

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Educational Services

Education and Lifelong Learning Committee: 9 November 2011

Subject: Forward Plan for Education and Lifelong Learning Committee

1. Purpose

- 1.1** To inform members of the Committee of the reports which are planned to be presented to the Education and Lifelong Learning Committee over the next twelve months.

2. Background

- 2.1** As part of a process to improve communications between officers and elected members, it was agreed by the Corporate Management Team in 2010 that all Council service committees should receive regular updates on the reports which are likely to be presented to the committees over the coming months. This is the second such report to be tabled at the Education and Lifelong Learning Committee, the first one having been tabled in February 2011.

3. Main Issues

- 3.1** The following reports will be tabled at all meetings, unless Committee decides that they should not be tabled:
- Revenue Estimates: Budgetary Control Report for the relevant period
 - Update of Capital and Revenue Building Report
 - Strategies to Raise Attainment (as agreed by the Committee in September 2011)
- 3.2** The following reports will be tabled as required, depending on the inspection programme:
- Education Scotland (formerly HMIE) Reports on schools, Early Education and Childcare Centres (EECCs) and Partnership Nurseries
 - Follow-through and, where required, follow-up reports on schools, EECCs and Partnership Nurseries
- 3.3** It is planned to table the following reports at specific committee meetings between now and November 2012.

January 2012

- Summary Statistics for Schools in Scotland 2010/11 (if available from Scottish Government; if not, this report will be tabled in March 2012)
- Report on the future plans for the Outdoor Education Service
- Half yearly Performance Report on 2011/12 Service Plan

March 2012

- Standards and Quality Report 2010/11

May/June 2012

- Performance Report on 2011/12 Service Plan
- Service Plan 2012/13

October/November 2012

- SQA Results 2012
- Actions to mitigate poorly performing Performance Indicators (if any)

3.4 Some of the above reports are dependant on the timely receipt of information from external organisations such as the Scottish Government. The timing of their presentation to Committee may therefore be subject to change.

3.5 Other reports will be tabled as required, depending on circumstances and national and local developments.

4. People Implications

4.1 There are no implications for personnel.

5. Financial Implications

5.1 There are no financial implications arising from this report.

6. Risk Analysis

6.1 It was not necessary to conduct a risk assessment on the recommendations contained within this report.

7. Equalities Impact Assessment (EIA)

7.1 No equalities issues were identified in relation to this report.

8. Strategic Assessment

8.1 The Council has identified four main strategic priorities for 2011/2012, namely Social & Economic Regeneration, Financial Strategy, Asset Management Strategy; and Fit for Purpose Services.

8.2 A clear forward plan for the reports to be presented to Committee should ensure that members of the Education and Lifelong Learning Committee can exercise rigorous scrutiny of the contribution made by Educational Services towards delivery of the strategic priorities of the Council.

9. Conclusions and Recommendations

- 9.1** This report provides members with details of the reports which are planned to be presented to the Education and Lifelong Learning Committee over the next twelve months.
- 9.2** Members of the Committee are asked to note the contents of this report and to approve the forward plan for the tabling of reports as outlined in section 3.

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Date: 21 October 2011

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Appendices: None

Background Papers: None

Wards Affected: All wards