

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 22 August 2012 at 9.30 a.m.

**Present:** Councillors David McBride, John Mooney and Tommy Rainey.

**Attending:** Michael McGuinness, Economic Development Manager; Vicky McGraw, Quality Improvement Officer (Pupil Support), Educational Services; Susan Mullin, Transport Co-ordinator, Educational Services; and Scott Kelly, Committee Officer, Legal, Democratic and Regulatory Services.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Gail Casey, Jim Finn, John Millar and Lawrence O'Neill.

**Councillor David McBride in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 20 June 2012 were submitted and approved a correct record.

### **BUSINESS GATEWAY SERVICE DELIVERY FOR WEST DUNBARTONSHIRE**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the delivery of the Business Gateway Service for West Dunbartonshire (2012-2017), and seeking approval to commission the preferred bidder.

Having heard the Economic Development Manager in further explanation of the report and in answer to a Member's question, the Committee agreed to approve the awarding of the contract to Business Development Advisers Ltd in the amount of £1,139,650 for a three year period commencing 1 October 2012 with the option to renew for a further two periods, each of one year.

**ADDITIONAL SUPPORT NEEDS AND/OR MEDICAL NEEDS TRANSPORT  
TENDERS TO BE AWARDED FOR 2012/2013, 2013/2014 AND 2014/2015**

A report was submitted by the Executive Director of Educational Services:-

- (a) presenting for noting, contracts to be awarded for sums not exceeding £50,000;
- (b) presenting for noting, contracts to be awarded for sums exceeding £50,000; and
- (c) requesting approval for the Executive Director of Educational Services to re-award contracts not exceeding £50,000 as required.

Having heard the Quality Improvement Officer (Pupil Support), Educational Services, in further explanation of the report, the Committee agreed:-

- (1) to note that at the meeting of the Tendering Committee held on 20 June 2012 (Page XXX refers), the Committee had agreed to delegate authority to the appropriate Executive Director, in consultation with the relevant Service's Convener and the Executive Director of Corporate Services, to approve the acceptance of the most economically advantageous tenders received during the summer recess period 2012; and
- (2) to note that in accordance with (1) above, the Executive Director of Educational Services had used the authority delegated to him by the Committee:-
  - (a) to approve the acceptance of those contracts listed for sums not exceeding £50,000 for Additional Support Needs Transport, including contracts required for pupils with medical needs, as detailed in Appendix I to the report;
  - (b) to approve the acceptance of those contracts listed exceeding £50,000 in aggregate by the contractor for Additional Support Needs Transport, including contracts required for pupils with medical needs, as detailed in Appendix II to the report; and
  - (c) to approve or re-award contracts not exceeding £50,000 as required.

The meeting closed at 9.35 a.m.