

# **WEST DUNBARTONSHIRE COUNCIL**

## **Report by the Executive Director of Educational Services**

**Educational Services Committee: 4 June 2014**

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**Subject: Draft 2014 Update to the 2012/17 Service Plan**

### **1 Purpose**

- 1.1** To inform members of the content of the draft update for the reporting years 2014/15 of the 2012/17 Service Plan prepared by Educational Services (a copy of which is provided as Appendix 1) and to seek member comment on the content of the Plan. The plan highlights the objectives, actions, performance indicators and targets which will be delivered by Educational Services over the next year.

### **2 Recommendations**

- 2.1** Members are asked to note the contents of this report and the attached appendix.
- 2.2** Members are asked to comment on the content of the draft prior to the finalising of the 2014 update of the departmental Service Plan for 2012/17.

### **3 Background**

- 3.1** In compliance with corporate strategic planning and budgeting guidance, Educational Services is required to annually update its Service Plan for the period 2012/17.
- 3.2** The objectives and priority areas were identified from the Department's Standards and Quality Report together with consultation sessions with senior staff led by the Executive Director and Head of Service. The plan was further informed by the service wide Validated Self Evaluation activity undertaken in 2013/14.
- 3.3** The plan is also the Department's Statement of Improvement Objectives which must be produced annually as stipulated in the Standards in Scotland's Schools etc. Act 2000.

### **4. Main Issues**

- 4.1** Members will note that the Service Plan is more streamlined than previous years. This is to reflect new corporate planning guidelines on layout and content while ensuring that public performance requirements are met through an honest and balanced picture of performance.

## **5. People Implications**

- 5.1** There are no people implications related to this report.

## **6. Financial Implications**

- 6.1** The objectives will require to be funded from within existing resources for 2014/15.

## **7. Risk Analysis**

- 7.1** The Service Plan is essential to the delivery of Educational Services within the Authority. The plan is necessary to comply with legislative requirements and corporate guidance, as well as being a key aspect of the enhancement and development of educational services. Failure to approve a plan would result in significant loss of reputation for the Council and would have a detrimental effect on service delivery.

## **8. Equalities Impact Assessment**

- 8.1** Educational Services has carried out a screening in equality for this report. The report was found not to be relevant to the specified equality duty because the content provides an update on service delivery rather than stating a change in policy.

## **9. Consultation**

- 9.1** Internal consultation has taken place with senior Educational services staff as part of the planning process.
- 9.2** Legal Services and the Section 95 Officer have been consulted in relation to this report.

## **10. Strategic Assessment**

- 10.1** This report reflects the Council's aspiration to improve life chances for children and young people which is one of the strategic priorities for 2012 - 2017.

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**Appendix 1:** Service Plan 2012/17 2014 Update

**Background Papers:** Equalities Screening

**Wards Affected:** All