

ITEM 10 – APPLICATION FOR VARIATION OF PREMISES LICENCE

Premises: Ardoch, Gartocharn, Alexandria G83 8ND.

Applicant: Ardoch Management Company Limited, Princes Exchange, 1 Earl Grey Street, Edinburgh EH3 9EE.

The following documents relating to the application are included as detailed below:-

List of Productions	Page (s)
(a) Details of proposed variation and consultee responses	Page 101
(b) Application Form (with detailed Operating Plans)	Pages 103 - 115
(c) Letter from West Dunbartonshire Community Health & Care Partnership	Page 117

THE LICENSING (SCOTLAND) ACT 2005**Applications for Variation of Premises Licences**

Ref:	WDLBPREM/0255
Name and Address of Premises:	Ardoch Management Company Limited, Gartocharn, Alexandria, G83 8ND
Applicant/Licence Holder:	Ardoch Management Company Limited, Gartocharn, Alexandria, G83 8ND
Proposed Variation:	See attached applications/ paperwork outlining the proposed variation.
Police Authority Comments:	No objections/representations.
Fire Authority Comments:	No comments.
Regulatory Services Comments:	No comments.
Community Council Comments:	No objections/representations.
Health Board Comments:	No objections/representations.
Access Panel:	No comments received.
Additional Comments:	
Decision:	

WEST DUNBARTONSHIRE LICENSING BOARD

LICENSING (SCOTLAND) ACT 2005

APPLICATION FOR VARIATION OF PREMISES LICENCE/ PROVISIONAL PREMISES LICENCE*

*Delete as appropriate

If you are completing this form by hand, please write legibly in block capitals using ink.

SECTION 1: APPLICANT INFORMATION

1(a) Name, address, postcode and premises licence number of premises.

Ardoch Management Company Limited Gartocharn Alexandria			
Post Code	G83 8ND	Premises Licence Ref. No.	WDLBPREM/0255

1(b) Please provide full name, address, postcode, telephone number and e-mail address of applicant.

Peter Cockill, Director, Ardoch Management Company Limited Ardoch Gartocharn Alexandria, G838ND					
Post Code		Telephone No.		E-mail address	

SECTION 2: MINOR VARIATIONS

2(a) Do you consider the proposed variation to be a minor variation? YES ☐ NO ☒

(If the answer is YES, please complete the rest of Section 2. If NO, please go to Section 3)

2(b) Do you propose a variation to the layout plan which is not inconsistent with the operating plan for the Premises?

YES ☐ NO ☒

(If the answer is YES, please give details of the proposed variation below)

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2(c) Do you propose to restrict the terms on which children and young persons are admitted to the premises?

YES ☐ NO ☒

(If the answer is YES, please give details of the proposed variation below)

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2(d) Do you propose to vary the information contained in the licence relating to the premises manager, including variation to substitute a new premises manager?

YES ☐ NO ☒

(If the answer is YES, please complete Section 4 below)

2(e) Do you propose any other variation as prescribed by Section 29(6)(d) of the 2005 Act?

YES ☒ NO ☐

(If the answer is YES, please give details of the proposed variation below)

We are changing the registered office to Ardoch, Gartocharn, Alexandria, G83 8ND

SECTION 3: OTHER VARIATIONS

3(a) Do you propose a variation to any of the conditions to which the licence is subject (other than those to which the licence is subject by virtue of Section 27(1))?

YES ☒ NO ☐

(If the answer is YES, please give details of the proposed variation below)

We are seeking to increase capacity from 60 to 160 persons.

3(b) Do you propose to vary any of the information contained in the operating plan contained in the licence?

YES ☒ NO ☐

(If the answer is YES, please give details of the proposed variation below)

We are seeking to increase capacity from 60 to 160 persons.

3(c) Do you propose a variation to the layout plan contained in the licence?

YES ☐ NO ☒

(If the answer is YES, please give details of the proposed variation below)

3(d) Do you propose to vary any other information contained or referred to in the licence, including an addition, deletion or other modification?

YES ☐ NO ☒

(If the answer is YES, please give details of the proposed variation below)

SECTION 4: VARIATION TO SUBSTITUTE NEW PREMISES MANAGER

Please provide details below of the name, address and personal licence number of the Existing Premises Manager.

Reference Number of Personal Licence	

PROPOSED PREMISES MANAGER

4(a) Name and telephone number

Telephone No.	

4(b) Date and place of birth

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4(c) Contact address, including postcode

Postcode	

4(d) Email address

4(e) Details of Personal Licence held by Proposed Premises Manager

Date of issue	Name of Licensing Board issuing	Reference Number of Personal Licence

(Please enclose a photostat copy of the Personal Licence if it was not issued by West Dunbartonshire Licensing Board).

4(f) Is the variation to substitute a new Premises Manager to take effect during the application period?

YES ☐ NO ☐

(If the answer is NO, please provide the proposed date from which the variation is to take effect).

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DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

(If signing on behalf of the applicant please state in what capacity.)

I confirm that the contents of this application are true to the best of my knowledge and belief.

The application fee is enclosed

Signature (See Note 1 below)

Date 31 / OCTOBER / 2013

Capacity APPLICANT/~~AGENT~~ (delete as appropriate)

If agent, please provide name, address, telephone number and email address:

I have enclosed the relevant documents with this application – please tick the relevant boxes

Premises Licence (See Note 2)	
Operating Plan (see Note 3)	
Layout Plans (see Note 3)	
Planning certificate (See Note 4)	
Building standards certificate (See Note 4)	

Food hygiene certificate (See Note 4)	
Copy of Personal Licence	

Notes**Note 1:****Data Protection Act 1998**

The information in this form will be used to update the relevant Premises Licence. Accordingly, the information contained in this form may be held on an electronic public register which may be available to members of the public on request.

Note 2:

The application must be accompanied by the Premises Licence to which the application relates, or if that is not practicable, a statement of the reasons for failure to produce the licence.

Note 3:

Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations. Where the proposed variation affects the current layout plan, please submit 6 sets of plans showing the proposed new layout of the premises.

Note 4:

Applicants for variations involving structural alterations should submit the relevant Section 50 certificates with their application.

Data Protection Act 1998

The information in this form will be used to update the relevant Premises Licence. Accordingly, the information contained in this form may be held on an electronic public register which may be available to members of the public on request.

Contact Us:

West Dunbartonshire Licensing Board
Council Offices
Rosebery Place
Clydebank
G81 1TG

Phone: 01389 738701
Fax: 01389 738674
Email: marie.mccran@west-dunbarton.gov.uk

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	YES /NO*
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	YES /NO*
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	YES/ NO *
<i>*Delete as appropriate</i>	

Question 2

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	1100 hours	0000 hours
<i>Tuesday</i>	1100 hours	0000 hours
<i>Wednesday</i>	1100 hours	0000 hours
<i>Thursday</i>	1100 hours	0000 hours
<i>Friday</i>	1100 hours	0100 hours
<i>Saturday</i>	1100 hours	0100 hours
<i>Sunday</i>	1100 hours	0000 hours

Question 3

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday	1100 hours	2200 hours
Tuesday	1100 hours	2200 hours
Wednesday	1100 hours	2200 hours
Thursday	1100 hours	2200 hours
Friday	1100 hours	2200 hours
Saturday	1100 hours	2200 hours
Sunday	1100 hours	2200 hours

Question 4

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	YES/NO*
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*If YES – provide details

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 5(a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours - please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Accommodation	Yes	N/A	N/A
Conference facilities	Yes	Yes	Yes
Restaurant facilities	Yes	Yes	Yes
Bar meals	No	No	No
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours - please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Receptions including Weddings, funerals, birthdays, retirements etc.	Yes	Yes	Yes
Club or other group meetings etc.	Yes	Yes	Yes
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours - please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Recorded music - see 5(g)	Yes	Yes	Yes
Live performances - see 5(g)	Yes	Yes	Yes
Dance facilities	Yes	Yes	Yes
Theatre	Yes	Yes	Yes

<i>Films</i>	Yes	Yes	Yes
<i>Gaming</i>	No	No	No
<i>Indoor/outdoor sports</i>	Yes	Yes	Yes
<i>Televised sport</i>	Yes	Yes	Yes
5(d) <i>Activity</i>	<i>Please confirm</i> YES/NO	<i>To be provided during core licensed hours – please confirm</i> YES/NO	<i>Where activities are also to be provided outwith core licensed hours please confirm</i> YES/NO
<i>Outdoor drinking facilities</i>	Yes	Yes	Yes
5(e) <i>Activity</i>	<i>Please confirm</i> YES/NO	<i>To be provided during core licensed hours – please confirm</i> YES/NO	<i>Where activities are also to be provided outwith core licensed hours please confirm</i> YES/NO
<i>Adult entertainment</i>	No	No	No

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

- Accommodation – available 24 hours a day, 7 days a week.
- Conference Facilities – may start or end outwith the core hours but not before 0800 hours and not later than 0000 hours
- Restaurant Facilities – may start or end outwith the core hours but not before 0600 hours for serving breakfasts and not later than 0000 hours.
- Receptions including: - weddings, funerals, birthdays, retirements, anniversaries, party nights, or other social functions may start or end outwith the core hours but not before 0800 and not later than 0000 hours.
- Club or Group Meetings – may start or end outwith the core hours but not before 0800 hours and not later than 0000 hours.
- Recorded Music – background music may be played outwith the core hours.
- Live Performances – social and business events may hire live bands/musicians/entertainers/DJs, as required by customers, and may start or end outwith the core hours, but not before 0800 hours and not after 0000 hours.
- Dance Facilities – may start or end outwith the core hours, but not before 0800 hours and not after 0000 hours.
- Theatre – may start or end outwith the core hours, but not before 0800 hours and not after

0000 hours.

- Films – may start or end outwith the core hours, but not before 0800 hours and not after 0000 hours.
- Indoor/Outdoor Sports – may start or end outwith the core hours but not before 0800 hours and not after 0000 hours.
- Televised Sports – may be available outwith the core hours, but not before 0800 hours and not after 0000 hours.
- Outdoor drinking facilities – may be available outwith the core hours, but not before 0600 hours for serving breakfasts and not after 0000 hours.

Alcohol will also be sold to residents and their guests, but not to non-residents outwith core hours without there being a grant of an extended hours application.

For a number of weeks each year, no alcohol will be sold in the premises at all, as the premises will be made available for use by disadvantaged children and young persons through a specified charity.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

Other entertainment provided may include DJs, karaoke, magicians, face painters, yoga/keep-fit classes, auctions, themed events, quiz nights, bands, disco nights, cabarets, charity and/or fundraising events, fashion shows, art shows/exhibitions, displays and exhibitions, staff training, rooms hired for training purposes, rooms available where guests can work and any other ancillary events. Internet access and WI-FI are available. Wedding Ceremonies may also take place on the premises. Charity events, corporate events/functions and community events may also take place on the premises.

5(g) Late night premises opening after 1.00am

<i>Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?</i>	YES/NO*
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<i>When fully occupied, are there likely to be more customers standing than seated?</i>	YES/NO*
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<i>*Delete as appropriate</i>	
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Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

6(a)	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	YES/NO*
	<i>*Delete as appropriate</i>	

6(b) *Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry*

Children and young persons will only be allowed access if staying as a guest at the premises, or attending a pre-booked function or event.

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

Birth to 17 years old.

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

As the premises provide accommodation, children, and young persons will be allowed entry 24 hours a day, 7 days a week.

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

All public parts of the premises.

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

160 persons.

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

Peter Cockill

8(b) Date of birth

08/03/1972

8(c) Contact address

c

8(d) Email address

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
19/03/2010	City & Guilds	190310/7104- 01/006199/PBE5508/M/08/03/72

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature * (see note below)

Date 31 Oct 2013

Capacity APPLICANT/~~AGENT~~ (delete as appropriate).

Telephone number and email address of signatory

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

Contact Us:

West Dunbartonshire Licensing Board
Council Offices
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PLEASE NOTE CONFIDENTIAL PAGES HAVE BEEN REMOVED

