

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 22 January 2020 at 9.30 a.m.

**Present:** Provost William Hendrie and Councillors Gail Casey, Ian Dickson, Diane Docherty, Jim Finn, Marie McNair, Lawrence O'Neill and Brian Walker.

**Attending:** Angela Wilson, Strategic Director – Transformation and Public Service Reform; Annabel Travers, Procurement Manager; David Aitken and Joyce Campbell, Business Partners – Strategic Procurement; and Scott Kelly, Committee Officer.

**Councillor Jim Finn in the Chair**

### **DECLARATION OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 4 December 2019 were submitted and approved as a correct record.

### **OPEN FORUM**

The Committee noted that no open forum questions had been submitted by members of the public.

### **CONTRACT AUTHORISATION REPORT – MAINTENANCE OF GRASS VERGES ON RURAL ROADS AND CUTTING OF HEDGES**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for Maintenance of Grass Verges on Rural Roads and Cutting of Hedges.

Following discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, in further explanation of the report and in answer to a Member's question, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf the Council, the award of the contract for Maintenance of Grass Verges on Rural Roads and Cutting of Hedges to Complete Weed Control Limited; and
- (2) to note: (i) that the contract shall be for a period of two years with an option of two 12 month extension periods; (ii) that its value was £26,735 per annum, excluding VAT; and (iii) that its estimated commencement date was 10 February 2020.

### **CONTRACT AUTHORISATION REPORT – ACCOMMODATION BASED SERVICES FOR PEOPLE WITH LEARNING DIFFICULTIES**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude direct award contracts for Accommodation Based Services for People with Learning Difficulties.

Having heard Ms Campbell, Business Partner – Strategic Procurement, in further explanation of the report, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory, to conclude the 212 direct award contracts on behalf of West Dunbartonshire Health and Social Care Partnership, to the service providers detailed within the Appendix to these Minutes, for Accommodation Based Services for People with Learning Difficulties; and
- (2) to note: (i) that the estimated value would be £5,570,300.92, excluding VAT, for a period of 12 months; (ii) that the values may be subject to change as care needs change over the contract period; and (iii) that the commencement dates of the contracts would be no later than 10 February 2020.

### **CONTRACT AUTHORISATION REPORT – SUPPLY OF WASTE RECEPTACLES**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Supply of Waste Receptacles.

Following discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for the Supply of Waste Receptacles to MGB Plastics Limited; and
- (2) to note: (i) that the contract shall be for a period of two years from 1 February 2020 with an option to extend for a further two 12 month periods until 31 January 2024; and (ii) that the overall estimated value of the contract over four years was £296,000, excluding VAT.

### **CONTRACT AUTHORISATION REPORT – ARGYLL PARK TENNIS COURTS**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to conclude the award of the contract for the Construction of Argyll Park Tennis Courts.

Following discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, in further explanation of the report, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for the Argyll Park Tennis Courts to Doe Sport (North) Ltd; and
- (2) to note: (i) that the contract shall be for a period of twelve weeks and at a value of £191,624.03, excluding VAT; and (ii) that the estimated contract start date was 10 February 2020.

The meeting closed at 9.45 a.m.

## Appendix

|                               |                             | Values               |                      |
|-------------------------------|-----------------------------|----------------------|----------------------|
| Provider                      | Type of Service             | Annual Costs (£)     | No. of Service Users |
| <b>Cornerstone</b>            | Housing Support             | £1,254,652.88        | 27                   |
|                               | Baxter View Housing Support | £739,596.52          | 8                    |
|                               | Day Support                 | £513,402.76          | 57                   |
|                               | Sleepover                   | £221,267.80          | 20                   |
|                               | Shared Lives Project        | £91,884.00           | 3                    |
|                               | Waking Night                | £44,204.16           | 3                    |
|                               | Wakened Nightshift          | £44,175.04           | 1                    |
|                               | Personal Care               | £35,497.80           | 3                    |
|                               | Shared Sleepover            | £28,162.68           | 3                    |
|                               | Housing Support - Shared    | £19,470.88           | 1                    |
|                               | Day Care                    | £11,043.76           | 2                    |
| <b>Cornerstone Total</b>      |                             | <b>£3,003,358.28</b> | <b>128</b>           |
| <b>Living Ambitions</b>       | Housing Support             | £352,026.90          | 9                    |
|                               | Sleepover                   | £74,397.96           | 6                    |
| <b>Living Ambitions Total</b> |                             | <b>£426,424.86</b>   | <b>15</b>            |
| <b>Quarriers</b>              | Dunn St Respite Service     | £439,506.08          | 1                    |
|                               | Housing Support             | £401,029.20          | 15                   |
|                               | Fred Martin Project         | £55,757.52           | 2                    |
|                               | Day Support                 | £7,072.00            | 3                    |
| <b>Quarriers Total</b>        |                             | <b>£903,364.80</b>   | <b>21</b>            |
| <b>RNIB</b>                   | Housing Support             | £286,955.76          | 10                   |
|                               | Day Support                 | £132,980.30          | 19                   |
|                               | Springfield Service         | £61,337.64           | 5                    |
| <b>RNIB Total</b>             |                             | <b>£481,273.70</b>   | <b>34</b>            |
| <b>Share</b>                  | Housing Support             | £697,911.76          | 10                   |
|                               | Day Support                 | £57,967.52           | 4                    |
| <b>Share Total</b>            |                             | <b>£755,879.28</b>   | <b>14</b>            |
| <b>Grand Total</b>            |                             | <b>£5,570,300.92</b> | <b>212</b>           |