

WEST DUNBARTONSHIRE COUNCIL

EDUCATIONAL SERVICES

LETTING -SCHEME OF CONCESSIONARY DISCOUNTS

**The discount schemes listed below relate to educational establishments generally. However those establishments listed in Appendix 1 are subject to the minimum charges stated within Appendix 2.**

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Category A. (100% Discount)

1. Playgroups/Play schemes operating in schools that are non-profit making for routine activities and where no additional janitorial cover is required.
2. West Dunbartonshire Sports Council and Soccer Council Meeting (in designated facilities).
3. Parent Council/PA/PTA and School Activities (in designated facilities provided they finish before 11.00pm, thereafter to be charged at the full rate).
4. Board/PA/PTA sponsored extra curricular activities (e.g. concerts until 11.00pm in designated facilities, thereafter to be School charged at the full rate).
5. All School Board/PA/PTA business meetings (in designated facilities).
6. Councillors Surgeries/Community Consultation non-political meetings.
7. Community Education Centre membership groups, 2 business meetings per year in designated Educational facilities.
8. Organisations applying for a single let which, in the opinion of the Council make significant contribution to the community of West Dunbartonshire.
9. Senior Citizen groups for routine weekly activities and established annual events. (Where the establishment is already open).
10. Youth and Voluntary organisations registered with the Community Education Service for routine activities (in Educational Services facilities where the establishment is already open).
11. Alcoholics Anonymous.

**Note: A let requiring a liquor licence for the specific purpose of fund-raising for the school in question would be granted a free let on the first occasion but any subsequent let of the same nature would be granted at 25% discount on the full charge**

### Category B. (75% Discount)

1. Local Gala Committees. (One let per week maximum 4 hours)
2. Senior Citizens groups for routine weekly activities and established annual events.
3. Special Needs groups for routine weekly activities and established annual events.
4. Youth and Voluntary organisations, registered with the Community Education Service, for routine activities (Educational Services facilities)
5. All activities run by Statutory Education Authority Youth Clubs and the Sports/Arts Development Officer (in Educational Services facilities).
6. Non-profit making Playgroups and Play schemes operating in schools for routine activities (where additional janitorial cover is required).
7. Festival Committee (in designated facilities)

### Category C. (50% Discount)

1. Regular non-profit making lets where a minimum of 10 consecutive weekly bookings are made and used.
2. Charitable organisations on production of details of charitable status.
3. Residents/Tenants Associations for routine meetings.
4. Community Councils' Association and decentralisation committees (including neighbourhood forums).
5. Church Services (full cost except where part of the School Area letting plan).
6. Sunday Schools (full cost except where part of the School Area letting plan).
7. Fund raising activities for community groups and organisations (in designated facilities).

### **Full Costs apply to all commercial trading and profit making lets.**

#### **Note**

- Certain facilities are not available at all times. Please check availability before submitting a booking form or making any other organisational arrangements.
- This policy normally applies to West Dunbartonshire based groups only.
- The Council reserves the right to refuse any application for let or for an application for reduced let under this policy.
- The Authority reserves the right to offer a room larger than that requested or several rooms totalling the capacity requested and to apply such a lower rate as would have been due.
- Changing facilities are not included with those pitches attached to schools. If these facilities are required, additional charges are available on request.
- Figures in brackets show the minimum hourly rate chargeable after any concessionary discount.
- Out with normal opening hours **and** where an establishment is not already open, a minimum additional charge of £10.00 per hour will apply.
- The Authority reserves the right to offer a room larger than that requested or several rooms totalling the capacity requested and to apply such lower rate as would have been due.
- Lets for a part hour will be charged at the hourly rate.
- Pitch charges are made per game not exceeding 2.5 hours.
- V.A.T may be charged for certain categories of let i.e. one-off football game.