Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank
Contact:	Craig Stewart Tel: 01389 73751– craig.stewart@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of **West Dunbartonshire Council** as detailed above. The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Provost Douglas McAllister **Councillor Denis Agnew** Councillor George Black Councillor Jim Bollan Councillor Jim Brown Councillor Gail Casey Councillor Jim Finn Councillor William Hendrie Councillor David McBride Councillor Jonathan McColl Councillor Michelle McGinty Councillor Patrick McGlinchey **Councillor Marie McNair** Councillor John Millar Councillor John Mooney Councillor Ian Murray Councillor Lawrence O'Neill **Councillor Tommy Rainey** Councillor Gail Robertson Councillor Martin Rooney Councillor Kath Ryall Councillor Hazel Sorrell

Chief Executive Strategic Director - Transformation & Public Service Reform Strategic Director - Regeneration, Environment & Growth Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 15 April 2016

WEST DUNBARTONSHIRE COUNCIL

WEDNESDAY, 27 APRIL 2016

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

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3 MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record, the Minutes of Meeting of West Dunbartonshire Council held on 24 February 2016.

4 MINUTES OF AUDIT & PERFORMANCE REVIEW COMMITTEE 33 - 38

Submit for information and where necessary ratification, Minutes of Meeting of the Audit & Performance Review Committee held on 9 March 2016.

5 OPEN FORUM

<u>Mrs Rose Harvie, 82 Bonhill Road, Dumbarton – Access to toilets in</u> <u>Overtoun House</u>

<u>Context</u>: During the past few months several visitors to Overtoun Estate have asked me whether it is possible for the public to use the toilets in Overtoun House. There are increasing numbers of visitors to the estate now that the Lang Craigs Community Woodland has been established, and there are no toilet facilities anywhere in the vicinity of the estate. I made a general enquiry in January this year about access to the toilets, through a WDC Councillor, who received a reply to my query from Stuart Gibson on 18th February, which he copied to me.

This reply stated that Ian Dewar, the WDC estates surveyor, had visited the house, and the tenant of Overtoun House 'would only wish customers of the tearoom within the house to use the toilet situated across the corridor. He did say that if someone was in need then they would not be turned away while the tearoom was open, but not at any other times.'

Mr Gibson then stated that on re-reading the Lease for Overtoun House, he realised that this is not, in fact the case. The Lease - page 63, Part IV, Schedule, Permitted Use, final paragraph - states that 'access to all other ground floor rooms shall be available for access by the general public at times when they are not otherwise used. Any such access shall be available to the general public at no cost without prior notification to the Tenant by any member of the general public.'

I have a copy of the Lease, as I represented Silverton and Overtoun Community Council which was party to the variation of the Lease involving a reduction in the length of the Lease, in Dumbarton Sheriff Court in 2007.

The rooms for permitted use not accessible to the public are listed in the Lease as: permanent living accommodation; residential care for single expectant mother; residential care for women in crisis; youth sports and life training; training centre and retreat centre, and tea room. Therefore 'all other rooms on the ground floor' must include the ground floor toilet.

Mr Dewar replied to a further query from me on 6th April, stating that he had again visited and phoned the tenant, and still awaited a response, as well as awaiting the outcome of an application by WDC Licencing Committee for a licence for multiple occupancy, to enable the tenant to commence one or more of his permitted uses.

<u>Question</u>: what steps will WDC take to ensure that the tenant of Overtoun House complies with the agreed terms and conditions of the Lease, and makes the ground floor toilet available, at reasonable times, and at no cost, to the general public?

6 PRESENTATION – POLICE SCOTLAND ANNUAL UPDATE

Chief Superintendent Grant Manders and Chief Inspector Donald Leitch, Police Scotland will give a presentation to Council on Police Scotland Annual Update.

7 GLASGOW CITY REGION: CITY DEAL – UPDATE 39 - 47

Submit report by the Strategic Lead - Regeneration providing an update on progress with the implementation of the Glasgow City Region – City Deal.

8 LOCAL SCRUTINY PLAN 2016-17

Submit report by the Strategic Lead – Resources providing information on the Local Scrutiny Plan for 2016/17 which has recently been published by Audit Scotland.

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9 GENERAL SERVICES BUDGETARY CONTROL REPORT 63 - 128

Submit report by the Strategic Lead – Resources advising Council on the progress of both the General Services revenue budget 2015/16 and the approved capital programme for the period to 29 February 2016.

10HOUSING REVENUE ACCOUNT (HRA) BUDGETARY129 - 152CONTROL REPORT TO 29 FEBRUARY 2016 (PERIOD 11)129 - 152

Submit report by the Strategic Lead – Housing and Employability providing an update on the financial performance to 29 February 2016 (Period 11) of the HRA revenue and capital budgets.

11DALMONACH C.E. CENTRE OPTIONS APPRAISAL153 - 160

Submit report by the Strategic Lead – Environment and Neighbourhood providing Council with the options available to replace Dalmonach Community Education Centre.

12 NOTICES OF MOTION

(a) Motion by Councillor Gail Casey – Keeping CalMac Public

Council notes that the £1billion 2016-24 Clyde and Hebrides ferry services (CHFS) contract will be awarded at the end of May and that the two bidders are public sector operator CalMac and private multinational Serco.

Council welcomes the Scottish Government's investment in ferry Infrastructure and services, including six new vessels for the CHFS network by 2025.

Council notes ferry expert Jeanette Findlay of Glasgow University's report for the RMT union, *"Economic benefits of public sector provision on lifeline Clyde and Hebrides ferry services"* which found that CalMac is an efficient operator that spreads benefits across the Scottish economy whilst Serco's profitseeking model restricts performance to contractual minimums and would increase risk to workers, communities, passengers and the taxpayer.

The Council will write to the First Minister and the Transport Minister of the Scottish Government in support of awarding the next CHFS contract to CalMac and retaining public sector operation of lifeline ferry services to the benefit of the Scottish economy and society.

(b) Motion by Councillor Patrick McGlinchey – Tackling Structural Inequality in Scotland

This Council is absolutely committed to reducing poverty and its impact on our citizens.

Therefore Council agrees that all 15 recommendations in the 'Shifting the Curve' Report must be adopted by the Scottish Government to tackle entrenched poverty in Scotland.

Council notes that the Scottish Labour Party has already pledged to implement all 15 recommendations within the anti-poverty report: 'Shifting the Curve.'

This Council therefore calls on the Leader of the Scottish National Party to give a public commitment prior to the Scottish Parliament Elections on May 6th that the SNP will commit to implementing the 15 recommendations of the 'Shifting the Curve' Report. The 15 recommendations are listed below:-

In-work poverty

1. Build on Living Wage Accreditation – a focus on larger employers, and on incentives, would be useful

2. Encourage pay ratio disclosure as a way of tackling pay inequality

3. Ensure childcare commitments focus on quality to improve outcomes, and consider providing a limited number of free hours of childcare for primary school aged children

4. Make family flexible working more explicit within the Business Pledge, and consider whether approaches such as the Timewise programme could promote flexible working in Scotland

5. Do more to ensure that people claim the benefits they are entitled to

6. Make effective use of new social security powers but proceed with caution Housing affordability

7. Build more social housing

8. Ensure fuel poverty programmes are focused to support those on low incomes, and do more to tackle the poverty premium in home energy costs

9. Be bold on local tax reform

Life chances of young people, aged 16-24

10. Carry out a comprehensive review of the policies and services relevant to the life chances of older children and young adults, with particular emphasis on young people from poorer backgrounds

11. Reduce the number of government-supported employment programmes targeting this group of young people and simplify the landscape, to provide a clearer, sharper focus

12. Ensure that the new approach to employer engagement in education is having an impact on improving skills for work of young people

13. Do more to tackle occupational segregation

Cross-cutting

14. Ensure that public service delivery is respectful, person-centred and preserves the dignity of people in poverty: pre-employment and in-service training should include the importance of avoiding stigma and developing understanding of the challenges of living on a very low income

15. Commence the socio-economic duty in the Equality Act 2010, when powers are available to do so

(c) Motion by Councillor John Mooney – Progressive Tax

This Council is committed to fair taxation to support and sustain public service provision in Scotland.

The Council notes that, in 2013, the Conservative-led UK Government reduced the tax paid by the wealthiest citizens from 50p in every pound over £150,000 to 45p in every pound over £150,000.

Therefore the Council calls upon the next Scottish Parliament to use its new tax-raising-powers to reverse this Tory tax-cut for the wealthiest and to instead reintroduce a 50p tax-rate for tax payers earning over £150,000.

WEST DUNBARTONSHIRE COUNCIL

At the Meeting of West Dunbartonshire Council held in the Council Chamber, Council Offices, Garshake Road, Dumbarton on Wednesday, 24 February 2016 at 5.07 p.m.

- Present: Provost Douglas McAllister and Councillors Denis Agnew, George Black, Jim Bollan, Jim Brown, Gail Casey, William Hendrie, David McBride, Jonathan McColl, Michelle McGinty, Patrick McGlinchey, Marie McNair, John Millar, John Mooney, Ian Murray, Lawrence O'Neill, Tommy Rainey, Gail Robertson, Martin Rooney, Kath Ryall and Hazel Sorrell.
- Attending: Joyce White, Chief Executive; Angela Wilson, Executive Director of Corporate Services; Keith Redpath, Chief Officer, West Dunbartonshire Health & Social Care Partnership; Laura Mason, Chief Education Officer; Peter Hessett, Head of Legal, Democratic & Regulatory Services; Ronnie Dinnie, Head of Neighbourhood Services; Jim McAloon, Head of Regeneration & Economic Development; Stephen West, Head of Finance & Resources; Gillian McNeilly, Finance Manager and Craig Stewart, Committee Officer.
- Also Attending: Laurence Slavin, Senior Auditor and Karen Cotterell, Senior Auditor, Auditor, Audit Scotland.

Apology:

An apology for absence was intimated on behalf of Councillor Jim Finn.

Provost Douglas McAllister in the Chair

PROVOST'S REMARKS

As this was likely to be the last Council meeting that Laurence Slavin, Senior Auditor, Audit Scotland, would be attending in his capacity as External Auditor, Provost McAllister, on behalf of Council, thanked Mr Slavin for his support and assistance, which had been appreciated by Members as well as officers. He then welcomed Karen Cotterell, who would shortly be taking over from Mr Slavin, as Senior Auditor.

Councillors Black and McColl also took the opportunity to thank Mr Slavin, and the wider Audit team, for their support and assistance which had proved most helpful, especially at meetings of the Audit & Performance Review Committee.

At this point, Councillor Black advised that representatives of the EIS were in the public gallery and he had been asked if, in these circumstances, whether they could be heard along with the Deputation already on the agenda, received from representatives of Unison.

Provost McAllister advised that, there was nothing in Standing Orders that provided for this, so Standing Orders would require to be suspended to enable the deputation from EIS to be heard. Members duly agreed to suspend Standing Orders to allow the deputation from EIS to be heard at the meeting. In this respect, the EIS deputation would be taken immediately following the request for deputation from Unison.

DECLARATIONS OF INTEREST

It was noted that there no declarations of interest in any of the items of business on the agenda at this point in the meeting.

MINUTES OF PREVIOUS MEETINGS

The following Minutes of Meetings of West Dunbartonshire Council were submitted and approved as correct records:-

- (1) 10 December 2015 (Ceremonial Meeting);
- (2) 16 December 2015 (Ordinary Meeting); and
- (3) 20 January 2016 (Special Meeting).

OPEN FORUM

The Council noted that no open forum questions were submitted by members of the public.

REQUEST FOR DEPUTATION – UNISON AND EIS

In accordance with Standing Order 17, the Council was requested to consider whether or not it wished to receive a deputation from Unison in relation to the budget setting item on this agenda. The Council agreed to hear the deputation from Unison.

Provost McAllister invited the Unison delegation forward to join the meeting. Mr Tom Morrison and Mr Peter O'Neill, on behalf of Unison, thanked the Council for allowing them the opportunity of being heard and then spoke in connection with this matter.

The Provost thanked Messrs. Morrison and O'Neill for their contributions and they returned to the public gallery. Discussion then took place on their contribution.

At this point, Provost McAllister invited the delegation from EIS forward to join the meeting. Mr Mick Dolan and Mr Jim Halfpenny, on behalf of EIS, thanked the Council for allowing them the opportunity of being heard and then spoke in connection with this matter.

Provost McAllister thanked Messrs. Dolan and Halfpenny for their contributions and they returned to the public gallery. Discussion then took place on their contribution.

GLASGOW CITY REGION: CITY DEAL – UPDATE

A report was submitted by the Head of Service for Regeneration and Economic Development requesting approval of revised milestones, timeline and expenditure profile for the overall project and to note the implementation of the Glasgow City Region: City Deal.

Councillor McGlinchey provided the Council with an update from a recent City Deal Cabinet meeting that he had attended, and the Head of Regeneration & Economic Development was then heard in answer to Members' questions.

Councillor McGlinchey, seconded by Councillor Rooney, moved that Council agrees:-

- (1) to approve the revised key milestones, revised timeline, and the budget expenditure profile for WDC City Deal project;
- (2) to note the progress with the implementation of the Clyde Valley City Deal; and
- (3) to note that a further report on progress would be provided to the April 2016 Council meeting.

As an amendment, Councillor Black, seconded by Councillor Agnew, moved:-

That Council notes the revised key milestones, revised timeline, and the budget expenditure profile for WDC City Deal project.

On a vote being taken, 3 members voted for the amendment and 18 for the motion, which was declared carried.

GENERAL SERVICES 10 YEAR CAPITAL PLAN: REFRESH AND REVIEW OF LONG-TERM AFFORDABILITY

A report was submitted by the Executive Director of Corporate Services providing information on the refresh of the General Services 10 Year Capital Plan with specific proposals for approval and an update on previously approved projects.

Councillor Rooney moved:-

The Administration recognises the work by officers in generating the refresh of the 10 year capital plan, rolling forward the plan to cover a new 10 year period.

As in previous years the Administration will continue with its strategic priorities of investing in Infrastructure; People and Communities and as a result the Administration proposes to add the following new investments, valued at £3.268m, to the draft capital plan:

- £2m to create an Environmental Improvement Fund of which £0.100m is to be used for development of allotments (to improve the look and feel of community spaces);
- £1m to support the roll out of the Your Community Initiative across the 17 Community Council Areas (to support the community led action plans);
- £0.250m for Chromebooks for schools (All P7 children will have access to a Chromebook); and
- £0.018m to provide free Wi-Fi in libraries, secondary schools, new care homes and One Stop Shops (Encouraging more community use).

Therefore, that Council agrees the recommendations within the report to:-

- note the progress made, per Appendix 1 of the report, in the capital projects approved for period 2015/16 to 2017/18 as approved by Council on 4 February 2015 and that those projects identified as recurring continue to be approved for ongoing spend;
- ii) approve projects within the capital plan which commence up to and including 2018/19 as detailed in Appendix 3 of the report;
- iii) approve the new capital bids that are recommended for approval by the Performance and Monitoring Group as included in Appendix 3 and listed in more detail in Appendix 4 valued as follows:-
 - 2016/17 £2.633m;
 - 2017/18 £1.199m; and
 - 2018/19 £1.477m
- iv) note that the funds required for recommended capital projects for financial years 2016/17 to 2018/19 are estimated to be as follows, as identified at Appendix 3:

- 2016/17 £95.658m;
- 2017/18 £51.693m; and
- 2018/19 £42.875m.
- Approve the funding model identified to fund the capital plan as identified in Appendix 2;
- vi) note that Council will require to consider the short-term revenue consequences of decisions made in agreeing the update to the capital plan for the three years to 2018/19 when setting the revenue budget.
- vii) note in relation to any approved projects identified within Section B of Appendix 3 and new one-off projects identified in Appendix 4, that these are approved subject to presentation of appropriate business cases to relevant future Committee or Council, unless this permission has already been secured.

In addition Council:

- agrees to add the £3.268m of additional investment identified in this motion to the capital plan thereby updating the funds required and funding model figures by £3.268m on a phasing to be determined by the Head of Finance and Resources;
- notes that there are no revenue implications of the additional investment until 2017/18; and
- notes that proposals for the use of the Environmental Improvement Fund and the Your Community Initiative will be reported to a future Infrastructure, Regeneration and Economic Development Committee for approval.

Councillor McColl asked Councillor Rooney if he would accept the following addendum to his motion:-

Subject to any changes that are agreed at Item 8 when considering the General Services Revenue Estimates and Council Tax – Financial Years 2016/17 to 2018/19.

Councillor Rooney confirmed that he was happy to accept Councillor McColl's addendum, which then became the motion, as amended.

As an amendment, Councillor Robertson, seconded by Councillor McColl, moved:-

That consideration be continued to allow the Head of Finance & Resources to outline phasing of the new spend.

At this point, the motion was seconded by Councillor McGlinchey.

On a vote being taken, 7 members voted for the amendment and 12 for the motion, which was declared carried.

GENERAL SERVICES REVENUE ESTIMATES AND COUNCIL TAX – FINANCIAL YEARS 2016/17 TO 2018/19

A report was submitted by the Head of Finance & Resources providing the Council with sufficient information to allow them to agree (a) the General Services Revenue Estimates from 2016/17 to 2018/19 and to set the Council Tax for 2016/17.

Councillor McGlinchey moved:-

That Council notes that on 16 December 2015, the Deputy First Minister and Cabinet Secretary for Finance, Constitution and Economy announced a financial settlement to Local Government that reduced our funding by a further £1.257m on top of the assumed cut of £5.65m meaning that the Council overall reduction in funding was £6.9m.

The cumulative balances requiring to be funded following a number of adjustments including the Council's share of the Social Care funding are:-

- 2016/17: £0.412m
- 2017/18: £2.500m
- 2018/19: £7.321m

This Administration intends to close the 2016/17 budget gap using resources from the General Reserve.

In addition the Administration intends to provide, from reserves, a £0.100m Youth Fund to help organisations to secure external funding (e.g. Tullochan & Y-Sort It).

Details of the Administration's spending priorities are contained within the attached document, as shown in Appendix 1 of these Minutes.

Therefore this Council agrees to:

- Set the band D council tax level for 2016/17 at £1,163 which represents a 0% increase and assumes a collection rate of 97.25% thereby generating £40.550m;
- Note the capital growth items agreed in the previous report in relation to the General Services Capital Budget place no additional financial burden on 2016/17;
- Note the revenue implications of these capital growth items require to be incorporated into revenue budgets for 2017/18 onwards;

- Fund a £0.100m revenue Youth Fund from reserves and delegate to the Executive Director of Corporate Services authority to develop a process for the operation of this fund;
- Fund the £0.412m 2016/17 gap from reserves;
- Note that the agreed use of reserves produces a balanced budget which does not breach the Council's Prudential Reserve level of £4.165m;
- Note that the budget includes provision to deliver across all of the commitments as detailed within the letters from the Deputy First Minister and Cabinet Secretary for Finance, Constitution and Economy on 16 December 2015 and 27 January 2016; and
- Note the financial gaps identified for 2017/18 and 2018/19 asking the Chief Executive to bring forward options for addressing these gaps to the October 2016 Council meeting.

As an amendment Councillor Robertson, moved:-

That Council agrees that consideration of the General services revenue estimates from 2016/17 to 2018/19 and setting of council tax for 2016/17 be continued to week commencing 7th March to reach agreement between management and the trade unions to resolve the ongoing dispute and strike action in our secondary schools as a result of a budget decision in February 2015, noting that the Budget and council tax must be set by the 11th March 2016.

Council calls on the Labour administration to engage in discussions with EIS and to bring forward funded proposals to be incorporated in their budget proposal that will resolve the current dispute.

Council thanks Unison for taking the time to address us this evening and also agrees to convene an anti-austerity summit with local community groups along with the joint trade unions.

Council further agrees to strive for better working relations with our trade union colleagues and agrees to engage in meaningful consultation between elected members and the joint trade unions, starting with full consultation on the management adjustments presented to Council in October 2015.

ADJOURNMENT

After hearing Provost McAllister, the Council agreed to adjourn for a short period to allow consideration of the tabled motion and amendment.

The meeting reconvened at 8.00 p.m. with all those Members shown on the sederunt in attendance.

The motion was then seconded by Councillor Rooney. The amendment was then seconded by Councillor McColl.

Following debate and at the request of Councillor McColl, the Council agreed to proceed by way of a roll call vote.

On a vote being taken 9 Members, namely Councillors Agnew, Black, Bollan, Brown, Hendrie, McColl, McNair, Murray and Robertson voted for the amendment and 12 Members, namely Provost McAllister and Councillors Casey, McBride, McGinty, McGlinchey, Millar, Mooney, O'Neill, Rainey, Rooney, Ryall and Sorrell voted for the motion which was accordingly declared carried.

HRA HOUSING CAPITAL PROGRAMME 2016/21

A report was submitted by the Executive Director of Infrastructure and Regeneration seeking approval of the proposed five year HRA Housing Capital Programme (2016/17 to 2020/21) incorporating a refresh of some budgets in years 2016/20 with the addition of year 2020/21 and the resources to deliver the programme of work.

After discussion and having heard the Housing Asset & Investment Manager in answer to a Member's question, the Council agreed:-

- to note the progress made, per Appendix 1 of the report, in the HRA Housing Capital Programme approved for the period 2015/16 as approved by Members at the Council meeting of 4 February 2015;
- (2) to the virement requests, per Appendix 2 of the report, to fund the anticipated budget shortfalls in New House Builds and Modern Facilities and Services;
- (3) the five year programme of work set out in Appendix 3 to this report and the overall resources to fund the programme;
- (4) that the programme would be carried out by a mixture of contracts procured on the open market and by a Service Level Agreement (SLA) with the Council's in-house Direct Labour Organisation (DLO); and
- (5) that delegated authority be granted to the Executive Director of Infrastructure and Regeneration to approve contracts in connection with the programme.

HOUSING REVENUE ACCOUNT (HRA) ESTIMATES 2016/17

A report was submitted by the Executive Director of Infrastructure and Regeneration providing information to allow the setting of: (a) the housing revenue budget for 2016/17; and (b) the level of weekly rent increase for 2016/17 which is sufficient to fund the revenue budget for 2016/17 and associated capital investment programme.

Councillor McBride moved that the Council agree the recommendations in paragraph 2.1 of the report, as follows:-

- that the weekly rent increase for 2016/17 will be an average £2.89 on a 52 week basis (£3.20 on a 47 week basis), equating to 4% in order to meet the planned net revenue HRA budget as detailed in Appendix 1;
- (2) to increase rents at the Gypsy Travellers site by the same percentage;
- to maintain the existing level of lock up rent levels (£5.55 per week on a 52 week basis; £6.02 on a 47 week basis) at the same levels as for 2015/16;
- (4) to re-designate the £0.346m reserve in respect of insurance indemnity as an earmarked contribution to regeneration of stock; and
- (5) note the increase in the prudential reserve target for 2016/17 (from £0.821m to £0.855m); and

Having heard Councillor McBride, Council agreed the recommendations and also agreed to thank and acknowledge the considerable effort of Housing Officers, WDTRO, registered tenants groups and all interested tenants who took part in the extensive HRA budget consultation.

PRUDENTIAL INDICATORS 2015/16 TO 2025/26 AND TREASURY MANAGEMENT STRATEGY 2016/17 TO 2025/26

A report was submitted by the Executive Director of Corporate Services seeking approval of the proposed: (a) Prudential Indicators for 2015/16 to 2018/19; and (b) Treasury Management Strategy (including the Investment Strategy) for 2016/17 to 2018/19.

After discussion, the Council:-

- (1) agreed the following Prudential Indicators and Limits discussed in Appendix 1 and set out within Appendix 6 for the period 2016/17 to 2018/19:
 - (i) Capital Expenditure and Capital Financing Requirements (Tables A and B);
 - (ii) Forecast and estimates of the ratio of financing costs to Net Revenue Stream (Table C);
 - (iii) Incremental impact of capital investment decisions on the Band D Council Tax (Table D); and
 - (iv) Incremental impact of capital investment decisions Housing Rent levels (Table E of the report).
- approved the Treasury Management Strategy for 2016/17 to 2018/19 (including the Investment Strategy) contained within Appendices 2 to 6 of the report;

- (3) agreed the Treasury Prudential Indicators and Limits discussed in Appendix 2 and set out within Appendix 6 of the report for the period 2016/17 to 2018/19:
 - (i) Operational Boundaries (Table G);
 - (ii) Authorised Limits (Table H);
 - (iii) Counterparty Limits (Table K); and
 - (iv) Treasury Management Limits on Activity (Table M)
- (4) noted the draft Prudential and Treasury Management Indicators for the period 2019/20 to 2025/26 discussed in Appendices 1 and 2 and set out within Appendix 6;
- (5) approved the statement by the Section 95 Officer regarding the gross debt level in comparison to the Capital Financing Requirement (Appendix 2 – Point 2.3); and
- (6) agreed to refer this report to the Audit and Performance Review Committee to ensure further scrutiny takes place.

REVIEW OF POLLING SCHEME – DALMONACH COMMUNITY CENTRE

A report was submitted by the Executive Director of Corporate Services informing Council of an urgent decision taken by the Chief Executive, in consultation with the Leader of the Council and the Provost, in respect of the Dalmonach Community Centre.

Councillor Rooney moved:-

That Council agrees to note the recommendations in paragraph 2.1 of the report, as follows:-

- the decision taken by the Chief Executive to use a portable polling place on Council owned land near the Dalmonach Community Centre (former polling place) which had been condemned; and
- (2) that a full consultation on the review of the polling scheme in this area and other areas where there are issues will take place in the autumn in preparation for the local government elections in 2017.

Councillor Robertson asked Councillor Rooney if he would accept the following addendum to his motion:-

That Council will explore all possible avenues, in conjunction with the Leisure Trust of providing temporary community facilities as well as the temporary polling place.

A detailed report will be brought to Council as a matter of urgency outlining both temporary and permanent solutions to retaining a community facility within the community of Old Bonhill/Dalmonach.

Councillor Rooney confirmed that he was happy to accept Councillor Robertson's addendum, and thereafter the motion, with addendum, was agreed.

The meeting closed at 9.50 p.m.

Appendix 1



West Dunbartonshire COUNCIL



OUR VISION

A prosperous West Dunbartonshire recognised as a dynamic area within a successful Scotland.

OUR MISSION

To lead and deliver high quality services which are responsive to the needs of local citizens, and realise the aspirations of our communities.

OUR VALUES

- Ambition
- Confidence
- Honesty
- Innovation
- Efficiency
- Vibrancy
- Excellence

OUR PRIORITIES

- Improve economic growth and employability
- Improve life chances for children and young people
- Improve care for and promote independence with older people
- Improve local housing and environmentally sustainable infrastructure
- Improve the wellbeing of communities and protect the welfare of vulnerable people

ASSURING OUR SUCCESS THROUGH

- Strong financial governance and sustainable budget management
- Fit-for-purpose estate and facilities
- Innovative use of Information Technology
- Committed and dynamic workforce
- Constructive partnership working and joined-up service delivery
- Positive dialogue with local citizens and communities



council administration west dunbartonshire council strategic budget and capital plan **SECURING** OURCIL'S SERVICES

KEY POINTS

- This Administration strongly objects to the funding cuts from Government and will use all its power to protect the most vulnerable in our community
- We will shield our valuable frontline Council services wherever possible
- We will deliver the best value for money to residents by continuing to improve the efficiency of all Council services
- We will be bold and invest millions in infrastructure and schools to generate local economic activity, create jobs and give our young people the best start in life

OUR PLAN

This Administration has a clear plan that is working for West Dunbartonshire Council and the people who live in this area.

Year on year we have seen a reduction in public sector funding from a UK Government that is committed to a debt reduction strategy paid for by the poorest in our society. This is unacceptable and we reject it entirely.

At the same time we have also seen the Scottish Government make reductions to Council funding and lock local authorities into its regressive Council Tax Freeze. Over the years this has forced us to cut services.

Finally, there have also been increased costs for a range of pressures that are outwith the Council's control e.g. pension and national insurance costs. The result of this is that the Council predicts it needs to find an estimated ± 7.3 million in savings from the budget in the coming three years at a time when demand for services is increasing.

Despite these challenges our sound leadership over the past four years means our budget for 2016/17 continues investment in regenerating towns, buildings and neighbourhoods, and identifies money to deal with the funding squeeze from both the UK and Scottish Governments. Under the plans education remains at the heart of the Council's priorities with spending of £93m on schools, nurseries, libraries and other services. Elsewhere there is funding of £13m for care home services, £10m for providing care to people in their own home, and £2m to support those with mental health problems. There is a further £7m to maintain waste collection services, £7m for street cleaning, parks and grass cutting, £5m for local roads and £1.6m to tackle anti-social behaviour.

The Council Administration has also put forward plans to use £12.4m from existing investment plans to create a Regeneration Capital Fund that could support investment across West Dunbartonshire and include Alexandria, Clydebank and Dumbarton town centres. Some of this money would be available to fund improvements suggested by the recent successful community planning events called Charrettes - if Committee was supportive.

Our long-term approach means we have better-value Council services, the cash reserves in place to support us in 2016/17, and more time now to plan for the funding challenges ahead.



BUILDING A BETTER WEST DUNBARTONSHIRE

THE COUNCIL'S RECENT £100m INVESTMENT TO IMPROVE THE INFRASTRUCTURE AND BUILDINGS OF COUNCIL SERVICES WILL CONTINUE IN THE YEARS AHEAD.

WE WILL:

- Invest £12.4m to create a Regeneration Capital Fund to invest in key opportunities throughout West Dunbartonshire - including our town centres
- Commit to a major redevelopment of the Playdrome site
- Complete the regeneration of Alexandria Town Centre
- Commit a further £1m of capital for 2016/17 onwards to the existing Community Capital Fund for new community development projects such as playparks and transferring assets that will help to bring in external funding
- Transfer £250k from the Community Sports Fund to the Community Capital Fund to help match fund investment that could total £500k across the Council area
- Complete the Bonhill Play Park and the improvements in Haldane
- Work with Clydebank Football Trust to identify an alternative proposal for their community sports facility
- Look to redevelop our gap sites at St Andrews and Braidfield
- Invest £1m of capital to support the expanding Your Community initiative and help deliver on community-led activity and improvements to local neighbourhoods



- Ensure our investment in regeneration applies best practice to deliver a high quality of design in buildings and public spaces, and will also explore structures to oversee the enhancement of them in the built up environments in our area
- Invest additional £1.3m at the new Clydebank Leisure Centre to create state-of-the-art adaptable facilities for young people to encourage active lifestyles, including interactive play, sensory area and children's gym
- Make provision in the Council's capital plan for the next five to ten years to spend an extra £4.2m on road improvements, £2.5m on flood risk management, £3.3m upgrading the A813 Renton Road, £2.1m for open space and public non-adopted paths and roads, £1m on upgrading Lomond Bridge, Levenvale Footbridge, Renton Footbridge and the Artizan Bridge, and £1m for street lighting and associated electrical infrastructure

Building a new education campus in Balloch for Haldane and Jamestown primary schools



Building a new leisure centre in Clydebank

2000 X Official

Alexandria



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Bellsmyre

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Dumbarton

River Clyde

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Balloch

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A811

Gartocharn

Building a better sports facility at Argyle Park



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Improved Alexandria Town Centre

Opened a new St Ronan's Primary School

Opened a new Lennox Primary School

Opened 13 new workshops at Vale of Leven Industrial Estate

Committed to building a new state-ofthe-art Our Lady and St Patrick's High School

Increased annual funding for road improvements by 82% since 2011/12















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16 Clydebank

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Opened a new Council Office in Clydebank



Renovating Clydebank Library and opened Faifley Library

Transforming the Queens Quay site

to prepare for redevelopment

17



Building a new Kilpatrick Secondary School

and centre



Upgrading Vale of Leven, Kilmaronock and North Dalnottar cemeteries

Created dozens of new play areas across West Dunbartonshire

14

Building a better sports pitch at East End Park

Regenerating Dumbarton town centre by bringing 500 Council workers into new offices

Building a new elderly care home and day care centre in Dumbarton













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19







THIS COUNCIL HAS DONE MORE THAN EVER BEFORE TO HELP RESIDENTS FIND EMPLOYMENT AND SUPPORT LOCAL BUSINESSES

WE WILL:

- Through various programmes and initiatives support a further 800 residents to enter employment during 2016/17 and 2017/18
- Invest in excess of £3m within the newly structured Working4U service
- Invest £600k to provide over 100 young people with Modern Apprenticeships within the Council and private sector each year
- Provide £50k funding for free driving lessons to local young people per year
- Invest £1m per year in Local Economic Development
- Provide advice to help over 200 new businesses to start-up in 2016/17
- Support 200 local businesses with grant support to implement their growth plans
- Secure additional European Funding (ERDF) of £210k for business support activity for the period until 2020
- Invest £28m to deliver hundreds of new jobs on the former Exxon site near Milton as part of the City Deal

WE HAVE:

- Helped more than 2,300 residents into jobs since 2012
- Established the Working4U service
- Established the Working4Business service
- Since 2012, we have provided more than 750 new businesses with advice to help them to start-up (2014/15 216)
- Established the Working4Business service to provide a co-ordinated public sector partnership approach to assist local businesses with their growth plans
- Successfully integrated Business Gateway service into Council's Business Support team

TRAINED 416 MODERN APPRENTICES AT THE COUNCIL

- Provided grant support to assist with the training of more than 880 business employees since April 2012 (2014/15 134)
- Since April 2012, more than 730 businesses have been supported with a grant to support their growth plans (2014/15 180)
- Provided more than 400 modern apprentice opportunities within the Council
- Opened the Employability Hub in Dumbarton
- Invested £50k each year to launch the Council's first ever graduate scheme, supporting 6 local young people each year to gain the experience required to launch their careers
- Helped more than 30 young people pass their driving tests, currently supporting a further 32
- During 2014/15 the Working4U service assisted more than 1,350 residents to gain a full qualification and supported nearly 1,000 residents to enter education or training
- During 2014/15 the Working4U service also supported more than 4,400 residents with Benefit claims resulting in financial gains within the area of over £10.6m
- Supported development at Lomondgate which has resulted in the creation of an estimated 688 FTE jobs and £263m into the regional economy
- Invested £1.9m through the creation of 13 new workshop units at Vale of Leven Industrial Estate and Clydebank (Part funded by SG regeneration Capital Grant Funding of £900k)
- Developed commercial business units at Bowling Basin with Scottish Canals
- Improved existing retail units within Mitchell Way in Alexandria

INSPIRING west dunbartonshire

THIS ADMINISTRATION HAS PUT EDUCATION AT THE TOP OF OUR PRIORITIES WITH A BUDGET OF MORE THAN £90 MILLION A YEAR -BY FAR THE LARGEST AT THE COUNCIL

INVEST **£26m** PER YEAR IN PRIMARY SCHOOLS RUNNING COSTS

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WE WILL:

- Continue to invest £26m in our Primary Schools this year
- Continue to invest £24m in our Secondary Schools this year
- Continue to invest £11m in our Specialist Schools this year
- Continue to invest £8m in our Pre-five service this year
- Invest £2m in our libraries
- Invest more than £1m to fund 20 extra teachers in primary schools across the area, and four new innovative education projects designed to increase attainment
- Improve schools across West Dunbartonshire by opening up learning spaces for specialist subject learning in Science, Technology, Engineering, and Mathematics (STEM) so children have a better education experience
- Explore introducing taster sessions on global languages such as Mandarin, Chinese and Arabic

WE HAVE:

- Delivered the best high school exam results in West Dunbartonshire's history with 97% of the 2,249 students gaining a pass
- Ensured West Dunbartonshire is one of the top three Councils in Scotland for getting pupils from deprived backgrounds five or more SQA awards at Higher level
- Introduced innovative approaches to improving literacy and numeracy at all levels with increased resources put in place to support this. In 2014/15, 87% of children tested in their pre-school year achieved five and above (the level required for P1) in book knowledge, reading ages of pupils at P3 and P7 exceeded targets set, and 97% of National 4 pupils achieved qualifications in literacy and numeracy
- 100% of educational establishments have received positive inspection reports since 2012/13. During this period, the Council has also successfully introduced the Curriculum for Excellence for young people aged 3 18
- The Starter for Ten initiative, which is linked to the Curriculum, provided every P7 pupil in the area with £10 to invest in a Credit Union account
- Introduced the 1+2 language model which introduced an additional language into all primary schools throughout the authority at P1 level from August 2014. The model has been nationally recognised
- Every primary school pupil in West Dunbartonshire visits the Glasgow Science Centre as part of the Council's commitment to improve the quality of education offered to local children

families in **N** west DUNBARTONSHIRE

THIS ADMINISTRATION BELIEVES STRONG FAMILIES ARE THE MOST IMPORTANT FACTOR IN CREATING SUCCESSFUL ADULTS OF THE FUTURE.

WE ALSO KNOW THAT IN MANY CASES BENEFITS THAT SUPPORT FAMILIES HAVE BEEN REDUCED IN RECENT YEARS. AS A RESULT, WE'RE DOING EVERYTHING WE CAN TO HELP IN WEST DUNBARTONSHIRE.



WE WILL:

- Spend £2.6m to provide more free school meals than ever before
- Spend £1.7m to protect our generous school transport allowance
- Spend £840k supporting kinship carers in the coming year an increase of £480k on 2014/15
- Spend more than £480k on school clothing grants for our poorest families the most generous scheme in Scotland
- Spend approximately £250k on school breakfast clubs
- Spend £25k supporting Bookbug activity in our libraries
- Transfer £100k from the reserves into a new West Dunbartonshire Youth Fund. The Fund will be held within Community Planning West Dunbartonshire and would be open to existing organisations to help them draw in much needed external funding

WE HAVE:

- Invested £70k to support Primary School Parent Councils to improve learning
- Invested £56k to support Secondary School Parent Councils to improve attainment
- Increased spend on education allowances with an additional £164k over and above the SG allocation for our young people
- Increased the threshold for free school meals widening eligibility
- Retained Free School Milk in our Primary Schools and Early Years Schools



THE ADMINISTRATION BELIEVES THAT THERE IS A DIGITAL REVOLUTION TAKING PLACE AROUND US AND THAT THE WORLD WE LIVE IN TODAY WILL LOOK VERY DIFFERENT IN 10 YEARS TIME.

WE MUST TAKE ACTION NOW TO ENSURE WEST DUNBARTONSHIRE IS PART OF THIS COUNTRY'S DIGITAL FUTURE.

RIGHT NOW, THIS AREA IS ONE OF THE BEST CONNECTED IN SCOTLAND FOR BROADBAND AND THIS STRATEGY WILL BUILD ON THAT BY SUPPORTING BUSINESSES AND RESIDENTS TO MAXIMISE AND EXPLOIT OUR DIGITAL FUTURE.

CHROMEBOOK FOR EVERY PRIMARY 7 PUPIL

WE WILL:

- Provide £250k funding to buy touch-screen Chromebooks in classrooms for every single primary seven pupil
- Roll out free wi-fi in all libraries, One Stop Shops, secondary schools and new care homes
- Promote digital inclusion amongst our residents by running more than 80 free computer courses in our libraries
- Work in partnership with the private and third sectors to promote schemes that provide low cost PCs and tablets for local residents on benefits
- Invest in a new DLO and Housing Management IT system to improve services to tenants and others

WE HAVE:

- Continued to improve the Council website so that residents can access the services and repairs they want as easily and quickly as possible
- Committed £5.5m to modernise the Council's IT infrastructure
- Improved our procurement processes and automated services saving over £700k per year
- Invested in tele-care services to support vulnerable people living at home
- Invested in better IT connectivity in our schools


WE WANT TO MAKE WEST **DUNBARTONSHIRE THE BEST POSSIBLE REA TO LIVE, WORK AND VISIT.** A THAT, W **ENSURE** 0 D 0 0 NFE E **INABLE AND** EA STA TRACTIVÉ FOR OUR A **RESIDENTS AND BUSINESSES.**

WE ALSO CARE PASSIONATELY ABOUT THE ENVIRONMENT AND REDUCING OUR CARBON FOOTPRINT.

THING

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DOTA

WE WILL:

- Create a £1.9million Environmental Improvement Fund to make open spaces in communities more useable and family friendly
- Work in partnership with charities and developers to increase the number of trees planted to benefit future generations. The campaign will aim to plant a tree for every child in West Dunbartonshire
- Invest £100k of capital to support the expansion of allotments across the area
- Be the first Council in Scotland to completely upgrade all our street lights with new energy efficient LED lamps, cutting carbon emissions and saving £650k a year
- Continue to support the development of community gardens
- Implement Our Green Network initiatives to achieve improvements to help create a place where the environment adds value to the economy
- Promote the protection and enhancement of our green belt for the benefit of future generations
- Explore opportunities for growing food locally to enhance wellbeing and reduce food miles

WE HAVE:

- Committed £7m per year for street cleaning, parks and grass cutting
- Tackled irresponsible littering and dog fouling with the 'Do the Right Thing' campaign
- Introduced new electric pool cars to reduce emissions following a £140k investment
- Secured £550k to convert five primary schools from oil to gas and install a biomass boiler at Gartocharn PS - this is projected to save £60k per annum and reduce our carbon footprint by 200 tonnes pa
- Secured £150k to install 120kW of solar panels across three primary schools. These panels are projected to save £20k per annum and generate up to 80,000 kWh of carbon free electricity per annum avoiding 43 tonnes of carbon emissions
- Secured £110k to implement a number of energy saving measures across the estate including upgrading external lights to LED, installing more efficient boilers, and install better heating controls. These projects are expected to save over £15k per annum, reducing consumption by over 200,000 kWh and carbon emissions by 70 tonnes
- Provided training to Facilities Assistants to assist in reducing energy consumption in our properties
- Assisted with travel planning, promotion of journey sharing, pool bikes and the cycle to work scheme
- Recycled Council furniture for re-use saving £13k to date

INVEST **£ 7 m** IN STREET CLEANING & PARKS



AUDIT & PERFORMANCE REVIEW COMMITTEE

At a Meeting of the Audit & Performance Review Committee held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 9 March 2016 at 2.03 p.m.

- Present: Councillors George Black, Jim Brown, Jonathan McColl, Ian Murray, Tommy Rainey, Gail Robertson, Martin Rooney and Mr Stevie J. Doogan.
- Attending: Joyce White, Chief Executive; Angela Wilson, Executive Director of Corporate Services; Richard Cairns, Executive Director of Infrastructure and Regeneration; Gillian McNeilly, Finance Manager; Colin McDougall, Audit and Risk Manager; Amanda Coulthard, Corporate & Community Planning Manager; and Craig Stewart, Committee Officer, Legal, Democratic and Regulatory Services.
- Also Attending: Mr David McConnell, Assistant Director, Mr Peter Lindsay, Audit Manager and Ms Karen Cotterell, Senior Auditor, Audit Scotland; and Ms Yvonne Douglas, Audit Manager, South Lanarkshire Council.
- Apologies: An apology for absence was intimated on behalf of Councillor Patrick McGlinchey.

Councillor Jonathan McColl in the Chair

CHAIR'S REMARKS

Councillor McColl, Chair, informed the Committee that Laurence Slavin, Senior Auditor was moving on and his new post would not involve attending the Committee in the future. After hearing Councillor McColl, the Committee agreed that a letter of thanks be sent to both Mr Slavin and Ms Elaine Boyd, formerly Senior Audit Manager, Audit Scotland as a gesture of appreciation for their hard work and support.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda at this point in the meeting.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Audit & Performance Review Committee held on 9 December 2015 were submitted and approved as a correct record.

INTERNAL AUDIT PLAN 2015/16 PROGRESS REPORT TO 31 JANUARY 2016

A report was submitted by the Executive Director of Corporate Services advising on the work undertaken by the Internal Audit Section against the Audit Plan 2015/16.

After discussion and having heard the Executive Director of Corporate Services and Audit and Risk Manager in further explanation and in answer to Members' questions, the Committee agreed to note the report.

AUDIT ACTION PLANS

A report was submitted by the Executive Director of Corporate Services advising of:-

- (a) recently issued Internal Audit action plans; and
- (b) progress made against plans previously issued contained within Internal Audit and External Audit reports.

After discussion and having heard the Audit and Risk Manager, Executive Director of Corporate Services and relevant officers in elaboration and in answer to Members' questions, the Committee agreed to note the contents of the report.

INTERNAL AUDIT CHARTER – UPDATE

A report was submitted by the Executive Director of Corporate Services providing the Committee with an updated version of the Audit Charter previously submitted to the meeting on 11 March 2015.

After discussion and having heard the Audit and Risk Manager, Chief Executive and the Executive Director of Corporate Services in further explanation and in answer to Members' questions, the Committee agreed to approve the revised Internal Audit Charter.

AUDIT SCOTLAND – REVIEW OF ADEQUACY OF INTERNAL AUDIT ARRANGEMENTS

A report was submitted by the Executive Director of Corporate Services advising of the External Auditor's assessment of the adequacy of the Council's Internal Audit arrangements. After discussion and having heard Mr Lindsay, Audit Manager, Audit Scotland in further explanation, the Committee agreed to note the contents of the report.

AUDIT SCOTLAND ANNUAL AUDIT PLAN 2015/16

A report was submitted by the Executive Director of Corporate Services presenting for information Audit Scotland's Audit Plan for the audit of financial year 2015/16.

After discussion and having heard Mr McConnell, Assistant Director, Audit Scotland and relevant officers in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the terms of the discussion that had taken place in respect of this matter; and
- (2) otherwise to note Audit Scotland's audit plan for the audit of financial year 2015/16.

INTERNAL AUDIT PLAN 2016/17

A report was submitted by the Executive Director of Corporate Services advising on the planned programme of work for the Internal Audit Section for the year 2016/17.

The Committee agreed to approve the Audit Plan for 2016/17.

PUBLIC SECTOR INTERNAL AUDIT STANDARDS (PSIAS) – EXTERNAL QUALITY ASSESSMENT OF INTERNAL AUDIT AT WDC

A report was submitted by the Executive Director of Corporate Services presenting the External Quality Assurance of Internal Audit at West Dunbartonshire Council.

After discussion and having heard Ms Douglas, Audit Manager, South Lanarkshire Council, and the Chief Executive in elaboration and in answer to Members' questions, the Committee agreed:-

- (1) to pass on thanks and appreciation to the Audit and Risk Manager and his team for the hard work and assurance given as a consequence of the review;
- (2) to note that the report, provided at Appendix 1, included an action plan, which once implemented would ensure the Council's Internal Audit Service was fully compliant with PSIAS; and
- (3) to pass on its thanks to Ms Douglas and her team for the professional manner in which the review was conducted, while also acknowledging and recording thanks to all Council staff and Elected Members who contributed to the process.

COUNTER FRAUD PROGRESS REPORT

A report was submitted by the Executive Director of Corporate Services advising on the results from investigating matched datasets provided to the Council through participation in the National Fraud Initiative and other work taking place within the Corporate Fraud team.

After discussion and having heard the Executive Director of Corporate Services and the Audit and Risk Manager in further explanation and in answer to Members' questions, the Committee agreed to note the contents of the report.

PUBLIC INTEREST DISCLOSURES FOR THE PERIOD 1 JULY 2015 TO 31 DECEMBER 2015

A report was submitted by the Executive Director of Corporate Services advising on public interest disclosures received during the period 1 July 2015 to 31 December 2015.

After discussion and having heard the Audit and Risk Manager in further explanation and in answer to Members' questions, the Committee agreed to note the contents of the report.

PRUDENTIAL INDICATORS 2015/16 TO 2025/26 AND TREASURY MANAGEMENT STRATEGY 2016/17 TO 2025/26

A report was submitted by the Executive Director of Corporate Services providing an update on:-

- (a) the proposed Prudential Indicators for 2015/16 to 2018/19;
- (b) Treasury Management Strategy (including the Investment Strategy) for 2016/17 to 2018/19; and
- (c) the indicative prudential indicators for the period from 2019/20 to 2025/26.

After discussion and having heard the Finance Manager and the Chief Executive in further explanation and in answer to Members' questions, the Committee agreed to note that Council approved the following at its meeting on 24 February 2016:-

- (1) The Prudential Indicators and Limits discussed in Appendix 1 of the report and set out within Appendix 6 of the report for the period 2016/17 to 2018/19:-
 - (a) Capital Expenditure and Capital Financing Requirements (Tables A and B);
 - (b) Forecast and estimates of the ratio of financing costs to Net Revenue Stream (Table C);

- (c) Incremental impact of capital investment decisions on the Band D Council Tax (Table D); and
- (d) Incremental impact of capital investment decisions Housing Rent levels (Table E).
- (2) The Treasury Management Strategy for 2016/17 to 2018/19 (including the Investment Strategy) contained within Appendices 2 to 6;
- (3) The Treasury Prudential Indicators and Limits discussed in Appendix 2 and set out within Appendix 6 for the period 2016/17 to 2018/19:-
 - (a) Operational Boundaries (Table G);
 - (b) Authorised Limits (Table H);
 - (c) Counterparty Limits (Table K); and
 - (d) Treasury Management Limits on Activity (Table M).
- (4) The draft Prudential and Treasury Management Indicators for the period 2019/20 to 2025/26 discussed in Appendices 1 and 2 and set out within Appendix 6; and
- (5) The statement by the Section 95 Officer regarding the gross debt level in comparison to the Capital Financing Requirement (Appendix 2 Point 2.3).

LOCAL GOVERNMENT BENCHMARKING FRAMEWORK 2014/15

A report was submitted by the Executive Director of Corporate Services providing the Committee with the West Dunbartonshire position in the recently published Local Government Benchmarking Overview report for 2014/15.

After discussion and having heard the Executive Director of Corporate Services, Corporate & Community Planning Manager and relevant officers in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the publication of the national overview report;
- (2) to note the relative position of West Dunbartonshire across the suite of indicators used in the benchmarking report; and
- (3) to note the actions already underway within each department following publication of this information.

RECRUITMENT OF 1 LAY MEMBER VACANCY ON COMMITTEE

Having heard the Audit and Risk Manager, the Committee agreed to note that work was ongoing to fill the Lay Member vacancy on the Committee and that a further update would be provided in the near future, with regard to the appointment.

The meeting closed at 4.20 p.m.

WEST DUNBARTONSHIRE COUNCIL

Report by the Strategic Lead, Regeneration Council: 27 April 2016

Subject: Glasgow City Region- City Deal - Update

1. Purpose

1.1 To update members and note the progress with the implementation of the Glasgow City Region - City Deal.

2. Recommendations

- **2.1** It is recommended that Council:
 - i) notes the progress with the implementation of the Clyde Valley City Deal; and
 - ii) notes that a further report on progress will be provided to the June 2016 Council.

3. Background

- **3.1** The Clyde Valley infrastructure projects equating to £1.13bn of investment for 20 projects over a ten year period are progressing and have reached various stages from Strategic, Outline and some Full Business cases approved.
- **3.2** The Exxon City Deal project for WDC has planned expenditure of £27.897m over the next seven years. The project is progressing towards an Outline Business Case for submission to Council for approval in February 2017.

4. Main Issues

4.1 Exxon have confirmed their commitment to ensuring the site is remediated, and recognised our ambitions as part of the City Deal initiative to see the site being developed for an economic use. Exxon have an established remediation team who met with regulatory services representatives and SEPA in March 2016. They are currently reviewing all existing site investigation reports and undertaking further sampling and investigations of the site where necessary to fill any information gaps. Dialogue with the Environmental Pollution Group and SEPA will be ongoing throughout and the indicative timetable that Exxon is working to is as shown below. This is the Exxon timescale and may be subject to variation depending on the outcome of their investigations.

- April to June 2016 Risk Assessment to be discussed internally and in consultation with WDC Environmental Pollution Group and SEPA.
- June to July 2016 Risk Assessment completion.
- August to September 2016 Remediation option appraisals produced.
- **4.2** A site access agreement was received from Exxon on 4 March 2016 and this is being assessed by legal services. This should be concluded by the end of April 2016 and allow site access thereafter.
- **4.3** Exxon has shared 3D layouts of the site with our advisors. This will assist in progressing with the master planning for the site.
- **4.4** An initial meeting with key stakeholders Network Rail took place on 11th March 2016 and there will be a workshop scheduled for 26th April 2016 to discuss the Council's City Deal proposal for the Exxon site. Network Rail will share their views on our approach and advise on what needs to be done to comply with their approach to developments which build on or near their infrastructure.
- **4.5** Exxon are finalising the exclusivity agreement for the Council's consideration. It is hoped that the agreement will be with the Council by the end of April 2016.
- **4.6** A site purchase agreement is anticipated from Exxon by October/November 2016 for the Council's consideration. This will highlight what conditions are placed on the site and a purchase price. The Council will then have six months to negotiate an agreement, assuming the Council are willing to purchase the site.
- **4.7** The following table highlights the key milestones over the next period and a full programme for the Exxon site development can also be found in Appendix 1.

Key Milestone Description	Target	Status
Strategic Business Case approved at WDC Council	Jun-15	Complete
Key Stakeholder engagement commence	Jan-16	In Progress
Exxon Negotiations relating to Site Ownership complete	Oct-16	In Progress
Neighbouring Land Consultation commences	Nov-16	On Schedule
Outline Business Case Approval	Mar-17	On Schedule
Masterplan - Planning Permission in Principle	May-18	On Schedule
Full Business Case Approval	Apr-20	On Schedule
Commence Construction on Site	Jul-20	On Schedule

5. Overall Infrastructure Programme Update

The Glasgow and Clyde Valley City Deal Infrastructure projects led by Local Authorities are on schedule as of March 2016. Business Cases submitted for the 12 April 2016 Cabinet are as follows:

- **5.1** GCC Clyde Waterfront West End Innovation Quarter, Outline Business Case (OBC) (Glasgow). There are 14 tender packages for this project in total. The total budget for this project is £113.9m.
 - The project covers land plots from the SECC and Hydro, through to Partick and the Western and Yorkhill Hospitals, the waterfront areas of Partick and Govan and land around the new Queen Elizabeth University Hospital. Improving the access to and integrity of the Quay Walls from Glasgow to Partick (£54m), improving connectivity between the Queen Elizabeth Hospital and Glasgow University by way of a cycle/pedestrian bridge (£17.2m), improved links to Kelvinhall Subway and Public realm improvements at Byres Road and University Avenue(£8.95m), Developing the Economic Role of the Queen Elizabeth University Hospital and surrounding area (£16.30m) and Developing the Economic Role of the SECC and Pacific Quay (£8.14m) make up the more significant tender packages within this proposal.
 - £6.4m is requested to develop the Full Business Case (FBC).
 - Expected outcomes will include 3,500 housing units, 700,000sqm of commercial space, 58Ha of derelict land brought back into economic use and £264m in GVA.
- **5.2** GCC Collegelands Calton Barras OBC (Glasgow). This project covers 5 sites requiring intervention including High Street Rail Station, Bellgrove Abattoir and the Famous Barrowland Market (the Barras). Proposals include the relocation of the Rail Station and improved access, road improvements at Collegelands and Belgrove Abattoir with improved links to High Street.
 - £1.86m is requested to develop FBC to be submitted for approval in October 2017.
 - Outcomes expected include 1,214 houses, 24Ha of vacant/derelict land re-used and a GVA of £240m.
- **5.3** Working Matters, (FBC) (Glasgow). This project is part of the Employability programme and is led by Glasgow. It is aimed at individuals who are in receipt of Employment Support Allowance. The Project has an overall budget of £9m made up of £4.5m from DWP and £4.5m from the Local Authorities. The project has been delayed in starting due to negotiations with DWP. Agreement was being sought to extend the project until 23 August 2018.
 - Targets for the project include 4,000 engagements and 600 Job outcomes, breakdown for each Local Authority still to be determined.

- **5.4** In Work Progression FBC (Glasgow). This is a Glasgow only pilot which looks to address in-work poverty in the Care Sector. DWP have contributed £300k which Glasgow has matched. The project will aim to develop work based learning leading to increased skills and wages.
 - The targets are to work with 40 Glasgow Businesses and 400 individuals.

5.5 Transport Support Group Update

Network Rail Scotland Route Study Consultation: Following discussion at Cabinet on 16 February 2016, a response was submitted by the Chair on behalf of the Cabinet on an issue related to the Airport Access Project (AAP) where no mention was made of this project in the recent Network Rail ten year consultation strategy document. Comments were also provided on the draft SPT response to the Route Study.

The Transport Appraisal Group (TAG) continues to meet on a monthly basis to take forward the work on the transport cumulative assessment. Scoping by the TAG of the form of the cumulative assessment has commenced.

The TAG continues to assist the PMO, as requested, on appraisal of transport related aspects of submitted business cases. The wider Transport Support Group (TSG) now meets on a quarterly basis but is being kept informed of the ongoing work being undertaken by the TAG.

5.6 Connectivity Portfolio Group Update

The connectivity portfolio is led by North Lanarkshire Council and works with key stakeholders and updates Cabinet on progress in relation to City Deal strategic connectivity issues.

5.7 Regional Economic Development Group Update

An Economic Group was established with all member authorities represented and led by Renfrewshire Council. The group will aim to support the work of the National Evaluation Panel, the GCV Commission on Economic Growth, and the Economic Leadership Board as required. The group is supporting a new Economic Regional Strategy 2016-20 which has been commissioned from consultancy business Metro Dynamics.

5.8 Enterprise Portfolio Update

The Enterprise portfolio Lead included a workshop session in June 2015 with the OECD and local partner agencies. One of the outcomes of this workshop was a need for a review of the current "path dependencies" for enterprise that exist within public and private sector organisations and to pose questions on the established priorities of organisations who have a role to promote enterprise activity. Smart consultancy has been commissioned to carry out this study which is expected to be completed by April 2016.

5.9 Finance Group Update

Work was carried out reviewing the effect of changes in project costs on the 2015/16 year end position and the effect of this on 2016/17 allocations.

- Reviewing the financial sections of the Assurance Framework.
- Meetings with Internal Audit regarding the Assurance Framework review.
- Appraisal of financial elements of the Business Cases.
- Preparation of year end accounting procedures for City Deal projects.

5.10 Labour Market Working Group (LMG) Update

As agreed by the CEG the Skills and Employment Working Group (SEWG) will have a further discussion regarding developing youth employability services across the city-region in order to build upon the Youth Gateway model. This discussion will take place at the SEWG meeting on 2nd June 2016. The PMO is continuing to liaise with Skills Development Scotland with regards to the progress of the Skills Plan and the appointment of a consultant. The PMO will be progressing the recommendations included in the report approved by the Chief Executives Group on 4th February 2015, "Creating Economic Growth and Reducing Inequality". This will require discussions with City Deal support groups, as well as a range of other partners.

5.11 Legal and Procurement Support Group Update

Review of the Working Matters documents to take account of the extension to the project timescales is ongoing. Advice has been given in relation to a number of matters including information security and FOI. Review of the Assurance Framework has begun. Responsibility for preparation of City Deal specific terms and conditions of contract with the assistance of the LPSG is also progressing.

The LPSG continues to work on a number of key areas: the City Deal Community Benefits Guidance is expected to be finalised in March 2016 and the Contractor's Guide on City Deal Community Benefits is expected to be finalised in April 2016. Legal and procurement colleagues have been working closely together on these documents.

Work on the Standard PQQ has been put on hold as a result of the introduction through legislation of the European Single Procurement Document; a first draft Standard ITT for City Deal has been prepared; and common clauses for City Deal contracts are being collated and/or drafted.

The Group has updated its role and remit; and is participating in the Assurance Framework Review.

5.12 Benefit Realisation Update

As per the Assurance Framework, the PMO are continuing to develop a draft Benefit Realisation Strategy. The PMO are reviewing outputs included within the business cases, as well as those within the Assurance Framework and other sources. The PMO are working with Renfrewshire Council to ensure the Community Benefit menu is included within the overall benefit realisation plan for the City Deal. The Benefit Realisation Plan for the City Deal Programme will be a key component in Programme monitoring, management and reporting. The PMO will provide draft guidance for member authorities to accompany the draft plan. Once the PMO has a draft document available it will be shared with all member authorities for comment and consultation prior to submission for approval.

6. People Implications

6.1 There are a number of senior officers involved in the City Deal initiative across services of the Council and as part of the project board.

7. Financial and Procurement Implications

7.1 The Strategic Business Case has sought and has gained approval of £500,000 towards development of our Outline Business Case at Council and Cabinet. Current expenditure is £191,074 for period 2015/16.

8. Risk Analysis

- 8.1 A risk register is updated monthly as part of our submission to the PMO.
- **8.2** Delays in gaining site access and in subsequently developing our outline business case are the most significant current risk, but the access agreement is currently being negotiated. Funding from the City Deal Fund is at risk if the overall project does not ultimately proceed. The risk of this is being managed by the Councils own project management processes.

9. Equalities Impact Assessment (EIA)

9.1 An equalities impact assessment is not necessary for decisions related to this paper.

10. Strategic Environmental Assessment

10.1 A pre-screening Strategic Environmental Assessment will be progressed once we have progressed arrangements with site owners. Any specific plans and programmes which derive from the Strategy will be subjected to an environmental assessment as and when required.

11. Consultation

- **11.1** Engagement with site owners Exxon is progressing to secure the site for the City Deal project development.
- **11.2** We have commenced discussions with Scottish Water and met with Network Rail as part of our engagement with key stakeholders.
- **11.3** Consultation with other interested parties is programmed in to the work plan at the appropriate time.

12. Strategic Assessment

- **12.1** This report contributes to the Council's Strategic Priorities and in particular towards:
 - economic growth and employability; and
 - local housing and sustainable communities.

Jim McAloon Strategic Lead, Regeneration Date: 01 April 2016

Person to Contact:	Jim McAloon - Strategic Lead, Regeneration, Council Offices, Garshake Road, Dumbarton, G82 3PU. Telephone: 01389 737401, e-mail: jim.mcaloon@west-dunbarton.gov.uk
	Michael McGuinness - Manager, Economic Development, Council Offices, Garshake Road, Dumbarton, G82 3PU.Telephone: 01389 737415 e-mail: <u>michael.mcguinness@west-dunbarton.gov.uk</u>
Appendices:	Appendix 1- Work Programme March 2016
Background Papers:	Clyde Valley City Deal Update- Council 24 February 2016 Clyde Valley City Deal Update- Council 16 December 2015

Clyde Valley City Deal Update- Council 25 August 2015 Appointment of Strategic Services to Support West Dunbartonshire Council's City Deal Project- IRED 18 March 2015 Clyde Valley City Deal- Governance- Council 17 December 2014 Clyde Valley City Deal - Update and Strategic Business Case- Council 24 June 2015 Glasgow City Region City Deal- Council 13 August 2014 All

Wards Affected:

1 (2 3 3	Fask Name	Duration Start Finish 2016	2017	20	018	2019	2020	2021	2022		2023	2024
2 III 3 III		Qtr 1	Qtr 2 Qtr 3 Qtr 4 Qtr 1	Qtr 2 Qtr 3 Qtr 4	Qtr 1 Qtr 2 Qtr 3 Qtr 4	Qtr 1 Qtr 2 Qtr 3 Qt	tr 4 Qtr 1 Qtr 2 Qt	3 Qtr 4 Qtr 1 Qtr	2 Qtr 3 Qtr 4 Qtr	Qtr 2 Qtr 3 Qtr 4	Qtr 1 Qtr 2 Qtr 3	Qtr 4 Qtr 1 Qtr 2 (
3 💷	City Deal Project Governance City Deal Gateway 1	1305 days Fri 31/05/19 Fri 31/05/24 0 days Fri 31/05/19 Fri 31/05/19				♦ 31/05		l I		1		
4	City Deal Gateway 2	0 days Fri 31/05/24 Fri 31/05/24						l I		1		♦ 31
4 B	Business Case	1333 days Wed 04/03/15 Fri 10/04/20										
5 🗸	Draft Strategic Business Case to PMO	20 days Wed 04/03/15 Tue 31/03/15	i I I I	I. I			I I	I I				I.
6 🗸	Approval Period	61 days Wed 01/04/15 Wed 24/06/15	, I I I			1						
7 🗸 B	Strategic Business Case Approved Draft Outline Business Case	0 days Wed 24/06/15 Wed 24/06/15 60 days Mon 31/10/16 Fri 20/01/17		L.		1		1	I.			
)	WDC Approval Period	30 days Mon 23/01/17 Fri 03/03/17						1		1		
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1	Draft Full Business Case	265 days Mon 25/02/19 Fri 28/02/20										
2	Approval Period	30 days Mon 02/03/20 Fri 10/04/20	, I I I			¦ T	10/04					
3 4 A	Final Business Case Approved Agree Remediation and Groundworks Strategy	0 days Fri 10/04/20 Fri 10/04/20 665 days Mon 01/02/16 Fri 17/08/18					♦ 10/04	1	l.			
5 🔢	Agree Access Agreement with Exxon	45 days Mon 01/02/16 Fri 01/04/16			•					1		
6	Exxon to provide draft sales agreement	150 days Mon 04/04/16 Fri 28/10/16						i.				
7	WDC to review / resolve sales agreement	150 days Mon 31/10/16 Fri 26/05/17				l l		1				
8	Exxon to undertake further ground surveys	60 days Mon 04/04/16 Fri 24/06/16										
9 💷	Develop agreed remediation and groundworks strategy	90 days Mon 27/06/16 Fri 28/10/16						1		1		1
0	Prepare Planning Submission Planning Determination	30 days Mon 05/03/18 Fri 13/04/18 90 days Mon 16/04/18 Fri 17/08/18						i i		-		
	Procure Remediation & Groundworks Contractor	90 days Mon 16/04/18 Fri 17/08/18										
3 R	Remediation and Groundworks Site Works	500 days Mon 20/08/18 Fri 17/07/20	1									l l
	Masterplan Site	1250 days Mon 02/11/15 Fri 14/08/20						P				
5 🗸	Complete committed EIA Baseline tasks	90 days Mon 02/11/15 Fri 04/03/16										
26 💷 27	Undertake Flood Studies	60 days Mon 15/02/16 Fri 06/05/16										
8	Define Flooding Constraints Define Ground Condition Constraints	45 days Mon 09/05/16 Fri 08/07/16 30 days Mon 27/06/16 Fri 05/08/16										
9	Draft Masterplan	30 days Mon 08/08/16 Fri 16/09/16										
0	Public Consultation on Draft	30 days Mon 19/09/16 Fri 28/10/16										
1	Revise Draft	15 days Mon 31/10/16 Fri 18/11/16										
2 3	Road Design Works Negotiate Access to 3rd party land (or start on receipt of	990 days Mon 31/10/16 Fri 14/08/20 30 days Mon 29/05/17 Fri 07/07/17							 	1		
4	draft sales agreement) Begin CPO Process (or start soon after receipt of draft	200 days Mon 10/07/17 Fri 13/04/18										
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5 6	Off Site Topographical Surveys Utility Searches (C2)	50 days Mon 10/07/17 Fri 15/09/17 60 days Mon 31/10/16 Fri 20/01/17	i 📃 🔽 🔽 🗌			l l	1	I I				
7	Assess Eastern Railway Bridge	90 days Mon 31/10/16 Fri 03/03/17										
8	3D Roads Design Work	60 days Mon 18/09/17 Fri 08/12/17						1		1		
9	Railway Overbridge Improvement Design	90 days Mon 06/03/17 Fri 07/07/17	: L 🔰 👗									
0	Railway Underpass Design	100 days Mon 11/12/17 Fri 27/04/18	1									
2	Plan for Railway Possession Flood Defence Design Works	600 days Mon 30/04/18 Fri 14/08/20 150 days Mon 11/07/16 Fri 03/02/17										
3	Planning Permission in Principle (PPiP)	635 days Mon 04/04/16 Fri 07/09/18		1					I.			
4	Undertake Ecology Studies (assumes 1 over winter survey)	300 days Mon 04/04/16 Fri 26/05/17			•							
15	EIA Assessment	60 days Mon 11/12/17 Fri 02/03/18	. I I									l l
6	Prepare PPiP Submission	45 days Mon 05/03/18 Fri 04/05/18										
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9	PPIP Review PPiP Approved	90 days Mon 07/05/18 Fri 07/09/18 0 days Fri 07/09/18 Fri 07/09/18			07/09							
D	Detailed Planning Applications	535 days Mon 06/02/17 Fri 22/02/19			•					1		
2	Roads Flooding Mitigation	120 days Mon 10/09/18 Fri 22/02/19 200 days Mon 06/02/17 Fri 10/11/17	: i 上						 	 		
	Construction Preparation	1030 days Mon 06/03/17 Fri 12/02/21										
4	Prepare Strategy	60 days Mon 06/03/17 Fri 26/05/17	. i 🎽						1			
5	Tender Preparation for Contractors Works	90 days Mon 29/05/17 Fri 29/09/17	1			1						
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7 8	Contractor selection process Appointment of Contractors	60 days Mon 20/07/20 Fri 09/10/20								-		
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0	Eastern Bridge Works	100 days Mon 20/07/20 Fri 04/12/20						!		I		
1	Flood Defences	750 days Mon 07/12/20 Fri 20/10/23	. I I I			l I						
2	Transport infrastructure	750 days Mon 15/02/21 Fri 29/12/23				1						
	Public Realm	150 days Mon 01/01/24 Fri 26/07/24				1						
3 4	Prepare Development Platforms for Occupation	150 days Mon 01/01/24 Fri 26/07/24	i li			1						

L												
	Exxon Site Development Project	Task		Summary		External Milestone	♦	Manual Task	\diamond	Manual Summary	•	External Task
	Work Programme as at Date: Fri 25/03/16	Split		Project Summary	\bigtriangledown	Inactive Milestone		Duration-only		Start-only		External Miles
		Milestone	♦	External Tasks		Inactive Summary		Manual Summary Rollup	•	Finish-only		Progress
								Page 1				

Appendix 1

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Lead - Resources

Council: 27 April 2016

Subject: Local Scrutiny Plan 2016-17

1. Purpose

1.1 This report provides members with information on the Local Scrutiny Plan for 2016-17 which has recently been published by Audit Scotland.

2. Recommendations

2.1 Members are asked to note the Local Scrutiny Plan for 2016-17 and the Council actions which are attached as Appendix 2.

3. Background

- **3.1** Following the Crerar report, scrutiny bodies for Local Government have streamlined their approach and since 2010 have adopted a shared risk assessment. The output from this is the Local Scrutiny Plan (previously known as the Assurance and Improvement Plan (AIP)) which draws on the work and experience of a number of scrutiny bodies, including:
 - The annual report to the Controller of Audit and elected members for 2014/15 from the Council's appointed external auditors (Audit Scotland);
 - Evidence gathered from Audit Scotland, Education Scotland, the Care Inspectorate and the Scottish Housing Regulator (including published inspection reports and other supporting evidence);
 - The Single Outcome Agreement (SOA) and associated development plan for the Council area;
 - The Council's own performance data and self-evaluation evidence; and
 - Analysis of data from the SOLACE / COSLA / Improvement Service Local Government Benchmarking Framework.
- **3.2** This local scrutiny plan sets out the planned scrutiny activity with the Council during 2016/17. The plan is based on a shared risk assessment undertaken by a local area network (LAN), comprising representatives of all the scrutiny bodies who engage with the Council. The shared risk assessment process draws on a range of evidence with the aim of determining any scrutiny activity required and focusing this in the most proportionate way. The first AIP for the Council was published in July 2010, with updates being published each year since.

4. Main Issues

- **4.1** The "Local Scrutiny Plan" report is attached at Appendix 1 to this report. The areas where ongoing oversight and monitoring is required are:
 - Housing & Homelessness (same as 2015/16);
 - Staff Absence (same as 2015/16);
 - Efficiency (same as 2015/16); and
 - Delivery of Education (new for 2016/17).
- **4.2** Strategic Leads have already identified through the service planning process actions to deliver on the areas discussed at paragraph 4.1 and the strategic / high level elements of these have been brought together in a scorecard report for 2016/17 which is attached at Appendix 2 of this report.
- **4.3** The LAN has considered the other key risk areas within their scope and concluded that there are no further scrutiny risks that have been identified which require specific work by the scrutiny bodies this year.

5. **People Implications**

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 There are no financial or procurement implications arising from this report.

7. Risk Analysis

7.1 Effective consideration by the Council of the new Local Scrutiny Plan is important in ensuring that required improvement actions contribute to a reduction in risk.

8. Equalities Impact Assessment (EIA)

8.1 No equalities impact assessments were carried out in respect of this report.

9. Consultation

9.1 This report has been subject to consultation with appropriate Strategic Leads.

10. Strategic Assessment

10.1 This report relates to all five of the Council's Strategic Priorities.

Stephen West Strategic Lead - Resources Date: 12th April 2016

Person to Contact:	Colin McDougall, Audit and Risk Manager Telephone: 01389 737436 E-mail: <u>colin.mcdougall@west-dunbarton.gov.uk</u>
Appendix 1:	Local Scrutiny Plan 2016/17
Appendix 2:	Local Scrutiny Plan 2016/17 – Scorecard Report
Background Reports:	West Dunbartonshire Council (29 April 2015): Report to Council: Local Scrutiny Plan 2016-17
Wards Affected:	All

West Dunbartonshire Council Local Scrutiny Plan 2016/17



March 2016

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West Dunbartonshire Council

Local Scrutiny Plan 2016/17

Introduction

- This local scrutiny plan (LSP) sets out the planned scrutiny activity in West Dunbartonshire Council during 2016/17. The plan is based on a shared risk assessment undertaken by a local area network (LAN), comprising representatives of all the scrutiny bodies who engage with the council. The shared risk assessment process draws on a range of evidence with the aim of determining any scrutiny activity required and focusing this in the most proportionate way.
- 2. This plan does not identify or address all risks in the council. It covers only those risk areas that the LAN has identified as requiring scrutiny, or where scrutiny is planned as part of a national programme. Planned scrutiny activity across all councils in Scotland informs the National Scrutiny Plan for 2016/17, which is available on the Audit Scotland website.

Scrutiny risks

- 3. The LAN is of the view that the council continues to demonstrate a strong commitment to best value and has strong leadership, a clear vision and a focus on continuous improvement. The LAN noted that the council are in the process of implementing a new leadership structure which reduces the number of strategic directors from four to three and establishes twelve strategic leads, formally Heads of Service, with specific areas of responsibility for the council and the health and social care partnership (HSCP). The council should monitor the impact of these changes to ensure it continues to deliver the anticipated strategic leadership and service delivery improvements.
- 4. The LAN did not identify any specific areas from the risk assessment where specific scrutiny was required, other than scrutiny that was nationally directed or part of a planned programme of work.
- The 2015/16 LSP did not identify any areas where specific scrutiny activity was required however it did identify three areas that required ongoing oversight and monitoring. These were:
 - Housing & Homelessness the Scottish Housing Regulator (SHR) wished to continue monitoring progress against the findings of its enquiry carried out in 2013.
 - People Management Audit Scotland agreed to monitor progress reducing absence levels.
 - Efficiency Audit Scotland agreed to monitor the delivery of efficiency savings.

- 6. During the year the council have met SHR on a quarterly basis to discuss progress against the findings of the 2013 SHR enquiry. Positive progress has been made in a number of areas including tenancy sustainment, void rent loss, emergency repairs and resolution of anti-social behaviour cases and tenant satisfaction and focus. However, despite some improvement, tenancy satisfaction and focus is still an area requiring attention and the LAN have ongoing concerns about levels of rent collection, the management of non-emergency repairs, repeat applications for homelessness and access to temporary and emergency accommodation. The LAN has maintained its opinion that, whilst there is evidence of positive progress in Housing, the pace of improvement could be increased. The Head of Housing has recently left the council and a new strategic lead has been appointed as part of the restructure referenced in paragraph 3. Due to the ongoing areas of concern coupled with the change in strategic leadership the LAN has assessed Housing & Homelessness as an area that requires ongoing oversight and monitoring.
- 7. Attendance management continues to be strategic priority for the council. During 2014/15 the council lost 57,211 full time equivalent working days through staff absence at an estimated cost of £6.75 million. In 2014/15 the average number of days lost per employee due to sickness absence was 12.81 days (2013/14 13 days). Projected sickness absence results for 2015/16 show a further improved position of 11.7 days. A joint attendance working group, with the trade unions, is now in its third year, and has been developing initiatives to improve performance and develop a revised attendance management policy with supporting arrangements, such as carers leave, cancer support, tailored adjustments for disability. Whilst there has been some evidence of improvement in attendance across the council, increasing attendance at work continues to be an area of significant focus for the council. The LAN have identified staff absence as an area that requires ongoing oversight and monitoring.
- 8. In February 2016 a report to full council provided an update on the general services revenue estimates for 2016/17 to 2018/19. This took account of identified management adjustments, spend to save options, and the December 2015 financial settlement announced by the Deputy First Minister and Cabinet Secretary for Finance. This projected cumulative budget gaps of £0.41 million, £2.5 million and £7.31 million for 2016/17, 2017/18 and 2018/19 respectively. The LAN recognised that the council has managed its finances proactively however, as there is still uncertainty in the wider economic climate and an ongoing requirement for the council to identify savings options, they have decided to maintain their assessment that Efficiency is an area that requires ongoing oversight and monitoring.
- 9. As referenced in paragraph 3 a new senior leadership is in place which sees the departure of the former Director of Education. Leadership for education services is driven through the strategic director, the strategic lead/chief education officer together with the head teachers across the schools. This is taking place at a time when the council's education estate is subject to a transformation process and when elected members continue their ongoing scrutiny of the strategy to raise attainment. The council

has established a robust action and data plan to take forward the Scottish Attainment Challenge which is underpinned by the required baseline information. The LAN is of the view that it would be appropriate for the Education Scotland Area Lead Officer through the normal engagement processes to regularly monitor the council's current level of service delivery and provide support as necessary. Therefore delivery of education has been identified as an area for ongoing oversight and monitoring.

Planned scrutiny activity

- 10. As shown in Appendix 1, the council will be subject to a range of risk-based and nationally driven scrutiny activity during 2016/17. For some of their scrutiny activity in 2016/17, scrutiny bodies are still to determine their work programmes and which specific council areas they will cover. Where a council is to be involved, the relevant scrutiny body will confirm this with the council and the appropriate LAN lead.
- 11. In addition to specific work shown in Appendix 1, routine, scheduled audit and inspection work will take place through the annual audit process and the ongoing inspection of school and care services by Education Scotland and the Care Inspectorate respectively.
- 12. Audit Scotland plans to undertake performance audit work in three areas covering local government during 2016/17. It will undertake a performance audit on early learning and childcare and a follow-up on audit of self-directed support. Audit Scotland will also carry out audit work on equal pay, but is still considering the focus and outputs of work in this area. Any engagement with councils is still to be determined. Details of future audit work are available on the Audit Scotland website <u>here</u>.
- 13. In December 2014, the Accounts Commission concluded its review of Best Value and set out principles for a new approach to auditing Best Value. These principles include the need for more frequent assurance on Best Value across all 32 councils, integrating the audit processes, an increased emphasis on driving improvement, and a strong focus on the quality of service experienced by the public and the outcomes achieved.
- 14. The new approach will be rolled out from October 2016 but will continue to evolve. It will include assessment each year of aspects of Best Value as part of an integrated annual audit and a public report, (Controller of Audit report to the Accounts Commission) for each council at least once in a five year period, that will bring together an overall picture of the council drawn from a range of audit activity. The initial iteration of the rolling programme, which will be reviewed and refreshed annually in response to factors including the SRA, will be presented to the Accounts Commission in April 2016. The results of this current SRA will make a significant contribution to the audit intelligence that will underpin the new approach, and inform the development of the initial programme.
- **15.** 2016 is a transition year. This includes development of the intelligence about each council for the new approach and the handover to new audit appointments. While

preparation for the new approach progresses, Best Value audit work will continue. But, appropriate elements of the new approach, such as reporting mechanisms, will also be tested in some councils.

- 16. To assess the risk to social landlord services SHR has reviewed and compared the performance of all Scottish social landlords to identify the weakest performing landlords. It was found that West Dunbartonshire Council is in the bottom quartile for all social landlords in relation to some tenant satisfaction indicators, rent collection, rent arrears and non-emergency repairs. SHR will therefore engage with the council with regard to these areas during 2016/17. SHR will also engage with the council in relation to repeat applications for homelessness and access to temporary and emergency accommodation.
- 17. SHR will publish the findings of its thematic inquiry work completed during 2015/16. It will carry out further thematic inquiries during 2016/17. SHR will also review the Charter data submitted by landlords and carry out data accuracy visits during the second quarter of 2016/17. If the council is to be involved in a thematic inquiry or a data accuracy visit SHR will confirm this directly with the council and the LAN lead.
- 18. The Care Inspectorate will work together with partner regulatory agencies to continue to deliver a coordinated programme of joint scrutiny of Community Planning Partnerships and integration joint boards. Partner agencies are reviewing the methodology for joint inspections of Adults' services. As well as joint strategic scrutiny programmes, the Care Inspectorate will also be reviewing its approach to strategic commissioning and undertaking a variety of thematic programmes of work. The Care Inspectorate plans to carry out a joint strategic inspection of services for children and young people in the West Dunbartonshire Council area during the second and third quarters of 2016/17.
- 19. HMICS will continue to inspect local policing across Scotland during 2016/17 as part of its rolling work programme. These inspections will examine, amongst other things, local scrutiny and engagement between Police Scotland and councils. HMICS will identify and notify LANs and the local Policing Divisions to be inspected approximately three months prior to inspection.
- 20. The Scottish Government has confirmed in its funding letters to Alcohol and Drugs Partnerships (ADPs) that the Care Inspectorate will undertake Validated Self-Evaluation (VSE) activity with Alcohol and Drug Partnerships. The purpose of this activity is to support the validation of ADP and services' self-assessment of local implementation and service compliance with the Quality Principles: Standard Expectations of Care and Support in Drug & Alcohol Services. The findings from this validation work will be reviewed by the Scottish Government to consider and inform the future programme of national support that will further encourage and support delivery of continued improvements at ADP and service level. It is anticipated that all 30 ADPs will participate. On site activity is likely to commence in March 2016 with a national overview report completed by the end of 2016. The Care Inspectorate will also provide brief, customised feedback to each ADP in order to help build their capacity for self-evaluation.

March 2016

Appendix 1: Scrutiny plan

Scrutiny body	Scrutiny activity	Date
Audit Scotland	Audit Scotland has three planned performance audits covering local government in 2016/17 focusing on early learning and childcare, self-directed support and equal pay.	Dates to be determined
Care Inspectorate	The Care Inspectorate will undertake Validated Self- Evaluation (VSE) activity with Alcohol and Drug Partnerships with a national overview report completed by the end of 2016.	From March 2016 to December 2016
	The Care Inspectorate will lead joint inspection of services for children and young people, and will also involve participation by Healthcare Improvement Scotland, Education Scotland and HMICS. These inspections are part of the Care Inspectorate's wider planned programme of national scrutiny work.	Second and third quarters of 2016/17
Scottish Housing Regulator (SHR)	SHR will monitor the council's progress in addressing the weaknesses identified in relation to aspects of tenant satisfaction, rent collection, rent arrears, non-emergency repairs, repeat applications for homelessness and access to temporary and emergency accommodation. The council will submit quarterly progress reports in relation to its proposed improvement actions and their outcomes. This will be followed by meetings with council officials.	Quarterly
	SHR will publish the findings of its thematic inquiry work completed during 2015/16. It will carry out further thematic inquiries during 2016/17. SHR will also review the Charter data submitted by landlords and carry out data accuracy visits during the second quarter of 2016/17. If the council is to be involved in a thematic inquiry or a data accuracy visit SHR will confirm this directly with the council and the LAN lead.	Dates and councils to be determined

Local Scrutiny Plan 2016/17

Scorecard Report

1. Housing and Homelessness Title Status Icon Progress Bar Due Date Ownership Assigned To 0% 31-Mar-2017 Improve rent collection rates Arun Menon Reduce the average number of days to carry-out non-emergency 0% 31-Mar-2017 Martin Feeney repairs Carry out detailed analysis and develop and implement 0% 31-Mar-2017 John Kerr interventions aimed at reducing level of repeat homelessness Identify and resolve weaknesses in relation in reporting the 31-Mar-2017 0% John Kerr provision of temporary accommodation Carry out comprehensive Tenant Satisfaction Survey to inform 31-Mar-2017 0% John Kerr service delivery and improve satisfaction levels

2. Staff Absence

Title	Status Icon	Progress Bar	Due Date	Ownership Assigned To
Development of innovative strategies and best practice to support employee attendance and to reduce absence		0%	31-Mar-2017	Tracy Keenan

3. Efficiency

Title	Status Icon	Progress Bar	Due Date	Ownership Assigned To
Review and update the Council's long-term finance strategy and report to Elected Members		0%	31-Oct-2016	Gillian McNeilly
Monitor monthly agreed savings options & management adjustments through the budgetary control process		0%	31-Mar-2017	Gillian McNeilly

Monitoring of progress through the CMT of strategic projects planned for review during 2016/17, for report to future Council/committees with a view to increasing income / reducing costs for the Council	0%	31-Mar-2017	Gillian McNeilly
Prepare and deliver short, medium and long term budgets through robust financial planning which reflect the Council's (& other bodies) corporate aims and objectives	0%	31-Mar-2017	Gillian McNeilly
The Council should continue to keep its long term financial strategy under review and progress its intention to roll out priority based budgeting	50%	28-Feb-2018	Gillian McNeilly

4. Delivery of Education

Title	Status Icon	Progress Bar	Due Date	Ownership Assigned To
Monthly quality assurance meetings with Education Scotland Area Lead Officer to review educational provision		0%	31-Mar-2017	Laura Mason

	Action Status					
	Cancelled					
	Overdue; Neglected					
\	Unassigned; Check Progress					
	Not Started; In Progress; Assigned					
0	Completed					

WEST DUNBARTONSHIRE COUNCIL

Report by the Head of Resources

Council: 27 April 2016

Subject: General Services Budgetary Control Report to 29 February 2016 (Period 11)

1. Purpose

1.1 The purpose of this report is to advise the Council on the progress of both the General Services revenue budget 2015/16 and the approved capital programme for the period to 29 February 2016.

2. Recommendations

- **2.1** The Council is asked to:
 - i) note that the revenue account currently shows a projected annual favourable variance of £1.563m (0.72% of the total budget); and
 - ii) note that the capital account shows a projected annual favourable variance of £25.264m (33.52% of the budget) and a projected project life adverse variance of £6.260m (2.21% of project life budget)

3. Background

<u>Revenue</u>

- **3.1** At the meeting of West Dunbartonshire Council on 4 February 2015, Members agreed the revenue estimates for 2015/2016. A total net budget of £217.541m was approved for General Services.
- **3.2** Since February, the Council has been notified of additional income due received during 2015/16 for 'Raising Attainment'. This has resulted in the budget being monitored increasing to £218.561m.
- **3.3** In October 2015, the Council the management adjustments to be implemented, with and in year benefit of £0.005m. This has now been adjusted for within departmental budgets.

<u>Capital</u>

3.4 At the meeting of Council on 4 February 2015, Members agreed the updated 10 year General Services Capital Plan for 2013/2014 to 2022/23. The next three years from 2015/16 to 2017/18 have been approved in detail with the remaining 5 years being indicative at this stage. The total project life budget approved for projects that have either commenced or are due to commence in that period totalled £273.986m.

Since then the following budget adjustments have taken place revising the project life budget to £283.589m as detailed below:

Budget Agreed February 2015 Additional slippage carried forward from 2014/15	£273.986m £4.782m
Match funding for East End Park sports facilities (Cashback for Communities)	£0.150m
Additional resources for Marinecraft Pavillion (CFCR, Capital receipt and Sports Scotland match funding)	£0.675m
Insurance claim anticipated re 121/125 Main Street	£0.100m
Additional SFT income re OLSP	£0.300m
Additional SPT income	£0.465m
Additional Sports Scotland income re Argyll Park	£0.250m
New Capital Budgets approved at October Council	£1.884m
Acceleration of Community Capital Fund re Bonhill	£0.040m
Additional Funding awarded to Antonine Wall	£0.013m
Acceleration of vehicle replacement	£0.038m
Balloch library upgrade (Wheatley group funding)	£0.030m
Integrated Housing Management System	£0.876m
Revised Budget	£283.589m

Health and Social Care Partnership

3.4 On 1 July 2015, the Health and Social Care Partnership (HSCP) between the Council and the NHS was formed. This has changed the reporting format within the budgetary control report. From 1 April 2015 and 30 June 2015, the Community Health and Care Partnership was governed by the Council and as such spend within that time period is shown in detail. Since 1 July 2015, the HSCP governs, monitors and manages the detailed spend in these areas, with a requisition being requested to and paid by the Council (similar to that of the Valuation Joint Board). Therefore, information provided within this report is at a higher level.

4. Main Issues

<u>Revenue</u>

- **4.1** The summary report at Appendix 1 currently identifies a projected annual favourable variance (underspend) of £1.563m (0.72% of the total budget) after to adjusting for management adjustments. Appendix 2 provides a graphical representation of variances while departmental reports are attached as Appendix 3.
- **4.2** Notes on the projected annual variances in excess of £0.050m are highlighted and noted within Appendix 4, with additional information on action being taken to minimise or mitigate overspends where possible.
- **4.3** Although the report indicates that expenditure is favourable in comparison to that anticipated during the budget exercise, the present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.

4.4 Agreed savings and management adjustments for 2015/16 are monitored, together with those anticipated from management adjustments noted at Council in October 2015. Current indications showing that of the total target being monitored (£6.200m), the majority of actions are currently on target to be achieved. However it indicates that £0.565m is currently not on target, with £0.096m in excess of target (net position £0.496m, see Appendix 5). It should be noted that any variances are included within the service information and variances identified within this report.

Capital

- **4.5** The current progress on the capital plan is shown in Appendices 6 to 10.
- **4.6** The overall programme summary report at Appendix 6 shows that planned expenditure and resource for 2015/16 is lower than previously anticipated by £25.264m (33.52% of the 2015/16 budget). Based upon current assumptions, over the life of the projects planned expenditure and resource is higher than anticipated by £6.260m (2.2% of a total budget of £283.589m). The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and project end dates which could affect the overall capital programme.
- **4.7** Appendix 6 provides both an analysis of the overall programme at each alert status and a summary budgetary control report. The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green alert status for project life and the current year.
- **4.8** It currently shows that for the project life overview 30 projects (37.5% of total projects) have spend to date of £38.195m (51% of total spend) and are at red alert, 9 projects (10.7% of total projects) have spend to date of £5.693m (7.6% of total spend) and are at amber alert while 45 projects (53.6% of total projects) have spend to date of £30.949m (41.4% of total spend) and are at green alert.
- **4.9** The corresponding figures for the current year are 30 projects (37.5% of total projects) with spend to date of £23.690m (71.3% of total spend), 9 projects (10.7% of total projects) with spend to date of £2.039m (6.1% of total spend) and 45 projects (53.6%% of total projects) with spend to date of £7.493m (22.6% of total spend) respectively.
- **4.10** Appendix 7 and 8 details financial analysis of projects at red and amber status, with additional information on action being taken to minimise or mitigate under or overspends where possible, while Appendix 9 provides an analysis of overall resources.

5. People Implications

5.1 There are no people implications.
6. Financial and Procurement Implications

6.1 Other than the financial position noted above, there are no financial or procurement implications from this budgetary control report.

7. Risk Analysis

7.1 The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. Finance staff are in regular discussion with budget holders to ensure potential issues are identified as early as possible in order to mitigate this risk

8. Equalities Impact Assessment (EIA)

8.1 No equalities impact assessment was required in relation to this report.

9. Consultation

9.1 All services involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

10. Strategic Assessment

10.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

Stephen West Head of Resources

Date: 22 March 2016

Person to Contact:	Council Offices, Telephone: (013	, Finance Manager Garshake Road, Dumbarton 389) 737194 <u>acneilly@west-dunbarton.gov.uk</u>
Appendices:	Appendix 1 - Appendix 2 - Appendix 3 - Appendix 4 -	Revenue Budgetary Control 2015/16 – Corporate Summary Revenue Budgetary Control 2015/16 – Graphs Revenue Budgetary Control 2015/16 – Departmental Summaries Analysis of Revenue Variances over

		£50,000
	Appendix 5 -	2015/16 Savings and Management Adjustments Monitoring
	Appendix 6 -	Overall Capital Programme Summary Financials
	Appendix 7 -	Analysis of Projects at Red Status
	Appendix 8 -	Analysis of Projects at Amber Status
	Appendix 9 -	Analysis of Resources
Background Papers:	General Service General Service February 2015	period 11 es Revenue Estimates 2015/16 es 10 Year Capital Plan Update - Council 4 ard: Financial Report 2015/16 – period 11
Wards Affected	All Wards	

WEST DUNBARTONSHIRE COUNCIL REVENUE BUDGETARY CONTROL 2015/2016 CORPORATE SUMMARY

MONTH END DATE

29 February 2016

11

PERIOD

Actual Outturn 2014/15	Department Summary	Total Budget 2015/16	Spend to Date 2015/16	Date of Total	Forecast Spend 2015/16	Forecast 2015		Annual RAG Status
£000		£000	£000		£000	£000	%	1
18,605	Corporate Services / Chief Executive	19,140	18,457	96%	18,565	(575)	-3%	1
88,374	Education	92,671	81,137	88%	91,799	(872)	-1%	↑
61,444	Community Health and Care Partnership	15,110	15,291	101%	15,291	181	1%	+
33,328	Housing Environmental and Economic Development	31,482	27,887	89%	31,546	64	0%	+
8,194	Miscellaneous Services	6,048	6,935	115%	8,127	2,079	34%	+
9,830	Loan Charges	10,173	8,961	88%	9,776	(397)	-4%	↑
2,587	Requisitions (VJB; SPT; HSCP)	47,972	38,532	80%	47,972	0	0%	→
(5,015)	Non GAE Allocation	(5,667)	(5,088)	90%	(5,550)	117	-2%	+
0	Contingency	1,504	0	0%	0	(1,504)	-100%	↑
217,347	Total Expenditure	218,433	192,113	88%	217,526	(907)	0%	1
(40,405)	Council Tax/CT Replacement Scheme	(39,865)	(39,858)	100%	(40,315)	(450)	1%	↑
(177,990)	Revenue Support Grant/ NDR	(179,028)	(102,573)	57%	(179,234)	(206)	0%	↑
258	Contribution to/(from) Reserves	460	0	0%	460	0	0%	→
(218,137)	Total Resources	(218,433)	(142,431)	65%	(219,089)	(656)	0%	†
(790)	Net Expenditure	(0)	49,682		(1,563)	(1,563)	-0.72%	^

WEST DUNBARTONSHIRE COUNCIL - REVENUE BUDGETARY CONTROL 2015/2016 CORPORATE SUMMARY

APPENDIX 2



Council Graphs



WEST DUNBARTONSHIRE COUNCIL - REVENUE BUDGETARY CONTROL 2015/2016 CORPORATE SUMMARY





Corporate Services / Chief Executive Graphs



Education Graphs







WEST DUNBARTONSHIRE COUNCIL - REVENUE BUDGETARY CONTROL 2015/2016 CORPORATE SUMMARY



Miscellaneous Services Graphs



APPENDIX 2

WEST DUNBARTONSHIRE COUNCIL REVENUE BUDGETARY CONTROL 2015/2016 CORPORATE SERVICES AND CHIEF EXECUTIVE SUMMARY

MONTH END DATE

29 February 2016 11

PERIOD

Actual Outturn 2014/15	Departmental / Subjective Summary		Total Budget 2015/16	Spend to Date 2015/16	% Spend to Date of Total Budget	Forecast Spend 2015/16	Forecast Variance 2015/16		Annual RAG Status
£000	Departmental Summary	٦	£000	£000	%	£000	£000	%	
221	Chief Executive		209	184	88%	206	(3)	-1%	1
791	Directorate & Corporate Resources		738	658	89%	764	26	4%	+
316	Communications & Marketing		356	294	83%	337	(19)	-5%	↑
730	Audit & Risk		790	719	91%	764	(26)	-3%	↑
1,374	Administrative & Democratic Services		1,421	1,276	90%	1,427	6	0%	+
634	Legal Services		660	621	94%	631	(29)	-4%	↑
(282)	Licensing		(213)	(220)	103%	(229)	(16)	8%	↑
1,239	Environmental Health		1,211	1,021	84%	1,169	(42)	-3%	↑
1,584	Finance		1,584	1,384	87%	1,576	(8)	-1%	↑
555	Procurement		541	576	106%	541	0	0%	→
2,511	Revenues & Benefits		2,482	2,192	88%	2,374	(108)	-4%	↑
319	Debtors & Creditors		366	292	80%	340	(26)	-7%	↑
243	Rent Rebates & Allowances		51	1,381	2708%	56	5	10%	+
61	Cost of Collection of Rates		73	8	11%	68	(5)	-7%	↑
(586)	Cost of Collection of Council Tax		(742)	(239)	32%	(748)	(6)	1%	↑
571	Transactional Services		610	541	89%	610	0	0%	→
448	Change Support		480	352	73%	423	(57)	-12%	↑
2,882	Information Services		3,092	2,902	94%	3,158	66	2%	+
945	Human Resources & Organisational Development		968	829	86%	985	17	2%	+
800	Customer Service		893	703	79%	880	(13)	-1%	↑
520	Corporate & Community Planning		908	630	69%	838	(70)	-8%	↑
1,286	Advice Service		1,350	1,214	90%	1,227	(123)	-9%	↑
1,248	Community Learning & Development		1,133	897	79%	1,008	(125)	-11%	↑
195	Employment Support		179	242	135%	160	(19)	-11%	↑
18,605	Total Net Expenditure		19,140	18,457	96%	18,565	(575)	-3%	1

WEST DUNBARTONSHIRE COUNCIL REVENUE BUDGETARY CONTROL 2015/2016 EDUCATION SUMMARY

MONTH END DATE

29 February 2016 11

PERIOD

Actual Outturn 2014/15	Departmental / Subjective Summary	Total Budget 2015/16	Spend to Date 2015/16	to Date of Total	Forecast Spend 2015/16	Forecast Variance 2015/16		Annual RAG Status
£000	Departmental Summary	£000	£000	%	£000	£000	%	
25,706	Primary Schools	26,616	23,963	90%	26,779	163	1%	+
24,404	Secondary Schools	24,477	21,993	90%	24,174	(303)	-1%	↑
9,745	Special Schools	11,048	9,266	84%	11,131	83	1%	+
685	Psychological Services	623	630	101%	637	14	2%	+
557	Miscellaneous	528	(168)	-32%	528	0	0%	→
7,138	Pre 5s	8,478	6,567	77%	7,550	(928)	-11%	↑
3,086	Libraries, Culture & Museums	3,158	2,853	90%	3,239	81	3%	+
13,828	PPP	13,937	12,824	92%	13,960	23	0%	+
307	Curriculum for Excellence	66	60	91%	69	3	5%	+
834	Central Admin	709	773	109%	690	(19)	-3%	↑
370	Workforce CPD	411	336	82%	384	(27)	-7%	↑
536	Performance & Improvement	664	572	86%	656	(8)	-1%	↑
1,178	Education Development	1,956	1,468	75%	2,002	46	2%	+
88,374	Total Net Expenditure	92,671	81,137	88%	91,799	(872)	-1%	+

WEST DUNBARTONSHIRE COUNCIL REVENUE BUDGETARY CONTROL 2015/2016 COMMUNITY HEALTH AND CARE PARTNERSHIP SUMMARY (1 APRIL 2015 - 30 JUNE 2015)

29 February 2016

MONTH END DATE

PERIOD 11 % Spend Spend to Actual Total Forecast Annual **Forecast Variance** to Date of Departmental / Subjective Summary Outturn Budget Date Spend RAG 2015/16 Total 2014/15 2015/16 2015/16 2015/16 Status Budget £000 £000 £000 £000 % £000 **Departmental Summary** % Strategy, Planning & Health Improvement 293 293 (5) ╋ 1,002 298 98% -2% ¥ Residential Accommodation for Young People 771 771 3,580 768 100% 3 0% ✦ 2,874 Community Placements 714 740 104% 740 26 4% ↓ **Residential Schools** 236 112% 236 25 12% 1,880 211 ¥ 2 3,945 Childcare Operations 1,009 1,011 100% 1,011 0% ↓ Other Services - Young People 5 3,951 988 993 101% 993 1% ↓ 1,491 55 6,076 WDC -Residential accom for older people 1,436 104% 1,491 4% → 6,531 0 0% External residential for older people 1,731 1,731 100% 1,731 ₳ (12) 1,390 Sheltered Housing 362 350 97% 350 -3% 272 272 12 ✦ 1,107 Day Centres Older People 260 105% 5% → 90 Meals on Wheels 20 100% 20 0 0% 20 ╋ 278 Community Alarms 36 32 89% 32 (4)-11% ✦ 3,046 Community Health Operations 680 686 101% 686 6 1% ♠ Residential Learning Disability (2) 9,476 2,409 2,407 100% 2,407 0% ∔ 2,065 Physical Disability 492 518 105% 518 26 5% ♠ (4) -1% 1,478 Day Centres Learning Disability 393 389 99% 389 (60) 245 HSCP HQ 47% 54 -53% ╋ 114 54 ∔ 1.603 Mental Health 517 519 100% 519 2 0% ↓ 2,489 125 5% 9,878 Homecare 2,364 105% 2,489 → 0% 0 Other Specific Services 0 0 0% 0 0 ↑ (19) 1.049 Addiction Services 308 289 94% 289 -6% (100)Older Peoples Change Fund 0% 0 0 0% ✦ 0 C Total Net Expenditure ł 61,444 15,110 15,291 101% 15,291 181 1%

APPENDIX 3

WEST DUNBARTONSHIRE COUNCIL REVENUE BUDGETARY CONTROL 2015/2016 HEED SUMMARY

MONTH END DATE

29 February 2016

11

PERIOD

Actual Outturn 2014/15	Departmental / Subjective Summary	Total Budget 2015/16	Spend to Date 2015/16	% Spend to Date of Total Budget	Forecast Spend 2015/16	Forecast 2015		Annual RAG Status
£000	Departmental Summary	£000	£000	%	£000	£000	%	
(257)	Director & Administration	(102)	532	-522%	0	102	-100%	+
1,202	Office Accommodation	1,024	1,387	135%	1,509	485	47%	+
325	Clydebank Town Hall	384	266	69%	294	(90)	-23%	†
(21)	Transport, Fleet & Maintenance Services	(37)	(11)	30%	(22)	15	-41%	+
4,276	Catering Services	4,778	3,731	78%	4,293	(485)	-10%	
1,673	Building Cleaning	1,798	1,401	78%	1,600	(198)	-11%	↑
(130)	Building Cleaning PPP	(167)	(210)	126%	(193)	(26)	16%	+
(28)	Building Cleaning Police Contract	(13)	6	-46%	13	26	-200%	+
2,405	Facilities Assistants	2,467	1,904	77%	2,191	(276)	-11%	†
0	Facilities Management	0	0	0%	0	0	0%	+
867	Consultancy Services	967	844	87%	944	(23)	-2%	+
(524)	Roads Operations	(709)	(687)	97%	(846)	(137)	19%	+
5,192	Roads Services	5,257	4,120	78%	5,012	(245)	-5%	↑
6,935	Grounds Maintenance & Street Cleaning Client	6,663	6,357	95%	6,935	272	4%	+
563	Outdoor Services	614	480	78%	560	(54)	-9%	+
1,966	Central Repairs & Maintenance	1,679	1,661	99%	1,877	198	12%	+
3,611	Leisure Management	3,408	3,124	92%	3,408	0	0%	→
109	Events	121	115	95%	115	(6)	-5%	↑
12	Burial Grounds	28	96	343%	46	18	64%	+
(763)	Crematorium	(691)	(470)	68%	(566)	125	-18%	+
6,905	Waste Services	6,954	5,701	82%	7,021	67	1%	+
(2,364)	Corporate Assets	(2,685)	(1,657)	62%	(2,636)	49	-2%	+
357	Planning	299	258	86%	373	74	25%	+

Actual Outturn 2014/15	Departmental / Subjective Summary	Total Budget 2015/16	Spend to Date 2015/16	% Spend to Date of Total Budget	Forecast Spend 2015/16	Forecast Variance 2015/16		Annual RAG Status
£000	Departmental Summary	£000	£000	%	£000	£000	%	
724	Economic Development	793	529	67%	737	(56)	-7%	1
565	Homeless Persons	258	414	160%	361	103	40%	+
97	Private Sector Housing	101	73	72%	100	(1)	-1%	↑
	Private Sector Housing Grant	0	0	0%	0	0	0%	+
12	Gypsy Travellers	0	0	0%	0	0	0%	→
1,807	Anti Social Behaviour	1,687	1,331	79%	1,713	26	2%	+
1	CPP Investments	0	0	0%	0	0	0%	+
(535)	Housing Maintenance Trading A/c	(1,588)	(1,269)	80%	(1,288)	300	-19%	+
(1,654)	Ground Maintenance & Street Cleaning Trading A/c	(1,806)	(2,139)	118%	(2,005)	(199)	11%	↑
33,328	Total Net Expenditure	31,482	27,887	89%	31,546	64	0%	+

REVENUE BUDGETARY CONTROL 2015/2016 MISCELLANEOUS SUMMARY

•

MONTH END	DATE 29 February 2016							
PERIOD	11							
Actual Outturn 2014/15	Departmental / Subjective Summary	Total Budget 2015/16	Date	to Date of Total	Forecast Spend 2015/16	Forecast 2015		Annual RAG Status
£000	Departmental Summary	£000	£000	%	£000	£000	%	
6,521	Sundry Services	4,421	4,666	106%	6,469	2,048	46%	+
549	Members Allowances, etc	559	494	88%	590	31	6%	+
614	CPP	558	393	70%	558	0	0%	→
510	European Employability	510	1,382	271%	510	0	0%	+
8,194	Total Net Expenditure	6,048	6,935	115%	8,127	2,079	34%	¥

APPENDIX 3

ANAL 1313 FOR VARIANCES OVER 2								
MONTH END DATE	29 Februa	ary 2016						
PERIOD	11							
		Variar	nce Analysis					
Budget Details	Total Budget	Forecast Spend	Forecast Varia	ance	RAG Status			
	£000	£000	£000	%				
Corporate Services / Chief Executive								
Revenues & Benefits (Stephen West)	2,482	2,374	(108)	-4%	+			
Service Description	This service area includes the staffing resource associated with the administration of rates, council tax and benefits							
Main Issues / Reason for Variance	A favourable varia	ance in staffing is	s anticipated due	to vacar	ncies			
Mitigating Action Anticipated Outcome	Due to the favourable variance, none is required at this time Favourable staffing variance anticipated at year end							
		0	. ,					
Change Support (Alison McBride)	480	423	(57)	-12%				
Service Description			rt and advice rega		ange			
Main Issues / Reason for Variance	Staffing is current which are being r		ourable variance	due to v	acancies			
Mitigating Action			one is required at		e			
Anticipated Outcome	Favourable staffir	ng variance antic	ipated at year end	1				
Information Services (Patricia Kerr)	3,092	3,158	66	2%	Ŧ			
Service Description		national change a	al ICT support to the and modernisation					
Main Issues / Reason for Variance	Staffing is currently showing an overspend due to full turnover savings not being met. Supplies and Services are currently showing an overspend due to changes needed to resolve printing issues during the move to Aurora building							
Mitigating Action		ever officers will o	continue to monito		-			
	action where possible to minimise the overspend Overspend in staffing anticipated by year end							

MONTH END DATE	29 Februa	ary 2016						
PERIOD	11							
		Variar	nce Analysis					
Budget Details	Total Budget	Forecast Spend	I Forecast variance I RAG S					
	£000£	£000	£000 %	D				
Corporate & Community Planning (Peter Barry)	908	838	(70) -8%	5 ↑				
Service Description	promotes the stra	ategic approach t	ng supports the developr to planning and performa I across the Community I	nce both with				
Main Issues / Reason for Variance	Vacancy savings position	ahead of restruc	cture has resulted in a fav	vourable				
Mitigating Action Anticipated Outcome	Due to the favourable variance, none is required at this time A favourable variance is anticipated							
Advice Service (Peter Barry)	1,350	1,227	(123) -9%	▲				
Service Description	This service area comprises welfare rights, Macmillan Team, money advice, and information workers. The main focus is on advice and advocacy in relation to social security benefits and debt issues. It sits within the wider Working4U service.							
Main Issues / Reason for Variance		elation to current	nderspend due to effectiv t vacancies with a view to ure on staff.					
Mitigating Action Anticipated Outcome			one is required at this tim sipated at year end	e				
Community Learning & Development (Peter Barry)	1,133	1,008	<mark>(125)</mark> -11%	5 🕇				
Service Description	This service area comprises Adult Learning, Community Literacies, Youth Services and Community Development. The main focus is on improved life chances for people of all ages, including young people, in particular through learning, personal development and active citizenship, along with stronger, more resilient, supportive, influential and inclusive communities. It sits within the wider Working4U service.							
Main Issues / Reason for Variance	management in r	Staffing is currently showing an underspend due to effective budget management in relation to current vacancies with a view to mitigating the future impact of the W4U restructure on staff.						
Mitigating Action Anticipated Outcome		ng variance parti	one is required at this tim ally offset by adverse inc					

MONTH END DATE	29 Februar	y 2016						
PERIOD	11							
		Varia	nce Analysis					
Budget Details	Total Budget	Forecast Spend	Forecast Varia	RAG Status				
	£000	£000	£000	%				
Education								
Primary Schools (Laura Mason)	26,616	26,779	163	1%	T			
Service Description	This service area i			170	•			
Main Issues / Reason for Variance	Due to the increased school rolls in Primary Schools additional teachers are required for the new term in August 2015 resulting in an overspend.							
Mitigating Action	Due to the nature of the overspend little can be done to mitigate the overspend. However officers will continue to monitor staffing throughout the year. Due to roll numbers it is not anticipated that the number of teachers required will reduce.							
Anticipated Outcome	It is anticipated that	it this overspen	d will continue.					
Secondary Schools (Laura Mason)	24,477	24,174	(303)	-1%	•			
Service Description	This service area i	,	· · · ·	-170				
Main Issues / Reason for Variance	The average teachers salary rates and conserved salaries are lower than initially budgeted. This results in an anticipated underspend within teachers employee costs. It is also anticipated that utility costs will be lower than originally budgeted and that income from sale of meals will be higher than anticipated when the estimates were set.							
Mitigating Action	Due to the favoura	ble variance, n	one is required at	this time	9.			
Anticipated Outcome	Favourable staffing end.	g, property and	income variances	anticipa	ated at year			

MONTH END DATE	29 Februar	y 2016							
PERIOD	11	11							
		Variar	nce Analysis						
Budget Details	Total Budget	Forecast Spend	Forecast Varia	nce	RAG Status				
	£000	£000	£000	%					
Special Schools (Chris Smith)	11,048	11,131	83	1%	¥				
Service Description	This service area o	overs all Additi	onal Support Need	ds Servi	ces.				
Main Issues / Reason for Variance	and from school by anticipated that the demand for this su can share taxis. There is a further of increase in the nun outwith the Authori expensive than init	Some pupils with additional support needs require to be transported to and from school by taxis. This is a demand-led budget and it is anticipated that there will be an overspend on taxis due to an increase in demand for this support and also a decrease in the number of pupils who can share taxis. There is a further overspend within residential schools which is due to an increase in the number of children attending residential placements outwith the Authority. There is also one placement which is more expensive than initially anticipated. Both these budgets are demand-led services which can increase or decrease throughout the academic year.							
Mitigating Action	The requirement for services. Demand where there is scop placements and co schools are also re	throughout the be to reduce the sts associated	year is reviewed re e number of taxis with placing childr	egularly used. E	to identify xternal				
Anticipated Outcome	If current levels of budgets will oversp		ue then it is anticip	ated the	at these				
Pre 5s (Chris Smith)	8,478	7,550	(928)	-11%					
Service Description	This service area in Dunbartonshire.				hin West				
Main Issues / Reason for Variance	implementation of t this time, resulting required. It is antici	The increase in demand for extended services as a result of the implementation of the Young Persons Bill is not as high as anticipated at this time, resulting in a lower than expected level of staffing being required. It is anticipated that this will build up over time and therefore this projected figure may change between now and the year end.							
Mitigating Action Anticipated Outcome	Due to the favoural Favourable staffing		•						

MONTH END DATE	29 Februa	ary 2016			
PERIOD	11				
		Varia	nce Analysis		
Budget Details	Total Budget	Forecast Spend	Forecast Varia	ance	RAG Status
	£000	£000	£000	%	
Libraries, Culture & Museums (Gill Graham)	3,158	3,239	81	3%	+
Service Description	This service inclu within West Dunk	•	n of Library, Cultur	re and N	luseums
Main Issues / Reason for Variance	anticipated cover There are also ad not budgeted for.	costs and staff t dditional costs re The overspend	overspend due to surnover savings n lating to computer within Libraries w ultural Services ar	ot being licence ill be pa	achieved. s which were rtially offset
Mitigating Action		ever officers will o	d little can be don continue to monito the overspend.		-
Anticipated Outcome	Adverse variance	e anticipated at y	ear end.		

MONTH END DATE	29 Februar	y 2016			
PERIOD	11				
		Varian	ce Analysis		
Budget Details	Total Budget	Forecast Spend	Forecast Varia	ance	RAG Status
	£000	£000	£000	%	
Community Health and Care Partners	ship				
WDC Residential Accommodation for Elderly (Chris McNeill)	1,436	1,491	55	4%	÷
Service Description	This service area is	s the provision o	of WDC care hor	mes for	the elderly.
Main Issues / Reason for Variance	Cost of cover is hig need clients requiri	•		nce /vao	cancies /high
Mitigating Action	Robust absence m Improved procedur Rotas are also beir	res have been ir	nplemented for a	uthorisa	tion of cover.
Anticipated Outcome	It is anticipated tha lower than last yea bring this overspen	r. If absence lev	els drop further, i	it may b	
HSCP HQ (Keith Redpath)	114	54	(60)	-53%	↑
Service Description	This service area is provisions.	s SMT costs tog		lly held l	oudget
Main Issues / Reason for Variance	An anticipated burd this is not now requ		-	•	
Mitigating Action	No mitigating action	n required as va	ariance is favoura	ble.	
Anticipated Outcome	Underspend will be HSCP.	e achieved to ree	duce the overall c	oversper	nd within

MONTH END DATE	29 Febru	ary 2016			
PERIOD	1	1			
		Varia	nce Analysis		
Budget Details	Total Budget	Forecast Spend	Forecast Vari	ance	RAG Status
	£000	£000	£000	%	
Homecare (Chris McNeill)	2,364	2,489	125	5%	+
Service Description	This service area homecare.	a is the provision	of both internal a	nd exterr	nally provided
Main Issues / Reason for Variance	due to higher that sickness and vac	in estimated over cancies. Income	s to be high. Staff time and agency is also showing a tribution being low	usage to n advers	o cover for e situation due
Mitigating Action	being utilised tog to mitigate staff t flexibility of in ho premium rates. O reviewing clients	ether with a rollin urnover gaps. Th use hours and co On the income sid who are not curr	ted and trained in ng program of rec his has increased ontributed to a red de, homecare can ently on a charge eved and reduce t	ruitment the capa luction in e organis in order	commencing acity and overtime at sers are to ensure
Anticipated Outcome	staffing oversper brought back in I the current focus	nd will start to rec ine with budget. s on maximizing o e to the large und	of supply staff is a luce and it may be On the income sid charging should be derecovery it is no	e possibl le, it is a ring this	e for this to be nticipated that income closer

MONTH END DATE	29 Febru	ary 2016			
PERIOD	1	1			
		Variar	nce Analysis		
Budget Details	Total Budget	Forecast Spend	Forecast Var	iance	RAG Status
	£000	£000	£000	%	
Housing Environmental and Econom	ic Development				
Director & Administration (Richard Cairns)	(102)	0	102	-100%	÷
Service Description	This service cov Team	ers HEED directo	rate and the Stra	itegy & In	nprovement
Main Issues / Reason for Variance	included within the target for admin	pital from director ne overhead alloc and clerical revie ghout HEEDS se ng this review.	ation. Also £50K w is budgeted in	efficienc here but	y saving actual savings
Mitigating Action	overspend. How	e of the overspen ever officers will o ssible to minimise	continue to monit		-
Anticipated Outcome	An overspend is	anticipated in this	area		
Office Accommodation (Dennis Dinnis)	1 004	1 500	495	470/	
Office Accommodation (Ronnie Dinnie)	1,024	1,509	485	47%	•
Service Description	This service cov	ers the managem	ent of the main (Council o	ffice buildings
Main Issues / Reason for Variance	-	imed that Rosebu	• •		
Mitigating Action	attendant proper done to mitigate	s now operating w ty costs - Due to the overspend. H g action where po	the nature of the owever officers v	oversper will contir	nd little can be nue to monitor
Anticipated Outcome	An adverse varia	ance is anticipated	ł		
Clydebank Town Hall (Ronnie Dinnie)	384	294	(90)	-23%	Ť
Service Description	The service prov	vides civic accom	modation and fac	cilities wit	hin Clydebank
Main Issues / Reason for Variance		variance is due to reased income le			overtime costs,
Mitigating Action Anticipated Outcome		tion required as v iance is anticipate		able.	

MONTH END DATE	29 Februa	ary 2016			
PERIOD	11				
		Varia	nce Analysis		
Budget Details	Total Budget	Forecast Spend	Forecast Varia	ance	RAG Status
	£000	£000	£000	%	
Catering Services (Ronnie Dinnie)	4,778	4,293	(485)	-10%	↑
Service Description	The service provi	ides catering fac	ilities across the a	uthority	
Main Issues / Reason for Variance		ed vacancies acro	an originally budg oss the service ha		
Mitigating Action Anticipated Outcome	No mitigating acti A favourable vari		ariance is favoura ed	able.	
	(=00		(100)	4.4.07	•
Building Cleaning (Ronnie Dinnie) Service Description	1,798	1,600 ides cleaning se	(198) rvices across all c	-11%	T uildings
Main Issues / Reason for Variance	•	son for the varia	nce is staff turnov		e e
Mitigating Action Anticipated Outcome		ion required as v	ariance is favoura	able.	
Facilities Assistants (Ronnie Dinnie)	2,467	2,191	(276)	-11%	↑
Service Description			cleaners through	out the p	public
Main Issues / Reason for Variance	The favourable va service	ariance is due to	managed staffing	y vacanc	ies within the
Mitigating Action Anticipated Outcome	No mitigating acti Underspend will I	•	ariance is favoura	able.	

MONTH END DATE	29 Febru	ary 2016			
PERIOD	1	1			
		Variar	nce Analysis		
Budget Details	Total Budget	Forecast Spend	Forecast Varia	nce	RAG Status
	£000	£000	£000	%	
Roads Operations (Ronnie Dinnie)	(709)	(846)	(137)	19%	†
Service Description	This services rep	presents the cost	of road repairs and	d mainte	enance
Main Issues / Reason for Variance	The favourable v service	ariance is due to	managed staffing	vacanc	ies within the
Mitigating Action Anticipated Outcome	No mitigating act Underspend will	•	ariance is favoural	ble.	
Roads Services (Ronnie Dinnie)	5,257	5,012	(245)	-5%	↑
Service Description			, structures, traffic rossing Patrollers	c mana	gement, street
Main Issues / Reason for Variance	possible to reduc	ce costs of power r winter there has	v street lighting pro and contractor pa also been a £25K	yments	by £218K.
Mitigating Action Anticipated Outcome	No mitigating act Underspend is a		ariance is favoural	ble.	
Grounds Maintenance & Street					
Cleaning Client (Ronnie Dinnie)	6,663	6,935	272	4%	+
Service Description		•	payment to the GI et cleaning service		Trading a/c
Main Issues / Reason for Variance			nents had insuffici a favourable variai		
Mitigating Action	No action necess trading a/c	sary as there is a	n offsetting favour	able var	iance in the
Anticipated Outcome		e is anticipated -h ne trading accour	owever this is offs at	et by a	favourable
Outdoor Services (Ronnie Dinnie)	614	560	(54)	-9%	↑
Service Description			acilities and public		- niences
Main Issues / Reason for Variance	lower utility costs salary costs char	s (£26k). This has	aff costs due to va partially been offs following the com t (£35k).	set by a	reduction in
Mitigating Action Anticipated Outcome	No mitigating act Underspend is a	•	ariance is favoural	ble.	

Anticipated Outcome

MONTH END DATE	29 Februa	ary 2016			
PERIOD	11				
		Variar	nce Analysis		
Budget Details	Total Budget	Forecast Spend	Forecast Varia	ance	RAG Status
	£000	£000	£000	%	
Central Repairs & Maintenance (Richard Cairns)	1,679	1,877	198	12%	+
Service Description	This service man buildings. In addit within this budget	tion the Private S	•		
Main Issues / Reason for Variance	Income is less that undertaken. This but the overall eff the type of work b which was based there will be an or of need.	is offset to a larg fect is a net adve being done at the on a wider mix of	e extent by reduce rse variance since moment is lower of jobs. In addition	ction in e e the pro than the n, it is an	mployee costs ofit margin of e budget ticipated that
Mitigating Action	Currently the servements of the servement of the servemen	•			
Anticipated Outcome	An overspend is a	anticipated in this	s area		
Crematorium (Ronnie Dinnie)	(691)	(566)	125	-18%	↓
Service Description	This service prov	ides cremation s	ervice		
Main Issues / Reason for Variance	Income from crer hours and partial upgrade to take p	closure of the cr			
Mitigating Action	Due to the nature overspend. Howe action where pos	ever officers will o	continue to monito		-
Anticipated Outcome	An adverse varia	nce is anticipated	d in this area		
Waste Services (Ronnie Dinnie)	6,954	7,021	67	1%	¥
Service Description	This service prov across the author		ction and refuse c	lisposal	services
Main Issues / Reason for Variance	The variance is d charges and meta (£38k). Employee turnover (£36K). budgeted (£77K). offset by £50K ad offset by lower to	al/paper rebates e costs are highe Transport hires a Zero waste cost Iditional grant inc	are less than orig r due to auto-enro and maintenance ts are £100K high come. These over	inally an olment c are high er but th	ticipated osts and low er than iis is partially
Mitigating Action	For the external be made to minin			n. Howe	ver efforts will

An adverse variance is anticipated in this area

MONTH END DATE	29 Febru	ary 2016			
PERIOD	1	1			
		Variar	nce Analysis		
Budget Details	Total Budget	Forecast Spend	Forecast Variar	nce	RAG Status
	£000	£000	£000	%	
Planning (Jim McAloon)	299	373	74	25%	+
Service Description	This service prov authority	vides planning an	d building standard	service	es across the
Main Issues / Reason for Variance	originally anticipa charges would b	ated. It was antici e devolved allow	projections of incor pated that the settir ing fees in Scotland slation is still outsta	ng of pla d to be (anning fee
Mitigating Action			ted action can be ta ny adverse variance		owever
Anticipated Outcome	An adverse varia	ance is anticipated	d in this area		
Economic Development (Jim McAloon)	793	737	(56)	-7%	↑
	195	151	(30)	-1 /0	
Service Description	This service prov	vides ecomomic o	levelopment and re	genera	tion services
Main Issues / Reason for Variance	The favourable v service	variance is due to	managed staffing v	/acanci	es within the
Mitigating Action Anticipated Outcome	No mitigating ac Underspend is a	•	ariance is favourab	le.	
Homeless Persons (Richard Cairns)	258	361	103	40%	+
Service Description		ks to prevent hon proves access to	nelessness occurrir support services	ng acros	ss the
Main Issues / Reason for Variance	originally anticipathan anticipated (£87k) and the c	ated (£241k). In a due mainly to low ontinuing need fo	ues. Projections of ddition, staffing cos turnover and restru- r agency cover (£20 ed with external pro	sts are a ucturing 6k). Thi	also higher g delays s has been
Mitigating Action	overspend. How	•	d little can be done continue to monitor the overspend		
Anticipated Outcome	An adverse varia	ance is anticipated	d in this area		

Anticipated Outcome

MONTH END DATE	29 Februa	ry 2016			
PERIOD	11				
		Varian	ce Analysis		
Budget Details	Total Budget	Forecast Spend	Forecast Varia	ance	RAG Status
	£000	£000	£000	%	
Housing Maintenance Trading A/c (Richard Cairns)	(1,588)	(1,288)	300	-19%	+
Service Description	This service provid housing as well as	•		service	for council
Main Issues / Reason for Variance	Income and costs a reduced surplus continues to identi additional income; iii) the restructure productivity of the processes and pro position.	. However, seve ify and capture c ; ii) action has al will reduce the r service. Manage	ral initiatives are other internal and ready been taken number of supervi ement are continu	underwa external to reductions and isors and uing to in	ay :- i) work sources of ce overtime; d increase the nprove
Mitigating Action	An action plan has HMTA	s been develope	d to increase the	profitabi	lity of the
Anticipated Outcome	An continued impr	rovement in the	probable surplus	is anticip	pated
Ground Maintenance & Street Cleaning Trading A/c (Ronnie Dinnie)	(1,806)	(2,005)	(199)	11%	↑
Service Description	This service provious services across the serv	-	maintenance and	d street o	cleaning
Main Issues / Reason for Variance	Income is likely to payments (reflect is partially offset b and additional tran year's)	ed in the advers	e variance on the ployee costs (low	e client a employe	ccount). This ee turnover)
Mitigating Action	No mitigating action	on required as va	ariance is favoura	ıble.	

APPENDIX 4

A favourable variance is anticipated.

MONTH END DATE	29 Februar	ry 2016				
PERIOD	11					
		Variar	nce Analysis			
Budget Details	Total Budget	Forecast Spend	Forecast Varia	ance	RAG Status	
	£000	£000	£000	%		
Miscellaneous Services						
Sundry Services (Stephen West)	4,421	6,469	2,048	46%	÷	
Service Description	This service area l pensions costs, ex audit fees and insu	ternal grants ar	•			
Main Issues / Reason for Variance	in relation to one c Lower savings are the timing of leave	Costs are now anticipated to be higher than originally budgeted primarily in relation to one off costs arising from the current structural reviews. Lower savings are now projected from the FOM in 2015/16 mainly due to the timing of leavers (which is reliant on the timing of the Pension Fund information being received)				
Mitigating Action	Limited action can will result in efficie efforts will be mad are undertaking a	ncies within dep e to minimise a	oartments in future ny adverse varian	e years. ce and r	However	
Anticipated Outcome	An overspend is a	nticipated				

Other

Loan Charges (Stephen West)	10,173	9,776	(397)	-4%	1	
Service Description	This service area buc repayments of sums expenses incurred su	borrowed, interes	t payments to	lenders a	•	
Main Issues / Reason for Variance	A favourable variance is anticipated due to the final capital spend for 2014/15 being lower than anticipated.					
Mitigating Action Anticipated Outcome	No mitigating action r Underspend in Loan	•	ice is favourat	ole.		
Non GAE Allocation (Stephen West)	(5,667)	(5,550)	117	-2%	+	
Non GAE Allocation (Stephen West) Service Description	(5,667) This is the allocation excluding General se	of support service	e costs to othe	er council s		
	This is the allocation	of support service rvices) - such as the allocation of c	e costs to othe HRA, capital, entral adminis	er council s external b	oodies non GAE	

MONTH END DATE	29 Februar	y 2016							
PERIOD	11								
		Variar	nce Analysis						
Budget Details	Total Budget	Forecast Spend	Forecast Vari	iance	RAG Status				
	£000	£000	£000	%					
Anticipated Outcome	An adverse varian	ce is anticipated	d in this area						
Contingency	1,504	0	(1,504)	-100%					
Service Description	The contingency fu movements in dep	und is used to a	ccommodate ext		Ifluenced				
Main Issues / Reason for Variance	longer required ha	Following a 2014/15 year end recurring variance exercise, budgets no longer required have been removed from departments and transferred into the contingency fund.							
Mitigating Action	No mitigating actio	n required as v	ariance is favoura	able.					
Anticipated Outcome	A favourable varia	nce is anticipate	ed						

MONTH END DATE	29 Februa	ary 2016						
PERIOD	11							
		Variar	nce Analysis					
Budget Details	Total Budget	Forecast Spend	Forecast Varian	се	RAG Status			
	£000	£000	£000	%				
Resources								
Council Tax/ Council Tax replacement Scheme	(39,865)	(40,315)	(450)	1%	↑			
Service Description	This details amou in the form of Cor		nticipated to be colle	cted f	rom residents			
Main Issues / Reason for Variance		and benefit levels	n the level of income anticipated and in l					
Mitigating Action	No mitigating acti	on required as v	ariance is favourable	э.				
Anticipated Outcome	Additional income	e is anticipated						
Revenue Support Grant (Stephen West)	(179,028)	(179,234)	(206)	0%	+			
Service Description	This details grant funding received from the Scottish Government for revenue purposes							
Main Issues / Reason for Variance	Funding previously allocated to Private Sector Housing Grants is no longer expected to be required, resulting in the income available for general allocation. Additional income is also now anticipated from the Government due to the allocation of £10m previously held back for alignment of teacher numbers (originally assumed £182k, £288k now anticipated)							
Mitigating Action Anticipated Outcome	No mitigating acti Additional income		ariance is favourable	э.				

WEST DUNBARTONSHIRE COUNCIL MONITORING OF SAVINGS 2015/16

APPENDIX 5

DEPT	AMOUNT (£)	PROJECTION OF TOTAL SAVED (£)	VARIANCE (£)
CORPORATE SERVICES	737,462	721,962	15,500
EDUCATION	983,792	838,792	145,000
СНСР	1,518,520	1,413,520	105,001
HEED	2,002,040	2,098,040	-96,000
MISCELLANEOUS	600,000	300,000	300,000
OTHER	358,000	358,000	0
	6,199,814	5,730,314	469,501

WEST DUNBARTONSHIRE COUNCIL MONITORING OF SAVINGS 2015/16

REF	DETAIL	DEPT	AMOUNT (£)	PROJECTION OF TOTAL SAVED DURING 2015/16 (£)	PROJECTION OF TOTAL NOT SAVED DURING 2015/16 (£)	COMMENTS
MA 1	Implement new model for secretarial support	CS	70,000	70,000		Anticipate savings will be achieved by end of year
MA 5	Review of Community Engagement budgets in Corporate & Community Planning	CS	47,392	47,392	-	Anticipate savings will be achieved by end of year
MA 7	Cashless Organisations - partial or fully embedding cashless by default	CS	13,865	8,365	5,500	Anticipate savings will not be fully achieved
MA 8	Consider current advertising policy - consider selling of space & any alterntives to the Council's adverts (including vacancy adverts outwith myiobscotland)	CS	42,000	42,000		Anticipate savings will be achieved by end of year
MA 9	Rationalise training spend	CS	43,760	43,760		Anticipate savings will be achieved by end of year
MA 11	New workforce models within Corporate Services through removal of vacant posts, more efficient working practices	CS	401,299	401,299	-	Anticipate savings will be achieved by end of year
MA 12	Working 4 U - maximise funding from European Programme	CS	73,833	73,833	-	Anticipate savings will be achieved by end of year
MA 13	10% reduction in postage as a result of installation of risk verification software	CS	5,000	5,000	-	Anticipate savings will be achieved by end of year
MA 14	Reduction in legal publication budget	CS	1,500	1,500	-	Anticipate savings will be achieved by end of year
MA 15	Council Tax magazine to be replaced by a short leaflet with 'how Council tax is spent' info and pointing people to the website for all other things.	CS	5,000	5,000	-	Anticipate savings will be achieved by end of year
MA 16	Remove budget for one issue of Talk per year.	CS	950	950	-	Anticipate savings will be achieved by end of year
MA 17	Remove provision for Transport, Services and Supplies and Subsistence.	CS	622	622	-	Anticipate savings will be achieved by end of year
MA 18	Organisation and Development: reduction in training/equipment	CS	4,700	4,700	-	Anticipate savings will be achieved by end of year
MA 19	Organisation Development: reduction in catering	CS	2,000	2,000	-	Anticipate savings will be achieved by end of year
MA 20	Reduction in printing costs	CS	15,000	15,000	-	Anticipate savings will be achieved by end of year
SO 30	sales fees charges review - other	cs	10,000	-	10,000	Anticipate savings will be not achieved
MA 9	Rationalise training spend	EDUCATION	49,849	49,849		Anticipate savings will be achieved by end of year
MA 33	Review of staffing provision through removal of vacant posts and service rationalisation	EDUCATION	184,068	89,068	95,000	£10k will not be achieved and £85,000 will not be achieved until 2016/17
MA 34	Restructure and integration of Schools & Public Libraries	EDUCATION	35,000	35,000		Anticipate savings will be achieved by end of year
MA 35	Review book fund to reflect reduction in branch libraries & increase in	EDUCATION	10,000	10,000		Anticipate savings will be achieved by end of year Anticipate savings will be achieved by end of year
	School Mobile Library service		,,	-,		

APPENDIX 5

REF	DETAIL	DEPT	AMOUNT (£)	PROJECTION OF TOTAL SAVED DURING 2015/16 (£)	PROJECTION OF TOTAL NOT SAVED DURING 2015/16 (£)	COMMENTS
MA 36	Review of activities undertaken by Leisure Trust	EDUCATION	28,000	28,000		Anticipate savings will be achieved by end of year
MA 37	Reduce MCMC provision	EDUCATION	20,000	20,000	-	Anticipate savings will be achieved by end of year
MA 38	Review Vocational Programme Budget	EDUCATION	20,000	20,000	-	Anticipate savings will be achieved by end of year
MA 39	Review Supported Study Programme	EDUCATION	95,000	95,000	-	Anticipate savings will be achieved by end of year
MA 41	Reduction in Curriculum for Excellence Budget	EDUCATION	30,000	30,000	-	Anticipate savings will be achieved by end of year
MA 42	Restructuring of Teaching Promoted Posts - Secondary schools	EDUCATION	225,000	175,000	50,000	It is anticpated that the overall project will have a shorfall of £50k. The £600k target was an estimated prior to the full job sizing being undertaken.
MA 43	Continue to improve absence management - thereby reducing the amount of cover required.	EDUCATION	40,000	40,000	-	This is a reactive budget however, it is anticpated that based on previous years requirements that the saving will be achieved.
SO 2	Efficient timetabling S5 & S6	EDUCATION	50,000	50,000	-	Anticipate savings will be achieved by end of year
SO 9	Closure Garshake Nursery & review early years	EDUCATION	128,125	128,125	-	Anticipate savings will be achieved by end of year
SO 10	review outdoor education	EDUCATION	68,750	68,750	-	Anticipate savings will be achieved by end of year
MA 7	Cashless Organisations - partial or fully embedding cashless by default	EDUCATION	35,661	-	35,661	Anticipate savings will not be achieved in the current year, with action being taken to implement from 2016/17 onwards
MA 9	Rationalise training spend	СНСР	8,000	8,000		Anticipate savings will be achieved by end of year
MA 21	Review of staffing structures within CHCP	СНСР	266,250	266,250	-	Anticipate savings will be achieved by end of year
MA 22	Review alcohol and drug support service for Children and Young People. This service is currently purchased from an external provider which is to be reviewed.	СНСР	30,000	30,000	-	Implementation required 3 months notice to provider. Full year saving still expected due to vacancies.
MA 23	Ending commissioned Parental Support programme from Up to Us - Parents and Children Change Project.	СНСР	60,000	60,000	-	Anticipate savings will be achieved by end of year
MA 25	Respite Provision - cease availability of placements at Red Cross House in Irvine and transfer to new local placements	СНСР	35,000	-	35,000	At present it is proving difficult to find alternative local placements at lower cost so apears unlikley that the full £35K will be achievable this year .
MA 26	Reduce cost of MacMillan Cancer Support service	СНСР	20,000	20,000	-	Anticipate savings will be achieved by end of year
MA 27	Review of Care Packages - Physical Disability	СНСР	32,000	32,000		Anticipate savings will be achieved by end of year
MA 28	Reduce funding of NHS health staff following Learning Disability redesign RAM	СНСР	160,000	160,000	-	Funding to reduce in October as expected
MA 29	Align Integrated Care Fund from NHS	СНСР	400,000	400,000	-	Anticipate savings will be achieved by end of year
MA 30	Reduced payments to voluntary organisations for Addictions Clients	СНСР	5,430	5,430	-	Anticipate savings will be achieved by end of year
MA 31	Review of Housing Support Hours for Mental Health Clients	СНСР	26,500	26,500	-	Anticipate savings will be achieved by end of year

REF	DETAIL	DEPT	AMOUNT (£)	PROJECTION OF TOTAL SAVED DURING 2015/16 (£)	PROJECTION OF TOTAL NOT SAVED DURING 2015/16 (£)	COMMENTS
MA 32	Reduce payments to Learning Disability External Providers by 1.5%	СНСР	120,000	120,000		Anticipate savings will be achieved by end of year
SO 20	closure 1 childrens unit	СНСР	251,000	251,000	-	Anticipate savings will be achieved by end of year
SO 30	sales fees charges review - chcp	СНСР	68,679	34,340	34,340	
						At present it is likely that not all savings will be achieved in the current year, however it is anticipated that over the next year or so this saving will be generated as relevant clients come on stream
MA 7	Cashless Organisations - partial or fully embedding cashless by default	HEED	474	474	-	Anticipate savings will be achieved
MA 9	Rationalise training spend	HEED	10,890	10,890		Anticipate savings will be achieved by end of year
MA 44	Reduce Grass cutting frequency/ Increase areas of Bio-diversity	HEED	40,000	40,000	-	Anticipate savings will be achieved by end of year
MA 46	Reduction in Leisure Trust subsidy.	HEED	160,000	160,000	-	Anticipate savings will be achieved by end of year
MA 47	Reduced cost of Fleet Maintenance through more modern fleet	HEED	11,000	11,000	-	Anticipate savings will be achieved by end of year
MA 48	Reduce costs of managing Roads re-design & operations service and reduction in maintenance following ongoing capital investment	HEED	142,000	142,000	-	Anticipate savings will be achieved by end of year
MA 49	Rationalise management of Consultancy Services and Corporate Assets	HEED	125,100	125,100	-	Anticipate savings will be achieved by end of year
MA 50	Reduce the costs of Central Maintenance through improved supplier management	HEED	85,000	85,000	-	Anticipate savings will be achieved by end of year
MA 52	Planning - reduction of payments to other bodies	HEED	12,000	12,000	-	Anticipate savings will be achieved by end of year
MA 53	Expected unused SG funding for Free School Meals	HEED	100,000	100,000	-	Anticipate savings will be achieved by end of year
MA 55	Craft Workers Review	HEED	287,000	287,000	-	Anticipate savings will be achieved by end of year
MA 56	Close Stanford Street (Whitecrook, Clydebank) Household Waste Recycling Centre.	HEED	32,000	32,000	-	Anticipate savings will be achieved by end of year
MA 57	Remove lunch time cover at school crossing patrol sites.	HEED	70,000	70,000	-	Anticipate savings will be achieved by end of year
MA 58	Increase income from Planning Application Fees	HEED	20,000	20,000	-	Anticipate savings will be achieved by end of year
MA 59	Increase income from Building Warrant Fees	HEED	20,000	20,000		Anticipate extra income will be achieved
MA 60	Increase income from property searches	HEED	5,000	5,000	-	Anticipate extra income will be achieved
MA 61	Introduction of E-building system	HEED	10,000	10,000	-	Anticipate extra income will be achieved
MA 62	Reduce funding to Strathleven Regeneration Company	HEED	10,000	10,000	-	Anticipate savings will be achieved by end of year
MA 63	Reduce funding to Visit Scotland	HEED	9,850	9,850		Anticipate savings will be achieved by end of year
MA 64	Rationalisation of workforce through vacant posts and charging to non- General Services budgets	HEED	84,726	84,726	-	Anticipate savings will be achieved by end of year
MA 65	Payments to other bodies (Condition Surveys)	HEED	25,000	25,000	-	Anticipate savings will be achieved
SO 13 (part)	transfer outdoor recreation to WDLT	HEED	8,000	8,000	-	Anticipate savings will be achieved by end of year

REF	DETAIL	DEPT	AMOUNT (£)	PROJECTION OF TOTAL SAVED DURING 2015/16 (£)	PROJECTION OF TOTAL NOT SAVED DURING 2015/16 (£)	COMMENTS
SO 14	review grounds maintenance & street cleaning	HEED	480,000			Anticipate savings will be achieved
SO 15	review building cleaning	HEED	100,000	196,000	- 96,000	Anticipate savings will be achieved in excess of the target saving
Within original budget	Asset Management / Development	HEED	100,000	100,000	-	Anticipate savings will be achieved
MA 4	Clerical & Admin Review - Organisation Wide	HEED	50,000	50,000	-	Anticipate savings will be achieved
SO 28	reduction in general grant funding	MISCELLANEOUS	50,000	50,000	-	Anticipate savings will be achieved
MA 3	Implement Staffing Future Operating Model - Organisation Wide	MISCELLANEOUS	400,000	100,000	300,000	Anticipate full savings will not be achieved in the current year due to timing of leavers
Within original budget	Trawl	MISCELLANEOUS	150,000	150,000	-	Anticipate savings will be achieved
LG1	Review trade union facility time	VARIOUS	50,000	50,000	-	Anticipate savings will be achieved
MA 2	Service Rationalisation: Corporate & Community Planning; Advice Services; CLD; Performance and Policy; Anti-Social Behaviour; and potentially others	CS/HEED	308,000	308,000	-	Anticipate savings will be achieved
MA 2016/16 (October 2015	Bottled Water	CS	541	541	-	Anticipate savings will be achieved
MA 2016/16 (October 2015	Cleaning of bus shelters	HEED	4,000	4,000	-	Anticipate savings will be achieved
	1		6,199,814	5,730,314	469,501	

WEST DUNBARTONSHIRE COUNCIL GENERAL SERVICES CAPITAL PROGRAMME OVERALL PROGRAMME SUMMARY

MONTH END DATE

29 February 2016

PERIOD

11

		Project Life St	atus Analysis		Curr	ent Year Proje	ct Status Anal	ysis		
Project Status Analysis	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	Spend at	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	30	35.7%	38,195	51.0%	30	35.7%	23,690	71.3%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	9	10.7%	5,693	7.6%	9	10.7%	2,039	6.1%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	45	53.6%	30,949	41.4%	45	53.6%	7,493	22.6%		
TOTAL EXPENDITURE	84	100%	74,837	100%	84	100%	33,222	100%		
		Project Life	Financials				Current Year	Financials		
Project Status Analysis	Budget	Date	Forecast Spend	Forecast Variance	Budget	Spend to Date	Forecast Spend	Forecast Variance	Re-Phasing	Over/ (Under)
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Red										
Projects are forecast to be overspent and/or significant delay to completion	174,238	38,195	178,257	4,019	62,270	23,690	37,398	(24,872)	(25,919)	1,047
Amber						I				
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	7,283	5,693	7,317	34	3,629	2,039	3,021	(608)	(642)	34
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	102,068	30,949	104,275	2,207	9,476	7,493	9,693	217	(98)	315
TOTAL EXPENDITURE	283,589	74,837	289,849	6,260	75,375	33,222	50,111	(25,264)	(26,659)	1,396
TOTAL RESOURCES	(283,589)	(74,837)	(289,849)	(6,260)	(75,375)	(33,222)	(50,111)	25,264		
NET EXPENDITURE	0	0	0	0	(0)	0	0	0		

WEST DUNBARTONSHIRE COUNCIL GENERAL SERVICES CAPITAL PROGRAMME ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 7

MONTH END DATE	29 February 2016
PERIOD	11
	Proiect Life Financials

Budget Details Budget Spend to Date Forecast Spend Forecast Variance £000 £000 % £000 %			Project Life Financials								
£000 £000 % £000 £000 %	Budget Details	Budget	Spend to Date			Forecast Variance					
		£000	£000	%	£000	£000	%				

1 Workforce Management System (Arun Menon)

-	• • • •										
Project Life Financials	1,099	1,081	98%	1,099	0	0%					
Current Year Financials	38	20	54%	20	(18)	-47%					
Project Description	Rollout of self service	Rollout of self service module of existing Workforce Management System									
Project Lifecycle	Planned End Date	31	-Mar-16 Fore	ecast End Date		31-Mar-17					

Main Issues / Reason for Variance

There was a national delay in issuing the new version of WMS by our supplier (Frontier). We are currently testing version 8 which is to include a number of system improvements and upgrades. The implementation of version 8 has been delayed till July 2016 due to delays in system changes/ developments from Frontier and factoring in testing, year-end process and Auto Re-enrolment completion. We still plan to explore other areas where Frontier resources could be used to expedite development as well as new modules for improving the process. A demo of the Frontier time and attendance module has been received but this cannot be implemented until after version 8 has been implemented.

Mitigating Action

Regular discussions with system supplier to resolve issues and ensure smooth implementation. These issues are also being raised nationally by officers and through Frontier user groups. We have adjusted internal resourcing to better support WMS and our ability to implement further changes and system enhancements. Until implementation of the latest module is complete, it is challenging to forecast exact timelines.

Anticipated Outcome

This upgrade will improve general system functionality, enable greater self service, reduce manual interventions especially around pay calculations
APPENDIX 7

MONTH END DATE	29 February 2016
PERIOD	11
	Project Life Financials

Budget Details	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

2 Working 4U Client Tracking System (Peter Barry)

Project Life Financials	20	8	41%	40	20	100%
Current Year Financials	20	8	41%	15	(5)	-25%
Project Description	Upgrade to current Manage recording and sharing acr					
Project Lifecycle	Planned End Date	31	-Mar-16 Forec	ast End Date	31-	Mar-17

Main Issues / Reason for Variance

Westlink3 is currently being utilised by the Employability Programme. The investment of Westlink3 was essential to draw down the European Social Fund and it will be scoped for suitability as a Single Information Management System (SIMS). The intention is to use the SIMS system both as a Case Management and Performance Management tool; however, this will require development, and a full cost benefit analysis to identify the most economically viable option for West Dunbartonshire Council. First outline specifications for all areas of Working4U are now complete and phase two will be initiated in the coming weeks (where Working4U will evaluate each process map to ensure it is meeting the needs of the current service and that any duplicate processes are eradicated) with phase three being where the current contractor and the Working4U team will establish one agreed process for the full Single Information Management System that is suitable for all. The upgrade is likely to be more expensive than originally estimated and is now anticipated to cost circa £40k, however, the budget will not be fully spent this financial year and the Performance Management Sub Team (which includes support from ICT) has advised the project lifecycle requires to be extended to March 2017 due to the complex nature of process mapping all aspects of service delivery across the Working4U team and the need to provide detailed, extremely accurate information to ensure that the SIMS West Dunbartonshire Council invests in, is fit for purpose and has a cost-effective life-span.

Mitigating Action

The Working4U Performance Management Sub Group are meeting regularly and taking advice from ICT to monitor and progress the project and deal with key challenges. The new Working4U Project Manager has implemented a mechanism to ensure that a full analysis of all needs are established and a cost effective, fit for purpose system is designed; with a full cost benefit analysis before proceeding with any further expenditure with comprehensive guidance and advice from the ICT Section Head. The preferred option is to utilise the current supplier for transitional ease and to keep costs to a minimum, however multiple options are being researched and investigated.

Anticipated Outcome

An overspend of circa £20k is anticipated overall.

APPENDIX 7

	MONTH END DATE PERIOD				29 Februar 11	ry 2016	
			Pi	oject Life Fi	nancials		
	Budget Details	Budget	get Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
3	ICT Modernisation / Infra	structure (Patricia Ke	rr)				
	Project Life Financials	6,003	5,158	86%	6,003	0	0%
	Current Year Financials	1,716	871	51%	900	(816)	-48%
	Project Description	This budget is to fa	cilitate ICT infras	tructure and	modernise work	ing practices	

r toject Description	This budget is to lacilitate for this		and modernise working practices	
Project Lifecycle	Planned End Date	31-Mar-16	Forecast End Date	31-Mar-17

Main Issues / Reason for Variance

The main issue continues to be supplier delays. Despite a small improvement in the number of sites migrated since the supplier escalation meeting on 15th January, there are 15 WDC locations still to transfer to the new infrastructure. This delay is impacting network speeds at some of these locations. The Ombudsman ruling re BT Openreach's performance is unlikely to show any immediate improvement and Capita continue to support WDC with interim solutions where available. Several issues have been identified regarding the roll out of Thin Client at Aurora, Garshake and Municipal Buildings and work is in progress to resolve these including replacing devices as many of the issues are printer and device-related rather than thin client itself.

Mitigating Action

A review of thin client roll out at the relevant locations has taken place and there are some technical issues to be rectified by the WDC in-house team and the supplier (Capita). Contractual and escalation discussions are continuing. WDC continue to ensure resources are aligned to complete WDC tasks when supplier work is completed. Capita continues to identify alternate solutions to mitigate potential delays to other WDC projects for example the Kilpatrick School New Build project.

Anticipated Outcome

Aspects of the project that are not dependant on the WAN upgrades will continue. Supplier escalation will continue.

4 Service Redesign Bruce Street (David Elliot)

Oct vice recessign brace of						
Project Life Financials	712	752	106%	767	55	8%
Current Year Financials	14	54	384%	69	55	393%
Project Description	This budget is to establi Auchentoshan	ish a new dis	ability learning	facility as a replac	ement for	
Project Lifecycle	Planned End Date	14	I-Sep-14 Fore	cast End Date	3	81-Mar-16

Main Issues / Reason for Variance

Final overspend anticipated to be £55k due to works instructed to tackle unforeseen onsite issues primarily during the last few weeks on site.

Mitigating Action

WDC was unable to mitigate the potential overspend by value engineering / savings, as all materials were ordered, and the majority of works undertaken prior to the additional works being instructed. Final account is now concluded.

Anticipated Outcome

Practical Completion for the Centre was issued on 10 October 2014. The Client has taken possession and the Centre is now open to the various users.

APPENDIX 7

MONTH END DATE				29 Februa	ary 2016	
PERIOD				11		
			Project Life	e Financials		
Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast V	ariance
	£000	£000	%	£000	£000	(
Replace Elderly Care Hon	nes / Daycare Centres	s (Chris McN	eill)			
Project Life Financials	22,652	3,526	16%	25,052	2,400	119
Current Year Financials	7,371	2,802	38%	3,757	(3,614)	-499
Project Description	Design and constru Dumbarton and Cly			ly care homes and	day care centr	es in
Project Lifecycle	Planned End Date		11-Dec-15	Forecast End Da	te	30-Apr-19
Dumbarton Care Home Opening Dates	Planned Opening D	late	Mar-15	Forecast Opening	g Date	Mar-17
Clydebank Care Home Opening Dates	Planned Opening D	late	Mar-15	Forecast Opening	g Date	May-18
Main Issues / Reason for						
General - Financial Close for which left £9.5m available f £2.4m was agreed increasi Dumbarton remaining at 13	or Clydebank. Following the total care home	ng the Counci	il meeting on	24 February 2016	, additional fund	ding of

the 17 September 2015 following the completion of Financial Close (FC). The build programme is scheduled to last for 72 weeks and will see the handover of the building to the Council in February 2017. The final price for the Project at FC was £13.170m and as has been previously reported the increase in costs has been due to a number of unanticipated issues associated with the site, requirements associated with planning conditions and significant building cost inflation in the period since the project was first proposed in 2012. The delays in finalising this project and achieving FC were primarily associated with the affordability of the project which has twice been the subject of increased funding bids to the capital programme and has also seen reductions of costs of over £1.3m in a Value Engineering (VE) Review. The project also had to absorb the (time) impact of the original contractor pulling out and the replacement contractor having to come in and recover some of the work that had already been done, primarily the market testing. Construction work is currently tracking 4 weeks behind programme due to adverse weather conditions however there is no change to the completion date and remains on budget overall. Whilst the completed care home will be handed over to WDC on 7 February 2017 it is not anticipated to be fully operational until 13 March 2017 to allow a 4 week migration period for clients from existing homes.

Clydebank - Following the performance of Hub Co on the Dumbarton Care Home it was agreed by the Project Board and the Strategic Asset Management Group (SAMG) that a further options appraisal should take place of the other procurement options available for developing the Clydebank Care Home. Following interviews and a scored assessment with two other Frameworks and WDC Consultancy Services Team (CS), the Project Board agreed to appoint CS to lead in the development and procurement of the Clydebank Care Home on an open tender design and build (D&B) basis. The design team has now been appointed and a preliminary order of cost and programme have been shared with the project board. Planning consent will be contingent upon planning approval for the overall Queens Quay Masterplan and the installation of infrastructure works. Planning permission in principle application for the Masterplan was submitted on 30 October 2015 and the long stop date for this being determined is March 2016 with indicative dates for the completion and handover of the care home currently April 2018. The remaining initial budget available for Clydebank of £9.5m was deemed unlikely to be sufficient for an 84 bedded care home and although different planning requirements and construction methodologies will be brought to bear the completion date of 2018 would result in the Project also being subject to the same inflationary pressures as Dumbarton. Consequently it was estimated that an additional budget of approximately £2.4m would be required to complete the Clydebank Care Home which was included for consideration within the capital plan refresh reported to and agreed by Council on 24 February 2016. The completed care home is anticipated to be handed over to WDC in April 2018 and become fully operational by May 2018 to allow a 4 week migration period. Project team currently investigating implications of retaining the site wall that bounds Centenary Court. This is identified as a site abnormal that may attract significant costs including a structural and environmental survey in the short term. Once complete, a more detailed picture of potential costs will be known however it would be prudent to allocate approx £150k of the project budget to works on the perimeter wall.

MONTH END DATE			29 Februar	y 2016
PERIOD			11	
		Project Life	Financials	
Budget Details	Budget	Spend to Date	Forecast	Forecast Variance

£000

Mitigating Action

Dumbarton - Daily dialogue with HubWest Scotland and main contractors to ensure that costs are maintained within the final price at Financial Close and that dates are adhered to. Fortnightly technical and client meeting and monthly progress meetings are ongoing.

Spend

£000

%

Clydebank - WDC will continue to liaise with CRL to ensure that site preparation works continue to proceed in line with project timescale and Masterplan development and within available budget. Regular meetings will be held with stakeholders and the project team. In relation to additional budgetary requirements officers are undertaking a business case review to assess affordability issues.

Anticipated Outcome

Dumbarton - Development will proceed in accordance with agreed timescale and budget.

Budget

£000

Clydebank - Development will proceed in synergy with development of new health centre and in the context of the Queens Quay masterplan and infrastructure projects.

Local Economic Development (Michael McGuinness) 6

Project Life Financials	1,406	412	29%	1,406	0	0%	
Current Year Financials	1,406	412	29%	521	(885)	-63%	
Project Description Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire , aligned to the Economic Strategy 2015-20 external funding will be sought to maximise opportunities for redevelopment of these sites						, aligned	
Project Lifecycle	Planned End Date	31	-Mar-16 Fo	precast End Date	:	31-Mar-17	

Main Issues / Reason for Variance

Projects have been identified for spend in 15/16 including Alexandria Town Centre Investment, redevelopment of Mitchell Way, Bowling basin improvement works, the strategic disposal of key sites Dumbarton Town Centre & Waterfront improvements and Clydebank Town Centre & Waterfront improvements. At Mitchell Way contractors have been appointed to carry out the demolition of 30-40 Mitchell Way which is due to commence in April 2016. Discussions are ongoing to progress the Bowling Basin project in partnership with Scottish Canals and it is expected that the amount allocated will be fully spent by 31st March 2016. Challenges continue with contamination at key disposal sites which has required further investigations, analysis and the development of proposals for remediation. A paper is being presented to IRED on 16th March 2016 regarding the future use of St Eunans site exploring options for community use. In addition to the large scale projects being taken forward from the Dumbarton Charrette Action Plan and Strategy including walkway, floodlighting and listed building study, limited funds have been allocated to progress improvements to Glencairn House the recent condition survey revealed investment of approximately £300k is required. Allocation towards the One-Stop-Shop project in Clydebank of £140k has been agreed, however it is unlikely that this will be spent within 2015/16. The business improvement district potential at Clydebank Business Park is progressing with a meeting planned for the end of March 2016 to progress or otherwise. A contribution will be made towards enhancement of Clydebank Railway station and transport Interchange with partners. This study will commence in 2016/17 period. Part of the forecast 15/16 spend is towards the design of improved crossing on the A814 connecting the town centre to the Queens Quay site. It has been estimated that a potential slippage of £885k (in particular relating to progressing Charrette action plans) exists due to the complexity of land assembly/ownership at Dumbarton and important linkages/timings with the Queens Quay project and Clydebank Town centre.

Mitigating Action

As projects develop, a risk register will inform the necessary mitigating actions required.

Anticipated Outcome

A number of regeneration projects developed through the Charrette process and based upon our Regeneration plans will be progressed and delivered.

£000

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MONTH END DATE				29 Februar	ry 2016	
PERIOD				11		
			Project Life	Financials		
Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast Va	ariance
	£000	£000	%		£000	%
Auld Street Clydebank (Bond	d) (Jack McAulay	y)				
Project Life Financials	400	113	28%	400	0	0%
Current Year Financials	287	0	0%	0	(287)	-100%
Project Description	Completion of roa	adworks associa	ted with Auld	I Street housing de	velopment	
Project Lifecycle	Planned End Dat	e	31-Mar-16	Forecast End Date	e	31-Aug-16
 Main Issues / Reason for Variance Developer currently onsite developing works however there will be no spend this financial year due to slow progress by the developer. Mitigating Action Outwith our control however regular meetings being held with developer to ensure access to site is achieved at the earliest date. Anticipated Outcome 						
Contractor to complete roadwo						
Gruggies Burn Flood Prever	ition (Jack McAu	ılay)				
Project Life Financials	600	57	9%	600	0	0%
Current Year Financials	573	30	5%	32	(541)	-94%
Project Description	Commission of G	Gruggies Flood P	revention Sc	heme		
Project Lifecycle	Planned End Dat	e	15-Aug-11	Forecast End Date	e	31-Mar-17
Main Issues / Reason for Va	riance					
Preliminary scheme design now limited to two options. Namely, a large retaining structure to retain 250,000 cu.m. of flood water within the burn to the north of Garshake Road. This structure would be approximately 20m high. The other option is to tunnel from north of Garshake to an outlet into the River Clyde located to the east of Dumbarton. Topographical survey work completed to inform opportunity to increase down stream flow capacity to assist in reducing extent of inline storage. Final cost benefit analysis is being undertaken and a meeting was held with SEPA to ensure their support for the proposals. If favourable cost/benefit analysis achieved and following community consultation we will be able to proceed with ground investigation works in early Spring 2016. Scheme design and all necessary approvals will now be undertaken in 2016/17.						
Mitigating Action						
If SEPA and community counc to extent of property protection			osals, schen	ne will require to be	e re-assessed w	vith regards
Anticipated Outcome						
Scheme developed to design a	and planning app	roval stage by 20	016/17			

MONTH END DATE 29 February 2016 PERIOD 11 **Project Life Financials** Budget Details Forecast Spend to Date Forecast Variance Budget Spend £000 £000 % £000 £000 Change of Heating Fuel (Schools) (John Corcoran) Project Life Financials 454 255 56% 454 0 0% Current Year Financials 454 255 56% 258 (196)-43% Energy projects in 3 schools to effect fuel conversion from oil to gas: new gas boilers and boilerhouse upgrades in Levenvale PS and Our Lady of Loretto PS, change of burners in Project Description Knoxland PS. Installation of biomass boiler in Gartocharn PS to augment the existing oil boilers Planned End Date 31-Mar-16 Forecast End Date Project Lifecycle 30-Sep-16 Main Issues / Reason for Variance Project in Gartocharn PS will not proceed in 15/16 as project requires redesign and work will be carried out in summer of 2016, therefore slippage will be required. Remaining projects are progressing with expected completion date of 31st March 2016 and subsequent retention payments due in 16/17. Mitigating Action Redesign taking place for Gartocharn PS project to ensure spend in 2016/17 Anticipated Outcome Works to Levenvale PS and Our Lady or Loretto PS will complete in 2015/16 but Gartocharn delayed 10 Integrated Housing Management System (James Anderson) Project Life Financials 1,500 31 2% 1,500 0 0% -96% Current Year Financials 750 31 4% 31 (719)This is a budget to support the necessary development and on-going requirements of Project Description implementing the Council's Integrated Housing Management System. Project Lifecycle Planned End Date 31-Mar-17 Forecast End Date 31-Mar-17 Main Issues / Reason for Variance The timetable with regards the purchase of the IHMS IT solution was altered to allow for the potential of sharing systems or services with other neighbouring housing providers to be investigated. This investigation has concluded that no shared service opportunities exist and therefore WDC should begin the process for procuring an IHMS IT solution from a supplier.

A draft ITT has been developed, is currently with the project board, and is expected to be approved on 4 March 2016. The tender process will take around 3 months to complete meaning a supplier will not be appointed until Q1 2016/17. Until a supplier is chosen through tender exercise and an implementation plan agreed it is difficult to detail when and how much will be spent from the overall budget, and how this will be staged across the life of the project. Discussions are taking place with procurement and ICT to ensure the agreed payment plan is beneficial to WDC.

Mitigating Action

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The Project Manager has now been recruited and has agreed a staffing structure for the Project Team with the Project Board. Job Descriptions and Post Descriptors have been scheduled for Job Evaluation Panel on 6 April 2016. Once approved, the new team structure will ensure the full project team is in position for selection of supplier following procurement process, mitigating any risks to further implementation slippage.

Anticipated Outcome

A fully integrated housing management IT system procured from an approved government framework (CCS). The department will go through service re-design during implementation to ensure the benefits that can be achieved from the system are maximised.

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MONTH END DATE				29 Februar	ry 2016	
PERIOD				11		
		Pr	oject Life Fir	ancials		
Budget Details	Budget	Spend to Da	te	Forecast Spend	Forecast Var	iance
	£000	£000	%	£000	£000	%
Strathleven Park and Ride	Car Park (Jack McA	ilav)				
Project Life Financials	425	0	0%	425	0	0%
Current Year Financials	425	0	0%	0	(425)	-100%
Project Description	Provision of additior utilised as park and	nal car parking of	fStrathleven	Place adjoining		
Project Lifecycle	Planned End Date	31	-Mar-16 For	ecast End Date	e 3	1-Mar-17
Main Issues / Reason for	Variance					
Planning approval granted 2016/17. Works will be pro						
Mitigating Action						
There is no mitigating action	n that can be taken at tl	he moment due t	o planning ap	plication times	cales	
Anticipated Outcome						
Scheme will now be underta available.	aken in 2016/17 subject	t to planning app	roval being gr	anted and SPT	confirming fund	ing being
Posties Park Hub (lan Bai	n)					
Project Life Financials	1,700	8	0%	1,700	0	0%
Current Year Financials	525	8	1%	30	(495)	
Project Description Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new all-weather 6 lane running track, conversion of blaze sports pitch to grass, new fencing, upgrade of existing floodlights and additional car parking. This combines the budget approved by the Council in February 2015 for Community Sports Facilities at Posties Park, draw down of budget from the generic sports facilities budget line and anticipated match					-94%	
Project Description	upgrade of existing a approved by the Cor	floodlights and a uncil in February et from the generi	, conversion c dditional car p 2015 for Con	of blaze sports ports ports ports ports of the sports of t	pitch to grass, ne ombines the budo Facilities at Post	/Gym, w fencing, get ies Park,
Project Description Project Lifecycle	upgrade of existing approved by the Co draw down of budge	floodlights and a uncil in February et from the generi Scotland.	, conversion c dditional car p 2015 for Con ic sports facili	of blaze sports ports ports ports ports of the sports of t	pitch to grass, ne ombines the budg Facilities at Post and anticipated	/Gym, w fencing, get ies Park,
	upgrade of existing approved by the Con draw down of budge funding from Sports Planned End Date	floodlights and a uncil in February et from the generi Scotland.	, conversion c dditional car p 2015 for Con ic sports facili	of blaze sports parking. This control of the sports of the sports ties budget line	pitch to grass, ne ombines the budg Facilities at Post and anticipated	/Gym, w fencing, get ies Park, match
Project Lifecycle	upgrade of existing approved by the Cou draw down of budge funding from Sports Planned End Date Variance escales (Stage 2 (full) a d that the project will stant to costs and profession	floodlights and a uncil in February at from the generi Scotland. 30 application to be art end of August al fees of £30k w	, conversion c dditional car p 2015 for Con ic sports facili -Sep-16 For submitted en 2016 with con	of blaze sports parking. This controls ties budget line ecast End Date d March 16 with mpletion date co	pitch to grass, ne ombines the budg Facilities at Post e and anticipated e 3 n anticipated outco f March 2017. It	/Gym, w fencing, get ies Park, match 1-Mar-17 come due is
Project Lifecycle Main Issues / Reason for N Due to grant application tim end May 16) it is anticipated anticipated that development	upgrade of existing approved by the Cou draw down of budge funding from Sports Planned End Date Variance escales (Stage 2 (full) a d that the project will stant to costs and profession	floodlights and a uncil in February at from the generi Scotland. 30 application to be art end of August al fees of £30k w	, conversion c dditional car p 2015 for Con ic sports facili -Sep-16 For submitted en 2016 with con	of blaze sports parking. This controls ties budget line ecast End Date d March 16 with mpletion date co	pitch to grass, ne ombines the budg Facilities at Post e and anticipated e 3 n anticipated outco f March 2017. It	/Gym, w fencing, get ies Park, match 1-Mar-17 come due is
Project Lifecycle Main Issues / Reason for V Due to grant application tim end May 16) it is anticipated anticipated that developmend budget being spent in 16/17	upgrade of existing approved by the Cou draw down of budge funding from Sports Planned End Date Variance escales (Stage 2 (full) a d that the project will stant to costs and profession ' when the project is de	floodlights and a uncil in February et from the generi Scotland. 30 application to be art end of August al fees of £30k w livered.	, conversion c dditional car p 2015 for Con ic sports facili -Sep-16 For submitted en 2016 with con ill be incurrec	of blaze sports parking. This conmunity Sports ties budget line ecast End Date d March 16 with mpletion date of l in 15/16, with	pitch to grass, ne ombines the budg Facilities at Post and anticipated an anticipated outco of March 2017. It the remainder of	/Gym, w fencing, get ies Park, match 1-Mar-17 come due is
Project Lifecycle Main Issues / Reason for Y Due to grant application tim end May 16) it is anticipated anticipated that developmen budget being spent in 16/17 Mitigating Action	upgrade of existing approved by the Cou draw down of budge funding from Sports Planned End Date Variance escales (Stage 2 (full) a d that the project will stant to costs and profession ' when the project is de	floodlights and a uncil in February et from the generi Scotland. 30 application to be art end of August al fees of £30k w livered.	, conversion c dditional car p 2015 for Con ic sports facili -Sep-16 For submitted en 2016 with con ill be incurrec	of blaze sports parking. This conmunity Sports ties budget line ecast End Date d March 16 with mpletion date of l in 15/16, with	pitch to grass, ne ombines the budg Facilities at Post and anticipated an anticipated outco of March 2017. It the remainder of	/Gym, w fencing, get ies Park, match 1-Mar-17 come due is

APPENDIX 7

	ANALYSIS OF PROJECTS AT RED ALERT STATUS						
	MONTH END DATE				29 Februa	ary 2016	
	PERIOD				11		
				Project Life	e Financials		
	Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast V	ariance
		£000	£000	%		£000	%
13	New Clydebank Leisure Cen	ntre (Craig Jardir	ıe)				
	Project Life Financials	22,500	5,930	26%	23,810	1,310	6%
	Current Year Financials	10,859	5,289	49%	7,101	(3,758)	-35%
	Project Description	Provision of new	leisure centre				
	Project Lifecycle	Planned End Dat	te	31-Mar-15	Forecast End Da	ite	28-Feb-18
	Opening Dates	Planned Opening	g Date	Dec-16	Forecast Openin	ig Date	Feb-17
	Main Issues / Reason for Va	ariance					
	progress on site. Works have financial year. This undersper WD Leisure Trust will occupy Council budget meeting appro £23.810m. The November pro the contract) with time required Centre resulting in a forecast of	nd is due an eight the 1st floor and u oved additional fu oject board agree d for migration an	t week delay in th use it for a childro inds of £1.310m id to amend the c ind staff training to	he construction en's activity a to deliver the completion date	on programme. It area, classes with a 1st floor fit out, ta ate to January 201	has been agree parents etc. The aking the overall 17 (to be formalis	ed that the e February budget to sed through
	Mitigating Action						
	Ground obstruction delay mea in the current financial year. In						
	Anticipated Outcome						
	Project will be delivered in line	e with the revised	programme.				
14	Vale of Leven Cemetery Exte	ension (lan Bain	<u> </u>				
1-1	Project Life Financials	650	, 89	14%	650	0	0%
	Current Year Financials	579	18	3%	18	(561)	-97%
	Project Description	Extension of exis	sting cemetery in	Vale of Leve	en		
	Project Lifecycle	Planned End Dat	te	31-Mar-16	Forecast End Da	ite	31-Mar-17
	Main Issues / Reason for Va	riance					

There has been difficulties purchasing the preferred site and the land owner has appointed a land agent to negotiate on his behalf. Negotiations are ongoing with the land agent and it is anticipated that the project will be delayed as a result. The Land Agent has now advised us of their valuation which is in excess of the value that WDC have placed on the land. The Land Owner has contacted the Estates section and has requested a meeting to discuss a new proposal - meeting scheduled for 9 March. Failure to agree a value could lead to a possible compulsory purchase of the land.

Mitigating Action

Continue to negotiate best deal for the Council. The Estates team now involved in taking forward negotiations. Land owner has been advised that if this issue is not concluded the Council would have no option but to consider compulsory purchase.

Anticipated Outcome

Still anticipate an agreement being reached with land owner.

PERIOD			L T	29 Februar	y 2010	
Budget Details	Budgot	Spend to D	Project Life	Financials	Forecast Va	ariance
	Eudget £000	£000	%	Spend £000	£000	
	2000	2000	70	2000	2000	
Community Capital Fund	(lan Bain)					
Project Life Financials	2,290	1,016	44%	2,290	0	0%
Current Year Financials	1,289	318	25%	372	(917)	-71%
Project Description	Upgrade and improv	ve recreational	facilities thro	oughout West Dur	bartonshire.	
Project Lifecycle	Planned End Date	3	1-Mar-17	Forecast End Date	9	31-Mar-17
Main Issues / Reason for	Variance					
Overburn and Inler Park, a sports pitches and improve are subject to purchase of I	ments to recreational fa	acilities at Old K	ilpatrick. Bo	oth the Bonhill and	Whitecrook pr	ojects have
anticipated that the tenders						
anticipated that the tenders	will be awarded in June	e 2016.		le.		
anticipated that the tenders Mitigating Action	will be awarded in June	e 2016.		le.		
anticipated that the tenders Mitigating Action Due to land negotiations ar	s will be awarded in June	e 2016.		le.		
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili	s will be awarded in June nd procurement timesca ities throughout WDC	e 2016.		le.		
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili Energy Efficient Street Li	s will be awarded in June nd procurement timesca ities throughout WDC	e 2016.	s not possibl	le.		
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili	s will be awarded in June nd procurement timesca ities throughout WDC	e 2016.		le. 6,050	(450)	-79
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili Energy Efficient Street Li	s will be awarded in June nd procurement timesca ities throughout WDC ghting Apparatus (Jac	e 2016. Iles mitigation is	s not possibl		(450) (950)	-79 -209
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili Energy Efficient Street Li Project Life Financials	s will be awarded in June nd procurement timesca ities throughout WDC ghting Apparatus (Jac 6,500	e 2016. Iles mitigation is k McAulay) 4,590 2,847 t LED lighting a	s not possibl 71% 60% nd renewal/	6,050 3,807 /replacement of 1,4	(950)	-20%
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili Energy Efficient Street Li Project Life Financials Current Year Financials	s will be awarded in June nd procurement timesca ities throughout WDC ghting Apparatus (Jac 6,500 4,757 Installation of retrofi	e 2016. Iles mitigation is k McAulay) 4,590 2,847 t LED lighting a 5% energy savir	71% 60% nd renewal/	6,050 3,807 /replacement of 1,4	(950) 500 street lighti	-20%
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili Energy Efficient Street Li Project Life Financials Current Year Financials Project Description	s will be awarded in June nd procurement timesca ities throughout WDC ghting Apparatus (Jac 6,500 4,757 Installation of retrofi to facilitate some 65 Planned End Date	e 2016. Iles mitigation is k McAulay) 4,590 2,847 t LED lighting a 5% energy savir	71% 60% nd renewal/	6,050 3,807 /replacement of 1,4 nnual basis.	(950) 500 street lighti	-204 ng columns
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili Energy Efficient Street Li Project Life Financials Current Year Financials Project Description Project Lifecycle	s will be awarded in June and procurement timesca ities throughout WDC ghting Apparatus (Jac 6,500 4,757 Installation of retrofi to facilitate some 65 Planned End Date Variance ramme with over 90% of the invoiced on delivery of	e 2016. Iles mitigation is k McAulay) 4,590 2,847 t LED lighting a 5% energy savir 3 f lantern installa of LED lanterns nan originally co	71% 71% 60% nd renewal/ ngs on an ar 1-Mar-16 to council st sted. Also o	6,050 3,807 /replacement of 1,4 nnual basis. Forecast End Date lete. Material orde tore. Currently ant experiencing some	(950) 500 street lighti e ering approxima icipating a £450 e delays in proc	-209 ng columns 31-May-16 ately 99% Ok overall curing
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili Energy Efficient Street Li Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Works progressing to progressing to progressing to progressing to progressing to bunderspend due to LED lar lanterns as much of Scotlar	s will be awarded in June and procurement timesca ities throughout WDC ghting Apparatus (Jac 6,500 4,757 Installation of retrofi to facilitate some 65 Planned End Date Variance ramme with over 90% of the invoiced on delivery of	e 2016. Iles mitigation is k McAulay) 4,590 2,847 t LED lighting a 5% energy savir 3 f lantern installa of LED lanterns nan originally co	71% 71% 60% nd renewal/ ngs on an ar 1-Mar-16 to council st sted. Also o	6,050 3,807 /replacement of 1,4 nnual basis. Forecast End Date lete. Material orde tore. Currently ant experiencing some	(950) 500 street lighti e ering approxima icipating a £450 e delays in proc	-209 ng columns 31-May-16 ately 99% Ok overall curing
anticipated that the tenders Mitigating Action Due to land negotiations an Anticipated Outcome Improved recreational facili Energy Efficient Street Li Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Works progressing to prog	s will be awarded in June and procurement timesca ities throughout WDC ghting Apparatus (Jac 6,500 4,757 Installation of retrofi to facilitate some 65 Planned End Date Variance ramme with over 90% of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery o	e 2016. Iles mitigation is k McAulay) 4,590 2,847 t LED lighting a 5% energy savir 3 f lantern installa of LED lanterns han originally co version, this co	71% 71% 60% nd renewal/ ngs on an ar 1-Mar-16 to council st sted. Also e uld result in	6,050 3,807 /replacement of 1, nnual basis. Forecast End Date lete. Material orde tore. Currently ant experiencing some a slight delay with	(950) 500 street lighti e ering approxima icipating a £450 e delays in proc	-209 ng columns 31-May-16 ately 99% Ok overall curing
anticipated that the tenders Mitigating Action Due to land negotiations ar Anticipated Outcome Improved recreational facili Energy Efficient Street Li Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Works progressing to LED lar lanterns as much of Scotlar £500k into 2016/17 require Mitigating Action	s will be awarded in June and procurement timesca ities throughout WDC ghting Apparatus (Jac 6,500 4,757 Installation of retrofi to facilitate some 65 Planned End Date Variance ramme with over 90% of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery of the invoiced on delivery o	e 2016. Iles mitigation is k McAulay) 4,590 2,847 t LED lighting a 5% energy savir 3 f lantern installa of LED lanterns han originally co version, this co	71% 71% 60% nd renewal/ ngs on an ar 1-Mar-16 to council st sted. Also e uld result in	6,050 3,807 /replacement of 1, nnual basis. Forecast End Date lete. Material orde tore. Currently ant experiencing some a slight delay with	(950) 500 street lighti e ering approxima icipating a £450 e delays in proc	-209 ng columns 31-May-16 ately 99% Ok overall curing

WEST DUNBARTONSHIRE COUNCIL

APPENDIX 7

	GENERAL SERVICES CAPIT ANALYSIS OF PROJECTS A		TUS				
	MONTH END DATE				29 February 2	2016	
	PERIOD				11		
			Pro	oject Life Fi	nancials		
	Budget Details	Budget	Spend to Dat		Forecast Spend	Forecast Varia	
		£000	£000	%	£000	£000	%
17	Exxon City Deal (Michael Mo	cGuinness)					
	Project Life Financials	27,890	136	0%	27,890	0	0%
	Current Year Financials	500	136	0%	200	(300)	0%
	Project Description	As part of the City I A82 route included		DC Exxon s	te at Bowling rege	eneration with al	Iternative
	Project Lifecycle	Planned End Date	01-	-Mar-21 Fo	recast End Date	31	-Mar-24
	Main Issues / Reason for Va	riance					
	The project plan timeframe an of the project, however this is February 2016 and amended agreement for our consideration updated on a monthly basis and	still within the overa timeframes and bud on and we anticipate	Il anticipated City get re-profiling ap a heads of term	Deal period. proved. Exxo sales agreer	A paper was pres on have provided a nent in October 20	ented to Counci a 'draft' access)16. The PMO (il 24
	Mitigating Action						
	A paper is presented at every part of the Strategic Business						forming
	Anticipated Outcome						
	Progressing the City Deal dev	elopment at Exxon t	owards an Outline	e Business C	ase.		
18	Queens Quay (Michael McG	uinness)					
	Project Life Financials	15,620	314	2%	15,620	0	0%
	Current Year Financials	2,147	314	15%	320	(1,827)	-85%
	Project Description	Queens Quay rege	neration				
	Project Lifecycle	Planned End Date	31-	-Mar-18 Fo	recast End Date	31	-Mar-18
	Mala January / Danage (1994)						

Main Issues / Reason for Variance

As part of a three year commitment to spend £15.620m on infrastructure at Queens Quay, Clydebank planning application in principle was submitted re the site masterplan and it is anticipated that this will go to committee on 23rd March 2016. Budget for this is 150k plus planned additional works in 15/16 will take spend to £320k.

Mitigating Action

As this budget is part of a three year project the project plan will be amended to take account of delay in legal agreement. Packages of work will be brought forward in parallel in years 2 and 3 to bring expenditure back in line. Overall expenditure will remain £15.620m

Anticipated Outcome

The overall three year project will remain on budget with planned expenditure of £1.827m (for 15/16) slipped into year two of the three year programme.

APPENDIX 7

AI KED ALEKI SIA	103						
			29 Februar	ry 2016			
			11				
	Project Life Financials						
Budget	Spend to D	ate	Forecast Spend	Forecast Vari	ance		
£000	£000	%	£000	£000	9		
-							
1,947	585	30%	1,947	0	09		
1,947	585	30%	1,360	(587)	-30%		
Lifecycle and reacti	ve building upg	ades					
Planned End Date	3	1-Mar-16 F	orecast End Date	e 3	0-Jun-16		
/ariance							
£0.440m). Balloch Ca he programme of work al years and includes works commenced or will include strip out o	astle - currently of s has been alter phase 2 and pha n site Jan 16, du f rooms, rot wor	out to tender red to take ac ase 3 works a e to decant d	with a return date dvantage of impro and should theref ifficulties substar	e due this month. oving weather cor fore complete by a ntial amount of wo	Due to ditions. June orks will		
	Budget £000 Corcoran) 1,947 1,947 Lifecycle and reacti Planned End Date /ariance be complete by the en £0.440m). Balloch Ca he programme of work al years and includes works commenced or will include strip out o	Budget Spend to D £000 £000 £000 £000 Corcoran) 1,947 585 1,947 585 Lifecycle and reactive building upgr Planned End Date 3 /ariance be complete by the end of the year wit £0.440m). Balloch Castle - currently on the programme of works has been alteral years and includes phase 2 and phaw works commenced on site Jan 16, du	Project Life F Budget Spend to Date £000 £000 % Corcoran) 1,947 585 30% 1,947 585 30% Lifecycle and reactive building upgrades Planned End Date 31-Mar-16 F /ariance be complete by the end of the year with the excepti £0.440m). Balloch Castle - currently out to tender the programme of works has been altered to take action al years and includes phase 2 and phase 3 works at works commenced on site Jan 16, due to decant do will include strip out of rooms, rot works and esser	29 Februar 11 Project Life Financials Budget Spend to Date Forecast Spend £000 £000 % £000 Corcoran) 1,947 585 30% 1,947 1,947 585 30% 1,360 Lifecycle and reactive building upgrades Planned End Date 31-Mar-16 Forecast End Date //ariance be complete by the end of the year with the exception of Balloch Cat20.440m). Balloch Castle - currently out to tender with a return data the programme of works has been altered to take advantage of impre al years and includes phase 2 and phase 3 works and should theref works commenced on site Jan 16, due to decant difficulties substat will include strip out of rooms, rot works and essential roofing work	29 February 2016 11 Project Life Financials Budget Spend to Date Forecast Spend Forecast Vari Spend £000 £000 % £000 £000 Corcoran) 1,947 585 30% 1,947 0 1,947 585 30% 1,360 (587) Lifecycle and reactive building upgrades Planned End Date 31-Mar-16 Forecast End Date 30 /ariance be complete by the end of the year with the exception of Balloch Castle (£0.117m) an £0.440m). Balloch Castle - currently out to tender with a return date due this month. are programme of works has been altered to take advantage of improving weather core al years and includes phase 2 and phase 3 works and should therefore complete by, works commenced on site Jan 16, due to decant difficulties substantial amount of work will include strip out of rooms, rot works and essential roofing works. This budget is		

Mitigating Action

Due to the issues with Balloch Castle and Municipal Buildings as detailed above opportunity to mitigate is limited.

Anticipated Outcome

Projects complete within budget with a slight delay in completion date

20 Office Rationalisation (Craig Jardine)

'		g varance)					
	Project Life Financials	18,595	1,970	11%	21,181	2,586	14%
	Current Year Financials	5,149	892	17%	2,240	(2,909)	-56%
	Project Description	Delivery of office rational	isation p	rogramme			
	Project Lifecycle	Planned End Date		31-Oct-17	Forecast End Date		31-Mar-18
	New Dumbarton Office	Planned Opening Date		May-17	Forecast Opening Date	e	Jul-17

Main Issues / Reason for Variance

New Build Dumbarton - The Stage 1 was approved end June 15. Spend delay due to agreeing full remediation strategy. Enabling works financial offer was received from HubWest Scotland on the 29 January 2016. Currently awaiting confirmation of overall costs prior to instructing enabling works, due to commence March 2016.

Works to Aurora House are now complete, however a change in requirements has been raised by HSCP and a new Welcome Point has been designed and costed. This has now been installed and project completed.

The Design of the new One Stop Shop is currently being developed, as is a detailed cost plan. The team are working to a programme to deliver the completed project by the end of May 2016. Costs presented by Morgan Sindall are significantly over budget, and the project requires to be redesigned / respecificed.

Data Centre in Aurora House - A new data centre will be installed in the ground floor at Aurora House. This will replace facilities at Garshake. Design Team has been appointed with works to be complete by end of May 2016. Project progressing according to schedule. Building warrant submitted and costs due to be received on 16 February 2016 from Morgan Sindall, these have been delayed due to a member of the Morgan Sindall staff being off sick.

MONTH END DATE 29 February 2016 PERIOD 11 Project Life Financials Budget Details Details Forecast Forecast

Budget Details	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

Bridge Street - A condition survey of the Mechanical and Electrical plant within Bridge Street was submitted 9 December 2015 providing the design team knowledge of load capacity within the building, and also to confirm how the building can be refurbished in zones, whilst the building remains occupied. Asbestos survey complete, review of cost plan commenced December 2015. Due to high cost returns received on several projects via LHC Framework, a tender package requires to be prepared to ensure best value can be delivered.

Mitigating Action

Due to additional works required at Bridge Street and unforeseen remediation works at the New Dumbarton Office the opportunity to mitigate is limited. Additional budget requirements were included within the capital plan refresh report which was approved by Members on 24 February 2016. Within the Clydebank One Stop shop the Project team will review supply chain options, discuss opportunities with the COOP Landlord, and revise specification to a more furniture based solution - which could be less complicated / more cost effective / reduce future dilapidation costs.

Anticipated Outcome

Delivery of the business case at increased cost

21	Pappert Woodland Wind Fa	Pappert Woodland Wind Farm (Craig Jardine)							
	Project Life Financials	7,589	0	0%	3,699	(3,890)	-51%		
	Current Year Financials	164	0	0%	0	(164)	-100%		
	Project Description	Provision of new windfarm							
	Project Lifecycle	Planned End Date	3	1-Mar-19 Forec	ast End Date		31-Mar-21		
	Main Issues / Reason for V	ariance							

A revised scheme has been developed following the revised feed in tariff amendments made by Westminster. This has meant a smaller scheme is still viable which will include a 1.5 mega watt windfarm. This smaller scheme will still generate a substantial feed in tariff generating an annual income of £450k with a pay back of 8 years. WDC continue to meet with Lomond Energy to establish access rights and any potential for joint working.

Mitigating Action

Project team communicates regularly with Lomond Energy to ensure any revised project is agreed as soon as possible. Officers cannot progress the project any faster until a revised agreement is reached with Lomond Energy.

Anticipated Outcome

Success project completion generating savings as estimated through the revised feed in tariff arrangements.

MONTH END DATE 29 February 2016 PERIOD 11 **Project Life Financials** Budget Details Forecast Spend to Date Forecast Variance Budget Spend £000 £000 % £000 £000 % 22 A814 Castle Street Link (Jack McAulay) **Project Life Financials** 1,203 1,207 100% 1,221 18 1% Current Year Financials 8 0% 22 22 0% Λ Phase 2 of the A814 Castle St link road to facilitate regeneration along Castle Street and Project Description North bank of the River Leven within Dumbarton Project Lifecycle Planned End Date 31-Dec-15 Forecast End Date 31-Dec-15 Main Issues / Reason for Variance Overspend in 15/16 in relation to consultants invoice with retention of approx £14k also outstanding. Mitigating Action None available as works complete Anticipated Outcome Overspend in 15/16 23 OLSP New Build (Craig Jardine) Project Life Financials 1,672 2,338 140% 2,990 1,318 79% **Current Year Financials** 506 1,172 232% 1,274 768 152% Design and construction of new Secondary School in Bellsmyre, Dumbarton Project Description Planned End Date Project Lifecycle 31-Dec-17 Forecast End Date 31-Dec-18 Planned Opening Date **Opening Dates** Oct-16 Forecast Opening Date Oct-17 Main Issues / Reason for Variance Scottish Futures Trust (SFT) have been discussing the funding issue with ONS for some time which resulted in ONS offering a view on 25th November 2015 that the new financial and governance model was classified as Private Sector. This allowed the Scottish Government to announce on 27 November 2015 that OLSP along with a further 11 projects can now progress to financial close using an amended DBFM structure. Further discussions have taken place to finalise information that will allow the project to reach financial close by end of March 2016 which includes understanding the "no better, no worse" financial position with Scottish Government and revised governance arrangements. A report will be submitted to IRED committee on 16 March 2016 to seek authority to proceed to Financial Close. The project appears to have a project life overspend, however this will be offset by income from the Scottish Futures Trust in relation to works carried out to date. Mitigating Action There are a number of risks highlighted within the IRED report, however Officers from the Council are focused on concluding all necessary works to ensure to reach Financial Close by 31 March 2016.

Anticipated Outcome

To reach financial close by end of March 2016 now that ESA 10 has been resolved.

PERIOD				11		
			Project Life	e Financials		
Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast V	ariance
	£000	£000	%	£000	£000	
Kilpatrick School New Bu	ild (Craig Jardine)					
Project Life Financials	10,487	2,583	25%	10,487	0	0
Current Year Financials	6,134	2,364	39%	3,945	(2,189)	-36
Project Description	Design and build of	construction	of Additiona	I Support Needs S	chool	
Project Lifecycle	Planned End Date		31-Mar-18	Forecast End Dat	te	30-Jun-18
Opening Dates	Planned Opening Da	ate	Aug-16	Forecast Opening	g Date	Oct-16
Main Issues / Reason for			0			
anticipated June 2017 and has led to an underspend w progress.						
1						
Mitigating Action						
Mitigating Action Contractor is currently repro					leasures such a	as working
Mitigating Action					easures such a	as working
Mitigating Action Contractor is currently reprove weekends, extended hours	of work week days and	additional cra			easures such a	as working
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b	of work week days and behind schedule in line v	additional cra			easures such a	as working
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's	of work week days and behind schedule in line v PS Co-location (Craig	additional cra with budget Jardine)	anes on site.			
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b	of work week days and behind schedule in line v	additional cra			easures such a	
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's	of work week days and behind schedule in line v PS Co-location (Craig	additional cra with budget Jardine)	anes on site.	o 10,646		0
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's I Project Life Financials	of work week days and behind schedule in line v PS Co-location (Craig 10,646	additional cra with budget Jardine) 4,703 4,034	anes on site. 44% 51%	o 10,646 o 6,689	0 (1,154)	0 -15
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's I Project Life Financials Current Year Financials	of work week days and behind schedule in line v PS Co-location (Craig 10,646 7,843	additional cra with budget Jardine) 4,703 4,034	anes on site. 44% 51% o-located sc	o 10,646 o 6,689	0 (1,154) eparate establi	0 -15
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's Project Life Financials Current Year Financials Project Description	of work week days and behind schedule in line v PS Co-location (Craig 10,646 7,843 Design and construct	additional cra vith budget Jardine) 4,703 4,034 ction of new c	44% 44% 51% o-located sc 31-Mar-18	6 10,646 6,689 2.hool to replace 3 s	0 (1,154) eparate establi ie	0 -15 shments
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's Project Life Financials Current Year Financials Project Description Project Lifecycle	of work week days and behind schedule in line v PS Co-location (Craig 10,646 7,843 Design and construct Planned End Date Planned Opening Da	additional cra vith budget Jardine) 4,703 4,034 ction of new c	44% 44% 51% o-located sc 31-Mar-18	5 10,646 6,689 Shool to replace 3 s Forecast End Dat	0 (1,154) eparate establi ie	C -15 shments 30-Nov-1
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's Project Life Financials Current Year Financials Project Description Project Lifecycle Opening Dates	of work week days and behind schedule in line v PS Co-location (Craig 10,646 7,843 Design and construct Planned End Date Planned Opening Da Variance ject is progressing in lin he all weather pitch and	additional cra vith budget Jardine) 4,703 4,034 ction of new c ate	44% 44% 51% o-located sc 31-Mar-18 01-Aug-16 mme and bu	b 10,646 b 6,689 shool to replace 3 s Forecast End Dat Forecast Opening udget, however due	0 (1,154) eparate establi te g Date e to stormy wea	C -15 shments 30-Nov-1 01-Aug-1 ther some
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's I Project Life Financials Current Year Financials Project Description Project Lifecycle Opening Dates Main Issues / Reason for Contractors are on site, pro non critical works (mainly th	of work week days and behind schedule in line v PS Co-location (Craig 10,646 7,843 Design and construct Planned End Date Planned Opening Da Variance ject is progressing in lin he all weather pitch and	additional cra vith budget Jardine) 4,703 4,034 ction of new c ate	44% 44% 51% o-located sc 31-Mar-18 01-Aug-16 mme and bu	b 10,646 b 6,689 shool to replace 3 s Forecast End Dat Forecast Opening udget, however due	0 (1,154) eparate establi te g Date e to stormy wea	0 -15 shments 30-Nov-1 01-Aug-1 ther some
Mitigating Action Contractor is currently reprove weekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's Project Life Financials Current Year Financials Current Year Financials Project Description Project Lifecycle Opening Dates Main Issues / Reason for Contractors are on site, pro non critical works (mainly th planned resulting in slippage	of work week days and behind schedule in line v PS Co-location (Craig 10,646 7,843 Design and construct Planned End Date Planned Opening Da Variance ject is progressing in lin be all weather pitch and je of £1.154m into 2016.	additional cra vith budget Jardine) 4,703 4,034 ction of new c ate e with progra associated e /17.	44% 44% 51% o-located sc 31-Mar-18 01-Aug-16 mme and bu arth works) h	5 10,646 6 6,689 2 thool to replace 3 s Forecast End Dat Forecast Opening udget, however due have been unable t	0 (1,154) eparate establi te g Date e to stormy wea to progress as r	C -15 shments 30-Nov-1 01-Aug-1 ther some nuch as
Mitigating Action Contractor is currently reproveekends, extended hours Anticipated Outcome Project completed slightly b Aitkenbar PS / St Peter's I Project Life Financials Current Year Financials Project Description Project Lifecycle Opening Dates Main Issues / Reason for Contractors are on site, pro non critical works (mainly th planned resulting in slippag Mitigating Action	of work week days and behind schedule in line v PS Co-location (Craig 10,646 7,843 Design and construct Planned End Date Planned Opening Da Variance ject is progressing in lin be all weather pitch and je of £1.154m into 2016.	additional cra vith budget Jardine) 4,703 4,034 ction of new c ate e with progra associated e /17.	44% 44% 51% o-located sc 31-Mar-18 01-Aug-16 mme and bu arth works) h	5 10,646 6 6,689 2 thool to replace 3 s Forecast End Dat Forecast Opening udget, however due have been unable t	0 (1,154) eparate establi te g Date e to stormy wea to progress as r	0 -15 shments 30-Nov-1 01-Aug-1 ther some nuch as

MONTH END DATE 29 February 2016 PERIOD 11 **Project Life Financials** Budget Details Forecast Spend to Date Forecast Variance Budget Spend £000 £000 % £000 £000 26 Children and Young Persons (Judy Ormond) Project Life Financials 2,116 609 0% 29% 2,116 0 Current Year Financials 2,005 498 25% 544 (1, 461)-73% New funding announced July 2014 re the implementation of the Children and Young Persons Bill in relation to 2,3 and 4 year olds looked after or under a kinship order and Project Description additional 2 year olds from households in receipt of certain out of work benefits Planned End Date 31-Mar-16 Forecast End Date Project Lifecycle 31-Mar-18 Main Issues / Reason for Variance Projects to the value of approx £1.971m have been identified however a significant number of these projects will not complete until 2016/17 and others in 2017/18 due to the requirement for committee decisions to be agreed. The main reasons that the expenditure requires to be reprofiled are that proposed options to increase the provision in the Alexandria area will now require to be revisited following the withdrawal of plans to develop a new education campus in Alexandria incorporating two schools, an early learning centre and a specialist language unit and also there are ongoing discussions regarding the various options available in order to increase the pre-5 provision in the Dumbarton area. A review of the early years provision is currently being undertaken. Mitigating Action No mitigating action is possible due to the reasons above Anticipated Outcome Full programme of works to be developed and carried out Free School Meals (Lynda McLaughlin) Project Life Financials 200 0 0% 200 0 0% **Current Year Financials** 200 0 0% 0 (200)-100% Provision of Capital Funding from Scottish Government to implement free school meal Project Description initiative. Planned End Date Project Lifecycle 01-Aug-16 Forecast End Date 01-Aug-16 Main Issues / Reason for Variance The FSM initiative was launched in Jan 2015 and officers ran the FSM initiative for 3/4 months to see which schools had the biggest uptake and also to identify any issues which Catering Staff and Head Teachers identified in terms of delivery. Catering Managers and Head Teachers were surveyed in June and identified issues were reviewed and a buildings upgrade action plan was developed. The preferred actions were then discussed with Consultancy Services who are undertaking survey/costing work and will pull together an implementation plan. Funding has been allocated to upgrade several school kitchens and serveries. Works will be planned and initiated by Consultancy Services and are scheduled to take place during school Easter and summer holidays 2016 to minimise disruption to schools. Mitigating Action

No mitigating action is possible due to the reasons above

Anticipated Outcome

27

Full spend anticipated by August 2016

	ANALYSIS OF PROJECTS A	T RED ALERT S	STATUS				
	MONTH END DATE				29 Februa	ry 2016	
	PERIOD				11		
				Brojoct Life	e Financials		
	Budget Details	Budget	Spend to	-	Forecast	Forecast Va	ariance
		£000	£000	%	Spend £000	£000	%
		_		-			
28	Schools Estate Refurbishme	-		-			
	Project Life Financials	5,500	723	13%	5,500	0	0%
	Current Year Financials	2,750	723	26%	1,411	(1,339)	-49%
	Project Description	Completion of condition C to C		has identified	I works required to	bring various se	chools from
	Project Lifecycle	Planned End Da	ate	30-Apr-17	Forecast End Dat	е	30-Apr-17
	Main Issues / Reason for Va	riance					
	The forecast variance relates of Schools. These projects went nature of the works are unlikel period. External Works for Line	out to tender De y to physically co	ecember 2015 an omplete until 2010	d works have 6/17 as they v	commenced on a will have to be carr	II 3 sites but due ied out during th	e to the ne holiday
	Mitigating Action						
	Regular discussions take plac completed, it has been identifi Those works which do not nec	ed that some of t	the works require	to be carried	I out outwith term-t		
	Anticipated Outcome						
	Projects to be completed within	n revised timesc	ale and budget				
29	Direct Project Support (Vario	•					
	Project Life Financials	1,810	0	0%	2,462	652	36%
	Current Year Financials	1,810	0	0%	2,462	652	36%
	Project Description	Business suppo	rt cost such as re	allocation of	architects and pro	ject support at y	ear end
	Project Lifecycle	Planned End Da	ate	31-Mar-16	Forecast End Dat	e	31-Mar-16
	Main Issues / Reason for Va	riance					
	The increase in the scale of th impacted on the level of suppo					ital from revenu	e has
	Mitigating Action						
	None available at this time as view to reducing where approp		ale of the capital	programme,	however resource	will be monitore	d with a
	Anticipated Outcome						
	An overspend is anticipated at	this time					

MONTH END DATE				29 Februar	y 2016	
PERIOD				11		
			Project Life	e Financials		
Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast Vari	ance
	£000	£000	%		£000	c
Modernisation Fund (Lyn	nda McLaughlin)					
Project Life Financials	52	(0)	-1%	52	0	00
Current Year Financials	52	(0)	-1%	0	(52)	-1009
Project Description	Cashless Catering v	within Primary	Schools			
Project Lifecycle	Planned End Date		30-Jun-04	Forecast End Date	e 3	1-Mar-17
Main Issues / Reason for	Variance					
Rollout of cashless caterin Primary Schools. This is p forward a national project t	presently on hold as the I	Improvement utomated pay	Service (on I ments in sch	oehalf of Scottish G ools. This work is b	overnment) is tal	king
time - it is understood that Management will be able to expenditure will not occur to	o continue with the roll-o		ement stage.	Once a supplier is	appointed Facili	wn at this ties
time - it is understood that Management will be able to	o continue with the roll-o		ement stage.	Once a supplier is	appointed Facili	wn at this ties
time - it is understood that Management will be able to expenditure will not occur t	o continue with the roll-o until 2016/17		ement stage.	Once a supplier is	appointed Facili	wn at this ties
time - it is understood that Management will be able to expenditure will not occur to Mitigating Action	o continue with the roll-o until 2016/17		ement stage.	Once a supplier is	appointed Facili	wn at this ties

1

2

MONTH END DATE			[29 Februar	y 2016	
PERIOD			[11		
		Pr	oject Life	Financials		
Budget Details	Budget	Spend to Da	te	Forecast Spend	Forecast Va	ariance
	£000	£000	%	£000	£000	%
Special Needs Adaptations	& Equipment (Jeann	e Middleton)				
Project Life Financials	661	456	69%	661	0	0%
Current Year Financials	661	456	69%	619	(42)	-6%
Project Description	Reactive budget to p	rovide adaptatio	ons and eq	uipment for HSCP	o clients	
Project Lifecycle	Planned End Date	31	-Mar-16	Forecast End Date	9	31-Mar-17
Main Issues / Reason for Va	ariance					
Current demand in line with th have been delayed due to as cost of £35k - the initial asses	sessment team being	short staffed . T	here is als	o a client whose h	ouse is being a	dapted at a
Mitigating Action						
The Adult Care Team are in the they are aware of the undersp					help reduce wa	iting lists,
uney are aware or the undersp	end and are working i	through the stair	lift assess	sments.		-
Anticipated Outcome	bend and are working	through the stair	lift assess	sments.		-
,	Ŭ	through the stair	lift assess	sments.		-
Anticipated Outcome Reactive equipment provided	as required		lift assess	sments.		
Anticipated Outcome Reactive equipment provided Civic Heart Works (Lynda M	as required	am)				
Anticipated Outcome Reactive equipment provided	as required		98%	3,342	0	0%
Anticipated Outcome Reactive equipment provided Civic Heart Works (Lynda M	as required	am)			0 (58)	0%
Anticipated Outcome Reactive equipment provided Civic Heart Works (Lynda M Project Life Financials	as required IcLaughlin/Gill Graha 3,342	am) 3,273 28	98% 29%	3,342		
Anticipated Outcome Reactive equipment provided Civic Heart Works (Lynda M Project Life Financials Current Year Financials	as required IcLaughlin/Gill Graha 3,342 97	am) 3,273 28 ydebank Town H	98% 29% Iall	3,342	(58)	
Anticipated Outcome Reactive equipment provided Civic Heart Works (Lynda M Project Life Financials Current Year Financials Project Description	as required IcLaughlin/Gill Graha 3,342 97 Refurbishment of Cly Planned End Date	am) 3,273 28 ydebank Town H	98% 29% Iall	3,342 39	(58)	-60%
Anticipated Outcome Reactive equipment provided Civic Heart Works (Lynda M Project Life Financials Current Year Financials Project Description Project Lifecycle	as required IcLaughlin/Gill Graha 3,342 97 Refurbishment of Cly Planned End Date ariance talled along with new cilitate a staffed recept n process. Redesign and quotes are being	am) 3,273 28 ydebank Town H 01: directional signation. Upgrades to of café, reception g received for pu	98% 29% Iall -Dec-15 age and re o external n and bac rchase of	3,342 39 Forecast End Date freshing of public s lighting are currer kroom areas are in upgraded annound	(58) spaces and upg ntly being carrie n the design sta	-60% 31-Aug-16 graded ICT d out and age and
Anticipated Outcome Reactive equipment provided Civic Heart Works (Lynda M Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Va A new reception has been ins hardware is now on site to fac upgrade works to the café is i have been progressed further	as required IcLaughlin/Gill Graha 3,342 97 Refurbishment of Cly Planned End Date ariance talled along with new cilitate a staffed recept n process. Redesign and quotes are being	am) 3,273 28 ydebank Town H 01: directional signation. Upgrades to of café, reception g received for pu	98% 29% Iall -Dec-15 age and re o external n and bac rchase of	3,342 39 Forecast End Date freshing of public s lighting are currer kroom areas are in upgraded annound	(58) spaces and upg ntly being carrie n the design sta	-60% 31-Aug-16 graded ICT d out and age and
Anticipated Outcome Reactive equipment provided Civic Heart Works (Lynda M Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Va A new reception has been ins hardware is now on site to fac upgrade works to the café is i have been progressed further time taken to transfer internal	as required IcLaughlin/Gill Graha 3,342 97 Refurbishment of Cly Planned End Date ariance talled along with new cilitate a staffed recept n process. Redesign and quotes are being budget responsibility	am) 3,273 28 ydebank Town H 01 directional signation. Upgrades to of café, reception g received for pu slippage of £58k	98% 29% lall -Dec-15 o external n and bac rchase of c is anticipa	3,342 39 Forecast End Date freshing of public s lighting are currer kroom areas are in upgraded annound ated at this time.	(58) spaces and upg ntly being carrie n the design sta	-60% 31-Aug-16 graded ICT d out and age and
Anticipated Outcome Reactive equipment provided Civic Heart Works (Lynda M Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Va A new reception has been ins hardware is now on site to fac upgrade works to the café is i have been progressed further time taken to transfer internal Mitigating Action	as required IcLaughlin/Gill Graha 3,342 97 Refurbishment of Cly Planned End Date ariance talled along with new cilitate a staffed recept n process. Redesign and quotes are being budget responsibility	am) 3,273 28 ydebank Town H 01 directional signation. Upgrades to of café, reception g received for pu slippage of £58k	98% 29% lall -Dec-15 o external n and bac rchase of c is anticipa	3,342 39 Forecast End Date freshing of public s lighting are currer kroom areas are in upgraded annound ated at this time.	(58) spaces and upg ntly being carrie n the design sta	-60% 31-Aug-16 graded ICT d out and age and

MONTH END DATE				29 Febru	lai y 2010	
PERIOD				11	I	
			Project Life	e Financials		
Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast	Variance
	£000	£000	%	£000	£000	
Sports Facilities Upgrade	es (Ian Bain)					
Project Life Financials	844	331	39%	844	C) C
Current Year Financials	844	331	39%	694	(150)) -18
Project Description	Project is part of w from Sportscotland				•	atch funding
Project Lifecycle	Planned End Date		31-Mar-15	Forecast End D	ate	15-Apr-1
Main Issues / Reason for	Variance					
affected by adverse weather Argyll Park to provide a new which increases the budge programme. Final complet	w 3G pitch (an applica et for Argyll Park to £0.	tion to Sports 5 540m). This p	Scotland for i	match funding of	£0.250m was a ber with a 12 w	oproved eek
De complete by mid April.						
be complete by mid April. Mitigating Action						
. , ,	tes from the contractor	r but completic	on of the proje	ects are dependa	nt on the weath	er condition
Mitigating Action	tes from the contractor	r but completic	on of the proje	ects are dependa	nt on the weath	er condition
Mitigating Action Officers have regular upda		-		ects are dependa	nt on the weath	er condition
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East	End Park and new 3G	pitch at Argyl	l Park	ects are dependa	nt on the weath	er condition
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East Replacement of Equipme	End Park and new 3G	pitch at Argyl	l Park		nt on the weath	
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East Replacement of Equipme	End Park and new 3G	e pitch at Argyl	l Park Bain)	1,571	75	5 5
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East Replacement of Equipme Project Life Financials	End Park and new 3G ent at Clydebank Crer 1,496	6 pitch at Argyl matorium (lan 1,151 981 new cremators	I Park Bain) 77% 74% s with associa	1,571 1,326 ited mercury abat	75 (tement equipme	5 {) (
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East Replacement of Equipme Project Life Financials Current Year Financials Project Description	End Park and new 3G ent at Clydebank Cree 1,496 1,326 Installation of two Equipment costs a	5 pitch at Argyl natorium (lan 1,151 981 new cremators pprox £900k,	I Park Bain) 77% 74% s with associa	1,571 1,326 ited mercury abat	75 C tement equipme £400k and prof	5 {) (
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East Replacement of Equipme Project Life Financials Current Year Financials	End Park and new 3G ent at Clydebank Cree 1,496 1,326 Installation of two Equipment costs a £50k. Planned End Date	5 pitch at Argyl natorium (lan 1,151 981 new cremators pprox £900k,	I Park Bain) 77% 74% s with associa	1,571 1,326 ated mercury abat nd building works	75 C tement equipme £400k and prof	5 () (ent. fessional fer
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East Replacement of Equipme Project Life Financials Current Year Financials Project Description Project Lifecycle	End Park and new 3G Ent at Clydebank Crer 1,496 1,326 Installation of two Equipment costs a £50k. Planned End Date Variance stalled and functional. tentially lead to an ove f asbestos, repairs to c	B pitch at Argyl matorium (lan 1,151 981 new cremators pprox £900k, Building work rspend on the collapsed drain	I Park Bain) 77% 74% s with associa installation an 30-Nov-16 s are now co project of ap s and surfaci	1,571 1,326 ated mercury abated building works Forecast End D mplete (February prox £75k (5% of ng works and new	75 tement equipme £400k and prof ate 2016). Issues total project cos w door access to	5 (ent. 30-Nov-1 have now sts). These o allow site
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East Replacement of Equipme Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Both cremators are now ins came to light that could pot issues include treatment of become fully DDA complai	End Park and new 3G Ent at Clydebank Crer 1,496 1,326 Installation of two Equipment costs a £50k. Planned End Date Variance stalled and functional. tentially lead to an ove f asbestos, repairs to c	B pitch at Argyl matorium (lan 1,151 981 new cremators pprox £900k, Building work rspend on the collapsed drain	I Park Bain) 77% 74% s with associa installation an 30-Nov-16 s are now co project of ap s and surfaci	1,571 1,326 ated mercury abated building works Forecast End D mplete (February prox £75k (5% of ng works and new	75 tement equipme £400k and prof ate 2016). Issues total project cos w door access to	5 (ent. 30-Nov-1 have now sts). These o allow site
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East Replacement of Equipme Project Life Financials Current Year Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Both cremators are now ins came to light that could pol issues include treatment of become fully DDA complai April Mitigating Action The potential for the oversy assess extent of drainage i overspend will be offset by	End Park and new 3G ent at Clydebank Crer 1,496 1,326 Installation of two I Equipment costs a £50k. Planned End Date Variance stalled and functional. tentially lead to an ove f asbestos, repairs to c nt. Car park resurfacir pend was highlighted I issue works cannot con a underspend of £0.	B pitch at Argyl matorium (lan 1,151 981 new cremators approx £900k, Building work rspend on the ollapsed drain ng and drainag ate in the proje mmence until 075m in the No	I Park Bain) 77% 74% s with associa installation an 30-Nov-16 s are now co project of ap s and surfaci je works still ext lifecycle a end of March ew Dumbarto	1,571 1,326 ted mercury abat nd building works Forecast End D mplete (February prox £75k (5% of ng works and new to complete start nd due to investig so mitigation is r	75 tement equipme £400k and prof ate 2016). Issues total project cos w door access to end March com gation work requ	5 (ent. fessional fer 30-Nov-1 have now sts). These o allow site plete mid uired to ie project lif
Mitigating Action Officers have regular upda Anticipated Outcome Upgraded 3G pitch at East Replacement of Equipme Project Life Financials Current Year Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Both cremators are now ins came to light that could poi issues include treatment of become fully DDA complai April Mitigating Action The potential for the oversp assess extent of drainage	End Park and new 3G ent at Clydebank Crer 1,496 1,326 Installation of two I Equipment costs a £50k. Planned End Date Variance stalled and functional. tentially lead to an ove f asbestos, repairs to c nt. Car park resurfacir pend was highlighted I issue works cannot con a underspend of £0.	B pitch at Argyl matorium (lan 1,151 981 new cremators approx £900k, Building work rspend on the ollapsed drain ng and drainag ate in the proje mmence until 075m in the No	I Park Bain) 77% 74% s with associa installation an 30-Nov-16 s are now co project of ap s and surfaci je works still ext lifecycle a end of March ew Dumbarto	1,571 1,326 ted mercury abat nd building works Forecast End D mplete (February prox £75k (5% of ng works and new to complete start nd due to investig so mitigation is r	75 tement equipme £400k and prof ate 2016). Issues total project cos w door access to end March com gation work requ	5 (ent. fessional fer 30-Nov-1 have now sts). These o allow site plete mid uired to ie project lif

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MONTH END DATE				29 February	y 2016	
PERIOD			[11		
		P	oject Life	Financials		
Budget Details	Budget	Spend to Da	ite	Forecast Spend	Forecast Va	riance
	£000	£000	%	£000	£000	%
North Dalnottar Cemetery	Extension (Ian Bain)					
Project Life Financials	300	282	94%	300	0	0%
Current Year Financials	227	209	92%	210	(17)	-7%
Project Description	Within the next two y cemetery into operat		ure work w	ill be required to br	ing an extensio	n of the
Project Lifecycle	Planned End Date	31	-Mar-15	Forecast End Date		30-Apr-16
Mitigating Action Due to type of landscaping Anticipated Outcome Project anticipated to be de		-		ssible		
Balloch Library Upgrade	(Gill Graham)					
Project Life Financials	50	0	0%	50	0	0%
Current Year Financials	50	0	0%	0	(50)	-100%
Project Description	Adaptation of Balloch	Library to prov	ide a publ	ic toilet and baby cl	nanging facility	
Project Lifecycle	Planned End Date	3	-Mar-16	Forecast End Date		30-Jun-16
Main Issues / Reason for Planning Permission was g Finance are liaising with W under Quick Quote as soor include the ICT upgrade, pr submitting the planning app Mitigating Action	ranted on 19th February heatley Group regarding as possible. As a result ovision of a staff office a	the transfer of of the expansion and upgrades to	their £30k on of the o the exteri	funding to WDC. C	Dbjective is to g ovide a public V	o to tender VC to
Ensure quick quote for tend	ler works goes out as so	on as possible	and mainta	ain regular dialogue	e with Wheatley	Group.
Anticipated Outcome		_				
Provision of public toilet fac	ilities, office for the Libra	ary Co-ordinato	r and a refu	urbished public ICT	area.	

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MONTH END DATE 29 February 2016 PERIOD 11 **Project Life Financials Budget Details** Forecast Spend to Date **Forecast Variance** Budget Spend £000 £000 % £000 £000 % Decontamination Works at St Eunan's (Stuart Gibson) Project Life Financials 250 1 0% 250 0 0% 250 1 ∩% 0 (250)-100% **Current Year Financials** Decontamination works on site of St Eunan's Primary school Project Description Project Lifecycle Planned End Date 31-Mar-16 Forecast End Date 31-Mar-17 Main Issues / Reason for Variance The Contaminated Land Officer has now reviewed the groundwater investigation report and established there is no requirement to forward to SEPA. No further investigations are required and the site is now ready for remediation. A remediation design statement has been prepared and a topographical survey of the site is now complete to inform the tender process, however it is unlikely that works will be put out to tender until alternative uses for the site have been explored. A report is going to IRED Committee on 16 March 2016 sponsored by Regeneration Team that seeks authority from members to go out to public consultation on uses for the site. Thereafter a decision will be taken on the site, however it is likely that this project will slip into 2016/17 financial year. Mitigating Action Due to the length of time required for investigations and assessment of site suitability for remediation the opportunity to mitigate slippage into 2016/17 is limited. Anticipated Outcome Remediation of site. 121/125 Main Street Alexandria (Joanne McDowal/Stuart Gibson) Project Life Financials 100 1 1% 100 0 0% **Current Year Financials** 100 1 1% 100 0 0% Project Description Insurance re-instatement works to commercial premises following fire damage 31-Mar-16 Forecast End Date Planned End Date Project Lifecycle 30-Apr-16 Main Issues / Reason for Variance Project includes roof replacement, internal partitions and finishes and electrical reinstatement of fire damaged commercial premises in order that it can be leased out to potential tenant. The cost of the project is fully funded from insurance claim. Contractors on site 7th March 2016 for a period of approx 6 weeks. **Mitigating Action** None available Anticipated Outcome Premises to be reinstated for commercial purposes

APPENDIX 8

	MONTH END DATE			I	29 Febru	iary 2016		
	PERIOD			ļ	11	I		
				Project Life	e Financials			
	Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast V	ariance	
		£000	£000	%	£000	£000	%	
9	Fine Art Conservation (Gill C	Graham)						
	Project Life Financials	240	199	83%	199	(41)	-17%	
	Current Year Financials	74	33	44%	33	(41)	-55%	
	Project Description	Enhance the existing storage and accessibility of the Council's fine art and muse collections						
	Project Lifecycle	Planned End Date	е	31-Mar-16	Forecast End Da	ate	31-Jul-16	
	Main Issues / Reason for Va	riance						
The £74k comprises £33k of internal budget allocation and £41k income target. All internal monies have been allocat this time and works are being sent out to conservators as and when other works are returned with the expectations that internal monies will be spent by year end. The £41k income target was planned to be met through a Capital Grant application to Museums Galleries Scotland (MGS) announced mid-December 2015. This application was unsuccessf however a subsequent application to the Strategic Investment Fund (SIF), managed by MGS was made at the end of January with the results of this due to be announced in April. If successful these funds would be used to purchase museum cases to display watercolours, pastels, textiles and objects in museum quality conditions, ensuring that our n conserved works can be preserved and publically displayed. The funding deadlines will result in a project underspend the income target in 2015/16 with a new budget being established in 2016/17 if the application to the SIF is successful								
	Mitigating Action							
	An application to the Strategic Council will not be advised of	the outcome until A	April 2016. If su	uccessful, it w	vill then take time	e to implement the	e installation	

Council will not be advised of the outcome until April 2016. If successful, it will then take time to implement the installation of the new cases which have already been designed. The project is anticipated to be complete by the end of July, providing the funding application is successful

Anticipated Outcome

All art works conservation, storage and display to be completed, and all external funding targets met.

TOTAL PROJECTS AT AMBER STATUS										
Project Life Financials	7,283	5,693	78%	7,317	34	0%				
Current Year Financials	3,629	2,039	56%	3,021	(608)	-17%				

	MONTH END DATE				29 Februa	ary 2016	
	PERIOD				11		
				Project Life	Financials		
	Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast Va	ariance
		£000	£000	%		£000	%
1	Capital Resources Brought	Forward					
	Project Life Financials	(1,153)	(740)	64%	(1,153)	0	0%
	Current Year Financials	(1,153)	(740)	64%	(866)	287	-25%
	Project Description	These are grants ar incurred and have b accounting regulation	been carried fo				
	Project Lifecycle	Planned End Date		31-Mar-16	Forecast End Da	te	31-Mar-16
	Main Issues / Reason for Va	riance					
	These resources are held in the applied in 2015/16 relates to A		sheet. At this	time the on	ly resources that is	s not anticipated	to be
	Mitigating Action						
	Delay in spend for Auld Street access to site is achieved at th		ol however reg	ular meetinç	gs being held with	developer to en	sure
	Anticipated Outcome						
	Resources will be matched ag	gainst appropriate sp	end in 2015/1	6.			
2	General Capital Grant						
	Project Life Financials	(25,174)	(8,908)	35%	(25,174)	0	0%
	Current Year Financials	(10,288)	(8,908)	87%	(10,288)	0	0%
	Project Description	This resource is a b of the Council's anti				nment to fund a	proportion
	Project Lifecycle	Planned End Date		31-Mar-18	Forecast End Da	te	31-Mar-18
	Main Issues / Reason for Va	riance					
	There are no issues to report	at this time					
	Mitigating Action						
	None required at this time						
	Anticipated Outcome						
	Resources allocated against o	capital spend					

MONTH END DATE 29 February 2016 PERIOD 11 **Project Life Financials Budget Details** Forecast Spend to Date Forecast Variance Budget Spend £000 £000 £000 % £000 3 Specific Capital Grant Project Life Financials 0 0% 206 -6% (3, 419)(3, 213)0% 82% **Current Year Financials** (940)0 (1,713)(773)This relates to income due from SFT in relation to fees paid to date for OLSP and initial Project Description City Deal grant income Planned End Date 31-Mar-16 Forecast End Date Project Lifecycle 31-Mar-16 Main Issues / Reason for Variance Funds for OLSP will not be received until Financial Close, however it is anticipated that this will be accounted for in 2015/16. Mitigating Action Grant income will be monitored as part of Project Board discussions Anticipated Outcome Income received, albeit later than expected Other Grants / Contributions Project Life Financials (6,008)(44) 1% (6, 395)(387)6% **Current Year Financials** (2,870)(44) 2% -35% (1.854)1 0 1 6 This resource includes match funding for roads and sports related projects with the main Project Description grants being Cycling, Walking Safer Street (£0.137m), SPT (0.960m), Heritage Lottery

Main Issues / Reason for Variance

Insurance receipts of £0.1m, SPT funding related to Strathleven Park and Ride of £0.215m and Sports Scotland funding of £650k related to Posties Park Hub are unlikely to be received in the current financial year due to project specific issues (as detailed in the previous analysis of red projects) while general SPT funding of £0.051m is unlikely to be required due to anticipated underspend on these projects.

Mitigating Action

Project Lifecycle

Officers will liase with funding organisations to ensure grant applications complete smoothly

Planned End Date

Anticipated Outcome

Grant funding awarded and drawn down as expected

APPENDIX 9

Fund (£2.731m) and Sports Scotland (£0.900m)

31-Mar-17 Forecast End Date

31-Mar-17

5

MONTH END DATE 29 February 2016 PERIOD 11 **Project Life Financials Budget Details** Forecast Spend to Date Forecast Variance Budget Spend £000 £000 % £000 £000 % Capital Receipts Project Life Financials 0 0% (22,729)(132)1% (22,729)**Current Year Financials** (2,406)(132)5% (912) 1,494 -62% Project Description Mainly sale of land and surplus assets but includes some sale of vehicles. Planned End Date 31-Mar-22 Forecast End Date Project Lifecycle 31-Mar-22 Main Issues / Reason for Variance Capital receipts anticipated in the current year have been affected by potential site issues, however capital receipts will be anticipated to received in future years. Mitigating Action Officers are progressing asset sales in accordance with the asset disposal strategy where possible, some site issues are outwith officers control, however alternative disposals will be pursued where appropriate. Anticipated Outcome Capital receipts will be received in future years. 6 Prudential Borrowing Project Life Financials (185, 286)(23, 143)12% (189, 138)(3.852)2% (57,286) **Current Year Financials** 40% 23,088 -40% (23, 143)(34, 198)Prudential borrowing required is determined by factors such as total spend incurred and Project Description whether any additional resources are achieved - such as additional capital receipts, etc. Planned End Date 31-Mar-22 Forecast End Date Project Lifecycle 31-Mar-22 Main Issues / Reason for Variance Both re-phasing of capital spend in 2015/16 and anticipated project overspends have an impact on current and future prudential borrowing. Mitigating Action In relation to the current year a range of mitigating actions are noted on the previous analysis of red and amber projects **Anticipated Outcome** Minimise the impact of prudential borrowing requirements.

MONTH END DATE 29 February 2016 PERIOD 11 **Project Life Financials Budget Details** Forecast Spend to Date **Forecast Variance** Budget Spend £000 £000 £000 % £000 % 7 CFCR Project Life Financials (432) (256) 59% 0 0% (432) Current Year Financials 152 -35% (432) (256)59% (280)Capital Funded from Current Revenue Project Description Project Lifecycle Planned End Date 31-Mar-16 Forecast End Date 31-Mar-16 Main Issues / Reason for Variance The value of CFCR released during the year is determined by the level of spend on the projects to be funded by this method. At this time it is unlikely that CFCR related to wind turbines and cashless catering will be released. Mitigating Action In relation to the current year a range of mitigating actions are noted on the previous analysis of red and amber projects Anticipated Outcome CFCR will be applied to match appropriate spend in 2015/16 PRIOR RESOURCES (39, 388)106% 6% (41, 615)(41, 615)(2.227)

TOTAL RESOURCES						
Project Life Financials	(283,589)	(74,837)	26%	(289,849)	(6,260)	2%
Current Year Financials	(75,375)	(33,222)	44%	(50,111)	25,264	-34%

S	OF	RESOURCES	

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Infrastructure and Regeneration

Council: 27 April 2016

Subject: Housing Revenue Account Budgetary Control Report to 29 February 2016 (Period 11)

1. Purpose

1.1 The purpose of the report is to provide an update on the financial performance to 29 February 2016 (Period 11) of the HRA revenue and capital budgets.

2. Recommendations

- **2.1** Members are asked to:
 - i) Note the projected favourable revenue variance of £0.446m (1.04% of the total budget) and
 - Note the position advised in relation to the capital budget which is currently projecting an in-year favourable variance of £8.429m (28.84%), of which £5.452m (18.66%) relates to project re-phasing and an in-year underspend of £2.976m (10.18%).

3. Background

<u>Revenue</u>

3.1 At the meeting of West Dunbartonshire Council on 4 February 2015, Members agreed the revenue estimates for 2015/2016 and a total budget of £42.299m. In addition, the attached budgetary control report includes £0.410m transferred from the HRA reserve to the Repairs and Maintenance budget to fund close upgrades. The total HRA budget is therefore £42.709m.

<u>Capital</u>

3.2 At the meeting of Council on 4 February 2015, Members also agreed the updated Capital Plan for 2015/16 which has been augmented by rephasing from 2014/15 to produce a total planned spend for 2015/16 of £28.914m. The funding of this is shown within Appendix 5.

4. Main Issues

Revenue Budget

4.1 The current budgetary position for HRA Revenue is summarised in Appendix 1 with information regarding projected variances valued at greater than £50,000 being provided as Appendix 2. The analysis shows the projected variance for HRA Revenue is a surplus of £0.446m.

Capital Budget

4.2 The HRA capital summary position is shown in Appendix 3. Information on projects that are highlighted as being within the red and amber categories is provided in Appendices 4 and 5. A summary of anticipated resources is shown in Appendix 6. The analysis shows that for the in-year planned spend there is currently a favourable variance of £8.429m of which £5.452m relates to project re-phasing and an in-year underspend of £2.976m. The project life underspend is currently anticipated to be £1.996m.

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Other than the financial position noted above, there are no financial implications of the budgetary control report. There are no procurement implications arising from this report.

7. Risk Analysis

7.1 The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. This can affect all service areas.

8. Equalities Impact Assessment (EIA)

8.1 The report is for noting and therefore no Equalities Impact Assessment was completed for this report.

9 Consultation

9.1 The views of both Finance and Legal services have been requested on this report and both have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

10. Strategic Environmental Assessment

10.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the five strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council. This report is for noting and, therefore, does not directly affect any of the strategic priorities.

Richard Cairns Executive Director of Infrastructure and Regeneration Date: 15 March 2016

Person to Contact:	Janice Rainey - Business Unit Finance Partner (HEED), Garshake Road, Dumbarton, G82 3PU, telephone: 01389 737704, e-mail janice.rainey@west-dunbarton.gov.uk
Appendices:	Appendix 1 - Budgetary Position (Revenue) Appendix 2 - Variance analysis (Revenue) Appendix 3 - Budgetary Position (Capital) Appendix 4 - Capital analysis (Red projects) Appendix 5 – Capital analysis (Amber projects) Appendix 6 – Resources (Capital)
Background Papers:	None
Wards Affected:	All

HRA BUDGETARY CONTROL REPORT MONITORING PERIOD : 1 APRIL 2015 to 29 FEBRUARY 2016

2014/2015 <u>Outturn</u> £000s		2015/2016 <u>Estimate</u> £000s	<u>Actual</u> <u>To Date</u> £000s	% actual to date	<u>Forecast</u> <u>Outturn</u> £000s	<u>Forecast</u> <u>Variance</u> (fav)/adv £000s	<u>% Forecast</u> Variance (fav)/adv
20003	EXPENDITURE	20003	20003		20003	20003	
4,972	EMPLOYEE COSTS	5,534	4,579	83%	5,199	(335)	-6%
1,709	PROPERTY COSTS	1,916	1,588	83%	1,806	(110)	-6%
116	TRANSPORT COSTS	100	99	99%	114	14	14%
327	SUPPLIES, SERVICES AND ADMIN	381	305	80%	349	(32)	-8%
2,065	SUPPORT SERVICES	1,956	1,893	97%	2,065	109	6%
201	OTHER EXPENDITURE	362	279	77%	323	(39)	-11%
11,170	REPAIRS & MAINTENANCE	12,539	9,997	80%	12,410	(129)	-1%
868	BAD DEBT PROVISION	1,060	917	87%	1,000	(60)	-6%
639	COUNCIL TAX ON VOID HOUSES	452	419	93%	419	(33)	-7%
1,521	LOST RENTS	1,788	1,266	71%	1,375	(413)	-23%
15,082	LOAN CHARGES	16,621	15,857	95%	16,621	0	0%
38,670	GROSS EXPENDITURE	42,709	37,199	87%	41,681	(1,028)	-2%
							
	INCOME House Rents	39,501	35,094	89%	39,115	386	1%
30,043 227		230	35,094 197	89% 86%	39,115 221	300 9	4%
1,030	•	1,012	1,087	107%	1,087	(75)	-7%
70		139	122	88%	138	1	1%
38		40	0	0%	40	0	0%
251		410	70	17%	410	0	0%
234		114	40	35%	114	0	0%
1,151	Reallocated salaries	1,263	918	73%	1,002	261	21%
39,844	GROSS INCOME	42,709	37,528	88%	42,127	582	1%
		_	(6.5				
1,174	NET EXPENDITURE	0	(329)		(446)	(446)	

WEST DUNBARTONSHIRE COUNCIL HRA REVENUE BUDGETARY CONTROL 2015/2016 ANALYSIS FOR VARIANCES OVER £50,000

MONTH END DATE 29 February 2016
PERIOD 11

Budg	get Details			Project	Life Financials						
Subjective Analysis	Budget Holder	Budget	Actual to Date	Spend	Forecast Spend		Forecast Variance				
		£000	£000	%	£000	£000	%				
EMPLOYEE COSTS		5,534	4,579	83%	5,199	(335)	-6%	↑			
Subjective Description						I					
This budget covers all empl	oyees charged directly to the HR	A including c	aretakers								
Variance Narrative											
Main Issues	Vacancies within caretakin further £244k.This latter fig resulted in a number of for continues to decline and is been incorporated into the	gure has incre mer HRA sta now forecas	eased substa ff being appo it to be £94k	intially follow binted to HM less than bu	ing the restructu TA posts. In add	re within th ition staff o	e HMTA	A which			
Mitigating Action	No mitigating action is requ	uired as the v	variance is fav	vourable							
Anticipated Outcome		No mitigating action is required as the variance is favourable A year-end underspend of £335k is anticipated (albeit it will be partly offset by a smaller reallocation of employee costs to other accounts - see below)									

Budget D	etails	Project Life Financials													
Subjective Analysis	Budget Holder	Budget	Actual to Date	% Spend to Date	Forecast Spend	Forecast Variance		RAG Status							
		£000	£000	%	£000	£000	%								
PROPERTY COSTS		1,916	1,588	83%	1,806	(110)	-6%	•							
Service Description															
This budget covers electricity, ga	as, rates, rents, cleaning an	d the costs o	f Garshake a	nd Roseber	ry										
Variance Narrative															
Main Issues	A favourable variance has heads - repairs to Housing (£75k) account for the rem	Offices are f	orecast to be					0							
Mitigating Action	No mitigating action is requ	No mitigating action is required as the variance is favourable													
Anticipated Outcome	A favourable variance is a	nticipated					favourable variance is anticipated								

Budge	et Details			Project	Life Financials					
Subjective Analysis	Budget Holder	Budget	Actual to Date	% Spend to Date	Forecast Spend	Forecast Variance		RAG Status		
		£000	£000	%	£000	£000	%			
SUPPORT SERVICES		1,956	1,893	97%	2,065	109	6%	+		
Service Description										
This budget covers central s	upport recharges to the HRA									
Variance Narrative										
Main Issues	There was a higher rechar similar level of recharge wi	0			tivities in 2014/1	5 and it is a	nticipat	ed that a		
Mitigating Action	None- the costs identified reflect the time taken centrally to pursue rent arrears. Management has considered whether it would be appropriate to seek a lower level service, however there would be a significant risk of a lower level of rent collection so continuing with current level of support.									
Anticipated Outcome	An adverse variance is ant	ticipated								

Budget D	etails			Project	Life Financials				
Subjective Analysis	Budget Holder	Budget	Actual to Date	Spend	Forecast Spend			RAG Status	
		£000	£000	%	£000	£000	%		
REPAIRS & MAINTENANCE		12,539	9,997	80%	12,410	(129)	-1%	+	
Service Description This budget covers all repair and Variance Narrative	I maintenance expenditure t	o houses and	llockups						
Main Issues	The main areas of underspend relate to an underspend on voids as the number of void properties is less than budgeted, a reduction in special needs expenditure, as waiting lists remain at historically low levels and a reduced level of spend on repairs to fire-damaged properties. These have offset an anticipated overspend mainly on demand-led jobbing repairs.								
Mitigating Action	Managers will continue to monitor the spend on this budget to ensure the overspend on jobbing repairs continues to be offset by reduced levels of spend in special needs and fire damage work . The full year jobbing repairs budgets is £9m and is largely demand led so fluctuations are expected from month to month. If demand continues to be higher than budget then management will review and where appropriate consider rescheduling planned work to keep this budget on track .								
Anticipated Outcome	Small overall underspend anticipated								

Budget	Details			Projec	t Life Financials						
Subjective Analysis	Budget Holder	Budget	Actual to Date	% Spend to Date	Forecast Spend			RAG Status			
		£000	£000	%	£000	£000	%				
BAD DEBT PROVISION 1,060 917 87% 1,000 (60) -6% ↑											
Service Description This budget allows for the provision for bad and doubtful debts to be maintained at an appropriate level Variance Narrative											
Main Issues	for 2014/15. There has un elements of Welfare Refor deterioration in arrears is s decreased this year due a	Current tenant arrears are £403k greater and former tenant arrears are £134k less than at the closing figure for 2014/15. There has undoubtedly been a deterioration in arrears due to the implementation of various elements of Welfare Reform. However at present there remains budgetary provision to cover this - the deterioration in arrears is still being accommodated within the budget. Former tenant arrears have decreased this year due a significant amount of former tenant arrears under £1,000 being written off, with £408k of prior year arrears being written off within periods 9 and 10.									
Mitigating Action	The Council continues in its strategy to minimise debt and arrears. This budget will be closely monitored										
Anticipated Outcome		ven current levels of arrears and the expected total for other outstanding debtor accounts the anticipated o-up to the bad debt provision ought to be less than budgeted.									

Budget De	Budget Details Project Life Financials										
Subjective Analysis	Budget Holder	Budget	Actual to Date	% Spend to Date	Forecast Spend	Fore Varia		RAG Status			
		£000	£000	%	£000	£000	%				
LOST RENTS	1,788 1,266 71% 1,375 (413) -23%										
Service Description											
Rents lost on void houses and lockups											
Variance Narrative											
Main Issues	Void budget for houses was based on an average of 450 per week. The average to date is 336, an improvement on the 374 reported at period 10. The number of houses void at the end of February was 252, an improvement from the January figure of 268. However, the main reason behind the dramatic improvement relates to the decision to demolish the properties in Clydebank East. This removed some 160 void properties from the letting pool, which has an effect on the house rents figure as discussed below. Although void figures had deteriorated since mid-July this was largely attributable to the requirement to make 100% nominations to Cube HA for the 57 new build units at Beardmore Place in Dalmuir as well as the allocation of our own new build units at Hill Street. Both increased the number of transfer applicants being rehoused with a consequential effect on the number of voids. Recent figures would suggest that the underlying void position is improving.										

Mitigating Action	Although the variance remains favourable there remains a need to address void performance. An operational workshop was held in early October. The agreed actions will impact positively on void performance and tenancy sustainability.				
Anticipated Outcome	A favourable variance is still anticipated				

to Date	get Details			Projec	t Life Financials			
× 0003 0003 × 0003 0003	Budget Holder	Budget		Spend	Forecast			RAG Status
2000 2000 % 2000 2000 %		£000	£000	%	£000	£000	%	
			Budget Holder Budget	Budget Holder Budget Actual to Date	Budget Holder Budget Budget Holder Budget	Budget Holder Budget Budget Actual to Budget Holder Budget Actual to Date Spend Income	Budget Holder Budget Budget Actual to Date Spend Income Varian	Budget Holder Budget Actual to Date % Spend to Date Forecast Forecast

HOUSE RENTS		(39,501)	(35,094)	0%	(39,115)	386	-1%	+
Service Description								
Rental income from houses								
Variance Narrative								
Main Issues	As mentioned above, the de of properties within the lettin houses. The reduction in g from houses.	ng pool, mea	ning a reduction	on in the ove	erall potential gro	oss rental	income	from
Mitigating Action	No mitigating action							
Anticipated Outcome	Adverse variance at year er	nd, offset by	favourable va	riance show	n within Miscella	aneous.		

Budget	Details Project Life Financials								
Subjective Analysis	Budget Holder Budget Actual to Date % Spend to Date Forecast Income Forecast Variance R								
		£000	£000	%	£000	£000	%		
FACTORING/INSURANCE		(1,012)	(1,087)	0%	(1,087)	(75)	7%	+	
Service Description	•								
This budget covers income rec	eived for factoring and insura	ance provided	by the Coun	cil					
Variance Narrative									
Main Issues	The annual increase in charges has not been offset by withdrawals from the service so income is greater than budgeted.								
Mitigating Action	No mitigating action neces	sary							
Anticipated Outcome	Favourable variance at ye	ar end							

Budget D	etails			Project	Life Financials					
Subjective Analysis	Budget Holder	Budget	Actual to Date	% Spend to Date	Forecast Income	Foreca Varian		RAG Status		
		£000	£000	%	£000	£000	%			
REALLOCATED SALARIES		(1,263)	(918)	0%	(1,002)	261	-21%	÷		
Service Description										
This budget covers employee co	osts recharged to accounts o	utwith the HF	RA, principally	y HRA Cap	ital and HMTA.					
Variance Narrative										
Main Issues	Reduced staffing costs has resulted in less costs being relevant to be re- allocated									
Mitigating Action	No mitigating action neces statements	sary - lower a	allocations to	other acco	unts reported wit	hin those b	udgetar	/ control		
Anticipated Outcome	Lower allocation of employ	ee costs fror	n HRA anticip	pated						
WEST DUNBARTONSHIRE COUNCIL HRA CAPITAL PROGRAMME OVERALL PROGRAMME SUMMARY

MONTH END DATE

29 February 2016

PERIOD

11

		Project Life St	atus Analysis		Curr	ent Year Proje	ct Status Anal	ysis		
Project Status Analysis	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	9	26%	35,026	61%	9	26%	5,619	36%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	5	14%	4,202	7%	5	14%	4,202	27%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	21	60%	18,012	31%	21	60%	5,997	38%		
TOTAL EXPENDITURE	35	100%	57,240	100%	35	100%	15,818	100%		
	Project Life Financials					Current Year	Financials			
Project Status Analysis	Budget	Spend to Date	Forecast Spend	Forecast Variance	Budget	Spend to Date	Forecast Spend	Forecast Variance	Re-Phasing	Over/ (Under)
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Red										
Projects are forecast to be overspent and/or significant delay to completion	72,541	35,026	74,396	1,855	12,464	5,619	8,928	(3,536)	(4,420)	884
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	34,023	4,202	32,680	(1,343)	6,863	4,202	4,736	(2,127)	(727)	(1,400)
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	60,900	18,012	58,393	(2,507)	9,899	5,997	7,134	(2,765)	(305)	(2,460)
TOTAL EXPENDITURE	167,464	57,240	165,468	(1,996)	29,226	15,818	20,797	(8,429)	(5,452)	(2,976)
TOTAL RESOURCES	(167,464)	(57,240)	(165,468)	1,996	(29,226)	(15,818)	(20,797)	8,429		
NET EXPENDITURE	0	0	0	0	0	0	0	0		

	MONTH END DATE				29 Februar	ry 2016				
	PERIOD				11					
			Pro	ject Life Fi	inancials					
	Budget Details	Budget	Budget Spend to Date		Forecast Spend	Forecast Va	Forecast Variance			
		£000	£000	%	£000	£000	%			
1	Priority Projects As Advised	l by Housing Manaç	jement (Stewart	Paton)						
	Project Life Financials	512	45	9%	525	13	3%			
	Current Year Financials	112	45	40%	73	(39)	-35%			
	Project Description	This is a budget to u have not been plann landlord duties.		0	• • •					
	Project Lifecycle	Planned End Date	31-	Mar-16 Fo	orecast End Date	e	31-Mar-17			
	Main Issues / Reason for Va	riance								
	of staff resource (who are curr View and will be passed to bui	renlty working on Dru ilding control by the e	to Ashton View having been delayed, client requirements being agreed and prioritisation ty working on Drumry Structural Works). Designs have now been drawn up for Ashton ng control by the end of March 2016, meanwhile works will then be costed and passed as expected to start on site beginning of May 2016. The underspend at Ashton View is							

Mitigating Action

Staff currently working on Drumry Structural Works will be realigned to Ashton View once complete.

however these costs will be absorbed within overall project life budget.

Anticipated Outcome

Davidson Road project to compete in this financial year, with \pounds 1.5k to be slipped into 16/17 for retention. \pounds 37.5k will be required to slip into 16/17 in relation to works to Ashton View which is anticipated to start in 16/17.

partly offset by an overspend at the Davidson Road project anticipated to result in an overspend of £34k in 2015/16,

MONTH END DATE				29 Februa	ry 2016			
PERIOD				11				
Budget Details	Project Life Financials							
	Budget	Spend to Date		Forecast Spend	Forecast Variance			
	£000	£000	%	£000	£000	%		

2 Integrated Housing Management System (James Anderson)

•	• • •	,								
Project Life Financials	1,500	31	2%	1,500	0	0%				
Current Year Financials	750	31	4%	44	(706)	-94%				
Project Description	0 11	This is a budget to support the necessary development and on-going requirements of implementing the Council's Integrated Housing Management System.								
Project Lifecycle	Planned End Date	31-	Mar-17 Fore	ecast End Date	31	-Mar-17				

Main Issues / Reason for Variance

The timetable with regards the purchase of the IHMS IT solution was altered to allow for the potential of sharing systems or services with other neighbouring housing providers to be investigated. This investigation has concluded that no shared service opportunities exist and therefore WDC should begin the process for procuring an IHMS IT solution from a supplier. A draft ITT was developed, and approved by the IHMS Project Board on 4 March 2016. The ITT was subsequently published on the PCS-T website on 18 March 2016. The closing date for bids is 29 April 2016, and the current forecasted timetable (dependent on the number of bids) indicates that a preferred supplier is likely to be chosen in June 2016 (Q1 16/17). Until a supplier is in place and an implementation plan agreed it is difficult to detail when and how much will be spent from the overall budget, and how this will be staged across the life of the project. Discussions are taking place with procurement and ICT to ensure the agreed payment plan is beneficial to WDC.

Mitigating Action

The Project Manager has now been recruited and has agreed a staffing structure for the Project Team with the Project Board. Job Descriptions and Post Descriptors have been scheduled for Job Evaluation Panel on 6 April 2016. Once approved, the new team structure will ensure the full project team is in position for selection of supplier following procurement process, mitigating any risks to further implementation slippage.

Anticipated Outcome

A fully integrated housing management IT system procured from an approved government framework (CCS). The department will go through service re-design during implementation to ensure the benefits that can be achieved from the system are maximised.

MONTH END DATE				29 Februar	y 2016			
PERIOD				11				
		Pi	oject Life Fi	inancials				
Budget Details	Budget	•		Forecast Spend	Forecast Variance			
	£000	£000	%	£000	£000	%		
	<i></i>	•						
Void Housing Strategy Pr	ogramme (Martin Fee	eney)						
Project Life Financials	9,500	2,520	27%	10,300	800	8%		
Current Year Financials	2,500	2,520	101%	3,300	800	32%		
Project Description	for tenants in buildi	This budget is to fund the improvement of void housing stock to improve the quality of life for tenants in buildings which are difficult to live in and are unpopular, and / or to tackle anti-social difficulties, crime and fear of crime. Investment is designed to assist in reducing						
Project Lifecycle	Planned End Date	3	1-Mar-16 F	orecast End Date	e 31	-Mar-16		
Main Issues / Reason for	Variance							
Due to condition the remain increased slightly since last		ve a higher cost	to bring back	k into the letting p	oool. Forecast sp	end has		
Mitigating Action								
Costs will be monitored but higher value work for the reason above means that action is limited								
Anticipated Outcome								
A likely overspend on void properties								

MONTH END DATE		29 February 2016			
PERIOD			11		
Budget Details		Project Life	Financials		
	Budget	Spend to Date	Forecast Spend	Forecast Variance	

£000

£000

%

4 Regeneration/ Demolition of Surplus Stock (Jackie Gallen/Stewart Paton)

£000

Project Life Financials	10,734	6,580	61%	10,862	128	1%		
Current Year Financials	1,100	195	18%	438	(662)	-60%		
Project Description	•	The bulk of this budget is to fund 'Demolition of addressess surplus to Council requirements' and also includes homeloss and disturbance budget.						
Project Lifecycle	Planned End Date	31	-Mar-16 For	ecast End Date		31-Mar-17		

Main Issues / Reason for Variance

Clydebank (2nd Ave): Project progressing to plan, house clearance & asbestos surveys complete, tenders have been returned and contractor accepted, still anticipated to complete demolition by end of May 16. Westcliff: Rehousing and decant of tenants in Westcliff surplus stock is ongoing with 11 tenants still to be decanted/rehoused. Alexandria - still not cleared of all tenants, tendering process cannot begin until notified. Dumbarton - Demolition work cannot be tendered until return of asbestos surveys - tendering expected in April 2016. Cube Housing Association have been contacted to see if they have any suitable available accommodation but due to their low turnover of housing stock they have not been able to assist. Project overspend relates to previous demolitions where there were additional costs due to asbestos.

Mitigating Action

Due to the availability of suitable accommodation it has caused issues with the timescale of decanting tenants, however Officers will continue to seek suitable alternative accommondation as and when they become available.

Anticipated Outcome

It is hoped that the majority of the tenants at Westcliff will be re-housed/decanted within timescales. Budget for demolitions at Alexandria and Dumbarton to be re-phased into 16/17. Project overspend relates to previous demolitions where there were additional costs due to asbestos (£113k) and additional homeloss payments due to Second Avenue/Singer Street (£15k) decant for demolition.

%

£000

	MONTH END DATE				29 Februa	ary 2016	
	PERIOD				11		
				Project Life	Financials		
	Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast Va	ariance
		£000	£000	%		£000	%
5	New Traditional and Traditio		Marka (Stowe				
5	Non-Traditional and Traditio	-	-	-	44 704	005	40/
	Project Life Financials	14,156	12,319	87%	14,781	625	4%
	Current Year Financials	2,462	(0)	0%	· 1	(2,461)	-100%
	Project Description	This budget has b properties at Risk			nd is for the propo	osed upgrade wo	ork to
	Project Lifecycle	Planned End Date	е	31-Mar-17	Forecast End Da	ite	31-Mar-17
	Main Issues / Reason for Va	riance					
	Current year spend due to retention on Elmbank Drive Structural Repairs. Progression of Risk Street is subject to owner agreement and participation, consultation and voting preference is underway. Owners meetings have been held with follow up correspondence and voting mandates issued. Responses received so far indicate that homeowners in five of the six blocks have indicated that they wish to continue in the project, and of their option preference. All responses except one have been received from the sixth block with regards to their option preference. It is anticipated that the project will not commence until 16/17. There is a project life overspend in relation to Low Rise Upgrades, which occurred in 14/15.						
	Mitigating Action		fan Dials Otas at	4h			a hara in fann
	Due to the delay in the initial p the complete project.	Janned Start date	IOI RISK SILEEL,		a requirement ior	a new costs and	
	Anticipated Outcome						
	The project will continue albei achieved.	t delayed into 16/1	7, as it is anticip	pated that ag	reement with rem	aining tenants w	<i>i</i> ill be
c	BA-14: Staroy Improvement V	Alarka (Gardon Hi					
6	, ,			0.40/	40.004	000	00/
	Project Life Financials	18,292	11,710	64%	18,631	339	2%
	Current Year Financials	1,984	2,045	103%	2,046	62	3%
	Project Description	This budget will fu stock in accordan compliance and th Consulting.	ice with housing	i strategy obj	jectives. This also	ties in with SHO	ຊຣ໌
	Project Lifecycle	Planned End Date	е	31-Oct-16	Forecast End Da	ite	31-Oct-16
	Main Issues / Reason for Va	iriance					
	An overspend in relation to Littleholm & Kilbowie Court due to the cost of ensuring asbestos is dealt with appropriately and to the correct standard. Projects complete and in process of agreeing final accounts although it is currently anticipated that there will be an overall overspend of £339k (£264k in relation to Littleholm MSF upgrade and £75k in relation to Kilbowie Court upgrade).						
	Mitigating Action						
	Project nearing completion the	erefore opportunity	/ to mitigate is li	mited			
	Anticipated Outcome						
	Project anticipated to complet	e on time at a high	ner cost than an	ticipated			

IONTH END DATE			29 Februar	y 2016
PERIOD			11	
		Project Life	Financials	
Budget Details	Budget	Spend to Date	Forecast	Forecast Variance

£000

7 Defective Structures/Component Renewals (Michelle McKenna) Project Life Financials 2,947 1,139 39% 2,814 (133)-5% Current Year Financials 576 101 18% 137 -76% (439)This budget is to fund the continuous programme of work to address specific structural Project Description faults in a number of tenement properties in Drumry. Project Lifecycle Planned End Date 31-Mar-16 Forecast End Date 31-Mar-17

£000

Main Issues / Reason for Variance

£133k project life underspend relates to overall underspend between 13/14 and 14/15. 2015/16 Programme of works is in relation to four blocks being 174, 202 and 204 Montrose Street and 12 Kirksowald Drive. Works to 174 Montrose Street are complete with £4k retention to be slipped into 16/17. Works to 204 Montrose Street are on hold due to tenant decant issues with nil spend anticipated in this financial year. Decant of 12 Kirksowald Drive has been completed with works now on site and carrying out asbestos surveys; results expected by end of March 16. Once results are received and strip out/remedial structural works commence (expected to start before end of April) it will generally take 15 weeks thereafter, resulting in £225k to be slipped into 16/17. Unallocated balance of £210k is to be slipped into 16/17 which will be required for upgrades to 204 Montrose Street and Mossgiel Drive.

Mitigating Action

Ν

F

Legal department are now involved with decant issues at 204 Montrose Street, once a resolution to the decant issues at 204 Montrose Street has been achieved works can commence. As there is only one block available to relocate tenants to in order to carry out works on the decanted block it has caused unavoidable delays in completing works on this project.

Anticipated Outcome

It is hoped that a resolution may be reached in the near future in order for works to start on the third and fourth blocks. Due to an underspend in 13/14 there is a project life underspend forecast.

APPENDIX 4

£000

Spend

%

£000

Г	PERIOD							
E					11			
E				Project Life	Financials			
	Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast V	ariance	
		£000	£000	%	£000	£000	%	
8 E	Environmental Improvement	ts Works						
F	Project Life Financials	6,400	682	11%	6,328	(72)	-1%	
C	Current Year Financials	1,280	682	53%	1,033	(247)	-19%	
F	Project Description	This budget is to such as paths, ca management.					l projects	
F	Project Lifecycle	Planned End Date	e	31-Mar-16	Forecast End Da	ate	31-Mar-17	
N	Main Issues / Reason for Va	riance						
ii V f	Project is progressing to plan, addresses identified and work on site well underway. Project team are scheduling pre- install surveys, customer liaison and scheduling work. Dennystoun Forge Upgrade is not likely to start on site until 16/17 which has been delayed due to insufficient staff resource. There is an overall underspend of £247k forecast in this financial year (£158k underspend Safe Paths/Paved Areas and £125k slippage into 16/17 in relation to Dennystoun Forge, £6k overspend Roads, £30k overspend in General Environmental Improvements - DLO).							
N	Mitigating Action							
٢		d in January and will start work on prepration of tender documents for Dennystoun Forge						
	Anticipated Outcome							
	Projects to complete as planne Paths/Paved Areas.	ed with an unders	pend of approx	£72k anticipa	ated mainly attribu	ited to underspe	nd in Safe	
9 5	Salaries/Central Support/Off	ice						
	Project Life Financials	8,500	0	0%	8.655	155	2%	
	Current Year Financials	1,700	0	0%	-,	155	9%	
		.,	· ·	• • •	.,		0,0	
F	Project Description	This budget is to	fund central sup	port and sal	ary recharges.			
F	Project Lifecycle	Planned End Date	e	31-Mar-16	Forecast End Da	ate	31-Mar-16	
N	Main Issues / Reason for Va	riance						
	The increase in the scale of th anticipated overspend based of			d on the lev	el of support requ	ired resulting in	an	
۲ v	Mitigating Action None available at this time as view to reducing where approp Anticipated Outcome		lated to the scale of the capital programme, however resource will be monitored with a					
Æ	An overspend is anticipated at	t this time						

TOTAL PROJECTS AT RED STATUS								
Project Life Financials	72,541	35,026	48%	74,396	1,855	3%		
Current Year Financials	12,464	5,619	45%	8,928	(3,536)	-28%		

	MONTH END DATE				29 Febru	iary 2016		
	PERIOD				11]		
				Project Life	Financials			
	Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast V	ariance	
		£000	£000	%			%	
1	CCTV Projects (Stewart Pate	on)						
	Project Life Financials	257	6	2%	257	0	0%	
	Current Year Financials	97	6	6%	6	(91)	-94%	
	Project Description	This is a budget to undertake specific minor projects concerning the cctv network that covers housing estates that assist in maintaining community safety and enhance neighbourhood well-being in line with Council's housing strategy and community objectives.						
	Project Lifecycle	Planned End Date		31-Mar-16	Forecast End D	ate	31-Jul-16	
	Main Issues / Reason for Va	riance						
	CCTV works include BMQ, Littleholm, North Drumry multis and will go to mini competion on the excel framework; Procurement will assist in the process. Tender went out on 26/2/16, to be returned by the end of March. Works expected to start end April/beginning May with project completion anticipated end July 2016. Delay to start in project due to a number of factors; Shortage of Technical expertise led to a delay in the process of preparing the spec for the tender. Technical support is now in place, with the spec currently being prepared. The Council are also in process of a comprehensive review of CCTV/Alarms/Security systems etc with a view to procuring one contract that fits all. In light of this review, the group had to be mindful of the ongoing review to ensure this contact was in line with future requirements.							
	Mitigating Action							
	Timescales of procurement ar	e outwith control of	project lead th	erefore mitig	ating action is lir	nited.		
	Anticipated Outcome							
	Projects to complete by end of	f July 2016, therefo	re budget of £9	1k to be slip	ped into 16/17.			

	MONTH END DATE				29 Februa	ary 2016	
	PERIOD				11		
				Project Life	Financials		
	Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast Va	
		£000	£000	%		£000	%
2	Community Safety Projects	(Alan Young)					
	Project Life Financials	500	0	0%	450	(50)	-10%
	Current Year Financials	100	0	0%	29	(71)	-71%
	Project Description Project Lifecycle	This is a budget to safety and enhance community objective walkways; Implem- refused to participate Planned End Date	ce neighbourhod ives, examples: nenting secure e pate; Fencing to	od well-being Improved lig entry systems retain bound	g in line with Cour ghting in and arou s to blocks where	ncil's housing stra und housing area owner-occupiers defendable space	ategy and is and s have
	Main Issues / Reason for Va		,	J 1-IVIAI-10			31-iviai-10
	Housing Estate Projects - Works identified include £50k replacement of fencing in Westcliff, and possibly Castlehill. There has been delays due to owner occupier issues (home-owners not agreeing to estimated costs, in which case works for specific areas cannot be processed) and contractor issues (they currently have a high volume of works and therefore it is unlikely that all committed works will be completed by 31st March). It is anticipated that there wil be £29 spend in this financial year, with remaining £21k to be slipped into 16/17 for committed works which will not commence until after year end. Care and Repair project is now to be funded from Revenue due to the type of work now being carried out under this project, therefore all costs through this year will be journalled to Revenue.					case rks and be £29k mmence	
	Mitigating Action As the delay is due to owner of mitigating action available. Or bid to reaching an agreement works are progressed as soor Anticipated Outcome	Officers will continue tin order to progres	e to encourage h	home-owners	s of the importanc	ce of the required	d works in a

Housing Estate Project (fencing) will require £21k to slip into 16/17 due to delay in owner-occupier and contractor issues. It is anticipated that there will be an underspend of £50k in this fincancial year due to Care and Repair now to be funded from Revenue.

11Life FinancialsForecastSpend%£000£000%				MONTH END DATE				
Forecast Spend Forecast Variance				PERIOD				
Forecast Spend Forecast Variance	Project Life Financials							
		Spend to	Budget	Budget Details				
	%	£000	£000					
		Paton)	Works (Stewart	3 Targeted EESH Compliance				
4% 16,858 <mark>(392)</mark> -2%	14%	2,461	17,250	Project Life Financials				
1% 2,461 <mark>(989)</mark> -29%	71%	2,461	3,450	Current Year Financials				
meet the standards for EESSH compliance. rtonshire and involve varied types of energy		throughout We		Project Description				
16 Forecast End Date 31-Mar-17	31-Mar-16 F	e	Planned End Dat	Project Lifecycle				
			riance	Main Issues / Reason for Va				
ars and necessary pre-start surveys and vorks have not yet started on site partly due to specific areas could not go ahead), contractor ugh some of these costs were deducted from is. At this time an underspend of £0.392m and	owever works orks for speci it, although s	een identified, h (in which case v ed scaffold perm	addresses have b to estimated cost contractor includ applied to all wor	preperation surveys. Further owner occupiers not agreeing cost issues (costs provided by				
ther addresses identified in order for works to	o the further a	actor in relation	agreed with contr					
				Anticipated Outcome				
ne, however this may reduce. Weather s are likely to result in project being delayed								
ev)	tin Feenev)	wart Paton/Ma	nt Renewals (Ste	Building External Compone				
- , ,	11%	1,398	(
1% 12,158 <mark>(842)</mark> -6%			13,000	Project Life Financials				
	54%	1,398	13,000 2,600					
4% 1,701 (899) -35% I component renewals as identified and dition survey examples; roofs, chimneys,	54% external com tock condition	focus on buildin om the housing s	2,600 This budget is to	Project Life Financials				
4% 1,701 (899) -35% I component renewals as identified and dition survey examples; roofs, chimneys,	54% external com tock condition ownpipes etc	focus on buildin om the housing s soffits, gutters, o	2,600 This budget is to recommended fro	Project Life Financials Current Year Financials				
4% 1,701 (899) -35% I component renewals as identified and dition survey examples; roofs, chimneys, s etc.	54% external com tock condition ownpipes etc	focus on buildin om the housing s soffits, gutters, o	2,600 This budget is to recommended fro flashings, fascia, Planned End Dat	Project Life Financials Current Year Financials Project Description				
4% 1,701 (899) -35% I component renewals as identified and dition survey examples; roofs, chimneys, s etc.	54% g external com tock condition ownpipes etc 31-Mar-16 F ns, however, ffected by the	focus on buildin om the housing s soffits, gutters, o e weather condition has also been a	2,600 This budget is to recommended fro flashings, fascia, Planned End Dat riance ly due to adverse site. The project	Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Va Project has been delayed part with work now commenced or				
4%1,701(899)-35%I component renewals as identified and dition survey examples; roofs, chimneys, s etc	54% g external com tock condition ownpipes etc 31-Mar-16 F ns, however, ffected by the	focus on buildin om the housing s soffits, gutters, o e weather condition has also been a	2,600 This budget is to recommended fro flashings, fascia, Planned End Dat riance ly due to adverse site. The project	Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Va Project has been delayed part with work now commenced or house which has had an adve				
4% 1,701 (899) I component renewals as identified and dition survey examples; roofs, chimneys, s etc. 16 Forecast End Date 31- ever, project team is progressing works of	54% external com tock condition ownpipes etc 31-Mar-16 F ns, however,	focus on buildin om the housing s soffits, gutters, o e weather conditio	2,600 This budget is to recommended fro flashings, fascia, Planned End Dat riance ly due to adverse	Project Life Financials Current Year Financials Project Description Project Lifecycle Main Issues / Reason for Va Project has been delayed part				

Anticipated Outcome

Project to complete as planned, with an underspend of approx £0.742m anticipated in relation to Roof Coverings and £0.100m in relation to Roofline Works

MONTH END DATE			[29 Febru	uary 2016			
PERIOD			[11]			
	Project Life Financials							
Budget Details	Budget	Spend to D	Date	Forecast Spend	Forecast v	ariance		
	£000	£000	%	£000		%		
Heating Improvement Works	s (Stewart Paton)							
Project Life Financials	3,016	337	11%	2,957	(59)	-2%		
Current Year Financials	616	337	55%	539	(77)	-12%		
Project Description	ad hoc replacement It is also to fund ne Council's objective compliance with S	ew installations one of the second seco	of energy eff	icient central he	ating systems to	meet the		
Project Lifecycle	Planned End Date	3	81-Mar-16	Forecast End D	ate	31-Jul-16		
Main Issues / Reason for Va	riance							
CMBS Heating Contract is complete and central heating works are now carried out in-house. Details of addresses requiring full system installations have been received, however installations are currently behind schedule due to shortage of staff available to complete works. It is anticipated that staffing will be re-aligned to Heating works in order to maximising spend in the current year, however there is an underspend of £77k anticipated in this financial of which £18k will be required to be slipped into 16/17.					e to in order to			
Mitigating Action								
DLO Programme to be accele	rated in March to n	naximise spend.						
Anticipated Outcome								
Project to complete as planne underspend of approx £59k.	d, however due to t	the slow start of	works comir	ng in-house the	project may real	ise an		

TOTAL PROJECTS AT AMBER STATUS						
Project Life Financials	34,023	4,202	12%	32,680	(1,343)	-4%
Current Year Financials	6,863	4,202	61%	4,736	(2,127)	-31%

WEST DUNBARTONSHIRE COUNCIL HRA CAPITAL PROGRAMME ANALYSIS OF RESOURCES

MONTH END DATE				29 Februar	ry 2016	
PERIOD				11		
			Project Life	Financials		
Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast Va	ariance
	£000	£000	%		£000	%
1 New Build Capital Grant						
Project Life Financials	(12,014)	(4,599)	38%	(12,099)	(85)	1%
Current Year Financials	0	0	0%	0	0	0%
Project Description	This resources re council house pro			ment grant funding re and Hill Street.	towards new b	ouild
Project Lifecycle	Planned End Date	e	31-Mar-20	Forecast End Date	е	31-Mar-20
Main Issues / Reason for V None required at this time Mitigating Action None required at this time Anticipated Outcome Not applicable at this time	ariance					
2 Capital Receipts Project Life Financials	(1,993)	(1,676)	84%	(2,262)	(269)	13%
Current Year Financials	(1,407)	(1,676)	119%	(1,676)	(269)	19%
Project Description	This resource rela	ates primarily to	the sale of c	council houses, ten	ant/client contr	ibutions.
Project Lifecycle	Planned End Date	e	31-Mar-17	Forecast End Date	e	31-Mar-17
Main Issues / Reason for V	ariance					
No issues anticipated at this assets	time. This income	relates to Coun	cil House Sa	les and disposal of	other HRA lan	nd and
Mitigating Action						
None required at this time						
Anticipated Outcome						
Capital receipts anticipated to	be received in exe	cess of original	forecast.			

WEST DUNBARTONSHIRE COUNCIL HRA CAPITAL PROGRAMME ANALYSIS OF RESOURCES

	MONTH END DATE				29 Februar	ry 2016	
	PERIOD				11		
		Project Life Financials					
	Budget Details	Budget	Spend to	Date	Forecast Spend	Forecast Va	ariance
		£000	£000	%		£000	%
3	Other Grants/Contributions						
	Project Life Financials	(624)	(1,631)	100%	(2,255)	(1,631)	100%
	Current Year Financials	(312)	(1,631)	100%	(1,943)	(1,631)	100%
	Project Description				nd other contributic poses) GS contribu		relation to
	Project Lifecycle	Planned End Da	te	31-Mar-16	Forecast End Date	e	31-Mar-16
	Main Issues / Reason for Va	riance					
		his budget is the GS contribution for IHMS (for reporting purposes). Income received this year is from British Gas rading Ltd (£0.415m), Scottish Gas HEEPS payments (£0.737m) and owner occupier contributions (£0.497m)					
	Mitigating Action						
	None required at this time						
	Anticipated Outcome						
	Contributions will reduce over	all prudential bor	rowing required				
4	CFCR						
	Project Life Financials	(12,878)	0	0%	(12,878)	0	0%
	Current Year Financials	(2,434)	0	0%	(2,434)	0	0%
	Project Description	Capital Funded	from Current Rev	/enue			
	Project Lifecycle	Planned End Da	te	31-Mar-20	Forecast End Date	Э	31-Mar-20
	Main Issues / Reason for Va	riance					
	No issues anticipated at this ti	me.					
	Mitigating Action						
	None required at this time						
	Anticipated Outcome						
	CFCR applied as expected at	year end					

WEST DUNBARTONSHIRE COUNCIL HRA CAPITAL PROGRAMME ANALYSIS OF RESOURCES

	MONTH END DATE				29 Febru	ary 2016	
	PERIOD				11		
				Project Life	Financials		
	Budget Details	Budget	Spend to		Forecast Spend	Forecast Va	ariance
		£000	£000	%		£000	%
5	Prudential Borrowing						
	Project Life Financials	(103,765)	(12,493)	12%	(99,092)	4,673	-5%
	Current Year Financials	(25,073)	(12,493)	50%	(14,723)	10,350	-41%
	Project Description				y factors such as d - such as additi		
	Project Lifecycle	Planned End Dat	te	31-Mar-20	Forecast End Da	ate	31-Mar-20
	Main Issues / Reason for Va	riance					
	Prudential borrowing is likely t contributions along with project				ne received from	grants and other	
	Mitigating Action	·					
	None required at this time						
	Anticipated Outcome						
	Prudential borrowing less than	n anticipated					
		-					
6	Loan Repayments						
	Project Life Financials	(38)	(18)	47%	(59)	(21)	56%
	Current Year Financials	0	(18)	#DIV/0!	(21)	(21)	#DIV/0!
	Project Description	Loan repayments	s in relation to p	urchased pro	perties		
	Project Lifecycle	Planned End Dat	te	31-Mar-18	Forecast End Da	ate	31-Mar-18
	Main Issues / Reason for Va	riance					
	Loan repayments anticipated	to be less than fo	recast				
	Mitigating Action None available due to nature	of loan renavmen	ts				
	Anticipated Outcome	on loan repayment					
	Loan repayments received les	s than anticipate	ł				
	Prior Year Resources Applied	(36,152)	(36,823)	102%	(36,823)	(671)	2%
	TOTAL RESOURCES						
	Project Life Financials Current Year Financials	(167,464) (29,226)	(57,240) (15,818)	34% 54%		1,996 8,429	-1% -29%

WEST DUNBARTONSHIRE COUNCIL

Report by Ronnie Dinnie, Strategic Lead - Environment and Neighbourhood

Council: 27 April 2016

Subject: Dalmonach C.E. Centre Replacement

1. Purpose

- **1.1** The purpose of this report is to provide Members with information on the options identified in relation to Dalmonach C.E. Centre.
- **1.2** This report was requested at the Council meeting held on 24 February 2016. In order to approve this report Standing Orders will require to be suspended.
- **1.3** This report offers Members the opportunity to consider providing additional early years provision in line with the development of the Council's Early Years Strategy.

2. Recommendations

- **2.1** It is recommended that Members:
 - (i) approve option 4.1.3 subject to the finalisation and approval of the Early Years Strategy;
 - (ii) agree that the Council's capital plan is updated to add this project to the plan at an indicative additional cost of £1,150,000; and
 - (iii) note that a report will be taken to a future IRED Committee with specific details following consultation with key stakeholders, community groups and the finalisation of the Early Years Strategy.

3. Background

- **3.1** Dalmonach C.E. Centre was built in two phases, one in 1981 and the other in 1986 and consists of two temporary building units. These have been in place for over 30 years. These buildings generally have a lifespan of 20-25 years.
- **3.2** Since April 2012 this building has been operated on behalf of the Council by West Dunbartonshire Leisure Trust (WDLT). West Dunbartonshire Council are the owners of the building and are responsible for major repairs and investment in the building.
- **3.3** Over the past years there have been a number of repairs carried out to extend the life of this building including improvements to the roof structure. These repairs are now beyond their useful life.

- **3.4** In January 2016 WDLT intimated that they were concerned about a deflection in the roof caused by ice and snow. The Councils Consultancy Services Structural Engineer visited the site and reported concerns regarding the structural stability of the roof. Building Standards were called on site and they immediately determined that the roof was unsafe and that the building should not be used.
- **3.5** Action was taken immediately to close the building and relocate users to other facilities available through WDLT. The site was secured and has remained closed. Users of the facility have been relocated to alternative accommodation.
- **3.6** Feedback from users has been that they would prefer to have the facility reopened as soon as possible however given the structural condition, that is discussed in the options section of this report, that is not possible.
- **3.7** The action to close this facility was taken in the best interest of public safety whilst recognising there would be some disruption to user groups.
- **3.8** The user profile is attached in Appendix 1 of this document and illustrates a level of use of 37% of available time. The income generated from this facility is £6,400 per annum.
- **3.9** This facility was approved as a polling station following a December 2013 public consultation for polling district LE9D. Its closure has resulted in temporary arrangements being made and agreed through Council for the forthcoming Elections.
- **3.10** The existing early years provision at Dalmonach used the community facility on a number of occasions whilst it was available. In discussion with Education, this space is still required and it is likely that in finalising the Early Years Strategy that ongoing and increased demand for early years places will be identified for this locally.
- **3.11** The re-provisioning of this facility provides an opportunity to consider the inclusion of bespoke early years facilities within the new centre and meet future needs in advance of the provision being required.

4. Main Issues

Options Appraisal

4.1 Consultancy Services have provided the options available for consideration, those are: to demolish and not replace, replace as a standalone Community Education facility or replace with early years provision.

Option 1

4.1.1 Demolish existing facility and make good site with no replacement. Level the vacant land and apply topsoil and grass seed and permanently relocate facility users in the premises they currently use. Approximate cost is £40,000. There would be a revenue saving of £32,000 per annum as a reduction to the service level charge to WDLT.

Option 2

4.1.2 Demolish existing facility and provide new permanent building. A traditionally built building of approximately 250m² gross internal floor area comprising reception area, main hall, office space, activity rooms, WC's and a fully furnished kitchen area. Also included is external landscaping/fencing, new floodlighting and new furniture/equipment within the building. Approximate cost is £700,000. The revenue cost for operating this facility would be anticipated to remain the same.

Option 3

- **4.1.3** Demolish the existing facility and provide a traditional build that would accommodate the aspects in 4.1.2 and also provide additional accommodation to meet the future need for early years provision at an estimated cost of £1,150,000. This figure will be confirmed on completion of stakeholder engagement.
- **4.1.4** The additional accommodation within the new C.E Centre would complement the existing accommodation in the current early years centre. Presently the early years centre used the existing C.E. Centre for group activities. The revenue costs and NDR for this new facility would require to be calculated once the final size and layout was confirmed.
- **4.2** Having considered the options above, the favoured option is option 3 based on the community desire to re-build this facility and the future requirement of the Early Years Strategy to provide more early years accommodation than the current Dalmonach provision can deliver. It also deals with the provision of a polling station going forward.
- **4.3** The usage figures and the income as shown in 3.8 and Appendix 1 would indicate that there is no financial case to re-build this facility as a community facility on its own. This would be similar to the other community facility estate operated by the WDLT in that none of these facilities operate at a financial surplus but are provided and funded by policy choice by the Council to provide locally based services to residents. By potentially adding the early years provision the re-building of this centre becomes more of a community hub.

4.4 As stated previously, the temporary arrangements for user groups has resulted in them being re-located to alternative accommodation. Feedback from them has been mixed in terms of suitability and proximity to the community.

5. People Implications

- **5.1** The WDLT staff who operate this facility have been temporarily re-located in other facilities within the leisure trust.
- **5.2** By providing additional early years provision, there will be the opportunity to increase staffing levels to provide this service.

6. Financial and Procurement Implications

6.1 The indicative cost to provide the 3 options are:

<u>Option 1</u> - £40,000 to demolish existing facility and make good site with no replacement; <u>Option 2</u> - £700,000 to demolish existing facility and provide new permanent building; or <u>Option 3</u> - £1,150,000 - to demolish the existing facility and provide a new permanent building that includes additional early years accommodation.

- **6.2** The annual net revenue cost for running this facility is £32,000 against an annual income generated from this facility of £6,400.
- **6.3** The full revenue implication of providing the new facility will be detailed in the report to follow to IRED Committee once the final layout and design is concluded. It is expected that the revenue cost will increase from the current £32,000.
- **6.4** There is financial provision of £2.116m built into the 10 year capital investment plan to meet the costs of increasing early years provision as part of the Early Years Strategy however there is no allocation to meet the cost of re-building the community element of this facility. The funds to provide the recommended option would require to be built into the capital plan. The timescale for delivering would require the funding to be available in 16/17 and 17/18.
- **6.5** Should the Council agree to proceed with option 3, Consultancy Services will procure a replacement building in line with Council Standing Orders and Financial Regulations.
- **6.6** The preferred procurement route would be an in-house design and a single stage competitive tendering process managed by Consultancy Services via Public Contracts Scotland.

7. Risk Analysis

- **7.1** There is a risk that if this facility is not re-built the strong feeling of community cohesion could be diminished.
- **7.2** There are safety risks associated with the condition of the existing building which would be removed by demolishing the facility.
- **7.3** There is a risk that by not building in additional early years space the Council will not achieve its Early Years Strategy. This will be developed through the finalisation of the Early Years Strategy.

8. Equalities Impact Assessment (EIA)

8.1 Following screening, no EIA is required.

9. Consultation

9.1 The community of Dalmonach have been actively promoting the reprovisioning of the centre. Should the Council agree, and prior to any new build, consultation with key stakeholders and the community will be carried out to determine the final content and layout of the new building.

10. Strategic Assessment

10.1 This facility would meet the Council's strategic assessment in terms of improving independence for older people, improving the wellbeing of communities, protect the welfare of vulnerable people through social engagement and interaction and meet the needs of families and young people.

Ronnie Dinnie - Strategic Lead, Environment and Neighbourhood Date: 1 March 2016

Person to Contact:	Ronnie Dinnie - Strategic Lead, Environment and Neighbourhood, Garshake Road, Dumbarton, G82 3PU, telephone: 01389 737601, e-mail: <u>ronald.dinnie@west-</u> <u>dunbarton.gov.uk</u>
Appendices:	Appendix 1 - User Profile
Background Papers:	None
Wards Affected:	2

Dalmonach Centre Bookings - Usage Review

Weekly Usage Summary - based on 2015/16 usage pattern

Percentage usage of available booking space for the full centre is approximately 37%.

Weekly breakdown as follows:-

- Hall one full week 13/45 = 30%
- Hall two full week 19/45 = 43%

Daily usage breakdown as follows:-

Monday - Opening hours 9.00am - 9.00pm (12 hours available)

Hall One (including committee room) - 5/12 hours used = 40%Hall Two - 3/12 hours used = 25%

Cllr. McGintyMon - 11am to 12pm - Committee Room (2nd Monday of the month)Cllr. John MillerMon - 5pm to 6pm - Committee Room (3rd Monday of the month)Cllr. Jim BollanMon - 7pm to 8pm - Committee Room (3rd Monday of the month)Weight Watchers (weekly) - 5.30pm to 7.30pm - Hall TwoA.A. (weekly) - 7.00pm to 9.00pm - Hall OneZumba (weekly) - 7.45pm to 8.45pm - Hall Two

Tuesday - Opening hours 9.00am - 9.00pm (12 hours available)

Hall One (including committee room) - 3/12 hours used = 25%Hall Two 7/12 hours used = 60%

Dalmonach Mum & Toddler (weekly) - 10am to 1pm - Hall Two Dalmonach Senior Citizens (weekly) - 1.30pm to 3.30pm - Hall Two Zumba (weekly) - 7pm to 8pm - Hall One Dalmonach Disabled Group (weekly) - 7pm to 9pm - Hall Two Cllr. Gail Robertson Tues - 7pm to 8pm - Committee Room (3rd Tuesday of the month)

Wednesday - Opening hours 9.00am - 4.00pm (7 hours available)

Hall One (including committee room) - 0/7 hours used = 0% Hall Two 4/7 hours used = 60%

Dalmonach EECC (weekly) - 9.30am to 11.30am - Hall Two Dalmonach EECC (weekly) - 1pm to 2.45pm - Hall Two

Thursday - Opening hours 9.30am - 4.30pm (7 hours available)

Hall One (including committee room) - 4/7 hours used = 60%Hall Two 3/7 hours used = 45%

Relaxation Therapy (weekly) - 10am to 12pm - Hall Two Women Moving On (weekly) - 10.30am to 12.30pm - Hall One A.A. (weekly) - 1.30pm to 3.30pm - Hall One Bonhill & Jamestown OPW - 1.30pm to 4.30pm - Hall Two (last Thursday of the month)

Friday Opening hours 9.00am - 4.00pm (7 hours available)

Hall One (including committee room) - 1/7 hours used = 15%Hall Two 2/7 hours used = 30%

Dalmonach Senior Citizens (weekly) - 1.30pm to 3.30pm - Hall Two Occasional one off bookings for Dalmonach Tenants and Residents Association and Dalmonach Management Group - Usually Committee Room or Hall One

Information collated by West Dunbartonshire Leisure - 03/03/16