

West Dunbartonshire Council

Report by the Executive Director of Educational Services

Tendering Committee: 17 June 2009

Subject: Mainstream School Transport - Contracts Arranged for West Dunbartonshire Council by Strathclyde Partnership for Transport (SPT)

1. Purpose of Report

- 1.1** To present to the Tendering Committee for approval, contracts to be awarded for sums exceeding £30,000.

2. Background

- 2.1** In the report by the Executive Director of Educational Services on school transport to the Education and Lifelong Learning Committee of 11 February 2009 the Director sought and was granted approval to make the necessary arrangements to secure mainstream contracts for session 2009/2010, and in some instances up until session 2013/2014.

- 2.2** Members will be aware that in the Standing Orders for West Dunbartonshire Council, it is stated that:

- a) contracts for sums not exceeding £30,000 may be awarded by the appropriate Executive Director;
- b) contracts for sums exceeding £30,000 require to be submitted to the appropriate Committee for approval.

3. Main Issues

List of Contracts

- 3.1** There are no contracts not exceeding £30,000. All contracts for sums exceeding £30,000 are presented for Members' approval in Appendix 1. It is recommended that all but one contract are awarded for a maximum of 5 years.
- 3.2** It should be noted that 11 contracts were advertised and bids were received for 9 contracts. The two contracts outstanding are no longer required and will not be re-advertised.
- 3.3** The contracts offer the use of either service buses, dedicated buses or hired cars. The contracts for primary schools specify the use of only dedicated buses with seatbelts.

3.4 The annual price of the 9 contracts recommended for acceptance from August 2009 is £104,280, compared to the current annual cost of £107,017, resulting in an annual saving of £2,737, or 2.56% of the total cost.

3.5 The award of contracts will be subject to meeting the terms and conditions as stated in the Conditions of Contract.

4. Personnel Issues

4.1 No implications.

5. Financial Implications

5.1 As noted in appendices.

6. Risk Analysis

6.1 Contracts require to be agreed at this time in order to allow the service to be provided next school session. Failure to agree the awarding of the contracts would lead to an inability to deliver a section of the school transport service from August 2009

7. Conclusions and Officers' Recommendations

7.1 It is recommended that:

- (a) the Tendering Committee approves the acceptance of those contracts exceeding £30,000 as listed in Appendix I, to be awarded in conjunction with Strathclyde Partnership for Transport

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Background Papers: No background papers

Appendix 1: Summary of Successful Tenders

Wards Affected: Wards 2-6

APPENDIX I

WEST DUNBARTONSHIRE COUNCIL DEPARTMENT OF EDUCATIONAL SERVICES

MAINSTREAM SCHOOL TRANSPORT

SUMMARY OF SUCCESSFUL TENDERS 2009/2010, 2010/11, 2011/2012, 2012/2013, 2013/2014

Contracts for sums exceeding £30,000 for the approval of the Tendering Committee.

<u>CONTRACTOR</u>	<u>CONTRACT NUMBER</u>	<u>VALUE OF CONTRACT*</u>	<u>DURATION OF CONTRACT**</u>
Clydebank & District Toa	2695J5 2754B5	£20,900 £20,900	5 Years 5 Years
TOTAL VALUE OF CONTRACT		£41,800	
First Glasgow	2785B4 2601G	£95,874 £7,934	5 Years 3 Years
TOTAL VALUE OF CONTRACT		£103,808	
Highline Travel	0579C5	£95,000	5 Years
TOTAL VALUE OF CONTRACT		£95,000	
John Morrow Coaches	2147J5 2399K5 2464H5 8008J6	£66,500 £61,750 £57,000 £90,250	5 Years 5 Years 5 Years 5 Years
TOTAL VALUE OF CONTRACT		£275,500	

* This figure represents the maximum contract value over the maximum contract duration.

** This represents the maximum duration of the contract.