

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 3 April 2012

Subject: Leisure Trust Offices – Alexandria CE Centre, Alexandria

1. Purpose

- 1.1 To advise the Committee of tenders received for the Leisure Trust Offices at Alexandria CE Centre and to seek approval to accept the lowest tender.

2. Background

- 2.1 Tenders for the project were received on the 26th March 2012 from thirteen contractors.

3. Main Issues

- 3.1 The work comprises the demolitions and reconstruction of various internal partitions, replacement floor finishes, redecoration, alterations to the electrical and mechanical installations, installation of a new platform lift for disabled access and new furniture, to convert the upper floor and part of the ground floor of the Alexandria CE Centre.

4. People Implications

- 4.1 Design and Quantity Surveying services are being carried out in-house by the Consultancy Services Section of Housing, Environmental and Economic Development.
- 4.2 CDM Regulations compliance is being undertaken by Northcroft who are appointed to act as CDM Coordinator for the Council.

5. Financial Implications

- 5.1 All tenders have been checked arithmetically and the lowest represents good value by current pricing levels. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).

5.2 The tender project cost of £155,543.99 which includes the installation of a lift to satisfy the requirements of the Disability Discrimination Act is higher than the estimated sum for the works earmarked from the Modernisation Fund. However, these works are essential and the Head of Finance and Resources has confirmed that sufficient funds are available to meet the full extent of the works.

6. Risk Analysis

6.1 Failure to carry out this work will leave the leisure trust without central office facilities from which to operate.

6.2 The risks associated with CDM compliance have been dealt with elsewhere in this report and health and safety compliance has been considered as part of the tender evaluation.

7 Equalities Impact Assessment (EIA)

7.1 A construction contract of this specific nature, does not require equalities impact screening.

8 Strategic Assessment

8.1 This project is in accord with the Council's core values of continuous improvement and putting customers first and its strategic objectives of promoting health and well being and providing high quality, best value services.

9. Conclusions & Recommendations

9.1 The works included in this contract will provide the leisure trust with centrally located office facilities to accommodate the General Manager and associated support staff, and establish a more accessible location for Active Schools and Sports Development and add value to the Council's property.

9.2 The Committee is invited to approve the awarding of the contract to Redpath Construction Ltd in the amount of £155,543.99.

Elaine Melrose

Executive Director of Housing, Environmental and Economic Development

Date: 3 April 2012

Person to Contact: John Corcoran, Programme Leader - General Services,
Garshake Road, Dumbarton, telephone: 01389 737350,
e-mail: john.corcoran@west-dunbarton.gov.uk

Appendices: Form ST/1 - Statement of Tenders Received

Background Papers: None

Ward Affected: 2