

West Dunbartonshire Licensing Board

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3 January 2024

MEETING OF WEST DUNBARTONSHIRE LICENSING BOARD:- TUESDAY, 16 JANUARY 2024

Notice is hereby given that a Meeting of West Dunbartonshire Licensing Board will be held at 10.00 a.m. on Tuesday, 16 January 2024.

The Convener has directed that the meeting will be held as an in-person meeting only in the Council Chambers, Clydebank Town Hall, Clydebank, G81 2NR.

The business is shown on the attached agenda.

I shall be obliged if you will advise committee.admin@west-dunbarton.gov.uk if you are unable to attend the meeting.

Yours faithfully

ALAN DOUGLAS

Clerk to the Licensing Board

Distribution:-

Councillor Gurpreet Singh Johal
Councillor Jonathan McColl
Councillor June McKay
Councillor John Millar
Councillor Lawrence O'Neill
Councillor Chris Pollock
Councillor Hazel Sorrell
Councillor Sophie Traynor

All other Councillors for information
Chief Executive
Chief Officer – Regulatory and Regeneration

Date issued: 3 January 2024

LICENSING BOARD – TUESDAY, 16 JANUARY 2024

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING 5 - 12

Submit for approval, as correct records, the Minutes of:-

(a) Meeting of Licensing Board held on Tuesday, 31 October 2023; and

(b) Joint Meeting of the Licensing Board and West Dunbartonshire Licensing Forum held on Tuesday, 14 November 2023.

4 APPLICATION FOR VARIATION OF PREMISES LICENCE 13 - 29

Submit for consideration, an application for Variation of Premises Licence for 137 – 139 Hawthorn Street, Clydebank G81 3NH.

5 APPLICATION FOR VARIATION OF PREMISES LICENCE 31 - 50

Submit for consideration, an application for Variation of Premises Licence for Stevie's Super Save, 46 Beeches Road, Duntocher, Clydebank G81 6HW.

6 APPLICATION FOR OCCASIONAL LICENCES 51 - 72

Submit for consideration, applications for Occasional Licences for Stevie's Super Save, 46 Beeches Road, Duntocher, Clydebank G81 6HW.

7 APPLICATION FOR PROVISIONAL PREMISES LICENCE 73 - 96

Submit for consideration, an application for Provisional Premises Licence for Aldi, Land at Castle Street, Dumbarton G82 1QS.

WEST DUNBARTONSHIRE LICENSING BOARD

At a Meeting of West Dunbartonshire Licensing Board held in the Council Chambers, Clydebank Town Hall, Clydebank on Tuesday, 31 October 2023 at 10.00 a.m.

Present: Councillors Jonathan McColl, June McKay, John Millar, Lawrence O'Neill, Chris Pollock and Hazel Sorrell.

Attending: Michael McDougall, Depute Clerk to the Licensing Board; Peter Clyde and Lawrence Knighton, Licensing Standards Officers; Dr Daniel Carter, NHS GGC Representative and Lynn Straker, Committee Officer.

Also Attending: Carolann Anderson, Licensing Assistant; Solicitor Mr Andrew Hunter and Representative Mr Ross Jackson – Lidl.

Apologies: Apologies for absence were intimated on behalf of Councillor Gurpreet Singh Johal.

Councillor June McKay in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of the Licensing Board meeting held on Tuesday, 5 September 2023 were submitted and approved as a correct record.

APPLICATION FOR MAJOR VARIATION OF PREMISES LICENCE (CONTINUATION)

An application was submitted for consideration for Provisional Premises Licence for Lidl, Site at Mitchell Way, Alexandria G83 0LW.

Mr McDougall, Depute Clerk to the Licensing Board noted that the NHS had submitted a letter for the attention of Members however it had been received after the deadline. Mr Hunter, Solicitor for the application confirmed he was happy for the letter to be shared, Members agreed, and the letter was distributed.

Members heard from Dr Daniel Carter, NHS GGC Representative who discussed the contents of the letter and noted reasons for objections to the application in terms of Overprovision within the area.

Mr Clyde, Licensing Standards Officer, was heard advising Members of the Board of his concerns regarding Overprovision in the area.

Mr Hunter and Mr Jackson, Solicitor and Representative for the application, were then heard in support of the application and distributed a short presentation to Members.

After further discussion, and in answer to Members questions, the Board agreed to grant the application.

DECIDED:-

After hearing Dr Daniel Carter and Mr Andrew Hunter and Mr Ross Jackson, Members of the Board agreed to grant the application.

**APPLICATION FOR PROVISIONAL PREMISES LICENCE
(CONTINUATION)**

An application was submitted for consideration for Major Variation of Premises Licence at 137-139 Hawthorn Street, Clydebank G81 3NH.

Due to the applicant being unable to attend the meeting today, Members agreed to continue the hearing at the next suitable meeting of the Licensing Board.

DECIDED:-

Due to the applicant being unable to attend the meeting today, Members agreed to continue the hearing at the next suitable meeting of the Licensing Board.

REPORT ON FESTIVE HOURS POLICY 2023-2024

A report was submitted by the Clerk to the Licensing Board proposing a policy detailing the Festive Hours Policy for 2023-2024.

After discussion, and having heard from Mr McDougall, Depute Clerk to the Licensing Board, in further explanation and in answer to Members' questions, the Board agreed:-

- (1) that the 2023/24 Festive Period is defined as being Monday 11 December 2023 to Wednesday 3 January 2024 inclusive;
- (2) that premises licence holders – with permission to utilise festive extensions - without significant entertainment (public houses, hotel bars and members'

clubs fall into this category) may trade for one hour more than the normal licensed hours during the festive period with the exception of Hogmanay;

- (3) that premises licence holders – with permission to utilise festive extensions - without significant entertainment (public houses, hotel bars and members' clubs) may trade to 3.00 a.m. on Hogmanay on condition that last entry to the premises is 11.00 p.m. and the event is preticketed;
- (4) that premises licence holders - with permission to utilise festive extensions - offering significant entertainment (nightclubs) may trade until 4.00 a.m. during the festive period;
- (5) that premises licence holders without permission to utilise festive extensions may apply for extended hours certificates in relation to the festive period;
- (6) that authority for the granting of applications for extended hours certificates over the Festive Period be delegated to the Clerk to the Licensing Board, if the terms of the application are in accordance with the foregoing agreed recommendations; and
- (7) that should applications for extended hours certificates be submitted which fall outwith the agreed hours or foregoing recommendations, then any such applications may require to be submitted to the Board for consideration, particularly where objections are forthcoming.

The meeting closed at 10.49 a.m.

JOINT MEETING OF WEST DUNBARTONSHIRE LICENSING BOARD AND LOCAL LICENSING FORUM

At a Hybrid Joint Meeting of West Dunbartonshire Licensing Board and Local Licensing Forum held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 14 November 2023 at 2.00 p.m.

Present: West Dunbartonshire Councillors Gurpreet Singh Johal, June McKay (Chair of West Dunbartonshire Licensing Board), Chris Pollock and Hazel Sorrell.
Paul Smith, Premises Operator for late night Entertainment (Chair of Licensing Forum)
Peter Clyde, Licensing Standards Officer (LSO) West Dunbartonshire Council
Lawrence Knighton, Licensing Standards Officer (LSO), West Dunbartonshire Council
Pauline Orr Larking, Bonhill and Dalmonach Community Council
Craig McLaughlin, Personal/Premises License Holder
Arun Thapar, Personal/Premises License Holder
John Struthers, Representative of Members Clubs
Ryan Hegarty, Representative for Pubwatch Members
Ronnie McColl, Personal/Premises License Holder

Attending: Chris Kelly, Health Improvement Lead - Health and Social Care Partnership; Michael McDougall, Depute Clerk to the Licensing Board, West Dunbartonshire Council and Nicola Moorcroft and Lynn Straker, Committee Officers.

Apologies: Apologies for absence were intimated on behalf of Councillor Lawrence O'Neill (West Dunbartonshire Council), Sergeant David Holmes, Police Scotland and Isobel Plunkett, Representative of Old Kilpatrick Community Council.

Paul Smith in the Chair

Mr Smith, Chair of Licensing Forum, welcomed everyone to the joint meeting.

OPERATION OF THE LICENSING (SCOTLAND) ACT 2005 DURING THE PREVIOUS 12 MONTH PERIOD

Mr Smith, Chair and Mr McDougall, Depute Clerk to the Licensing Board advised Members of the reason for the annual joint meeting of the Licensing Board and Licensing Forum and also discussed the operation of the Licensing (Scotland) Act 2005 during the last 12 months.

RELATIONSHIP BETWEEN THE LICENSING BOARD AND LICENSING FORUM

Members considered the relationship between the Licensing Board and the Licensing Forum during the previous 12 month period and the shared outcome of the new Licensing Policy for the future. Mr McDougall emphasised the value of having the Licensing Forum feed into the Licensing Board and gaining a well-rounded perspective from various representatives in West Dunbartonshire.

SCOTTISH GOVERNMENT CONSULTATION: MINIMUM UNIT PRICING – CONTINUATION AND FUTURE PRICING

Mr McDougall noted that the Scottish Government was consulting on the continuation of minimum unit pricing and if continued, the future setting of a minimum unit price. Mr McDougall undertook to keep both the Licensing Board and Licensing Forum up to date.

UPDATE FURTHER TO THE SCOTTISH GOVERNMENT'S TRAINING/AWARENESS RAISING SESSION

Mr McDougall provided a verbal update in relation to the Scottish Government's efforts to further support local Licensing Forums on a non-legislative basis.

MEETING OF THE LICENSING FORUM

The meeting of the Licensing Forum convened at 2.21 p.m. with all those listed in the sederunt present with the exception of Councillors Gurpreet Singh Johal and Hazel Sorrell, West Dunbartonshire Council.

Paul Smith in the Chair

MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of the Licensing Forum held on 29 August 2023 were submitted and approved as a correct record.

PROPOSAL FOR NEW MEMBER OF WEST DUNBARTONSHIRE LICENSING FORUM

The Licensing Standards Officers submitted a proposal for a new Member of West Dunbartonshire Licensing Forum - Mr Ryan Hegarty.

After discussion, Members of the Forum agreed to accept Mr Hegarty as a new Member of the Forum as a Representative for Pubwatch Members.

LICENSING STANDARDS OFFICERS – UPDATE

The Licensing Standards Officers provided a verbal update on issues and events that may be of interest to the Forum, highlighting the following:-

- Festive Extensions to trade in December;
- Festive visits - upcoming inspections of high street on sales, festive vigilance particularly with large supermarkets display areas;
- Assisting premises which has been having various issues; and
- Annual Fees - collection of annual fees going well, 38 reminder letters issued recently and compliance notices will be issued to premises who have failed to pay.

UPDATE FROM POLICE SCOTLAND

In his absence, the following update was provided by Sergeant David Holmes, Police Scotland, on policing in the West Dunbartonshire area:-

Activity within West Dunbartonshire since our last meeting at the end of August 2023, nothing significant to report in respect of the operation of licensed premises within West Dunbartonshire nor had the requirement to carry out any formal intervention work during this period.

We do continue to work in partnership with WDC Licensing Standards Officer's, to support the operation of premises within the area, through such initiatives as Pubwatch etc., ensuring licensed premises continue to be operated in a manner consistent with the 5 key Licensing Objectives.

Since the last meeting, Police Scotland has conducted no fewer than 76 licensed inspections within West Dunbartonshire, supporting the licensing trade and night time economy with an overt presence to detect and deter offences and continue this work through focussed and intelligence led action plans.

We have attended no less than 32 incidents at licensed premises, which predominantly involved theft of alcohol from off sale premises, disorderly conduct/failing to quit with licensed premises and assault.

From a prevention perspective, the Youth Engagement Officers continue to work within schools, delivering educational talks and seminars in respect of the dangers of alcohol/drug misuse and the use of vapes etc.

Moving forward into the forthcoming period, we are supporting events associated with the festive period and developing our festive policing plans, due to the annual increase in demand during this period, especially at

licensed premises due to additional party nights out and celebrations at this time

VERBAL UPDATE FROM NHS GREATER GLASGOW AND CLYDE/WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP

Chris Kelly, Health Improvement Lead - Health and Social Care Partnership, provided a verbal update on issues that may be of interest to Members with regards to concerns with care in West Dunbartonshire, in particular in areas where Overprovision has been highlighted as a concern.

LICENSING (SCOTLAND) ACT 2005 – STATISTICAL INFORMATION: PERSONAL AND PREMISES LICENCES

Members were advised that premises and personal licence applications, in terms of the Licensing (Scotland) Act 2005 for the period 29 August to 1 November 2023, have been received as follows:-

Premises Licence Applications

| | No. |
|---|------------|
| Applications for Premises Licences granted | 268 |
| Applications for Premises Licences refused | 13 |
| Applications for Premises Licences (Members' Clubs) granted | 32 |
| Applications for Major Variation of Premises Licence granted | 212 |
| Applications for Variation of Premises Licence pending Hearings | 3 |
| Applications for Provisional Premises Licence pending Hearings | 1 |
| Application for Provisional Premises Licence (Members' Club) | 0 |
| Application for Temporary Premises Licence pending Hearing | 0 |
| Application for Premises Licence pending | 0 |
| Premises Licences revoked | 0 |

Personal Licence Applications

| | No. |
|---|------------|
| Applications for Personal Licences received | 1594 |
| Personal Licences issued | 1580 |
| Application for Personal Licence refused | 4 |
| Application for Personal Licence revoked | 3 |

DATE OF NEXT MEETING

It was agreed that the next meeting of the Licensing Forum would be held on Tuesday, 5 March 2024 at 4.00 p.m. in the Civic Space as a Hybrid Meeting, with Members having the option of attending in person in the Civic Space, 16 Church Street, Dumbarton, or remotely via Zoom Video Conference.

The meeting closed at 2.50 p.m.

THE LICENSING (SCOTLAND) ACT 2005

Application for Variation of Premises Licences

Representation

| | |
|--------------------------------------|--|
| Premises Licence Reference: | WDLBPREM/0184. |
| Name and Address of Premises: | 137-139 Hawthorn Street, Clydebank G81 3NH. |
| Applicant/Licence Holder: | Leonards Solicitors on behalf of NF Retail Limited |
| Type of Premises: | Off Sales. |
| Proposed Application: | <p>Variation to the licence:</p> <p>The applicant wishes to extend the hours of trading in off sales from 10 a.m. to 10 p.m. seven days a week, the current hours being 10 a.m. to 8 p.m. seven days a week.</p> <p>Variation to the Layout Plan:</p> <p>Changes are being made to the layout of the shelving within the shop.</p> |
| Police Authority Comments: | No police objections. |
| Licensing Standards Comments: | See accompanying report highlighting terms of the Policy and suggesting conditions. |
| Fire Authority Comments: | No comments. |
| Regulatory Services Comments: | |

Building Standards will not be able to support the application for the following reasons:

1. Alterations have taken place to relocate the service counter, infill of half the entrance / escape door to Hawthorne Street, infill of single external door to form ATM machine to Hawthorne Street, alterations to various electrical controls and outlets, all without the benefit of a Building Warrant approval.

The applicant must regularise this by submitting an application for a Completion Certificate where no Building Warrant was obtained.

Community Council Comments: No comments received.

Health Board Comments: No comments.

Access Panel: No comments received.

Additional Comments:

Section 50 Certificates: Not required.

Decision:

WEST DUNBARTONSHIRE LICENSING BOARD

LICENSING (SCOTLAND) ACT 2005

APPLICATION FOR VARIATION OF PREMISES LICENCE

If you are completing this form by hand, please write legibly in block capitals using ink.

SECTION 1: APPLICANT INFORMATION

1(a) Name, address, postcode and premises licence number of premises.

137-139 Hawthorn Street
Clydebank

| | | | |
|-----------|---------|---------------------------|---------------|
| Post Code | G81 3NH | Premises Licence Ref. No. | WDLBPREM/0184 |
|-----------|---------|---------------------------|---------------|

1(b) Please provide full name, address, postcode, telephone number and e-mail address of applicant.

Nasreen Akhtar

| | | | | | |
|-----------|--|---------------|--|----------------|--|
| Post Code | | Telephone No. | | E-mail address | |
|-----------|--|---------------|--|----------------|--|

SECTION 2: MINOR VARIATIONS

2(a) Do you consider the proposed variation to be a minor variation? YES ☐ NO x ☐

(If the answer is **YES**, please complete the rest of Section 2. If **NO**, please go to Section 3)

2(b) Do you propose a variation to the layout plan which is not inconsistent with the operating plan for the Premises? YES x ☐ NO ☐

(If the answer is **YES**, please give details of the proposed variation below)

Changes are being made to the layout of the shelving within the shop.

- 2(c) Do you propose to restrict the terms on which children and young persons are admitted to the premises?**

YES ☐ NO x☐

(If the answer is **YES**, please give details of the proposed variation below)

- 2(d) Do you propose to vary the information contained in the licence relating to the premises manager, including variation to substitute a new premises manager?**

YES x☐ NO ☐

(If the answer is **YES**, please complete Section 4 below)

- 2(e) Do you propose any other variation as prescribed by Section 29(6)(d) of the 2005 Act?**

YES ☐ NO x☐

(If the answer is **YES**, please give details of the proposed variation below)

SECTION 3: OTHER VARIATIONS

- 3(a) Do you propose a variation to any of the conditions to which the licence is subject (other than those to which the licence is subject by virtue of Section 27(1))?**

YES ☐ NO x☐

(If the answer is **YES**, please give details of the proposed variation below)

3(b) Do you propose to vary any of the information contained in the operating plan contained in the licence?

YES x☐

NO ☐

(If the answer is **YES**, please give details of the proposed variation below)

The applicant wishes to extend the hours of trading in off sales from 10 a.m. to 10 p.m. seven days a week, the current hours being 10 a.m. to 8 p.m. seven days a week.

3(c) Do you propose a variation to the layout plan contained in the licence?

YES ☐ NO x☐

(If the answer is **YES**, please give details of the proposed variation below)

3(d) Do you propose to vary any other information contained or referred to in the licence, including an addition, deletion or other modification?

YES ☐ NO x☐

(If the answer is **YES**, please give details of the proposed variation below)

SECTION 4: VARIATION TO SUBSTITUTE NEW PREMISES MANAGER

Please provide details below of the name, address and personal licence number of the Existing Premises Manager.

| | |
|--------------------------------------|--|
| | |
| Reference Number of Personal Licence | |

PROPOSED PREMISES MANAGER

4(a) Name and telephone number

| | |
|---------------|--|
| | |
| Telephone No. | |

4(b) Date and place of birth

| |
|--|
| |
|--|

4(c) Contact address, including postcode

| | |
|----------|--|
| | |
| Postcode | |

4(d) Email address

| |
|--|
| |
|--|

4(e) Details of Personal Licence held by Proposed Premises Manager

| Date of issue | Name of Licensing Board issuing | Reference Number of Personal Licence |
|---------------|---------------------------------|--------------------------------------|
| | | |

(Please enclose a photostat copy of the Personal Licence if it was not issued by West Dunbartonshire Licensing Board).

4(f) Is the variation to substitute a new Premises Manager to take effect during the application period?

YES ☐ NO ☐

(If the answer is **NO**, please provide the proposed date from which the variation is to take effect).

| |
|--|
| |
|--|

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

(If signing on behalf of the applicant please state in what capacity.)

I confirm that the contents of this application are true to the best of my knowledge and belief.

The application fee is enclosed. ✓

Signature [REDACTED] (See Note 1 below)

Date 16/05/2023

Capacity ~~APPLICANT~~/AGENT (delete as appropriate)

If agent, please provide name, address, telephone number and email address:

LEONARDS SOLICITORS
133 CADZOW STREET
HAMILTON
ML3 6JH

| I have enclosed the relevant documents with this application – please tick the relevant boxes | |
|--|---|
| Premises Licence (See Note 2) | ✓ |
| Operating Plan (see Note 3) | |
| Layout Plans (see Note 3) | ✓ |
| Planning certificate (See Note 4) | |
| Building standards certificate (See Note 4) | |
| Food hygiene certificate (See Note 4) | |
| Copy of Personal Licence | ✓ |

Notes

Note 1:

Data Protection Act 1998

The information in this form will be used to update the relevant Premises Licence. Accordingly, the information contained in this form may be held on an electronic public register which may be available to members of the public on request.

Note 2:

The application must be accompanied by the Premises Licence to which the application relates, or if that is not practicable, a statement of the reasons for failure to produce the licence.

Note 3:

Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations. Where the proposed variation affects the current layout plan, please submit 6 sets of plans showing the proposed new layout of the premises.

Note 4:

Applicants for variations involving structural alterations should submit the relevant Section 50 certificates with their application.

Data Protection Act 1998

The information in this form will be used to update the relevant Premises Licence. Accordingly, the information contained in this form may be held on an electronic public register which may be available to members of the public on request.

Contact Us:

**West Dunbartonshire Licensing Board
Council Offices
16 Church Street
Dumbarton
G82 1QL**

**Phone: 01389 738741
Email: licensing@west-dunbarton.gov.uk**

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

| | |
|--|----------------------|
| <i>1(a) Will alcohol be sold for consumption solely ON the premises?</i> | YES /NO* |
| <i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i> | YES/ NO * |
| <i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i> | YES /NO* |
| <i>*Delete as appropriate</i> | |

Question 2

*STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES*

| <i>Day</i> | <i>ON Consumption</i> | |
|------------------|-----------------------|----------------------|
| | <i>Opening time</i> | <i>Terminal hour</i> |
| <i>Monday</i> | | |
| <i>Tuesday</i> | | |
| <i>Wednesday</i> | | |
| <i>Thursday</i> | | |
| <i>Friday</i> | | |
| <i>Saturday</i> | | |
| <i>Sunday</i> | | |

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF**
PREMISES

| <i>Day</i> | <i>OFF Consumption</i> | |
|------------------|------------------------|----------------------|
| | <i>Opening time</i> | <i>Terminal hour</i> |
| <i>Monday</i> | 10 a.m. | 10 p.m. |
| <i>Tuesday</i> | 10 a.m. | 10 p.m. |
| <i>Wednesday</i> | 10 a.m. | 10 p.m. |
| <i>Thursday</i> | 10 a.m. | 10 p.m. |
| <i>Friday</i> | 10 a.m. | 10 p.m. |
| <i>Saturday</i> | 10 a.m. | 10 p.m. |
| <i>Sunday</i> | 10 a.m. | 10 p.m. |

Question 4

SEASONAL VARIATIONS

| | |
|---|---------------------|
| Does the applicant intend to operate according to seasonal demand | YES/NO * |
|---|---------------------|

**If YES – provide details*

[illegible]

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

| COL. 1 5(a) Activity | COL. 2 Please confirm YES/NO | COL. 3 To be provided during core licensed hours – please confirm YES/NO | COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
|---|------------------------------------|---|--|
| Accommodation | N/A | N/A | N/A |
| Conference facilities | N/A | N/A | N/A |
| Restaurant facilities | N/A | N/A | N/A |
| Bar meals | N/A | N/A | N/A |
| | | | |
| 5(b) Activity Social functions including: | Please confirm YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| Receptions including Weddings, funerals, birthdays, retirements etc. | N/A | N/A | N/A |
| Club or other group meetings etc. | | | |
| | | | |
| 5(c) Activity Entertainment including: | Please confirm YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| Recorded music – see 5(g) | N/A | N/A | N/A |
| Live performances – see 5(g) | N/A | N/A | N/A |
| Dance facilities | N/A | N/A | N/A |
| Theatre | N/A | N/A | N/A |
| Films | N/A | N/A | N/A |
| Gaming | N/A | N/A | N/A |
| Indoor/outdoor sports | N/A | N/A | N/A |
| Televised sport | N/A | N/A | N/A |

| | | | |
|--|--|---|--|
| | | | |
| 5(d) <i>Activity</i> | <i>Please confirm</i> <i>YES/NO</i> | To be provided during core licensed hours – please confirm <i>YES/NO</i> | Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i> |
| <i>Outdoor drinking</i> <i>facilities</i> | N/A | N/A | N/A |
| | | | |
| 5(e) <i>Activity</i> | <i>Please confirm</i> <i>YES/NO</i> | To be provided during core licensed hours – please confirm <i>YES/NO</i> | Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i> |
| <i>Adult entertainment</i> | No | No | No |

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

| |
|--|
| |
|--|

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

| |
|--|
| |
|--|

5(g) Late night premises opening after 1.00am

| | |
|---|---------|
| Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB? | YES/NO* |
|---|---------|

| | |
|--|---------|
| When fully occupied, are there likely to be more customers standing than seated? | YES/NO* |
| *Delete as appropriate | |

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

| | | |
|------|---|----------------|
| 6(a) | <i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i> | <i>YES/NO*</i> |
| | <i>*Delete as appropriate</i> | |

6(b) *Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry*

| |
|--|
| |
|--|

6(c) *Provide statement regarding the **AGES** of children or young persons to be allowed entry*

6(d) *Provide statement regarding the **TIMES** during which children and young persons will be allowed entry*

6(e) *Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry*

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

Off-Sales Area – 20.75 square metres

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) *Name*

Afzal Mohammed

8(b) *Date of birth*

[REDACTED]

8(c) *Contact address*

[REDACTED]

8(d) *Email address*

[REDACTED]

8(e) Personal licence

| <i>Date of issue</i> | <i>Name of Licensing Board issuing</i> | <i>Reference no. of personal licence</i> |
|----------------------|--|--|
| 23/01/2019 | City of Glasgow Licensing Board | GC11413 |

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

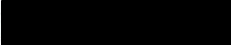
If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature  * (see note below)

Date 16/05/2023

Capacity Solicitor ~~APPLICANT/AGENT~~ (delete as appropriate).

Telephone number and email address of signatory 

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

Contact Us:

West Dunbartonshire Licensing Board
Council Offices
16 Church Street
Dumbarton
G82 1QL

Phone: 01389 738741
Email: licensing@west-dunbarton.gov.uk

Licensing Standards Officers Report

LICENSING (SCOTLAND) ACT 2005 “the 2005 Act”

PREMISES LICENCE VARIATION APPLICATION

PREMISES: 137-139 Hawthorn Street, Clydebank G81 3NH

PREMISES LICENCE HOLDER: NF Retail Limited

In terms of paragraph 24.2 of the Board’s Statement of Licensing Policy, the Board may consider extending the terminal hour for off sale type premises up to 10pm provided that suitable enhanced control measures have been put in place to promote the licensing objectives. Enhanced control measures must include CCTV cameras covering the interior of the premises and the exterior area adjacent to the entrance to the premises. Following a recent inspection the LSO is satisfied that the following condition is able to be complied with by the applicants;

PREMISES LICENCES: ADDITIONAL CONDITIONS APPROVED BY WEST DUNBARTONSHIRE LICENSING BOARD

4 Off Sale Premises and CCTV

The minimum CCTV requirements for off sales premises wishing to trade after 8.00 pm will be that:-

- (a) The system is recordable and viewable at source and does so during all hours that the premises is open.
- (b) The images recorded should be date and time coded for the purposes of crime prevention.
- (c) Suitable surveillance is offered of the licensed area of the premises as denoted on the Layout Plan.

Premises Licence Holders should note that camera footage should be retained for a period of time that complies with recommendations made by the Information Commissioner in terms of the Data Protection Act.

Lawrence Knighton

Licensing Standards Officer

Date: 14 August 2023

Contact :

Lawrence Knighton, Licensing Standards Officer, Regulatory Services, Council Offices, 16 Church Street, Dumbarton. G81 1TG.

E-mail : lawrence.knighton@west-dunbarton.gov.uk

THE LICENSING (SCOTLAND) ACT 2005

Application for Variation of Premises Licences

Representation

| | |
|--|--|
| Premises Licence Reference : | WDLBPREM/0015. |
| Name and Address of Premises: | Stevie's Super Save, 46 Beeches Road, Duntocher, Clydebank G81 6HW. |
| Applicant/Licence Holder: | McMahon Consultancy on behalf of Mazher Rasheid. |
| Type of Premises: | Off Sales. |
| Proposed Application: | Change in Off Sales capacity from 15.26m2 to 35.5m2 Addition of home delivery of food and alcohol (not alcohol only) Sales of hot food, Lottery, paypoint etc. Major extension and refurbishment including proposed extension of the alcohol display. |
| Police Authority Comments: | No Police objections. |
| Licensing Standards Comments: | See accompanying report highlighting terms of the Policy and suggesting conditions. |
| Fire Authority Comments: | No objections. |
| Regulatory Services Comments: | |
| Building Standards has the following comments on this consultation: | |
| | The building warrant for - Erection of side extension and installation of roller shutter doors to 46 Beeches Road has not been applied for. |
| | A building warrant and completion certificate must be obtained if part of the conversion of the warehouse is to a retail unit. |
| Community Council Comments: | No active Community Council. |
| Health Board Comments: | No comments received. |

Access Panel: No comments received.

Additional Comments:

Section 50 Certificates: Not required.

Decision:

WEST DUNBARTONSHIRE LICENSING BOARD

LICENSING (SCOTLAND) ACT 2005

APPLICATION FOR VARIATION OF PREMISES LICENCE/ ~~PROVISIONAL PREMISES LICENCE*~~

*Delete as appropriate

If you are completing this form by hand, please write legibly in block capitals using ink.

SECTION 1: APPLICANT INFORMATION

1(a) Name, address, postcode and premises licence number of premises.

| | | | |
|--|---------|---------------------------|---------------|
| Stevie's Super Save 46 Beeches Road Duntocher Clydebank | | | |
| Post Code | G81 6HW | Premises Licence Ref. No. | WDLBPREM/0015 |

1(b) Please provide full name, address, postcode, telephone number and e-mail address of applicant.

| | | | | | |
|------------------------------|------------|---------------|------------|----------------|------------|
| Mazher Rasheid [REDACTED] | | | | | |
| Post Code | [REDACTED] | Telephone No. | [REDACTED] | E-mail address | [REDACTED] |

SECTION 2: MINOR VARIATIONS

2(a) Do you consider the proposed variation to be a minor variation? YES ☐ NO ☒

(If the answer is YES, please complete the rest of Section 2. If NO, please go to Section 3)

2(b) Do you propose a variation to the layout plan which is not inconsistent with the operating plan for the Premises? YES ☐ NO ☒

(If the answer is YES, please give details of the proposed variation below)

| |
|-----|
| N/A |
|-----|

- 2(c) Do you propose to restrict the terms on which children and young persons are admitted to the premises?

YES ☐ NO ☒

(If the answer is YES, please give details of the proposed variation below)

N/A

- 2(d) Do you propose to vary the information contained in the licence relating to the premises manager, including variation to substitute a new premises manager?

YES ☐ NO ☒

(If the answer is YES, please complete Section 4 below)

- 2(e) Do you propose any other variation as prescribed by Section 29(6)(d) of the 2005 Act?

YES ☐ NO ☒

(If the answer is YES, please give details of the proposed variation below)

SECTION 3: OTHER VARIATIONS

- 3(a) Do you propose a variation to any of the conditions to which the licence is subject (other than those to which the licence is subject by virtue of Section 27(1))?

YES ☒ NO ☒



(If the answer is YES, please give details of the proposed variation below)

N/A

3(b) Do you propose to vary any of the information contained in the operating plan contained in the licence?

YES ☒ NO ☒

(If the answer is **YES**, please give details of the proposed variation below)

CHANGE IN OFF SALES CAPACITY FROM 15.26m² TO 35.5m²
ADDITION OF HOME DELIVERY OF FOOD & ALCOHOL (NOT ALCOHOL ONLY)
SALES OF HOT FOOD
LOTTERY, PAYPOINT etc

3(c) Do you propose a variation to the layout plan contained in the licence?

YES ☒ NO ☐

(If the answer is **YES**, please give details of the proposed variation below)

The premises is being extended and it is proposed that the alcohol section is increased.
MAJOR EXTENSION AND REFORBISHMENT INCLUDING PROPOSED
EXTENSION OF THE ALCOHOL DISPLAY

3(d) Do you propose to vary any other information contained or referred to in the licence, including an addition, deletion or other modification?

YES ☐ NO ☒

(If the answer is **YES**, please give details of the proposed variation below)

SECTION 4: VARIATION TO SUBSTITUTE NEW PREMISES MANAGER

Please provide details below of the name, address and personal licence number of the Existing Premises Manager.

| | |
|--------------------------------------|--|
| | |
| Reference Number of Personal Licence | |

PROPOSED PREMISES MANAGER

4(a) Name and telephone number

| | |
|---------------|--|
| | |
| Telephone No. | |

4(b) Date and place of birth

| |
|--|
| |
|--|

4(c) Contact address, including postcode

| | |
|----------|--|
| | |
| Postcode | |

4(d) Email address

| |
|--|
| |
|--|

4(e) Details of Personal Licence held by Proposed Premises Manager

| Date of issue | Name of Licensing Board issuing | Reference Number of Personal Licence |
|---------------|---------------------------------|--------------------------------------|
| | | |

(Please enclose a photostat copy of the Personal Licence if it was not issued by West Dunbartonshire Licensing Board).

4(f) Is the variation to substitute a new Premises Manager to take effect during the application period?

YES ☐ NO ☒

(If the answer is NO, please provide the proposed date from which the variation is to take effect).

| |
|--|
| |
|--|

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

(If signing on behalf of the applicant please state in what capacity.)

I confirm that the contents of this application are true to the best of my knowledge and belief.

The application fee is enclosed.

Signature (See Note 1 below)

Date ~~27/08/2023~~ 21/9/23

Capacity AGENT (delete as appropriate)

If agent, please provide name, address, telephone number and email address:

.....
.....
.....
.....
.....

I have enclosed the relevant documents with this application – please tick the relevant boxes

| | |
|---|----|
| Premises Licence (See Note 2) | ✓ |
| Operating Plan (see Note 3) | ✓ |
| Layout Plans (see Note 3) | ✓ |
| Planning certificate (See Note 4) | NA |
| Building standards certificate (See Note 4) | NA |
| Food hygiene certificate (See Note 4) | NA |
| Copy of Personal Licence | NA |

Notes

Note 1:

Data Protection Act 1998

The information in this form will be used to update the relevant Premises Licence. Accordingly, the information contained in this form may be held on an electronic public register which may be available to members of the public on request.

Note 2:

The application must be accompanied by the Premises Licence to which the application relates, or if that is not practicable, a statement of the reasons for failure to produce the licence.

Note 3:

Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations. Where the proposed variation affects the current layout plan, please submit 6 sets of plans showing the proposed new layout of the premises.

Note 4:

Applicants for variations involving structural alterations should submit the relevant Section 50 certificates with their application.

Data Protection Act 1998

The information in this form will be used to update the relevant Premises Licence. Accordingly, the information contained in this form may be held on an electronic public register which may be available to members of the public on request.

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

| | |
|--|--------------------|
| <i>1(a) Will alcohol be sold for consumption solely ON the premises?</i> | YES/NO* |
| <i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i> | YES/NO* |
| <i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i> | YES/NO* |
| <i>*Delete as appropriate</i> | |

Question 2

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

| <i>Day</i> | <i>ON Consumption</i> | |
|------------------|-----------------------|----------------------|
| | <i>Opening time</i> | <i>Terminal hour</i> |
| <i>Monday</i> | N/A | |
| <i>Tuesday</i> | | |
| <i>Wednesday</i> | | |
| <i>Thursday</i> | | |
| <i>Friday</i> | | |
| <i>Saturday</i> | | |
| <i>Sunday</i> | | |

Question 3

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES

| Day | OFF Consumption | |
|-----------|-----------------|---------------|
| | Opening time | Terminal hour |
| Monday | 10.00am | 10.00pm |
| Tuesday | 10.00am | 10.00pm |
| Wednesday | 10.00am | 10.00pm |
| Thursday | 10.00am | 10.00pm |
| Friday | 10.00am | 10.00pm |
| Saturday | 10.00am | 10.00pm |
| Sunday | 10.00am | 10.00pm |

Question 4

SEASONAL VARIATIONS

| | |
|---|----|
| Does the applicant intend to operate according to seasonal demand | NO |
|---|----|

*If YES – provide details

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

| COL. 1 5(a) Activity | COL. 2 Please confirm YES/NO | COL. 3 To be provided during core licensed hours – please confirm YES/NO | COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
|---|------------------------------------|---|--|
| Accommodation | N/A | N/A | N/A |
| Conference facilities | N/A | N/A | N/A |
| Restaurant facilities | N/A | N/A | N/A |
| Bar meals | N/A | N/A | N/A |
| 5(b) Activity Social functions including: | Please confirm YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| Receptions including Weddings, funerals, birthdays, retirements etc. | N/A | N/A | N/A |
| Club or other group meetings etc. | N/A | N/A | N/A |
| 5(c) Activity Entertainment including: | Please confirm YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| Recorded music – see 5(g) | N/A | N/A | N/A |
| Live performances – see 5(g) | N/A | N/A | N/A |
| Dance facilities | N/A | N/A | N/A |
| Theatre | N/A | N/A | N/A |

| | | | |
|------------------------------------|--|--|---|
| <i>Films</i> | N/A | N/A | N/A |
| <i>Gaming</i> | N/A | N/A | N/A |
| <i>Indoor/outdoor sports</i> | N/A | N/A | N/A |
| <i>Televised sport</i> | N/A | N/A | N/A |
| | | | |
| 5(d) <i>Activity</i> | <i>Please confirm</i> YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| <i>Outdoor drinking facilities</i> | N/A | N/A | N/A |
| | | | |
| 5(e) <i>Activity</i> | <i>Please confirm</i> YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| <i>Adult entertainment</i> | N/A | N/A | N/A |

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

The premises operate as a convenience store/supermarket and will continue to be open for the sale of groceries, other household products and generally all items made available for sale on such premises although no alcohol will be sold outwith core hours.

Lottery etc

Paypoint etc

Home delivery of food and alcohol - Never alcohol only (Food general items inc non-food)
SALE OF HOT FOOD

5(g) Late night premises opening after 1.00am

| | |
|---|---------|
| Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB? | YES/NO* |
|---|---------|

| | |
|--|---------|
| When fully occupied, are there likely to be more customers standing than seated? | YES/NO* |
| *Delete as appropriate | |

Question 6 (On-sales only)

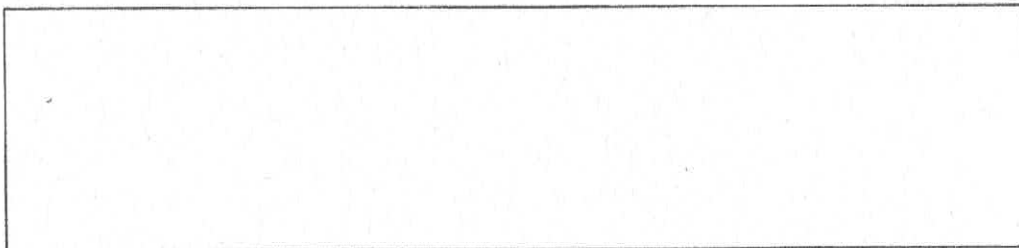
CHILDREN AND YOUNG PERSONS

| | | |
|------|--|---------|
| 6(a) | When alcohol is being sold for consumption on the premises will children or young persons be allowed entry | YES/NO* |
| | *Delete as appropriate | |

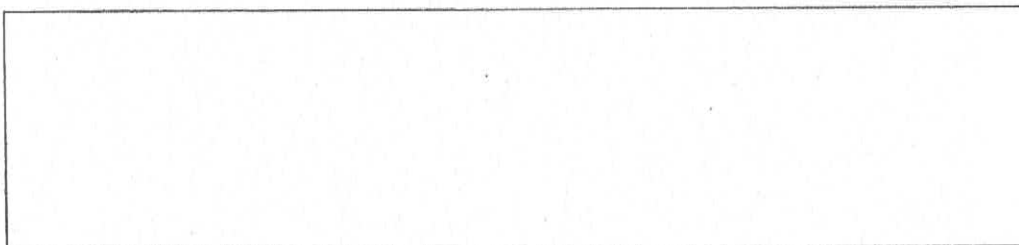
6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

| |
|--|
| |
|--|

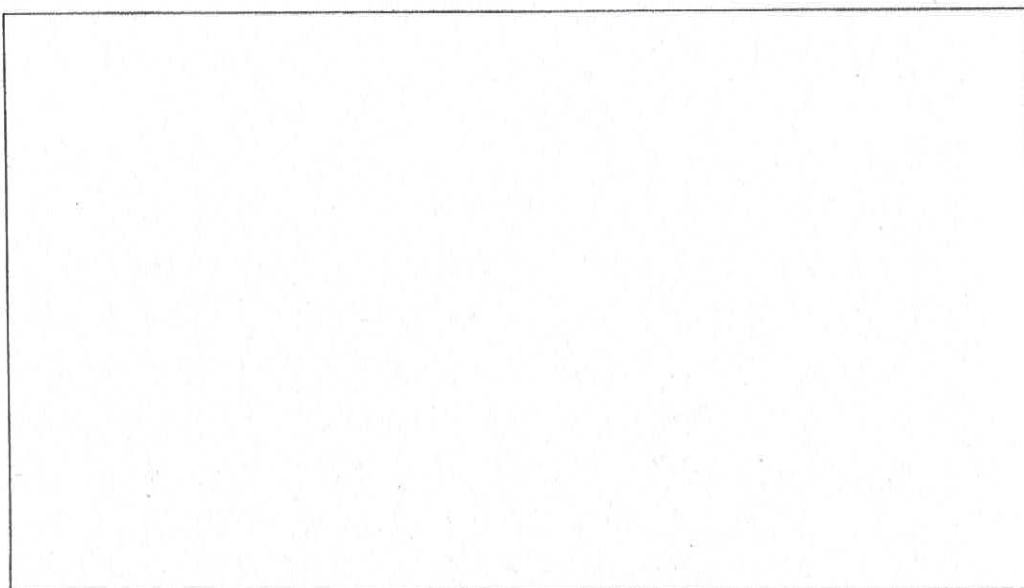
6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

A large, empty rectangular box with a thin black border, intended for a handwritten statement regarding the ages of children or young persons allowed entry.

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

A large, empty rectangular box with a thin black border, intended for a handwritten statement regarding the times during which children and young persons will be allowed entry.

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

A large, empty rectangular box with a thin black border, intended for a handwritten statement regarding the parts of the premises to which children and young persons will be allowed entry.

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

35.5m²

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

Mazher Rasheid

8(b) Date of birth

[REDACTED]

8(c) Contact address

[REDACTED]

8(d) Email address

[REDACTED]

8(e) Personal licence

| <i>Date of issue</i> | <i>Name of Licensing Board issuing</i> | <i>Reference no. of personal licence</i> |
|----------------------|--|--|
| 18.12.2020 | City of Glasgow | GC12613 |

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

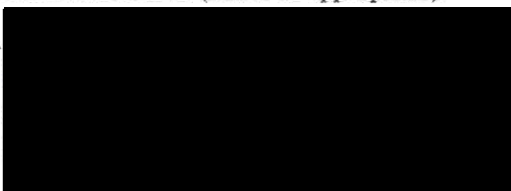
If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature ..  * (see note below)

Date 16/0/23

Capacity ~~APPLICANT/AGENT~~ (delete as appropriate).

Telephone number and email address of signatory . 

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

Contact Us:

West Dunbartonshire Licensing Board
Council Offices
16 Church Street
Dumbarton
G82 1QL

Phone: 01389 738741
Email: licensing@west-dunbarton.gov.uk

Alcohol display area (m)

(A) Inaccessible (behind Counter)

$$3.20 \times 2.05 = 6.56\text{m}^2$$

(B) Accessible (adjacent to the counter)

$$2.00 \times 2.05 = 4.10\text{m}^2$$

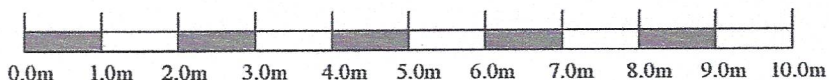
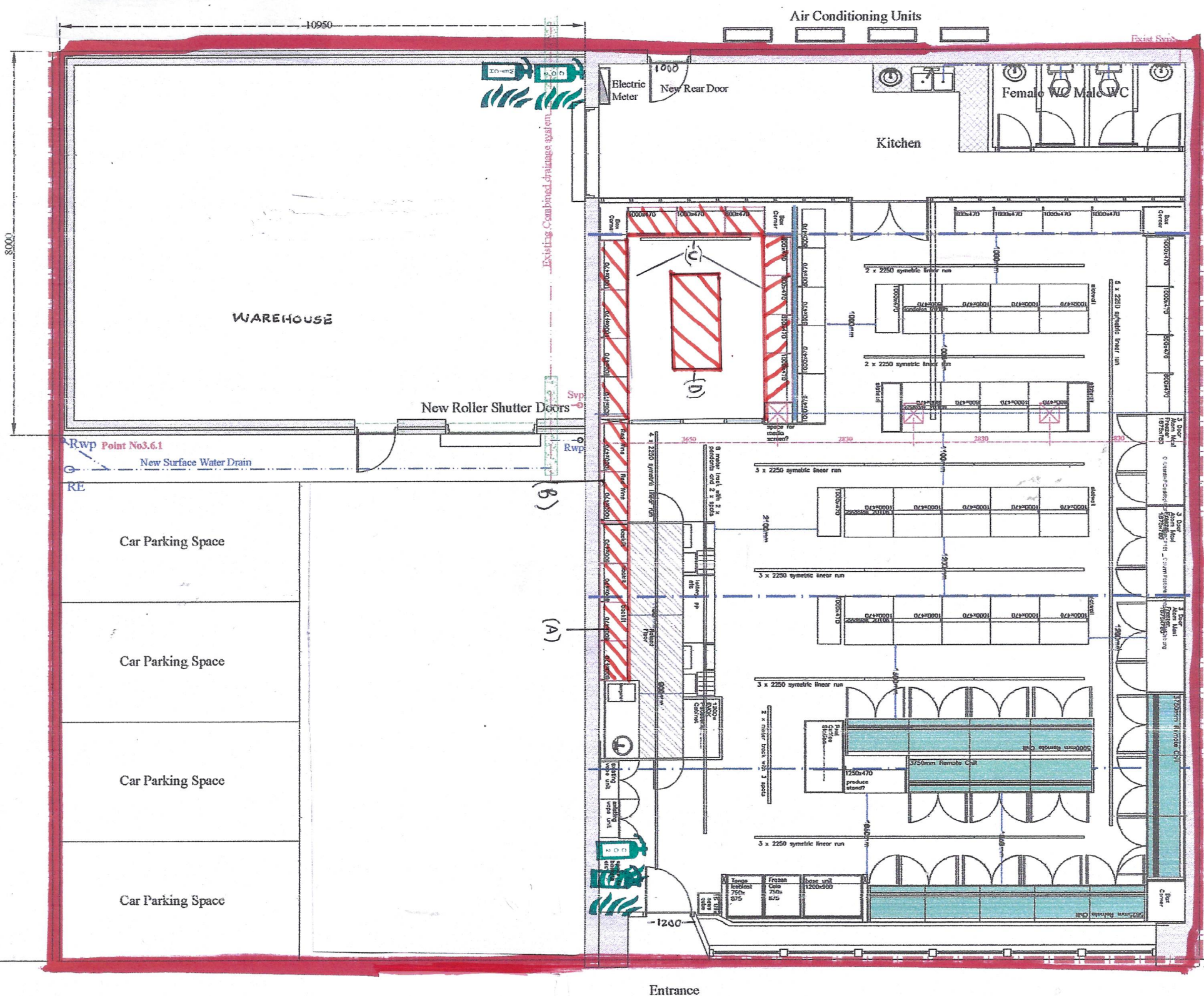
(C) Alcohol Cave (perimeter- 3 sides)

$$9.80 \times 1.80 = 17.64\text{m}^2$$

(D) Alcohol Cave (flexible display)

$$6.00 \times 1.20 = 7.2\text{m}^2$$

Total alcohol display area = 35.5 m²



Scale Bar

BEECHES

ROAD.

Address : Stevia's Super Store (DayToday)
46 Beeches Road,
Clydebank, G81 6HW

Client : Mazher Rasheid Drawing No: BRM113

Drawing Title: Proposed Alcohol Sales Area

Scale: 1 : 100

Licensing Standards Officers Report

LICENSING (SCOTLAND) ACT 2005 “the 2005 Act”

PREMISES LICENCE VARIATION APPLICATION

PREMISES: 46 Beeches Road, Duntocher, Clydebank G81 6HW

PREMISES LICENCE HOLDER: Mazher Rasheid

The applicants are requesting an increase in off sales display from 15.26m² to 35.5m². The application is within IDZ 07 Duntocher and Cochno and is one of three IDZs not considered overprovided for in the Licensing Board’s Statement of Licensing Policy;

The applicants are also requesting the addition of home deliveries of food and alcohol (not alcohol only) and the addition of hot food, lottery and Paypoint provision. The Board may wish to consider paragraphs 22.2 and 22.3 of The Board’s Statement of Licensing Policy in relation to home deliveries of alcohol;

22.2 Premises which intend to provide home deliveries of alcohol must specify this in their Operating Plan (in response to Question 5(f)) and provide details of how this will operate. These details should include the hours of delivery, the steps taken to identify the age of the person ordering and taking delivery of the goods, in terms of “Challenge 25” as well what measures are in place to make sure that the alcohol is delivered to an appropriate person.

22.3 When considering applications which seek to allow the home delivery of alcohol The Licensing Board will consider attaching the conditions set out in Appendix 1, Part C. When considering the addition of such conditions the Board shall give the applicant an opportunity to address the Board on these conditions.

In relation to home deliveries of alcohol I recommend the following condition is applied for the purposes of the licensing objectives of preventing crime and disorder and protecting Children and Young People from harm;

PREMISES LICENCES: ADDITIONAL CONDITIONS APPROVED BY WEST DUNBARTONSHIRE LICENSING BOARD

Part C - Home Deliveries

The holder of the premises licence must make sure that:-

1. A robust age verification policy requires to be in place for deliveries that include alcohol and must be strictly adhered to by all delivery staff, incorporating a Challenge 25 approach. All delivery staff must be trained in the operation of the foregoing policy.

2. Any documentation presented as verification of age is of a type prescribed in the Licensing (Scotland) Act 2005 or Regulations under that Act as suitable for that purpose.

3. An order register must be kept on the premises containing details of the items ordered/despached, with details of when the order was placed and when the alcohol was despatched.
4. A delivery/refusal register requires to be maintained by the delivery driver containing details of the person accepting delivery or, if delivery was refused, the reason for any refusals.
5. No delivery of alcohol should be left unattended (including in a safe place) or with Children or Young Persons where there is no adult available to accept delivery.
6. Where a third party carries out deliveries, a written agreement must be in place between the holder of the premises licence and the third party setting out that the measures narrated at the foregoing points 1 to 5 are to be complied with.

I further recommend that the Licensing Board updates the premises licence conditions with the up to date conditions in relation to off sale type premises so to prevent crime and disorder and protect Children and Young People from harm and in particular add:

Part B – Off-Sales

The holder of a premises licence shall ensure that:-

1. A refusal register is maintained in the premises recording all incidences of refused sales, including the date and time, the reason for refusal and the member of staff refusing the sale.
2. The refusal register is inspected by the Designated Premises Manager, or his nominated representative, at least on a fortnightly basis.
3. The refusal register is made available for inspection by the Police and Licensing Standards Officers on request.
4. The refusal register may be kept in electronic form, in which event the obligation imposed by condition 3 above may be discharged by making available for inspection as aforesaid a printed copy of the refusal register's entries.

Lawrence Knighton

Licensing Standards Officer

Date: 20 December 2023

Contact :

Lawrence Knighton, Licensing Standards Officer, Regulatory Services, Council Offices, 16 Church Street, Dumbarton. G81 1TG.

E-mail : lawrence.knighton@west-dunbarton.gov.uk

THE LICENSING (SCOTLAND) ACT 2005

Occasional Licence

| | |
|--------------------------------------|---|
| Licence Reference: | OL31923, OL32023, OL32123 & OL32223 |
| Name and Address of Premises: | Stevie's Super Save, 46 Beeches Road, Duntocher, Clydebank G81 6HW. |
| Applicant/Licence Holder: | McMahon Consultancy on behalf of Mazher Rasheid. |
| Type of Premises: | Off Sales. |
| Proposed Application: | New build warehouse for the adjoining convenience store. To be used as the shop while refit is undertaken. This new "shop" has a separate entrance and is fully kitted out as you would expect to see in a normal shop. |
| Police Authority Comments: | No Police objections. |
| Licensing Standards Comments: | See accompanying report highlighting terms of the Policy and suggesting conditions. |
| Fire Authority Comments: | N/A |
| Regulatory Services Comments: | N/A |
| Community Council Comments: | N/A |
| Health Board Comments: | N/A |
| Access Panel: | N/A |
| Additional Comments: | |
| Section 50 Certificates: | N/A |
| Decision: | |

Please find below information submitted for a Application for Occasional Licence.

Application information

Premises licence number (if applicable): 0015

Personal licence number (if applicable):

Name of voluntary organisation (if applicable):

From: 17/01/2024

To: 30/01/2024

Will alcohol to be sold for consumption solely on the premises?:No

Will alcohol be sold for consumption solely off the premises?:Yes

Will alcohol be sold for consumption both on and off the premises?:No

From: 10:00

To: 22:00

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises: Sales of groceries and non-food etc as expected in a convenience store.

Description of premises: New build warehouse for the adjoining convenience store. To be used as the shop while refit is undertaken. This new "shop" has a separate entrance and is fully kitted out as you would expect to see in a normal shop.

Description of activities to be carried on in the premises:Sales of groceries and non-food etc

as expected in a convenience store.

Premises Address:

| Postcode | House Name | Flat | House Number | Street | Area | Town | Postcode |
|----------|--------------------|------|--------------|--------------|-----------|-----------|----------|
| G81 6HW | New Warehouse Unit | | 46 | Beeches Road | Duntocher | Clydebank | G81 6HW |

Are children or young persons permitted entry? : No

Title: Mr

First Name: Mazher

Surname: Rasheid

Address:

| Postcode | House Name | Flat | House Number | Street | Area | Town | Postcode |
|----------|------------|------|--------------|--------|------|------|----------|
| | | | | | | | |

Date of Birth:

Daytime Telephone Number:

Evening Telephone Number:

Mobile Phone Number:

Email Address:

Preferred method of correspondence: Email

Signed: Mazher Rasheid

Date: 16/11/2023

Privacy Notice: No Summary Data

Amount: 10.00

Name: Brian McMahon

Payment Details

Amount: £10.00

Payment Method: Credit/Debit Card

Please find below information submitted for a Application for Occasional Licence.

Application information

Premises licence number (if applicable): 0015

Personal licence number (if applicable):

Name of voluntary organisation (if applicable):

From: 31/01/2024

To: 13/02/2024

Will alcohol to be sold for consumption solely on the premises?:No

Will alcohol be sold for consumption solely off the premises?:Yes

Will alcohol be sold for consumption both on and off the premises?:No

From: 10:00

To: 22:00

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises: Sales of groceries and non-food etc as expected in a convenience store.

Description of premises: New build warehouse for the adjoining convenience store. To be used as the shop while refit is undertaken. This new "shop" has a separate entrance and is fully kitted out as you would expect to see in a normal shop.

Description of activities to be carried on in the premises:Sales of groceries and non-food etc

as expected in a convenience store.

Premises Address:

| Postcode | House Name | Flat | House Number | Street | Area | Town | Postcode |
|----------|--------------------|------|--------------|--------------|-----------|-----------|----------|
| G81 6HW | New Warehouse Unit | | 46 | Beeches Road | Duntocher | Clydebank | G81 6HW |

Are children or young persons permitted entry? : No

Title: Mr

First Name: Mazher

Surname: Rasheid

Address:

| Postcode | House Name | Flat | House Number | Street | Area | Town | Postcode |
|----------|------------|------|--------------|--------|------|------|----------|
| | | | | | | | |

Date of Birth:

Daytime Telephone Number:

Evening Telephone Number:

Mobile Phone Number:

Email Address:

Preferred method of correspondence: Email

Signed: Mazher Rasheid

Date: 16/11/2023

Privacy Notice: No Summary Data

Amount: 10.00

Name: Brian McMahon

Payment Details

Amount: £10.00

Payment Method: Credit/Debit Card

Please find below information submitted for a Application for Occasional Licence.

Application information

Premises licence number (if applicable): 0015

Personal licence number (if applicable):

Name of voluntary organisation (if applicable):

From: 14/02/2024

To: 27/02/2024

Will alcohol to be sold for consumption solely on the premises?:No

Will alcohol be sold for consumption solely off the premises?:Yes

Will alcohol be sold for consumption both on and off the premises?:No

From: 10:00

To: 22:00

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises: Prior to opening Sales of groceries and non-food etc as expected in a convenience store from 06.00am

Description of premises: New build warehouse for the adjoining convenience store. To be used as the shop while refit is undertaken. This new "shop" has a separate entrance and is fully kitted out as you would expect to see in a normal shop.

Description of activities to be carried on in the premises: Prior to opening Sales of groceries and non-food etc as expected in a convenience store from 06.00am

Premises Address:

| Postcode | House Name | Flat | House Number | Street | Area | Town | Postcode |
|----------|--------------------|------|--------------|--------------|-----------|-----------|----------|
| G81 6HW | New Warehouse Unit | | 46 | Beeches Road | Duntocher | Clydebank | G81 6HW |

Are children or young persons permitted entry? : No

Title: Mr

First Name: Mazher

Surname: Rasheid

Address:

| Postcode | House Name | Flat | House Number | Street | Area | Town | Postcode |
|----------|------------|------|--------------|--------|------|------|----------|
| | | | | | | | |

Date of Birth:

Daytime Telephone Number:

Evening Telephone Number:

Mobile Phone Number:

Email Address:

Preferred method of correspondence: Email

Signed: Mazher Rasheid

Date: 16/11/2023

Privacy Notice: No Summary Data

Amount: 10.00

Name: Brian McMahon

Payment Details

Amount: £10.00

Payment Method: Credit/Debit Card

Please find below information submitted for a Application for Occasional Licence.

Application information

Premises licence number (if applicable): 0015

Personal licence number (if applicable):

Name of voluntary organisation (if applicable):

From: 27/02/2024

To: 11/03/2024

Will alcohol to be sold for consumption solely on the premises?:No

Will alcohol be sold for consumption solely off the premises?:Yes

Will alcohol be sold for consumption both on and off the premises?:No

From: 10:00

To: 22:00

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises:

Prior to opening Sales of groceries and non-food etc as expected in a convenience store from 06.00am

Description of premises:

New build warehouse for the adjoining convenience store. To be used as the shop while refit is undertaken. This new "shop" has a separate entrance and is fully kitted out as you would expect to see in a normal shop.

Description of activities to be carried on in the premises: Prior to opening Sales of groceries and non-food etc as expected in a convenience store.

Premises Address:

| Postcode | House Name | Flat | House Number | Street | Area | Town | Postcode |
|----------|--------------------|------|--------------|--------------|-----------|-----------|----------|
| G81 6HW | New Warehouse Unit | | 46 | Beeches Road | Duntocher | Clydebank | G81 6HW |

Are children or young persons permitted entry? : No

Title: Mr

First Name: Mazher

Surname: Rasheid

Address:

| Postcode | House Name | Flat | House Number | Street | Area | Town | Postcode |
|----------|------------|------|--------------|--------|------|------|----------|
| | | | | | | | |

Date of Birth:

Daytime Telephone Number:

Evening Telephone Number:

Mobile Phone Number:

Email Address:

Preferred method of correspondence: Email

Signed: Mazher Rasheid

Date: 16/11/2023

Privacy Notice: No Summary Data

Amount: 10.00

Name: Brian McMahon

Payment Details

Amount: £10.00

Payment Method: Credit/Debit Card

Project :- Proposed Storage Extension to Side of Shop

Client: - Mr Mazher Rashid

Address:- 46 Beeches Road, Duntocher, Clydebank

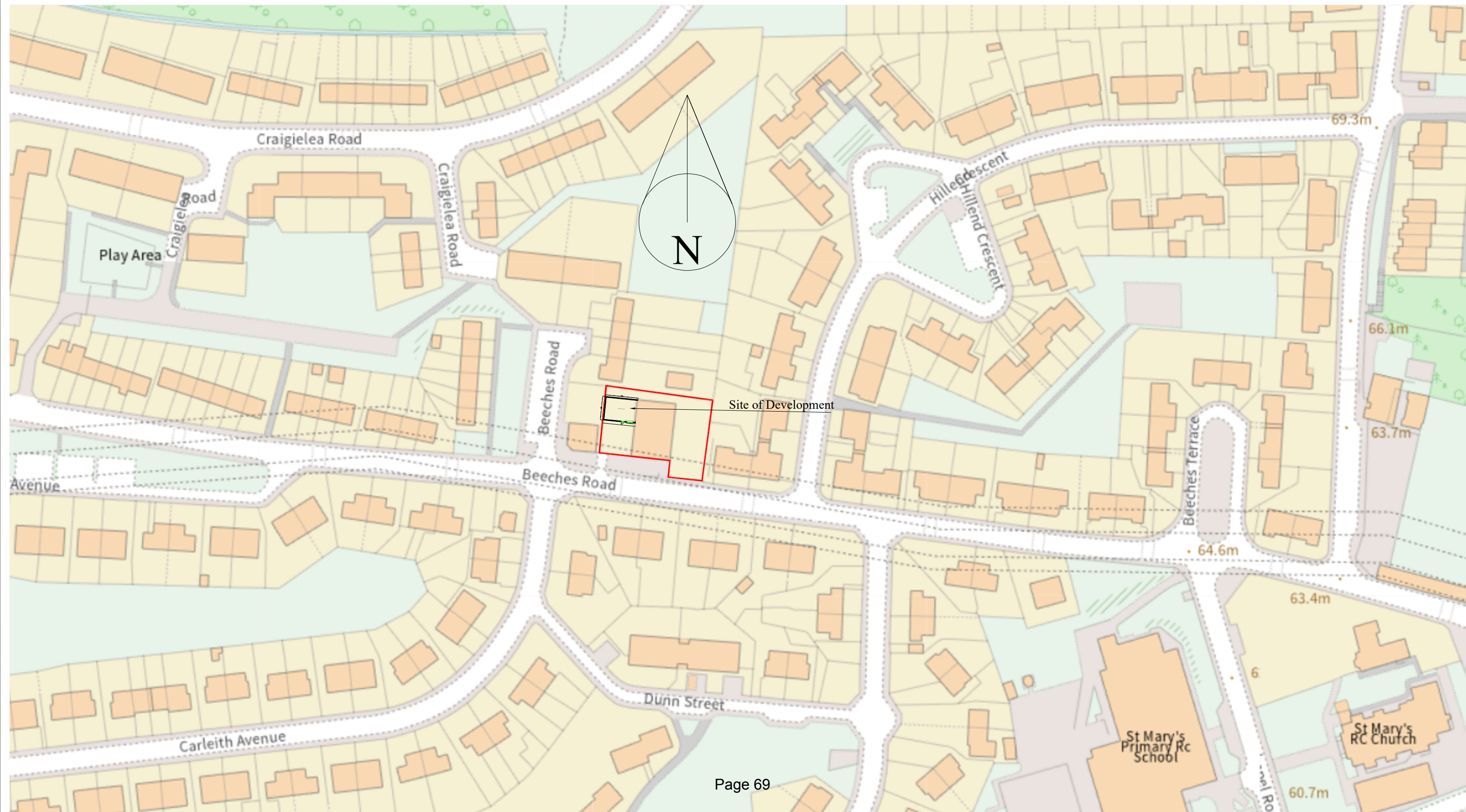
Drg Title :- Proposed Block PLan

Drg No :- BRM600

Scale : - 1 : 1250

0,0m 10,0m 20,0m 30,0m 40,0m 50,0m

Scale Bar



REPORT BY LICENSING STANDARDS OFFICER

Occasional Licence Reference Number:, 31923,32023, 32123, 32223

Premises: Stevie's Supersave Temporary Shop

Date(s) of licences: 16 January 2024 to 11 March 2024

COMMENT:-

I have discussed these Occasional Licence applications with the applicant and agent. I understand that these applications seek to licence a temporary shop while Stevie's Supersave is closed for a period of refurbishment. Stevie's Supersave benefits from a premises licence authorising the sale of alcohol for consumption off the premises.

The application seeks hours that mirror the terms of Stevie's Supersave's premises licence. The Licensing Board may wish to ascertain that CCTV will be in place and that said CCTV complies with paragraph 31.2 of the Licensing Board's Policy. I have suggested that the Licensing Board attaches conditions to the Occasional Licences to this effect.

I have no further comment in relation to this application apart from recommending that the undernoted conditions (as set out in the Licensing Board's Statement of Licensing Policy) are attached to the Occasional Licence for the purposes of the Licensing Objectives.

I suggest that for the purposes of the licensing objectives of preventing crime and disorder, securing public safety, preventing public nuisance and protecting children and young persons from harm that this application is subject to the following conditions;

- All staff employed in a position involving the sale or service of alcohol to undergo a minimum of two hours training prior to commencing duty (as defined in the Licensing (Training of Staff)(Scotland) Regulations 2007) with a record of this training being kept at the location and available for inspection by Police or Licensing Standards Officers.
- The occasional licence is to be kept on the premises and made available for inspection when requested by a Licensing Standards Officer or Police Officer, and any reasonable request by them is complied with.
- Suitable signage should be displayed to be compliant with Sect 110 of the Licensing (Scotland) Act 2005 and the post 8pm enhanced control measures as required by paragraph 31.2 of the West Dunbartonshire Licensing Policy, namely;
- CCTV should be present and meet the following requirements:
 1. CCTV cameras covering the interior of the premises and the exterior area adjacent to the entrance to the premises. Occasional Licence Holders should note that camera footage should be retained for a period of time that complies with recommendations made by the Information Commissioner's Office.

2. CCTV cameras should provide cover for areas of high footfall, customer staff interaction areas, and areas immediately adjacent to the premises to give clear recognisable images of all persons. Licence holders are reminded that video recording should comply with any relevant guidance issued by the Information Commissioner.
 3. The licence holder or another suitably trained person with managerial responsibility is present throughout the licensed hours and when alcohol is served. A contact phone number will be readily available at all times.
- The licence holder will ensure that their contact details including a contact phone number, or those of a personal licence holder if application is made in their name, will be readily available at all times for Police, Licensing Standards Officers or other Authorised Officers.
 - The occasional licence is to be kept on the premises and made available for inspection when requested by a Licensing Standards Officer or Police Officer, and any reasonable request by them is complied with.
 - All staff employed in a position involving the sale or service of alcohol to undergo a minimum of two hours training prior to commencing duty (as defined in the Licensing (Training of Staff)(Scotland) Regulations 2007) with a record of this training being kept at the location and available for inspection by Police or Licensing Standards Officers.
 - The holder of a premises licence shall ensure that:-
 1. A refusal register is maintained in the premises recording all incidences of refused sales, including the date and time, the reason for refusal and the member of staff refusing the sale.
 2. The refusal register is inspected by the Designated Premises Manager, or his nominated representative, at least on a fortnightly basis.
 3. The refusal register is made available for inspection by the Police and Licensing Standards Officers on request.
 4. The refusal register may be kept in electronic form, in which event the obligation imposed by condition 3 above may be discharged by making available for inspection as aforesaid a printed copy of the refusal register's entries.
 - The layout of the premises must comply with the layout plan docketed by the Depute Clerk of the Licensing Board.

Lawrence Knighton
Licensing Standards Officer

THE LICENSING (SCOTLAND) ACT 2005

Application for Provisional Premises Licences

| | |
|---|--|
| Premises Licence Reference: | WDLBPREM/0314. |
| Name and Address of Premises: | Aldi, Land at Castle Street, Dumbarton G82 1QS. |
| Applicant/Licence Holder: | TLT LLP on behalf of Aldi Stores Limited. |
| Type of Premises: | Off Sales. |
| Proposed Application: | Purpose built supermarket with car parking and associated facilities. |
| Police Authority Comments: | No Police objections. |
| Licensing Standards Comments: | See accompanying report highlighting that this application should be considered in terms of the Licensing Board's Overprovision policy and suggested conditions. |
| Fire Authority Comments: | No objections. |
| Regulatory Services Comments: | |
| Building standards has the following comments on this consultation: | |
| A Building Warrant and associated Completion Certificate / Section 50 are required before Building Standards can comment. | |
| Community Council Comments: | No comments received. |
| Health Board Comments: | No comments received. |
| Access Panel: | No comments received. |
| Additional Comments: | |

Section 50 Certificates:

Planning certificate received.

Decision:

West Dunbartonshire Licensing Board

APPLICATION FOR PROVISIONAL PREMISES LICENCE*

**Delete as appropriate*

Licensing (Scotland) Act 2005, section 20

APPLICANT INFORMATION *Licensing (Scotland) Act 2005, section 20(1)*

Question 1

Name, address and postcode of premises to be licensed.

ALDI
LAND AT CASTLE STREET
DUMBARTON
G82 1QS

Question 2

Particulars of applicant

2(a) *Where applicant is an individual, provide full name, date and place of birth, and home address including postcode.*

| |
|--|
| |
|--|

2(b) *Where applicant is a partnership, please provide full name, and postal address of partnership.*

| |
|--|
| |
|--|

2(c) Where applicant is a company, please provide name, registered office and company registration number.

ALDI STORES LIMITED

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

2(d) Where the applicant is a club or other body, please provide full name, and postal address of club or other body.

[REDACTED]

2(e) Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.*

[REDACTED]

[REDACTED]

*** Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.**

Question 3

Previous applications

3 Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises? **NO**

If YES – provide full details

[REDACTED]

Question 4

Previous convictions

| | |
|--|-----------|
| 4 <i>Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)</i> | NO |
|--|-----------|

**If YES – provide full details*

For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974

| <i>Name & position (if applicable)</i> | <i>Date of conviction or sentence</i> | <i>Court</i> | <i>Offence</i> | <i>Penalty</i> |
|--|---------------------------------------|--------------|----------------|----------------|
| | | | | |

DESCRIPTION OF PREMISES *Licensing (Scotland) Act 2005, section 20(2)(a)*

Question 5

5 *Description of premises (where application is submitted by a members' club, please also complete question 6)*

Purpose built supermarket with car parking and associated facilities

(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

Question 6

6 To be completed by members' clubs only

| | |
|--|---------|
| Do the club's constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007? | YES/NO* |
| * Delete as appropriate | |

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents [REDACTED]

[REDACTED]
[REDACTED] * (see note below)

Date 18 October 2023

Capacity ... LYNN SIMPSON (TLT LLP) as Agent ... AGENT (delete as appropriate)

Telephone number and email address of signatory Lynn.Simpson@TLT.com

| <i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i> | |
|--|---|
| <i>Operating plan</i> | ✓ |
| <i>Layout plan</i> | ✓ |
| <i>Planning certificate</i> | ✓ |
| <i>Building standards certificate</i> | |
| <i>Food hygiene certificate</i> | |

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

Contact Us:

West Dunbartonshire Licensing Board
Council Offices
16 Church Street
Dumbarton
G82 1QL

Phone: 01389 738741
Email: licensing@west-dunbarton.gov.uk

| | |
|---|--|
| <u>For use by the Licensing Board only</u> | |
| Application checklist | |
| Date received | |
| Fee amount | |
| Receipt number | |
| Received by (<i>INITIALS</i>) | |
| Consideration date | |
| Last date for consideration | |
| Date of initial hearing | |
| Date of any modification hearing | |
| Date granted/refused (delete as appropriate) | |

| | |
|---|--|
| <u>For use by the Licensing Board only</u> | |
| If application is for a premises licence | |
| Documents required | |
| Operating plan | |
| Layout plan | |
| Planning certificate | |
| Building standards certificate | |
| Food hygiene certificate | |

| | |
|---|--|
| <u>For use by the Licensing Board only</u> | |
| If application is for a provisional premises licence | |
| Documents required | |
| Provisional planning certificate | |
| Operating plan | |
| Layout plan | |

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

| | |
|--|------------|
| <i>I(a) Will alcohol be sold for consumption solely ON the premises?</i> | <i>NO</i> |
| <i>I(b) Will alcohol be sold for consumption solely OFF the premises?</i> | <i>YES</i> |
| <i>I(c) Will alcohol be sold for consumption both ON and OFF the premises?</i> | <i>NO</i> |
| <i>*Delete as appropriate</i> | |

Question 2

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

| <i>Day</i> | <i>ON Consumption</i> | |
|------------------|-----------------------|----------------------|
| | <i>Opening time</i> | <i>Terminal hour</i> |
| <i>Monday</i> | N/A | N/A |
| <i>Tuesday</i> | N/A | N/A |
| <i>Wednesday</i> | N/A | N/A |
| <i>Thursday</i> | N/A | N/A |
| <i>Friday</i> | N/A | N/A |
| <i>Saturday</i> | N/A | N/A |
| <i>Sunday</i> | N/A | N/A |

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

| <i>Day</i> | <i>OFF Consumption</i> | |
|------------------|------------------------|----------------------|
| | <i>Opening time</i> | <i>Terminal hour</i> |
| <i>Monday</i> | 10:00am | 10:00pm |
| <i>Tuesday</i> | 10:00am | 10:00pm |
| <i>Wednesday</i> | 10:00am | 10:00pm |
| <i>Thursday</i> | 10:00am | 10:00pm |
| <i>Friday</i> | 10:00am | 10:00pm |
| <i>Saturday</i> | 10:00am | 10:00pm |
| <i>Sunday</i> | 10:00am | 10:00pm |

Question 4

SEASONAL VARIATIONS

| | |
|--|-----------|
| <i>Does the applicant intend to operate according to seasonal demand</i> | <i>NO</i> |
|--|-----------|

**If YES – provide details*

| |
|--|
| |
|--|

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

| COL. 1 5(a) Activity | COL. 2 Please confirm YES/NO | COL. 3 To be provided during core licensed hours – please confirm YES/NO | COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
|---|---|---|--|
| <i>Accommodation</i> | NO | N/A | N/A |
| <i>Conference facilities</i> | NO | NO | NO |
| <i>Restaurant facilities</i> | NO | NO | NO |
| <i>Bar meals</i> | NO | NO | NO |
| | | | |
| 5(b) Activity Social functions including: | Please confirm YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| <i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i> | NO | NO | NO |
| <i>Club or other group</i> <i>meetings etc.</i> | NO | NO | NO |
| | | | |
| 5(c) Activity Entertainment including: | Please confirm YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| <i>Recorded music – see</i> <i>5(g)</i> | YES | YES | YES |
| <i>Live performances –</i> <i>see 5(g)</i> | NO | NO | NO |
| <i>Dance facilities</i> | NO | NO | NO |
| <i>Theatre</i> | NO | NO | NO |
| <i>Films</i> | NO | NO | NO |

| | | | |
|--|--|--|---|
| <i>Gaming</i> | NO | NO | NO |
| <i>Indoor/outdoor sports</i> | NO | NO | NO |
| <i>Televised sport</i> | NO | NO | NO |
| | | | |
| 5(d) Activity | Please confirm YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| <i>Outdoor drinking</i> <i>facilities</i> | NO | NO | NO |
| | | | |
| 5(e) Activity | Please confirm YES/NO | To be provided during core licensed hours – please confirm YES/NO | Where activities are also to be provided outwith core licensed hours please confirm YES/NO |
| <i>Adult entertainment</i> | NO | NO | NO |

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

RECORDED BACKGROUND MUSIC MAY BE PLAYED DURING AND OUTWITH CORE HOURS.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

SALE OF OTHER GOODS CONSISTENT WITH THE BUSINESS OF A SUPERMARKET.
HOME DELIVERIES, CLICK & COLLECT SERVICE, AND ON-LINE SALES MAY ALSO TAKE PLACE.

5(g) Late night premises opening after 1.00am

| | |
|---|--|
| Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB? | |
|---|--|

| | |
|--|--|
| When fully occupied, are there likely to be more customers standing than seated? | |
| *Delete as appropriate | |

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

| | | |
|------|--|-----|
| 6(a) | When alcohol is being sold for consumption on the premises will children or young persons be allowed entry | N/A |
| | *Delete as appropriate | |

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

| |
|-----|
| N/A |
|-----|

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

| |
|-----|
| N/A |
|-----|

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

| |
|-----|
| N/A |
|-----|

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

| |
|-----|
| N/A |
|-----|

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

Off-sales: 42.79801m²

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) *Name*

TBC

8(b) *Date of birth*

8(c) *Contact address*

8(d) *Email address*


8(e) *Personal licence*

| <i>Date of issue</i> | <i>Name of Licensing Board issuing</i> | <i>Reference no. of personal licence</i> |
|----------------------|--|--|
| | | |

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature  ... * (see note below)

Date 18 October 2023

Capacity .. LYNN SIMPSON (TLT LLP) as Agent ... AGENT (delete as appropriate).

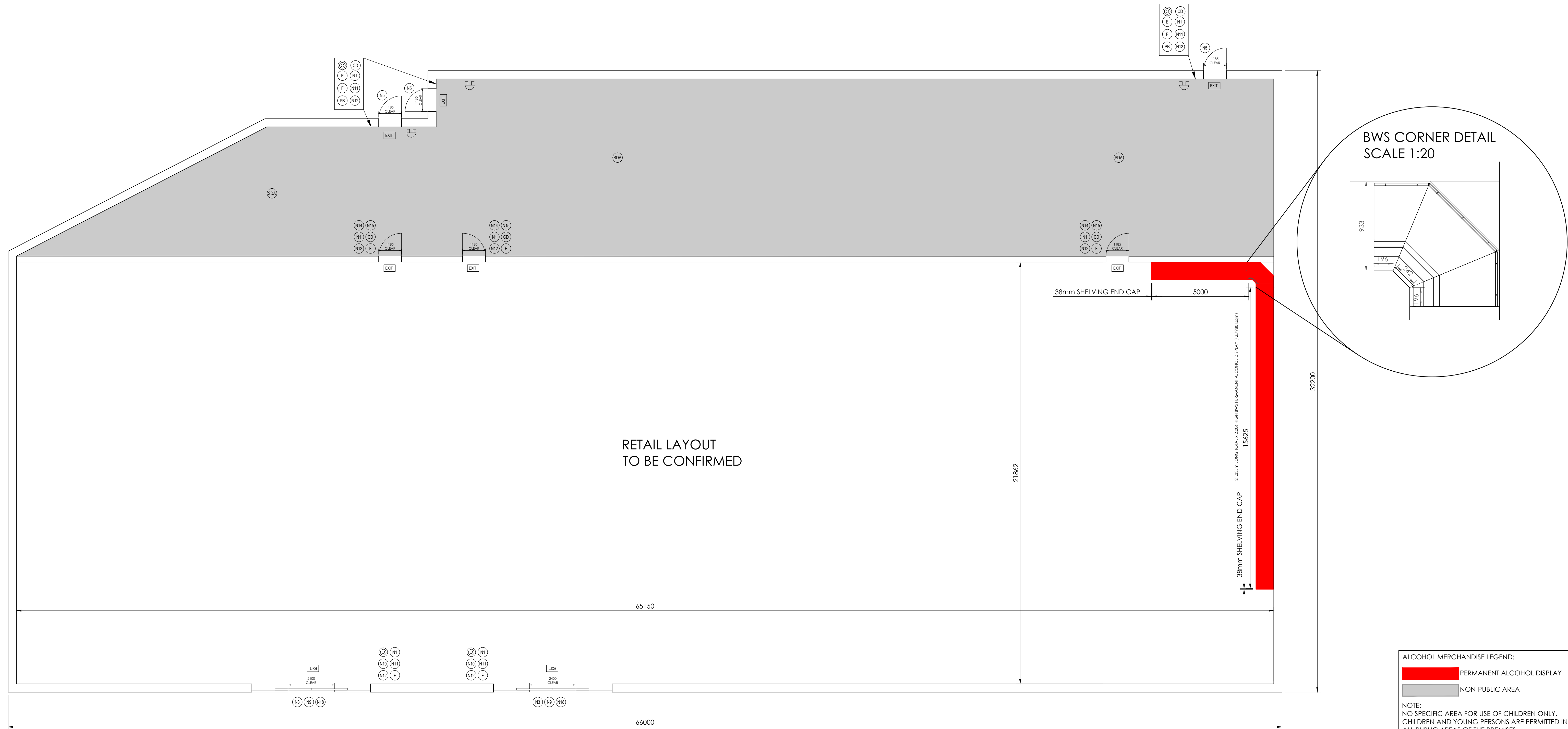
Telephone number and email address of signatory Lynn.Simpson@TLT.com





*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

| REV | DATE | DESCRIPTION | DRW | CHK |
|-----|------------|-----------------------|-----|-----|
| P01 | 2023-08-02 | FIRST ISSUE. | NM | LAV |
| P02 | 2023-08-14 | DIMENSIONS CLARIFIED. | NM | LAV |



ALCOHOL MERCHANDISE LEGEND:

| | |
|---|---------------------------|
|  | PERMANENT ALCOHOL DISPLAY |
|  | NON-PUBLIC AREA |

NOTE:
NO SPECIFIC AREA FOR USE OF CHILDREN ONLY.
CHILDREN AND YOUNG PERSONS ARE PERMITTED IN
ALL PUBLIC AREAS OF THE PREMISES.

Client
Aldi Stores Ltd.

Project Title
Aldi - DUMBARTON



Project Address

**CASTLE STREET,
DUMBARTON**

Drawing Title

ALCOHOL LICENCE PLAN (UNITS 5&6)

| Job No. | Originator | Zone | Level | Type | Role |
|-------------------------|------------|-------------|-------------|------------|----------|
| BA-0446 | PA | XX | 00 | DR | A |
| System Classification | | Drawing No. | Suitability | Revision | |
| PM_40_40_75-0001 | | | S2 | P02 | |

| | | | | |
|-------|---------|------------|-------|------|
| Drawn | Checked | Date | Scale | Size |
| NM | LAV | 2023-08-02 | 1:100 | A1 |

**Studio 303, Mailing Exchange,
Houltz Yard, Walker Road,
Newcastle upon Tyne,
NE6 2HL**

**One Lochrin Square,
92 Fountainbridge,
Edinburgh,
EH3 9QA**

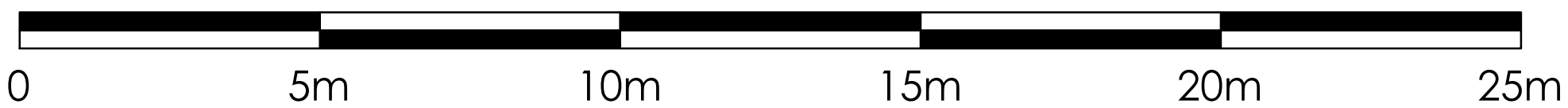
**t : 0191 266 5551
e: admin@projectarchitects.com
w: www.projectarchitects.com**

Architects | Construction

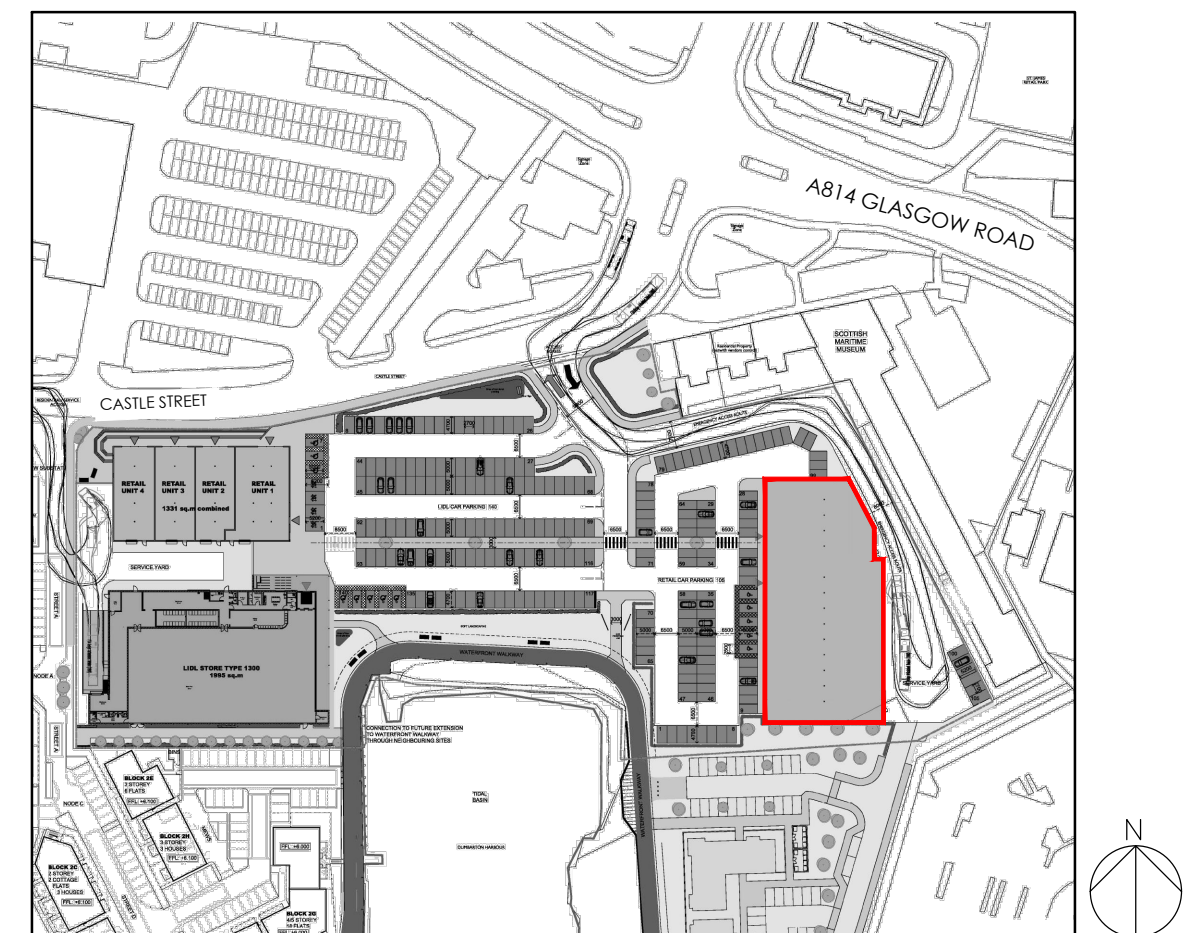
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- | | | | | | |
|-------|--|-------------|--|-------|--|
| (N1) | GENERAL FIRE NOTICE. Ref 1/1033/JK | (N13) | "FIRE EXTINGUISHER" SIGN 150 x 200mm SELF ADHESIVE | (PB) | PUSH BAR MECHANISM AND "PUSH BAR TO OPEN" SIGN 600 x 100mm (ON DOOR) |
| (N2) | "EMERGENCY EXIT ONLY" SIGN 450 x 100mm SELF ADHESIVE VINYL | (N14) | "NO SMOKING" SIGN 200 x 200mm | (E) | FIRE EXIT SIGN 705 x 150mm (ON DOOR) |
| (N3) | "KEEP CLEAR" SIGN 200 x 200mm SELF ADHESIVE VINYL | (N15) | "FIRE BLANKET" SIGN 75 x 210mm | (C) | FIRE ALARM CALL POINT (BREAK GLASS UNIT) |
| (N4) | DIRECTION ARROW SIGN WHITE ARROW ON BLUE CIRCLE ON WHITE SQUARE 200 x 200mm" | (N16) | "MIND YOUR HEAD" SIGN 400 x 100mm | (F) | FOAM SPRAY AFF FIRE EXTINGUISHER |
| (N5) | "FIRE EXIT KEEP CLEAR" SIGN 200 x 200mm MOUNTED EXTERNALLY | (N17) | "MIND THE STEP" SIGN 400 x 100mm | (CD) | CARBON DIOXIDE FIRE EXTINGUISHER |
| (N6) | "FIRE DOOR KEEP CLOSED" SIGN 80 x 80mm SELF ADHESIVE | (N18) | "WAY IN / NO EXIT" SELF ADHESIVE VINYL SIGN | (FB) | FIRE BLANKET |
| (N7) | "FIRE DOOR KEEP CLOSED" SIGN 80 x 80mm | (N19) | "WAY OUT / NO ENTRY" SELF ADHESIVE VINYL SIGN | (SD) | SMOKE DETECTOR |
| (N8) | "FIRE DOOR KEEP LOCKED" SIGN 80 x 80mm | (N20) | "FIRE ALARM CONTROL PANEL" SIGN 200 x 150mm | (SDC) | VOID MOUNTED SMOKE DETECTOR WITH CEILING MOUNTED INDICATOR |
| (N9) | "AUTOMATIC DOORS" SIGN BLACK LETTERS ON WHITE 200 x 200 SELF ADHESIVE | (E1) | DIRECTIONAL FIRE EXIT SIGN 600 x 200mm LEFT HAND | (SDA) | FIRE ALARM SMOKE DETECTOR & SOUNDER |
| (N10) | FIRE ALARM CALL POINT SIGN 80 x 80mm SELF ADHESIVE | (E1) | DIRECTIONAL FIRE EXIT SIGN 600 x 200mm RIGHT HAND | (HDA) | FIRE ALARM HEAT DETECTOR & SOUNDER |
| (N11) | FIRE ALARM CALL POINT SIGN 150 x 200mm | (E1) 300 | DIRECTIONAL FIRE EXIT SIGN 300 x 100mm LEFT HAND | (FAC) | FIRE ALARM CONTROL PANEL |
| (N12) | "FIRE EXTINGUISHER" SIGN 150 x 200mm | (EXIT) | ILLUMINATED FIRE EXIT SIGN | (FAB) | FIRE ALARM BELL |



KEY PLAN (NOT TO SCALE)



Licensing Standards Officers Report

LICENSING (SCOTLAND) ACT 2005

PREMISES LICENCE VARIATION APPLICATION

PREMISES: WDLBPREM/0314 Aldi, land at Castle Street Dumbarton G82 1QS.

PREMISES LICENCE HOLDER: Aldi Stores Limited.

This application may be contrary to the Licensing Board's Statement of Licensing Policy; Overprovision. The Premises are located within IZ12.

In accordance with the Licensing Board's Statement of Licensing Policy the Licensing Standards Officer recommends that for the purposes of the licensing objectives of preventing crime and disorder, protecting children and young persons from harm, and protecting and improving public health that the conditions narrated in the Board's policy at Appendix 1, Part B (Off sales), Part C (Home deliveries), and Part F (Licensing Hours) are attached.

Licensing Standards Officer

Date: 14 August 2023

Contact :

Peter Clyde, Licensing Standards Officer, Regulatory and Regeneration Services, Council Offices, 16 Church Street, Dumbarton. G81 1TG.

E-mail : peter.clyde@west-dunbarton.gov.uk

Style Conditions

Part A – Children and Young Persons Access

The holder of the premises licence must make sure

that:-

1. Children are supervised at all times by an appropriate adult while on the licensed premises.
2. Children and Young Persons will only be permitted into licensed premises where the primary purpose of allowing them access is to consume a meal or attend a private pre-booked function [or insert reason].
3. No gaming and/or amusements with prizes machines are to be located in the part or parts of the licensed premises where children and young people are permitted.
4. In the case of events which are to be held exclusively for children, or children and young persons, such as a discotheque, adequate supervision and stewarding arrangements should be in place in relation to children attending the event.
5. Where televisions or video machines are intended to be used in areas where children are permitted, the programmes or video films must be of a type suitable for family and children's viewing.
6. Toilets should be of a suitable type and standard for children.
7. When meals are sold within licensed premises, a children's menu shall be available or the menu should clearly state that children portions are available. This would not be satisfied by the provision of for example soft drinks and snacks but would require to be of the plated food variety in addition to any form of sandwiches etc, which may be available.
8. Electrical sockets within the part or parts of the premises to which children have access should, when not in use, have plug caps thereon.
9. Where open fires or electrical or gas fires or radiators are within part or parts of the premises to which children have access, it is expected that such fires and radiators etc. will be securely guarded.

Part B – Off-Sales

The holder of a premises licence shall ensure that:-

1. A refusal register is maintained in the premises recording all incidences of refused sales, including the date and time, the reason for refusal and the member of staff refusing the sale.

2. The refusal register is inspected by the Designated Premises Manager, or his nominated representative, at least on a fortnightly basis.
3. The refusal register is made available for inspection by the Police and Licensing Standards Officers on request.
4. The refusal register may be kept in electronic form, in which event the obligation imposed by condition 3 above may be discharged by making available for inspection as aforesaid a printed copy of the refusal register's entries.

Part C - Home Deliveries

The holder of the premises licence must make sure that:-

1. A robust age verification policy requires to be in place for deliveries that include alcohol and must be strictly adhered to by all delivery staff, incorporating a Challenge 25 approach. All delivery staff must be trained in the operation of the foregoing policy.
2. Any documentation presented as verification of age is of a type prescribed in the Licensing (Scotland) Act 2005 or Regulations under that Act as suitable for that purpose.
3. An order register must be kept on the premises containing details of the items ordered/despached, with details of when the order was placed and when the alcohol was despatched.
4. A delivery/refusal register requires to be maintained by the delivery driver containing details of the person accepting delivery or, if delivery was refused, the reason for any refusals.
5. No delivery of alcohol should be left unattended (including in a safe place) or with Children or Young Persons where there is no adult available to accept delivery.
6. Where a third party carries out deliveries, an written agreement must be in place between the holder of the premises licence and the third party setting out that the measures narrated at the foregoing points 1 to 5 are to be complied with.

Part D - Outdoor Areas

The holder of the premises licence/occasional licence [delete as appropriate] for a licensed outdoor area must make sure that:-

1. The outdoor area complies with the area permitted by the relevant tables and chairs permit and it is clearly defined and enclosed by suitable barriers and controlled so that no drinks are allowed to be taken from it. All tables and

chairs are removed from the street in accordance with the relevant Tables and Chairs Permit's approved hours of operation.

2. The use of the tables and chairs area shall cease at [TIME TO BE ADDED AS APPROPRIATE] hours each evening.
3. All street furniture including tables and chairs, barriers, etc. must be off the street and in storage by [TIME TO BE ADDED AS APPROPRIATE] hours.
4. The premises licence holder and premises manager will have management procedures in place to supervise admissions and to objectively monitor the occupant capacity, and to have an effective means of communication between the outdoor area and the premises.
5. The outdoor area will be regularly serviced and must be kept clear of empty receptacles, unattended glassware and all refuse removed.
6. All drinks will be supplied or decanted into suitable containers.
7. No amplified sound or music shall be played in, or relayed to, the outdoor area.
8. The capacity of the outdoor area shall not exceed [number of persons].

Part E - Occasional Licences

The holder of the occasional licence must make sure that:-

1. The licence holder or another suitably trained person with managerial responsibility is present throughout the licensed hours and when alcohol is served. A contact phone number will be readily available at all times.
2. The licence holder will ensure that their contact details including a contact phone number, or those of a personal licence holder if application is made in their name, will be readily available at all times for Police, Licensing Standards Officers or other Authorised Officers.
3. The occasional licence is to be kept on the premises and made available for inspection when requested by a Licensing Standards Officer or Police Officer, and any reasonable request by them is complied with.
4. Children permitted within the venue must be accompanied by a responsible adult at all times.
5. If not already provided, baby-changing facilities will be made available for children under the age of 5 years.
6. All staff employed in a position involving the sale or service of alcohol to undergo a minimum of two hours training prior to commencing duty (as defined in the Licensing (Training of Staff)(Scotland) Regulations 2007) with a

record of this training being kept at the location and available for inspection by Police or Licensing Standards Officers. [Will not be applied to licences held by voluntary organisations.]

7. A notice advising whether children and young persons are admitted, and the terms of admission is displayed at each point of entry.

Part F - Licensed Hours

Off sale type premises

Premises trading after 8.00 pm must have a CCTV system that:-

- (a) is recordable and viewable at source and does so during all hours that the premises is open.
- (b) records images that are date and time coded for the purposes of crime prevention.
- (c) has suitable surveillance is offered of the licensed area of the premises as denoted on the Layout Plan.

Throughout the licensed hours a member of staff fully trained on the operation of the CCTV is present on the premises.

Premises licence holders must note that camera footage should be retained for a period of time that complies with recommendations made by the Information Commissioner in terms of GDPR.

Restaurants

The sale or supply of alcohol to persons is only to be authorised where the person is taking a table meals and the consumption of said alcohol is ancillary to the meal and no bar counter-service-should be available.

Premises offering significant entertainment

The sale or supply of alcohol is only authorised as an ancillary to the entertainment provided.