

## **EDUCATIONAL SERVICES COMMITTEE**

At a Meeting of the Educational Services Committee held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton, on Wednesday, 22 August 2012 at 10.00 a.m.

**Present:** Councillors William Hendrie, David McBride, Jonathan McColl, Patrick McGlinchey, John Millar, John Mooney, Ian Murray, Tommy Rainey, Martin Rooney, Kath Ryall, Hazel Sorrell and Michelle Stewart, and Mrs Barbara Barnes, Mrs Gemma Doyle, Mr George Hill, Miss Ellen McBride and Miss Sheila Rennie.

**Attending:** Terry Lanagan, Executive Director of Educational Services; Laura Mason, Head of Service, Educational Services; Shona Crawford, Principal Educational Psychologist; Jackie Allison, Business Unit Finance Partner; Alan Douglas, Manager of Legal Services; and Scott Kelly, Committee Officer, Legal, Democratic and Regulatory Services.

**Also Attending:** Ms Janice McIntyre, Head of Centre, Auchnacraig Early Education and Childcare Centre; Mr Charlie Kennedy, Headteacher, St Mary's Primary School, Alexandria; and Ms Catriona Robertson, Headteacher, Vale of Leven Academy.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Gail Casey and Marie McNair, and Mr Brian Kirk and Ms Josephine McDaid.

**Councillor Patrick McGlinchey in the Chair**

### **CHAIR'S REMARKS**

The Chair, Councillor McGlinchey, began the meeting by expressing his congratulations to the pupils of West Dunbartonshire schools on their recent Scottish Qualifications (SQA) exam results, and by wishing school leavers good luck in the future.

Having heard the Executive Director of Educational Services, the Committee noted that full details of the SQA exam results would be reported to the next meeting of the Committee.

## **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

## **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Education and Lifelong Learning Committee held on 13 June 2012 were submitted and approved as a correct record.

## **LOCAL NEGOTIATING COMMITTEE FOR TEACHERS**

The Minutes of Meeting of the Local Negotiating Committee for Teachers held on 26 June 2012 were submitted and all decisions contained therein were approved.

## **STRATEGY TO RAISE ATTAINMENT AND ACHIEVEMENT IN WEST DUNBARTONSHIRE – UPDATE**

A report was submitted by the Executive Director of Educational Services providing an update on activity and progress with regard to implementing West Dunbartonshire's Strategy to Raise Attainment and Achievement.

Following discussion and having heard the Executive Director of Educational Services and the Headteacher, Vale of Leven Academy, in answer to Members' questions, the Committee agreed:-

- (1) to note the progress made in the past two months with the Strategy to Raise Attainment and Achievement in West Dunbartonshire;
- (2) to seek a further update at the next meeting of the Committee; and
- (3) to note that updated versions of the 5 secondary schools' action plans to raise attainment and achievement would be reported to a future meeting of the Committee.

## **LITERACY AND NUMERACY – BENCHMARKING**

A report was submitted by the Executive Director of Educational Services advising on the baseline performance of literacy and numeracy in West Dunbartonshire at P3, P7 and S2 levels.

After discussion and having heard the Executive Director of Educational Services and the Head of Service, Educational Services, in answer to Members' questions, the Committee agreed:-

- (1) that a further report which details how Educational Services will improve literacy and numeracy across West Dunbartonshire should be submitted to a future meeting of the Committee;
- (2) that in the interim, an article providing additional information in relation to this matter should be included in a future edition of the Elected Members' Monthly Bulletin; and
- (3) otherwise to note the contents of the report.

### **CURRICULUM FOR EXCELLENCE IMPLEMENTATION PLAN – 2012/13**

A report was submitted by the Executive Director of Educational Services providing a copy of the Implementation Plan for Curriculum for Excellence which details the actions planned to address the priorities agreed by establishments and staff across Educational Services. A copy of the Implementation Plan is provided as Appendix 1.

After discussion and having heard the Executive Director of Educational Services in answer to Members' questions, the Committee agreed:-

- (1) that a progress report should be submitted to the February 2013 meeting of the Committee; and
- (2) otherwise to note the contents of this report.

### **CURRICULUM FOR EXCELLENCE – SENIOR PHASE**

A report was submitted by the Executive Director of Educational Services advising of the Senior Phase element of Curriculum for Excellence, providing details of how this crucial aspect is being progressed in West Dunbartonshire, and seeking Members' endorsement.

After discussion and having heard the Executive Director of Educational Services and the Head of Service, Educational Services, in answer to Members' questions, the Committee agreed:-

- (1) to note the importance of Senior Phase as part of Curriculum for Excellence 3-18;
- (2) to endorse the direction and approach to Senior Phase curriculum planning;
- (3) to note that Educational Services would soon be consulting with parents and Trades Unions on a proposal to introduce a 32 period school week;
- (4) that when finalised, details of this consultation should be shared with members of the Committee; and

- (5) that a progress report should be submitted to a future meeting of the Committee.

### **ANNUAL PERFORMANCE REPORT 2011/12**

A report was submitted by the Executive Director of Educational Services informing of the 2011/12 Annual Performance Report on the 2011/15 Service Plan prepared by the Department of Educational Services, and highlighting the performance across all the services delivered by the Department for the period April 2011 to March 2012.

After discussion and having heard the Executive Director of Educational Services, the Head of Service, Educational Services, and the Principal Educational Psychologist in answer to Members' questions, the Committee agreed:-

- (1) to note that overall the majority of the Department's performance indicators were achieving their targets and improving in both the short and long term trends;
- (2) to note that a report on establishing business links with schools would be submitted to a future meeting of the Committee; and
- (3) otherwise to note the contents of the report and its Appendix.

### **DRAFT SERVICE PLAN OBJECTIVES 2012/17**

A report was submitted by the Executive Director of Educational Services informing of the content of the draft Service Plan objectives for the reporting years 2012/17 prepared by the Department of Educational Services and seeking Members' comments on the content of the draft objectives which highlight the priority areas for the Department over the next four years. A copy of the draft Service Plan objectives was provided as Appendix 1 to the report.

After discussion and having heard the Executive Director of Educational Services in answer to Members' questions, the Committee agreed:-

- (1) to note the terms of the discussion in relation to the regeneration of the education estate and the update which had been provided by the Executive Director in relation to this matter;
- (2) to delegate to officers the development of the full Service Plan for 2012/17 in consultation with the Convenor of Educational Services; and
- (3) otherwise to note the contents of this report and its Appendix

### **UPDATED ACQUISITION AND DISPOSAL POLICY**

A report was submitted by the Executive Director of Educational Services:-

- (a) informing of the National Accreditation Scheme for Museums and the requirement to adopt an updated Collections Management and Development Plan (to be renamed the Acquisition and Disposal Policy) to govern Clydebank Museum's collecting strategy; and
- (b) informing of the National Recognition Scheme, and the requirement to adopt an updated Acquisition and Disposal Policy in order to seek recognition of the Council's Singer Collection.

After discussion and having heard the Executive Director of Educational Services and the Head of Service, Educational Services, in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report and the requirement for an updated Acquisition and Disposal Policy in order to maintain national Museum Accreditation;
- (2) to note the contents of this report and the progress being made to achieve National Recognition of the Council's Singer Collection; and
- (3) to approve the updated Museum Acquisition and Disposal Policy as appended to the report.

#### **EDUCATIONAL SERVICES BUDGETARY POSITION 2012/13 AS AT PERIOD 3 – YEAR TO 30 JUNE 2012**

A report was submitted by the Executive Director of Educational Services advising of the financial performance of the departmental revenue and capital budgets for the period to 30 June 2012.

After discussion and having heard the Executive Director of Educational Services and the Business Unit Finance Partner in answer to Members' questions, the Committee agreed:-

- (1) to note that there was an overall favourable variance within revenue shown at period 3 of £213,204;
- (2) to note that there was an overall adverse variance within capital shown at period 3 of £41,903; and
- (3) otherwise to note the contents of the report.

The meeting closed at 11:40 a.m.